



# County of Monterey

## Item No.3

### Capital Improvement Committee

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

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Receive a status report on the Job Order Contract Program from the Public Works, Facilities and Parks Department supporting Public Works and Facilities projects for the period of October 2024 through March 2025 to capture Fiscal Year (FY) 2024-25 Quarters Two and Three.

#### RECOMMENDATION:

It is recommended that the Capital Improvement Committee receive a status report on the Job Order Contract Program from the Public Works, Facilities and Parks Department supporting Public Works and Facilities projects for the period of October 2024 through March 2025 to capture FY 2024-25 Quarters Two and Three.

#### SUMMARY/DISCUSSION:

The Capital Improvement Committee (CIC) requested to receive quarterly reports on the Job Order Contracting (JOC) program managed by Public Works, Facilities and Parks (PWFP) supporting Public Works and Facilities projects.

October 1, 2024 through March 31, 2025 (FY25) Quarters Two and Three Project Summary:

#### Facilities

- Project Job Orders: 38
- Construction Contract Value: \$5,375,507
- Gordian License Fees (JOC Fees): \$268,775
- Gordian Construction Management (JOC Plus Fees): \$162,652

#### Public Works

- Project Job Orders: 52
- Construction Contract Value: \$8,042,383
- Gordian License Fees (JOC Fees): \$402,119
- Gordian Construction Management (JOC Plus Fees): \$55,944

#### Total

- Project Job Orders: 90
- Construction Contract Value: \$13,417,890
- Gordian License Fees (JOC Fees): \$670,894
- Gordian Construction Management (JOC Plus Fees): \$218,596
- Use of Local Contractor/Employer in Contracts: 50%
- Average Days to Procure: 19

Combined Local Work Force Percentage

Attachment A reports the number of Facilities and Public Works projects issued Notice to Proceed (NTP) in FY 2024-25 Quarters Two and Three.

JOC provides an alternative procurement method for completing public works projects which improves economy and efficiency in completing many public works projects, including urgent and time sensitive projects. The price of an individual project will be determined by multiplying the preset unit prices and the appropriate quantities by the appropriate adjustment factor. The adjustment factor will vary depending upon the location of the work and the time at which the work will be performed (normal working hours versus other than normal working hours). Representatives from County Counsel and Contracts Purchasing are present, review bid packages submitted to verify completeness and announce the award criteria for each bid. The award of all JOC Facilities and Roads contracts were awarded to the lowest responsible and responsive bidder in accordance with Public Contract Section 20128.5 as outlined in the JOC Project Specifications. The current JOC Policy does not provide for selection based on Local Preference. However, as part of the Bid package all prospective bidders are required to submit a Certification of Good Faith Effort to Employ Monterey Bay Area Residents including Monterey County, Santa Cruz County and San Benito County in compliance with Section 5.08.120 of the Monterey County Code.

Projects implemented through the JOC Program include projects listed in the adopted Five-Year Capital Improvement Plan (CIP); smaller maintenance and repair projects that are not specifically listed in the CIP but funded through an established Unscheduled Maintenance Project budget or funded with outside Department funding; emergency projects that have secured funding; and new projects with secured funding for which Departments have sought Board approval to implement.

OTHER AGENCY INVOLVEMENT:

Public Works and Facilities staff coordinates the preparation of Job Orders with PWWP Finance and the Auditor-Controller's Office.

FINANCING:

Funding for JOC projects is contained either within the approved budget allocations of: Fund 404 - Capital Projects; Fund 002 - Road Fund; and the respective funds established for individual County Service Areas or County Sanitation Districts, or the individual department authorizing the project.

The Gordian Group (TGG) fee is a five percent (5%) License Fee for utilization of the JOC program. This fee is based on each JOC project total value and is payable by the County upon issuance of a Job Order to the JOC Contractor. TGG also offers project management services for job orders as requested by the County for a set fee of 5.95% of the job order total value.

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Attachments:

Attachment A - Project Summary FY 2025 Q2-Q3