

# **County of Monterey**

*Government Center - Board Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901*



## **Meeting Minutes - Draft**

**Tuesday, January 7, 2025**

**9:30 AM**

### **Board of Supervisors**

*Chair Supervisor Glenn Church - District 2  
Vice Chair Supervisor Chris Lopez - District 3  
Supervisor Wendy Root Askew - District 4  
Supervisor Mary L. Adams - District 5  
Supervisor Luis A. Alejo - District 1*

**9:30 A.M. - Called to Order**

The meeting was called to order by Chair Supervisor Glenn Church.

**Roll Called**

Present: 5 - Supervisor Kate Daniels, Supervisor Glenn Church, Supervisor Chris Lopez, Supervisor Luis A. Alejo and Supervisor Wendy Root Askew

**Staff Present**

Sonia De La Rosa, County Administrative Officer, Susan Blitch, County Counsel and Valerie Ralph, Clerk of the Board were present.

**Additions and Corrections for Closed Session by County Counsel**

There were no additions and corrections for closed session.

**Closed Session**

1. Closed Session under Government Code section 54950, relating to the following items:
  - a. Pursuant to Government Code section 54956.9(d)(1), the Board will confer with legal counsel regarding existing litigation:  
(1) *Monterey County Vacation Rental Alliance v. County of Monterey* (Monterey County Superior Court Case No. 24CV004922)
  - b. Pursuant to Government Code section 54957.6, the Board will provide direction to negotiators:  
(1) Designated representatives: Andreas Pyper, Kim Moore and Ariana Hurtado  
Employee Organization(s): All Units

**Public Comments for Closed Session**

Open for public comments; no comments made.

**The Board Recessed for Closed Session Agenda Items****10:30 A.M. - Reconvened****Roll Called**

Present: 5 - Supervisor Kate Daniels, Supervisor Glenn Church, Supervisor Chris Lopez, Supervisor Luis A. Alejo and Supervisor Wendy Root Askew

**Staff Present**

Sonia De La Rosa, County Administrative Officer, Susan Blitch, County Counsel and Valerie

Ralph, Clerk of the Board were present.

**Announcement of Interpreter**

Diego Celis, Spanish Interpreter present and announced Spanish interpreter services.

**Colors by the County of Monterey Sheriff's Honor Guard**

Colors by the County of Monterey Sheriff's Honor Guard was presented.

**Pledge of Allegiance**

The pledge of allegiance was led by Sheriff Tina Nieto.

**National Anthem**

Sarah Ashby, an 8th grader, from Monte Vista school sung the National Anthem.

**Libation Ceremony offered by the Emanyatta Warriors**

Libation Ceremony offered by the Emanyatta Warriors was presented.

**Swearing In Ceremonies**

Supervisor Kate Daniels sworn in by Senator John Laird

Supervisor Luis A. Alejo sworn in by retired Supervisor Simon Salinas

Supervisor Wendy Root Askew sworn in by Lillian Anderson, Marina resident

Supervisors commented on their election and re-elections.

Open for public comments; Casey Vangoogole, Liam McLaughlin, Dr. Kim Barber, Esther Malkin, Cheryl Funshun, Karen Cameron, Kayla Mendoza and another woman (name inaudible), Sheriff Nieto, Walter Wagon, Dr. Deneen Gus, Mayor Mary Ann Carbone, Supervisor Felipe Hernandez, Mayor Ian Oglesby, Sonja Koehler, Laura Davis, Jonathan Brown, Paul Farmer, Marisela Rubio, woman (name not heard), Rick Aldingher, Jasmine Juarta, and retired Supervisor Mary L. Adams commented.

**Mariachi**

Nuevo Jalisco performed two songs.

**12:00 P.M. - Recessed for reception to honor Sworn-in Supervisors in Government Center lobby**

**1:30 P.M. - Reconvened**

**Roll Called**

**Present: 5 - Supervisor Kate Daniels, Supervisor Glenn Church, Supervisor Chris Lopez, Supervisor Luis A. Alejo and Supervisor Wendy Root Askew**

**Staff Present**

Sonia De La Rosa, County Administrative Officer, Susan Blitch, County Counsel and Valerie Ralph, Clerk of the Board were present.

**Announcement of Interpreter**

Diego Celis, Spanish Interpreter present and announced Spanish interpreter services.

**Additions and Corrections by Clerk**

Due to the need for immediate consideration by the Board of matters which arose after the posting of today's agenda, as provided in Section 54954.2 of the California Government Code the Board is asked to make the following addition and correction:

**Item No. 16 under Scheduled Matters:**

**Was pulled from the agenda at the request of the County Counsel.**

**Nominations and Presentation**

- 2.** Nominate and elect members of the County of Monterey Board of Supervisors to serve as 2025 Chair and Vice Chair

**Open for public comments; no comments made.**

**A motion was made by Supervisor Glenn Church, seconded by Supervisor Luis A. Alejo to: Nominate Supervisor Chris Lopez as Chair and Supervisor Wendy Root Askew as Vice-Chair of the County of Monterey Board of Supervisors to serve as 2025 Chair and Vice Chair.**

**ALL AYES**

- 3.** Presentation of plaque to outgoing Chair Glenn Church:
- a. Comments by outgoing Chair
  - b. Comments by other Supervisors
  - c. Comments by incoming Chair and Vice Chair
  - d. Comments by other Supervisors

**Presentation of plaque by Chair Supervisor Chris Lopez to outgoing Chair Supervisor Glenn Church:**

- a. Comments by outgoing Chair
- b. Comments by other Supervisors
- c. Comments by incoming Chair and Vice Chair
- d. Comments by other Supervisors

**Open for public comments; Bryan Rosen, Lauren Moffett and Sheriff Tina Nieto commented.**

**Appointments**

Open for public comments; no comments made.

A motion was made by Supervisor Luis A. Alejo, seconded by Supervisor Wendy Root Askew to appoint/reappoint Item Numbers 4 through 11.

**ALL AYES**

4. Correct the term expiration date for Sherwood Darrington to the Agricultural Advisory Committee from June 30, 2024, to June 30, 2025. (District Specific - District 4, Supervisor Askew)

**Corrected**

5. Reappoint Scott Hanham to the Cypress Fire Protection District with a term ending on June 30, 2028. (Nominated by the Cypress Fire Protection District)

**Reappointed**

6. Reappoint Jeanne Krener to the Cypress Fire Protection District with a term ending on June 30, 2028. (Nominated by the Cypress Fire Protection District)

**Reappointed**

7. Appoint Cecil N. Jones to the Cypress Fire Protection District with a term ending June 30, 2026. (Nominated by the Cypress Fire Protection District)

**Appointed**

8. Reappoint Amparo Figueroa to San Lucas Cemetery District as a Primary Representative with a term expiration date on November 30, 2028. (District Specific - District 3, Supervisor Lopez)

**Reappointed**

9. Appoint Jessica Hartzell to the Planning Commission representing District 5 with a term end date of January 23, 2028 (District Specific - District 5, Supervisor Daniels)

**Appointed**

10. Appoint Miriam Mendoza-Hernandez to the Children and Families Commission as an At-Large representative with a term expiration at the pleasure of the board. (Nominated by Children and Families Commission)

**Appointed**

11. Appoint Roderick Franks to the Children & Families Commission representing the Director of the County of Monterey Social Services Department with a term ending at the pleasure of the Board. (Nominated by the Children & Families Commission)

**Appointed**

**Approval of Consent Calendar – (See Supplemental Sheet)**

- 12.** See Supplemental Sheet

Open for public comments; Bryan Rosen, Lauren Moffett and Sheriff Tina Nieto commented.

Supervisor Wendy Root Askew commented on Item No. 30, Supervisor Luis A. Alejo commented on Item No. 44 and had questions on Item No.'s 28 and 42 and Supervisor Kate Daniels had a question on Item No. 49.

A motion was made by Supervisor Luis A. Alejo, seconded by Supervisor Wendy Root Askew to approve Consent Calendar Item Numbers 20 through 52.

On Item No. 32 staff is asked to bring back information on tobacco enforcement and an update on funding.

**ALL AYES**

**General Public Comments**

- 13.** General Public Comments

Open for general public comments for items not on the agenda today; Bryan Rosen, Lauren Moffet and woman (no name provided) commented.

**Scheduled Matters**

- 14.** a. Consider adoption of the Cannabis Program Strategic Plan; and  
b. Provide further direction as appropriate.

Michelle House, Cannabis Program Manager from the County Administrative office presented via PowerPoint presentation.

Open for public comments; Bryan Rosen, Tyler Everett, Joey Espinoza and Oliver Bates commented.

A motion was made by Supervisor Kate Daniels, seconded by Supervisor Glenn Church to:

- a. Adopt the Cannabis Program Strategic Plan; and  
b. Provide further direction as appropriate.

**ALL AYES**

- 15.** Receive Board of Supervisors Member input related to service options for Non-County Entities **AND** consider creation, dissolution and/or continuation of certain Board of Supervisors Ad Hoc Committees. (REVISED VIA SUPPLEMENTAL)

Nick Chiulos, Assistant County Administrative Officer verbally presented and offered slides as reference on Supervisor appointments.

Open for public comments; no comments made.

Upon the consensus the Board:

- a. Received Board Member interest regarding service options for Non-County Entities; and
- b. Considered the following options for each of the Board of Supervisors Ad Hoc Committees:
  - i. Creation or dissolution from 2025 appointment list- all were kept at this time and one Ad Hoc committee to created: Measure AA Committee Oversight committee including a citizen oversight;
  - ii. Trailed the confirmation of appointments and establish new termination date until next week; and change the name of the Non- County committee list

16. Consider a request from Janet Fischer to reduce or waive accrued interest on Inclusionary Housing Ordinance In-Lieu Fees related to a 1996 subdivision off Old Stage Road, Salinas (File Number: PC 07475).

Removed from agenda via additions and corrections

### Other Board Matters

#### **Referral Matrix and New Referrals**

17. Referral Matrix and New Referrals (REVISED VIA SUPPLEMENTAL)

Sonia De La Rosa, County Administrative Officer shared there were no new referrals this week.

#### **County Administrative Officer Comments**

18. County Administrative Officer Comments

Sonia De La Rosa, County Administrative Officer's comments can be heard by clicking the following link:

[http://monterey.granicus.com/EditFile.php?clip\\_id=5662](http://monterey.granicus.com/EditFile.php?clip_id=5662)

#### **Board Comments**

19. Board Comments

Board comments can be heard by clicking the following link:

[http://monterey.granicus.com/EditFile.php?clip\\_id=5662](http://monterey.granicus.com/EditFile.php?clip_id=5662)

### Read Out from Closed Session by County Counsel

The Board approved a tentative County Agreement with the Monterey Patrol Association.

### Adjourned

The meeting was adjourned in Memory of Carol Satree Umbarger at 3:19 p.m. by Chair Supervisor Chris Lopez.

**Supplemental Sheet, Consent Calendar****Natividad Medical Center**

- 20.** Adopt Resolution to:
- a. Amend Personnel Policies and Practices Resolution No. 98-394 Appendix A to adjust the salary ranges of the Occupational Therapist-Per Diem, Physical Therapist-Per Diem, Speech Pathologist-Per Diem classifications as indicated in Attachment A effective January 11, 2025; and
  - b. Direct the Human Resources Department to implement the changes in the Advantage Human Resources Management (HRM) System.

**Adopted**

**Health Department**

- 21.**
- a. Approve and authorize the Director of Health Services or designee to sign a retroactive Memorandum of Understanding with County of San Mateo to allow County of Monterey Health Department access to County of San Mateo's Cannabis Decoded Campaign, for the term retroactive to July 1, 2022 through June 30, 2027; and
  - b. Approve the non-standard risk provisions in the Agreement as recommended by the Director of Health Services; and
  - c. Approve and authorize the Director of Health Services or designee to sign up to three future amendments that do not significantly change the scope of service.

**Approved**

- 22.** Approve and authorize the Director of Health Services or designee to execute Amendment No. 4 to the Paramedic Service Provider Agreement between the County of Monterey and the City of Monterey modifying Section 3.2 of the Agreement.

**Approved**

- 23.** Approve and authorize the Director of Health Services or designee to execute a First Response Paramedic Service Provider Agreement between the County of Monterey and the City of Monterey for the provision of first response paramedic services in the County of Monterey for a three-year term from the date of execution.

**Approved**

- 24.** Approve and authorize the Director of Health Services or designee to execute Amendment No. 7 to extend the Paramedic Service Provider Agreement between the County of Monterey and Monterey County Regional Fire District on the same terms and conditions by 6 months for the term of March 28, 2012 to June 30, 2025.

**Approved**



**Department of Social Services**

25. a. Approve and authorize the Director or designee of the Department of Social Services to sign Amendment No. 1 to Agreement No. A-15838 with Monterey County Office of Education to leverage an additional \$477,422 for a new contract total of \$732,912 in pass-through Title IV-E administrative funding to support Foster Youth services with no change to the contract term; and
- b. Authorize the Director or designee of the Department of Social Services to sign up to three future amendments to this amended Agreement where the total amendments do not exceed 10% (\$73,291) of the amended contract amount, do not significantly change the scope work, and do not exceed the maximum aggregate amount of \$806,203.

**Approved**

26. a. Approve and authorize the Director or designee of the Department of Social Services to sign an agreement with Meals on Wheels of the Monterey Peninsula to provide congregate meals, home-delivered meals, and nutrition education to seniors, for the period of January 7, 2025 through June 30, 2026 in the amount of \$438,158; and
- b. Authorize the Director or designee of the Department of Social Services to sign up to three future amendments to this Agreement where the total amendments do not exceed 10% (\$43,816) of the original contract amount, do not significantly change the scope of work, and do not exceed the maximum aggregate amount of \$481,974.

**Approved**

27. a. Approve and authorize the Director or designee of the Department of Social Services to sign an agreement with Meals on Wheels of the Salinas Valley to provide home-delivered meals and health education to seniors in the Salinas, North County and South Monterey County regions, for the period of January 7, 2025 through June 30, 2026, in the amount of \$102,298; and
- b. Authorize the Director or designee of the Department of Social Services to sign up to three amendments to this Agreement where the total amendments do not exceed 10% (\$10,230) of the amended contract amount, do not significantly change the scope of work, and do not exceed the maximum aggregate amount of \$112,528.

**Approved**

28. Approve and authorize the Director or designee of the Department of Social Services to execute Amendment No. 2 to the Memorandum of Understanding (MOU) between the County of Monterey Department of Social Services (MCDSS), County of Monterey County Administrative Office (CAO) - Homeless Strategies & Initiatives Divisions (HSI), City of King, Coalition of Homeless Services Providers, and Step Up on Second Street, Inc. regarding a temporary homeless shelter program at the Monarch Inn Motel to add \$465,000 in Encampment Resolution Funds (ERF) and extend the term by six (6) months for a new agreement term of November 1, 2023 through August 11, 2025.

**Approved**

- 29.** a. Approve and authorize the Director or designee of the Department of Social Services to sign a state agreement with the California Health and Human Services Agency to reimburse staffing provided to the Child Welfare System Migration Project for the period of March 1, 2025, or upon execution by the state, whichever is later, to April 30, 2028, or 38 months, whichever is later; and
- b. Authorize the Director or designee of the Department of Social Services to sign up to three future amendments to this Agreement as long as the amendments do not encompass costs or significantly change the scope of work.

**Approved****Criminal Justice**

- 30.** a. Adopt a resolution to authorize the Sheriff's acceptance of \$252,756 from the California Department of Justice (DOJ), Tobacco Grant Program (4/5th vote required); and
- b. Approve and Authorize the Sheriff or her designee to execute a retroactive Memorandum of Understanding (MOU) with the California Department of Justice (Agreement DOJ-PROP56-2024-25-1-046) for a Tobacco Law Enforcement Grant in the amount of \$252,756 from November 1, 2024, to June 30, 2028.

**Adopted**

- 31.** Adopt Resolution to:
- a. Authorize the Sheriff's Office to accept Vehicle Registration Fees Under AB 767 (Section 9250.14 of the California Vehicle Code) to Deter, Investigate and Prosecute Vehicle Theft Crimes; and
- b. Request the State of California Department of Motor Vehicles (DMV) to increase the one dollar (\$1) vehicle registration fee authorized pursuant to California Vehicle Code Section 9250.14 to two dollars (\$2) ; funding will be used by the Sheriff's Office to support local programs targeting vehicle theft crimes; and
- c. Request the DMV to increase from two dollars (\$2) to four dollars (\$4) the registration fee for commercial vehicles pursuant to California Vehicle Code Section 9250.14(a)(3); and
- d. Commence collection of the fee of two dollar (\$2) or four dollar (\$4) for commercial vehicles on vehicle registrations within the County of Monterey, effective July 1, 2025.

**Adopted**

- 32.** Authorize the District Attorney to Execute an Agreement for Tobacco enforcement by:
- a. Amending the Adopted Budget for the Office of the District Attorney - Civil Budget Unit 2240-8062-Fund 001-Appropriation Unit DIS001, account 5050, by adding \$145,565 in revenue from the Tobacco Grant from the California Department of Justice (Cal DOJ) as indicated in Attachments A, B and C;
- b. Authorizing the District Attorney or its designee, on behalf of the County, to execute Grant

Agreements and Memorandums of Understandings (MOU) with the California Department of Justice (Cal DOJ) including any extension or amendments thereof;

c. Directing the County Administrative Office and the Auditor-Controller to incorporate the approved budget changes in the FY 2024-25 Adopted Budget.

**Approved**

- 33.** Authorize the Auditor-Controller to process a payment to Motorola Solutions Credit Co. LLC for a specified outstanding invoice in the amount of \$28,378 for the final lease payment for portable digital radios for the Office of the District Attorney.

**Approved**

- 34.** a. Accept a grant award in the amount of \$2,500,000 from the California Department of Health Care Services California Advancing and Innovating Medi-cal (CalAIM) Providing Access and Transforming Health (PATH) Justice Involved (JI) Round 3 grant program;
- b. Ratify execution by the Acting Chief Probation Officer of the Acknowledgement of Grant Terms and Conditions, an express condition of the County's receipt of grant funds from the DHCS CalAIM PATH JI Round 3 grant program, to support State mandated Medi-Cal justice-involved reentry services; and
- c. Authorize the Acting Chief Probation Officer to sign any agreement, amendments or extensions, and documentation required by the Grantor after review and approval by the Office of County Counsel.

**Approved**

**General Government**

- 35.** a. Approve and authorize the Director of the Emergency Communications Department to sign a maintenance agreement for the Universal Power Supply at the Emergency Services Center with Mitsubishi Electric Power Products, Inc. for a term of November 21, 2025 through November 20, 2027 for an amount not to exceed \$9,292;
- b. Approve the non-standard terms and conditions contained in the vendor's contract pursuant to the recommendation of the Director of Emergency Communications Department;
- c. Authorize the Director of Emergency Communications Department to sign quotations for replacements parts and services with Mitsubishi Electric Power Products, Inc. generated under the terms and conditions of this Agreement; and
- d. Authorize the Director of the Emergency Communications Department to sign up to three (3) amendments to this agreement where amendments do not exceed 10% (\$929) of the original agreement amount for an aggregate agreement total \$10,221 and do not significantly change the scope of work and do not alter the non-standard terms.

**Approved**

- 36.** a. Approve and authorize the Director of the Emergency Communications Department to sign an

agreement with Tablet Command, Inc. in an amount not to exceed \$387,750 effective January 15, 2025 and continuing for a term of three (3) years, for fire incident management software;

b. Accept nonstandard terms as recommended by the Director of the Emergency Communications Department;

c. Authorize the Director of the Emergency Communications Department to sign up to three (3) additional amendments to this Agreement where the amendments do not significantly change the scope of services and do not add more than 10% (\$38,775) of the original agreement amount for a maximum aggregate agreement total of \$426,525; and

d. Authorize and direct the Auditor-Controller to amend the FY 2024-2025 Adopted Budget for the Emergency Communications Department (028-1520-EME004-8507) to increase revenue and appropriations by \$148,250 to purchase Tablet Command incident management software where the increase is funded entirely with non-County revenue from cities and fire districts in Monterey County.

**Adopted**

- 37.** Introduce, waive reading, and set January 28, 2025, at 10:30 a.m. as the date and time to consider adoption of an ordinance amending Section 2.32.030 of the Monterey County Code to include “annual” in the contract authority of Purchasing Agent to engage independent contractors to perform services for the County and the offices thereof, with or without the furnishing of material, where the annual aggregate cost does not exceed \$200,000.

**Approved**

- 38.** Approve and authorize the County Counsel’s office to execute a Renewal and Amendment No. 3 to professional services agreement with Marsh USA, LLC dba Marsh Risk and Insurance Services, for insurance brokerage services to extend the agreement for two years, effective July 1, 2024 through June 30, 2026.

**Approved**

- 39.** Approve expenditure of \$45,000 to fund Ventures’ *Alas* Program, which assists Pajaro residents in building financial resilience, from District 2’s discretionary fund.

**Approved**

- 40.** a. Authorize and approve the Director of Monterey County Free Libraries (“MCFL”) or designee, to approve a grant award of \$6,250 from the Pacific Library Partnership to enhance the “Library of Things” materials, and  
b. Authorize the Director of the MCFL to take all steps necessary to implement the grant, and  
c. Approve and authorize the Director of the MCFL or his or her designee to execute to three (3) future amendments where the combined amendments do not exceed 20% (\$1,250) of the original Agreement amount, do not significantly change the scope of services, and do not increase the total not to exceed amount over \$7,500

**Approved**

41. Approve and authorize the Assessor or their designee to execute a retroactive agreement with the California Assessors' Association (a non-profit assoc.), Harold W. Bertholf, Inc. (a California Professional Corp (contractor)), and the Participating Assessors in Counties containing oil, gas and geothermal energy-producing properties, for a Petroleum & Geothermal Property Sales Study at an annual cost of \$970 per year for a two year term of November 1, 2024 through and including October 31, 2026.

**Approved**

42. a. Ratify and authorize the County Administrative Officer or designee to execute a retroactive Standard Agreement between the County of Monterey and the City of King to provide a temporary homeless shelter program and temporary rental assistance to former occupants of an encampment site in an amount not to exceed \$561,000 for a term of July 1, 2024 through August 11, 2025; and,
- b. Approve and authorize the County Administrative Officer or designee, to sign up to three (3) future amendments to this agreement where amendments do not exceed 10% (\$56,100) and do not significantly alter the scope of services as determined by the Director of the Homelessness Strategy and Initiatives Division and subject to approval by County Counsel.

**Approved**

43. Receive the action minutes from the August, September, October and November 2024 Legislative Committee meetings.

**Approved**

44. a. Approve and authorize the County Administrative Officer or designee to execute a Professional Services Standard Agreement with non-standard payment provisions between the County of Monterey and the City of Soledad to develop, build, and manage a 16-bed non-congregate interim housing facility located in Soledad for the purpose of providing temporary living facilities to occupants of an encampment site in an amount not to exceed \$1,955,000 for the term January 7, 2025 through June 30, 2027; and,
- b. Authorize and direct the Auditor-Controller to issue a payment in the amount of \$1,955,000 to the City of Soledad upon execution of the agreement and receipt of a certified invoice; and,
- c. Approve and authorize the County Administrative Officer or designee, to sign up to three (3) future amendments to this agreement where amendments do not exceed 10% (\$195,500) and do not significantly alter the scope of services as determined by the Director of the Homelessness Strategies and Initiatives Division and subject to approval by County Counsel.

**Approved**

45. a. Ratify and authorize the County Administrative Officer or designee to execute a retroactive Standard Agreement between the County of Monterey and Step Up on Second Street, Inc. to provide interim housing and supportive services to the unhoused occupants of

an encampment site in an amount not to exceed \$1,701,164 for a term of November 1, 2024 through June 30, 2027; and,

b. Authorize and direct the Auditor-Controller to issue a one-time pre-payment to Step Up on Second Street, Inc., in the amount of \$300,000 upon execution of the agreement with a certified invoice; and,

c. Approve and authorize the County Administrative Officer or designee, to sign up to three (3) future amendments to this agreement where amendments do not exceed 10% (\$170,196.40) and do not significantly alter the scope of services as determined by the Director of the Homelessness Strategies and Initiatives Division and subject to approval by County Counsel.

**Approved**

46. a. Authorize the County Contracts/Purchasing Officer or designee to execute an Agreement with the National Council for Community Development Inc. dba Grow America for the Comprehensive Economic Development Strategy (CEDS) Year 3 Annual Update Standard Agreement for National Council for Community Development Inc. 'Grow America' to perform all tasks necessary to conduct an annual CEDS update for Monterey County, for the period of six (6) months, for the term of January 13, 2025 through June 30, 2025, in the amount not to exceed \$75,000.
- b. Approve and authorize the County Contracts/Purchasing Officer or designee to execute up to three (3) future amendments to this Agreement where the amendments do not significantly alter the scope of work.

**Approved**

47. Approve the County of Monterey Board of Supervisors Draft Action Meeting Minutes for the following meeting dates: Tuesday and Wednesday, December 3 and 4, 2024, and Thursday, December 12, 2024.

**Approved**

48. a. Approve and authorize the Director of the Department of Emergency Management to execute a Non-Standard Agreement with Acela, Inc. for an amount not to exceed \$350,255 for the purchase of a high-water emergency rescue vehicle, procured under Sourcewell Agreement #032824, with an agreement term of January 15, 2025, through December 15, 2025; and
- b. Approve the Performance Bond executed and provided by Acela, Inc. pursuant to the above Agreement; and
- c. Authorize the Director of the Department of Emergency Management or designee to execute order confirmations and such documents as are necessary to implement the agreement for the County's purchase of products; and
- d. Approve and authorize the Director of the Department of Emergency Management to sign up to three (3) future amendments to this Agreement with Acela, Inc. where the total amendments do not exceed 10% (\$35,026) of the original agreement amount and does not significantly alter the scope of work, for a revised not to exceed maximum amount of \$385,281.

**Approved**

**Housing and Community Development**

- 49.** a. Approve the Parcel Map for a minor subdivision to divide a 153-acre lot resulting in two (2) parcels containing 75.5 acres (Parcel A) and 77.5 acres (Parcel B); and  
b. Direct the Clerk of the Board to submit the Parcel Map to the County Recorder for recording, subject to the collection of the applicable recording fees.  
(Parcel Map - PLN220339-DEP/Eric Rey & Harvey Clark, 27650 Via Quintana Road, Carmel, Carmel Valley Master Plan) (REVISED VIA SUPPLEMENTAL)

**Approved**

**Public Works, Facilities and Parks**

- 50.** a. Adopt Plans and Special Provisions for the Rancho Tierra Grande - CSA 17 Pavement Improvement Project, Project No. 400005; and  
b. Authorize the Director of Public Works, Facilities and Parks to advertise the “Notice to Bidders” in the Monterey County Weekly.

**Adopted**

- 51.** a. Approve Amendment No. 1 to Professional Services Agreement No. A-15664, Multi-Year Agreement #3200\*6227, with Michael Baker International, Inc. to provide on-call environmental planning and consulting services for various local and federally funded road, bridge, building, facilities, and parks projects in Monterey County under Request for Qualifications (RFQ) #10805, extend the expiration date for two additional years through January 31, 2027, for a revised term from February 1, 2022 to January 31, 2027, and increase not to exceed maximum by \$120,000 to a total of \$1,120,000;  
b. Authorize the Contracts & Purchasing Officer or their designee to execute Amendment No. 1 to Professional Services Agreement No. A-15663 and future amendments to the Agreement, including term extensions beyond the original anticipated five-year term of RFQ #10805, where the amendments do not significantly alter the scope of work or increase the approved Agreement amount.

**Approved**

- 52.** a. Approve Amendment No. 1 to Professional Services Agreement No. A-15663, Multi-Year Agreement #3200\*6228, with LSA Associates, Inc. to provide on-call environmental planning and consulting services for various local and federally funded road, bridge, building, facilities, and parks projects in Monterey County under Request for Qualifications (RFQ) #10805, to update the hourly billing rates, extend the expiration date for two additional years through January 31, 2027, for a revised term from February 1, 2022 to January 31, 2027, and increase not to exceed maximum by \$310,000 to a total of \$1,310,000;  
b. Authorize the Contracts & Purchasing Officer or their designee to execute Amendment No. 1 to Professional Services Agreement No. A-15663 and future amendments to the Agreement, including

term extensions beyond the original anticipated five-year term of RFQ #10805, where the amendments do not significantly alter the scope of work or increase the approved Agreement amount.

**Approved**

**Please refer to the Board Orders for the approved and adopted Agreement, Resolution and Ordinance numbers.**

**Addenda/Supplemental**

**53. Addenda/Supplemental**

Revised Item No. 15 under Scheduled Matters and attached a Revised Board Report as well as an attachment titled "2024 Board Ad Hoc Committees"

Attached Revised Board Referral Matrix to Item No. 17

Replaced Attachment A on Item No. 49 under Housing and Community Development - Consent