

### Relinquishment Schedule (UPDATED 1/2/13)

Task	Description of Task	Responsible Party	Duration/Critical Path	Target Completion
<b>Initiation</b>				
City of Monterey	Monterey City Council to adopt resolution authorizing letter of support for relinquishment and subsequent annexation.	City	Scheduled Nov 6th	Nov 6, 2012
<b>Board of Supervisors Resolution Authorizing Letter of Intent to Accept ROW</b>	County BOS to adopt Resolution Authorizing letter of intent requesting Caltrans to initiate the relinquishment process and authorize recordation of ROW at the conclusion of the process. This letter will indicate the segment being relinquished at this time (Highway 1 to Community Hospital)	County	Schedule BOS adoption of reso and approval of LOI	Jan 2013
<b>Submit to Caltrans</b>	County to submit letter of intent to Caltrans with Board of Supervisors' Resolution and City of Monterey support letter	County	January 2013	February 2013 <b>MILESTONE</b>
<b>Reports</b>				
<b>Transportation System Analysis Evaluation</b>	Caltrans to prepare TSAE report	Caltrans	4 months following submittal of LOI	June 2013
<b>Project Scope Summary Report (PSSR)</b>	Caltrans to prepare PSSR once TSAE is completed. PSSR indicates how the State benefits from the relinquishment.	Caltrans	6 months following completion of TSAE	December 2013
<b>Legislation</b>				
<b>Prepare Legislation</b>	Work with local legislator to put on omnibus bill. Legislation will define ultimate relinquishment from Highway 1 to the western terminus.	County	3 months	May 2013
<b>Approve Legislation</b>	Work with legislator to circulate to committees, forward to Legislature for action. Governor signs into law	County	Follows legislative session	Sept 2013
<b>Legislation takes effect</b>	After signature by Governor, the effective date of the law			Jan 1, 2014 <b>MILESTONE</b>
<b>Final Approval</b>				
<b>CTC Approval</b>	Prepare/submit relinquishment package to CTC: <ul style="list-style-type: none"> <li>• PSSR (completed in above task)</li> <li>• Approved Legislation (completed in above task)</li> <li>• BOS Resolution (completed in initiation phase)</li> <li>Legal Description/Transmittal letter (1 month to complete)</li> </ul>	Caltrans and County	2 months for Caltrans 2 weeks for CTC	At Jan 2014 Hearing <b>MILESTONE</b>
<b>Recordation</b>	<ul style="list-style-type: none"> <li>• CTC Resolution recorded with County Recorder's Office</li> </ul>	Caltrans	Follows CTC approval	Feb 2014