

ATTACHMENT A

**CONFLICT OF INTEREST CODE OF THE  
NORTH COUNTY FIRE PROTECTION DISTRICT**

The Political Reform Act of 1974, Government Code section 81000, et seq., requires state and local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation, 2 Cal. Code of Regs. Section 18730, which contains the terms of a standard model Conflict of Interest, be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act after public notice and hearings. Therefore, the terms of 2 Cal. Code of Regs. Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission, along with the attached Appendix in which officials and employees are designated and disclosure categories are set forth are hereby incorporated by reference and constitute the Conflict of Interest Code of the North County Fire Protection District.

Pursuant to Government Code Section 81003 and 2 Cal. Code of Regs. Section 18730(b)(4), all designated employees shall file statements of economic interest with their agency. Upon receipt of the statement of the Category 1 disclosures, the agency shall make and retain a copy and forward the original of the statement to the code receiving body. Statement for all other designated employees shall be retained by the agency, which shall make the statements available for public inspection and reproduction.

**APPENDIX**

**EXHIBIT A: Designated Positions**

| <b>List of Designated Positions</b>       | <b>Assigned Disclosure Categories</b> |
|---|---------------------------------------|
| Members, Board of Directors               | 1                                     |
| District Fire Chief                       | 1                                     |
| Division Chiefs                           | 1                                     |
| District Administrative Officer           | 1                                     |
| USAR Coordinator                          | 1                                     |
| Apparatus Specification Committee Members | 1                                     |
| Communications Coordinator                | 1                                     |
| Ladder Testing Coordinator                | 1                                     |
| EMS Coordinator                           | 1                                     |
| SBCA Coordinator                          | 1                                     |
| Small Tools and Equipment Coordinator     | 1                                     |
| Personnel Protective Clothing Coordinator | 1                                     |

**CONFLICT OF INTEREST CODE OF THE  
NORTH COUNTY FIRE PROTECTION DISTRICT**

Page 2 of 3

**EXHIBIT B: Disclosure Categories**

**General Provisions**

When a member, officer, or employee who holds a designated position is required to disclose investments and sources of income, he or she shall disclose investments in business entities and sources of income which do business in the jurisdiction, plan to do business in the jurisdiction, or have done business in the jurisdiction within the past two years. In addition to other activities, a business entity is property within the jurisdiction.

When a designated member, officer, or employee who holds a designated position is required to disclose source of income, he or she shall disclose gifts received from donors located inside as well as outside the jurisdiction.

When a designated member, officer, or employee who holds a designated position is required to disclose interests in a real property, he or she shall disclose the type of real property described below, if it is located in whole or in part within, or not more than two miles outside of the boundaries of the jurisdiction, or within two miles of any land owned or used by the North County Fire Protection District.

When a designated member, officer, or employee who holds a designated position is required to disclose business positions, he or she shall disclose positions in business entities that do business in the jurisdiction, plan to do business in the jurisdiction, or have done business in the jurisdiction within the past two years.

For purposes of this Conflict of Interest Code, the jurisdiction of the North County Fire Protection District is the legal boundaries of said district.

**Disclosure Category 1:**

A member, officer, or employee holding a position assigned to Disclosure Category 1 shall, in the manner described above, report:

- All investments and business positions in business entities and sources of income in the jurisdiction;
- Interest in real property in the jurisdiction;
- His or her status as director, officer, partner, trustee, employee, or holder of a management positions in any business entity in the jurisdiction.

Adopted: February 10, 1994  
Amended: September 12, 1996  
Amended: August 15, 2006

Amended: July 8, 2008

**CONFLICT OF INTEREST CODE OF THE  
NORTH COUNTY FIRE PROTECTION DISTRICT**

Page 3 of 3

\* For purposes of this Code, a "consultant" is any natural person who provides, under contract, information, advise, recommendation, or counsel to the North County Fire Protection District of Monterey County, provided however, that "consultant" shall no include a person who:

- a. Conducts research and arrives at conclusions with respect to his or her rendition of information, advise, recommendation, or counsel independent of the control and direction of the agency or of any agency official, other than normal contract monitoring; and
- b. Possesses no authority with respect to any agency decision beyond the rendition of information, advise, recommendation, or counsel.

Consultant to the North County Fire Protection District shall be subject to disclosure under Category 1, subject to the following limitation:

The District Fire Chief may determine in writing that a particular consultant, although a "Designated Employee," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements of Category 1. In such cases, the District Fire Chief may designate a different disclosure shall include a description of the consultant's duties and, based upon that description, a statement of the extent of the consultant's disclosure requirements. The District Fire Chief's designation must be filed, in advance of disclosure by the consultant, with the agency's conflict of interest code and also filed with the code reviewing body and must be delivered to the consultant along with a copy of the conflict of interest code and the manual and forms for disclosure. (FPPC Form 730).