

# THE COALITION OF HOMELESS SERVICES PROVIDERS

## MEMORANDUM OF UNDERSTANDING BETWEEN THE COALITION OF HOMELESS SERVICES PROVIDERS AND THE COUNTY OF MONTEREY, DEPARTMENT OF SOCIAL SERVICES

### Homeless Housing Assistance and Prevention Program (HHAP) Youth Allocation

#### 1. Parties.

This Memorandum of Understanding (hereinafter referred to as “MOU”) is made and entered into by and between the Coalition of Homeless Services Providers (hereinafter referred to as “Coalition”) and the County of Monterey, Department of Social Services (hereinafter referred to as “County”).

#### 2. Purpose.

The purpose of this Agreement is to formalize the Parties' commitment to collaborate on a Monterey County Youth Rapid Rehousing Request for Proposals (RFP). The goal of the RFP is to develop and implement a coordinated community approach to preventing and ending youth homelessness, through rapid rehousing. Collaborative partners, including the Parties hereto, will work together to develop and release the RFP and Rank and Review proposals submitted.

#### 3. Term of MOU.

The term of the MOU is September 14, 2021 through June 30, 2025. The MOU may be terminated, without cause, by either party upon written notice, which notice shall be delivered by hand or by email to the authorized representatives for each agency as signed below.

#### 4. Program Understandings.

RFP Lead: The lead organization for the RFP process will be the Coalition as the Continuum of Care (CoC) Lead Agency and Administrative Entity for CoC HHAP funding. The Coalition has served as the Continuum of Care for 26 years and has a long history of planning and implementing collaborative programs, projects, and systems of care.

Program Elements: The RFP will include the following framework and requirements as outlined by the State of California HHAP Guidance and local priorities set by the Lead Me Home Leadership Council. The RFP must aim for the following core outcomes:

- Stable housing – a safe and reliable place to call home.
- Permanent connections – outcomes should be focused on securing permanent housing and include ongoing attachment to families, communities, schools and other positive social networks.
- Education/employment – high performance in and completion of educational and training activities, especially for younger youth, and starting and maintaining adequate and stable employment, particularly for older youth; financial literacy and employment training, educational training, health/mental health/substance use services, and food and basic needs support.

- Social-emotional well-being – development of key competencies, attitudes, and behaviors that equip a young person to succeed across multiple domains of daily life, including school, work, relationship, and community.
- Equity in delivery of service – ensure the populations being served are representative of the general youth population experiencing homelessness with special consideration for youth in underserved regions of Monterey County.

Types of intervention may include housing navigation, case management, host home programs, family engagement and reunification interventions, rapid rehousing, rental assistance (including security deposits and utility costs), prevention services, and permanent supportive housing or other permanent housing.

## 5. Commitments of Participating Parties.

County of Monterey Responsibilities:

- a. County agrees to participate in the drafting of a youth-specific rapid rehousing RFP.
- b. County agrees to assist the Coalition with the release of the RFP to the community.
- c. County agrees to participate in the Rank and Review panel for the selection of projects under the RFP.
- d. County agrees to commit a portion of County’s available HHAP-1 and HHAP-2 youth set-aside funding allocations for the purposes of funding any contracts that may result from the RFP award selection process. Any contracts entered into by the County will adhere to all County contracting requirements, policies, procedures and review and approval processes.

Coalition of Homeless Services Providers Responsibilities:

- a. Coalition agrees to leading and creating the draft of a youth-specific rapid rehousing RFP to be approved by all parties.
- b. Coalition agrees to take lead on releasing the RFP to the community.
- c. Coalition agrees to facilitate the Rank and Review Panel for the selection of projects under the RFP.
- d. Coalition agrees to commit a portion of Coalition’s available HHAP-1 and HHAP-2 youth set-aside funding allocations for the purposes of funding any contract(s) that may result from the RFP award selection process.

Each undersigned Party hereby affirms the following:

## 6. General Provisions.

- a. **Amendments:** Either party may request changes to this MOU. Any changes, modifications, revisions, or amendments to this MOU, which are mutually agreed upon by and between the Parties shall be incorporated by written instrument, and effective when executed and signed by all parties to this MOU.
- b. **Entirety of Agreement:** This MOU represents an integrated agreement between the parties and supersedes all prior negotiations, representations, and agreements, whether written or oral.
- c. **Liability:** Contractor shall indemnify, defend, and hold harmless the County, its officers, agents and employees from any claim, liability, loss, injury or damage arising out of, or in connection with performance of this Agreement by Contractor and/or its agents, employees or sub-contractors, excepting only loss, injury or damage caused by the negligence or willful misconduct of personnel employed by the County. It is the intent of the parties to this Agreement to provide the broadest

possible coverage for the County. The Contractor shall reimburse the County for all costs, attorney's fees, expenses and liabilities incurred with respect to any litigation in which the Contractor is obligated to indemnify, defend and hold harmless the County under this Agreement.

**7. Signatures.**

In witness whereof, the parties to this MOU through their duly authorized representatives have executed this MOU on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MOU as set forth herein.

**County of Monterey**

\_\_\_\_\_  
Signature

Name and Title: \_\_\_\_\_  
Lori A. Medina, DSS Director

Date: \_\_\_\_\_

**Contractor**

DocuSigned by:  
*Roxanne V. Wilson*  
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\_\_\_\_\_  
Signature

Name and Title: \_\_\_\_\_

8/18/2021 | 9:51 PM PDT  
Date: \_\_\_\_\_

**Approved as to form:**

DocuSigned by:  
*[Signature]*  
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\_\_\_\_\_  
Deputy County Counsel

8/24/2021 | 5:10 PM PDT  
Date: \_\_\_\_\_