

**MONTEREY COUNTY FREE LIBRARIES  
BANNING APPEAL LETTER**

**TO:** Director, Monterey County Free Libraries (MCFL)  
188 Seaside Circle  
Seaside, CA 93933

**DATE:** \_\_\_\_\_

**RE:** Ban from MCFL library and/or administrative facilities

**Please check one:**

\_\_\_\_\_ I was banned from one or more MCFL library and/or administrative facilities, and I am requesting that the ban be reconsidered.

\_\_\_\_\_ I am the Guardian on Record of a juvenile/person who was banned from one or more MCFL library and/or administrative facilities, and I am requesting that the ban be reconsidered.

**Date of the ban:** \_\_\_\_\_

**Reason(s) for the ban:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**MCFL libraries and/or administrative facilities included in the ban:** \_\_\_\_\_  
\_\_\_\_\_

**Return Date:** \_\_\_\_\_

**Reasons for reconsideration of the ban:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I understand that the terms of the ban shall remain as stated unless the Library Director issues a written determination changing the terms.

**Please print your name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Today's date:** \_\_\_\_\_

**Your mailing address:** \_\_\_\_\_

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Space for use by Monterey County Free Libraries only:

Decision: \_\_\_\_\_ Ban rescinded \_\_\_\_\_ Ban stays in effect \_\_\_\_\_

Date: \_\_\_\_\_ Signed: \_\_\_\_\_