

Standing & Follow-Up Reports due to the Budget Committee – 2018

Updated: 1/10/2018

I.D.	Last Report Date	Responsible Party	Description	Action	Next report due:
Monthly Reports					
1	12/15/17	NMC – Daniel Leon	NMC Financial Report	Received NMC Monthly Financial Report (through period ending 10/31/2017) received.	Monthly
Quarterly Reports due (fiscal year): 1st Qtr. – Oct.; 2nd Qtr. – Jan.; 3rd Qtr. – Apr.; 4th Qtr. – Jul					
1	11/27/17	Chris Donnelly	WDB Financial/Data Report	Received the monthly data and budget report (through 09/30/2017). Report to reflect monthly trends.	February 2018
2	12/15/17	Elliott Robinson	Social Services Quarterly Report	Received the Caseload Data/Expenditure Report (through period ending 10/31/2017)	April 2018
3	11/27/17	Donald Searle	RMA - Jail Housing Project	Received the Budget & Schedule Status Report (through 09/30/2017)	February 2018
4	11/27/17	Donald Searle	RMA - Juvenile Hall Project	Received the Budget and Schedule Status Report (through 09/30/2017)	February 2018
5	12/15/17	Dewayne Woods	RMA – East/West Wing Project	Budget and Schedule Status Report (through period ending 12/31/17)	April 2018
Semi-Annual Reports due: January & July					
1	08/30/17	Steve Vagnini	Assessor-Clerk-Recorder Report	Report from Assessor-Clerk-Recorder Semi-Annual Report.	February 2018
2	11/27/17	Eric Chatham	ITD Financial Report	Received the Semi-Annual financial report for 4 th Qtr. for FY 2016-17	January 2018
3	06/28/17	Steve Mauck Valerie Shapton	Risk Management Report	6/28/17: The Committee requested a comparison report with other jurisdictions as part of the Semi-Annual Report. In addition, the Committee requested a trend report on the types of claims filed, severity, work loss, etc. to monitor impact since new Safety positions have been filled. Report on General Liability and Workers' Comp cases.	February 2018
4	09/27/17	Andrea Rosenberg	NMC Key Capital Projects	NMC Quarterly Key Capital Projects Report (through 4/30/2017) received.	February 2018
5	09/27/17	Cathy Paladini	WRA Financial Status Report	WRA Semi-Annual Financial Status Report (submitted through period ending 06/30/17).	January 2018
6	12/12/16	Enrique Saavedra	RMA - Key Capital Projects	RMA-Public Works Semi-Annual Capital Projects Report (submitted through period ending 09/30/2016)	February 2018
7	5/31/17	Sheriff Bernal	Financial Status Report	The Under Sheriff presented the Sheriff's Office FY 2016-17 projected financial status report showing a \$4.2 million shortfall. ACTIONS: 1) Forward to the Board for consideration during Budget Hearings; and 2) The Committee requested receiving a mid-year financial status report to help monitor unforeseen financial strains to be able to respond accordingly.	January 2018

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8	08/30/17	Carl Holm Jessica Cordiero-Martinez	Financial Status Report	Parks General Fund & Parks Lake & Resort Fund for period Jan. 2017 thru 6/30/17 received.	February 2018
9	08/30/17	Nick Chiulos	Cannabis Program Status	Receive information on Cannabis Program	February 2018
<u>Annual Report</u>					
1	09/27/17	Nick Chiulos Joann Iwamoto	IGLA - Performance Management Report	Received an Annual Report on Performance Management FY 2017-18. Next report due in September 2018.	September 2018
2	08/31/16	Joanne Iwamoto	SB 658, Automated External Defibrillators	Received a status report on SB 658, Automated External Defibrillators. The Committee requested a status report on the program on an annual basis regarding the usage, training involved, protocol, reporting & monitoring.	January 2018
<u>Other Pending Items</u>					
1	11/27/17	Bill Harry	Emergency Communications – Reimbursement of GF contributions	The Committee received the FY 2016-17 Budget End of Year Report (BEYR) and took the following actions: <u>ACTIONS:</u> 1) Request the Emergency Communications Dept. to submit a report on the repayment of general fund contributions used to cover expenses for dispatch services, equipment costs and NGEN expenditures totaling \$1.4 million because user agencies were underbilled. Report back to the Committee at the next meeting in December 2017; and	January 2018
2	11/27/17	Michael Miller	ERP Project Expenditures	2) Request the Auditor-Controller to submit a comprehensive review of the ERP expenditures to date. Report back in either Jan.-Mar. 2018.	January thru March 2018
3	12/15/17	Sheriff Mineau	Position Allocations and Credit Card Vendor Agreement	Request for new positions was tabled until issues with the Credit Card vendor are resolved. Tabled to January 2018	January 2018