

Standing & Follow-Up Reports due to the Budget Committee – 2018

Updated: 1/10/2018

I.D.	Last Report Date	Responsible Party	Description	Action	Next report due:
Monthly Reports					
1	12/15/17	NMC – Daniel Leon	NMC Financial Report	Received NMC Monthly Financial Report (through period ending 10/31/2017) received.	Monthly
Quarterly Reports due (fiscal year): 1st Qtr. – Oct.; 2nd Qtr. – Jan.; 3rd Qtr. – Apr.; 4th Qtr. – Jul					
1	11/27/17	Chris Donnelly	WDB Financial/Data Report	Received the monthly data and budget report (through 09/30/2017). Report to reflect monthly trends.	February 2018
2	12/15/17	Elliott Robinson	Social Services Quarterly Report	Received the Caseload Data/Expenditure Report (through period ending 10/31/2017)	April 2018
3	11/27/17	Donald Searle	RMA - Jail Housing Project	Received the Budget & Schedule Status Report (through 09/30/2017)	February 2018
4	11/27/17	Donald Searle	RMA - Juvenile Hall Project	Received the Budget and Schedule Status Report (through 09/30/2017)	February 2018
5	12/15/17	Dewayne Woods	RMA – East/West Wing Project	Budget and Schedule Status Report (through period ending 12/31/17)	April 2018
Semi-Annual Reports due: January & July					
1	08/30/17	Steve Vagnini	Assessor-Clerk-Recorder Report	Report from Assessor-Clerk-Recorder Semi-Annual Report.	February 2018
2	11/27/17	Eric Chatham	ITD Financial Report	Received the Semi-Annual financial report for 4 th Qtr. for FY 2016-17	January 2018
3	06/28/17	Steve Mauck Valerie Shapton	Risk Management Report	<p>6/28/17: The Committee requested a comparison report with other jurisdictions as part of the Semi-Annual Report. In addition, the Committee requested a trend report on the types of claims filed, severity, work loss, etc. to monitor impact since new Safety positions have been filled.</p> <p>Report on General Liability and Workers' Comp cases.</p>	February 2018
4	09/27/17	Andrea Rosenberg	NMC Key Capital Projects	NMC Quarterly Key Capital Projects Report (through 4/30/2017) received.	February 2018
5	09/27/17	Cathy Paladini	WRA Financial Status Report	WRA Semi-Annual Financial Status Report (submitted through period ending 06/30/17).	January 2018
6	12/12/16	Enrique Saavedra	RMA - Key Capital Projects	RMA-Public Works Semi-Annual Capital Projects Report (submitted through period ending 09/30/2016)	February 2018
7	5/31/17	Sheriff Bernal	Financial Status Report	<p>The Under Sheriff presented the Sheriff's Office FY 2016-17 projected financial status report showing a \$4.2 million shortfall.</p> <p>ACTIONS: 1) Forward to the Board for consideration during Budget Hearings; and 2) The Committee requested receiving a mid-year financial status report to help monitor unforeseen financial strains to be able to respond accordingly.</p>	January 2018

Standing & Follow-Up Reports due to the Budget Committee – 2018

Updated: 1/10/2018

I.D.	Last Report Date	Responsible Party	Description	Action	Next report due:
8	08/30/17	Carl Holm Jessica Cordiero-Martinez	Financial Status Report	Parks General Fund & Parks Lake & Resort Fund for period Jan. 2017 thru 6/30/17 received.	February 2018
9	08/30/17	Nick Chiulos	Cannabis Program Status	Receive information on Cannabis Program	February 2018
<u>Annual Report</u>					
1	09/27/17	Nick Chiulos Joann Iwamoto	IGLA - Performance Management Report	Received an Annual Report on Performance Management FY 2017-18. Next report due in September 2018.	September 2018
2	08/31/16	Joanne Iwamoto	SB 658, Automated External Defibrillators	Received a status report on SB 658, Automated External Defibrillators. The Committee requested a status report on the program on an annual basis regarding the usage, training involved, protocol, reporting & monitoring.	January 2018
<u>Other Pending Items</u>					
1	11/27/17	Bill Harry	Emergency Communications – Reimbursement of GF contributions	The Committee received the FY 2016-17 Budget End of Year Report (BEYR) and took the following actions: ACTIONS: 1) Request the Emergency Communications Dept. to submit a report on the repayment of general fund contributions used to cover expenses for dispatch services, equipment costs and NGEN expenditures totaling \$1.4 million because user agencies were underbilled. Report back to the Committee at the next meeting in December 2017; and	January 2018
2	11/27/17	Michael Miller	ERP Project Expenditures	2) Request the Auditor-Controller to submit a comprehensive review of the ERP expenditures to date. Report back in either Jan.-Mar. 2018.	January thru March 2018
3	12/15/17	Sheriff Mineau	Position Allocations and Credit Card Vendor Agreement	Request for new positions was tabled until issues with the Credit Card vendor are resolved. Tabled to January 2018	January 2018