

**THE CALIFORNIA ENDOWMENT**  
**RESTRICTED PROJECT GRANT AGREEMENT**

Monterey County Health Department

EIN 94-6000524

Grant Number 20122240

This Restricted Project Grant Agreement (“Agreement”), upon execution on behalf of Grantee in the spaces provided for signature, will evidence Grantee’s agreement with and commitment to The California Endowment (“The Endowment”) as follows:

**I. GRANTEE’S STATUS**

This grant is specifically conditioned upon Grantee’s status as an eligible grantee of The Endowment in accordance with this Section. Grantee warrants and represents that it is one of the following: (a) a tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the “Code”), and is not a private foundation as defined in Section 509(a) of the Code, (b) a governmental unit referred to in Section 170(c)(1) of the Code, or (c) a college or university that is an agency or instrumentality of a government or political subdivision of a government, or owned or operated by the same, within the meaning of Section 511(a)(2)(B) of the Code. If grantee is a Section 501(c)(3) organization described in (a), Grantee has provided The Endowment with a copy of IRS determination letter(s) evidencing its status as an eligible grantee and Grantee warrants and represents that such determination letter(s) are currently in full force and effect. Regardless of Grantee’s current tax status, Grantee will notify The Endowment immediately of any actual or proposed change in tax status.

**II. PURPOSE OF GRANT**

Building Institutional Leadership to Realize Health Equity: To implement the health department's strategic plan by incorporating a health and wellness element in the county general plan and advancing a system and agency-wide health in all policies approach in Monterey County.

This grant is made only for the specific charitable purposes described in this Agreement. The grant funds, which includes any interest earned on the funds, may not be used for any other purpose without prior written approval from The Endowment.

**III. EXPECTED OUTCOMES OF GRANT**

1. Strengthened internal leadership capacity within Monterey County Health Department to develop as a regional leader on health equity as evidenced by:

- i. Five facilitated Monterey County Health Department Retreats to internalize health equity concepts, including power and privilege and its impact on health inequities.
- ii. Regular facilitated self-study of the challenges, opportunities and lessons learned through a peer to peer learning exchange with one other Building Healthy Communities site moving a Health Element in their county/city general plan.

- iii. At least 3 quarterly meetings with The California Endowment Program Manager.
  - iv. 10 presentations before key stakeholders on the intersection of health race and place.
  - v. Hosting of March 2013 regional conference around the concept of Place, Race & Health: Intersection of Land Use, Transportation, Housing, Health and Educational Equity as an Economic Priority that engages 200 invited leaders and equity experts in community organizing, land use, housing and transportation.
2. Improved existing and newly established intra-agency partnerships focused on developing a shared understanding of the intersection of health equity as evidenced by:
- i. Completion of a draft health equity framework prioritizing Health Equity in the context of land use, transportation and housing and of its associated positive educational and economic impacts.
  - ii. A regular Health Equity Partnerships meeting will established for the purpose of identifying training and educational needs of system partners. Minutes from all meetings will be kept and distributed to the Health Monterey County.
  - iii. A matrix of all Health & Wellness activities each partner is engaged in Monterey County will be developed and maintained.
  - iv. An executed Memorandum of Understanding that details roles and responsibilities of the Health Monterey County and subcommittee workplans will be developed that, include a timeline of activities to be undertaken to meet project objectives and payment provisions.
  - v. All Health Monterey County partners will coordinate activities with the core partners to support the advancement of Implementing Actions identified in the Health and Wellness Element.
  - vi. Participation in March 2013 regional conference entitled Place, Race & Health: Intersection of Land Use, Transportation, Housing, Health and Educational Equity as an Economic Priority
  - vii. Participation in the East Salinas Hub Collaborative to include participation in the planning and membership of a regularly scheduled East Salinas Building Healthy Communities Body of Work learning partnership (e.g., Acosta Plaza, Alisal Health Professions, Cesar Chavez Library, 2C) within the East Salinas Building Healthy Communities hub collaborative.
3. Increased understanding of the importance of the drafting of a health and wellness element for Monterey County that is inclusive of an authentic community and resident participatory process that requires the development of leadership opportunities as evidenced by:
- i. Facilitation of a resident and community stakeholder framework developed by local organizing, grassroots partners, East Salinas Building Healthy Communities and with Technical Assistance from Urban Habitat to create a vehicle of stakeholders including local organizing expertise and resident leadership to develop capacity to empower and effectively participate
  - ii. The outline of the final Strategies that clearly delineate the changes needed to achieve the health goals outlined in the Health Element from a resident's point of view.

iii. Participation in March 2013 regional conference entitled Place, Race & Health: Intersection of Land Use, Transportation, Housing, Health and Educational Equity as an Economic Priority

4. Increased leadership development necessary to advance a shared health equity framework in Monterey County as evidenced by:

i. increased agency participation in learning retreats and by pre- and post- qualitative and quantitative interviews

ii. establishment of a cross-agency team working on baseline health equity data to monitor whether or not East Salinas, place-associated sites and Monterey County are moving toward health equity.

**IV. AMOUNT OF GRANT**

\$399,710, payable as follows.

\$199,855 upon The Endowment's receipt of this executed Agreement; \$199,855 on August 31, 2013.

First payment is contingent upon receipt of this original signed Agreement. Subsequent payments are contingent upon compliance with this Agreement, including timely receipt of progress reports, as outlined in the Terms and Conditions of Grant Section.

**V. PERIOD OF GRANT**

Grant funds are to be applied to expenses incurred for the period from February 1, 2013 to January 31, 2014, unless otherwise agreed upon in writing by The Endowment.

**VI. TERMS AND CONDITIONS OF GRANT**

Grantee agrees that the grant is subject to the following conditions:

**A. Expenditure of Grant Funds.**

1. Use of Funds. Grantee must spend the grant funds only for the purposes described above.
2. Prohibited Uses. Grantee shall not use any of the funds from this grant in a manner inconsistent with Section 501(c)(3) of the Code, including:
  - a. carrying on propaganda, or otherwise attempt to, influence legislation,
  - b. influencing the outcome of any specific public election,
  - c. carrying on, directly or indirectly, any voter registration drive,
  - d. inducing or encouraging violations of law or public policy, or
  - e. causing any private inurement or improper private benefit to occur.
3. Payment of Funds to Related Parties of The Endowment. No part of these grant funds shall be paid to any director, officer, or employee (or their family members) of The Endowment for any purpose.

- B. Return of Funds. Grantee shall return to The Endowment any grant funds under the following conditions:
1. If The Endowment, in its reasonable discretion, determines that the Grantee has not performed in accordance with this Agreement; or
  2. Any portion of the funding is not used for grant purposes.
- C. Records, Audits, Site Visits. Funds provided by The Endowment, together with any interest thereon, shall be accounted for separately in the Grantee's books and records. A systematic accounting record shall be kept by the Grantee of the receipt and disbursement of such funds. The Grantee shall retain original substantiating documents related to restricted grant expenditures and make these records available for The Endowment's review upon request. Grantee shall be responsible for maintaining adequate financial records of this grant program. The Endowment, or a designated representative, reserves the right, upon written notice, to audit Grantee's books and records relating to the expenditure of any funds provided by The Endowment as a restricted grant.
- D. Reports. Grantee shall make interim written reports to The Endowment according to the schedule set forth below. Each such written report shall describe in detail the use of the granted funds, compliance with the terms of the grant, and the progress made by the Grantee toward achieving the purposes for which the grant was made, during the period covered by such report. All such reports must be signed by an officer of the Grantee.
- The schedule of due dates for such written reports is:
- Final Report: February 28, 2014
- E. Budget Variance and Grant Outcomes. Except as otherwise provided in this Section, Grantee's expenditure of grant funds must be made substantially in accordance with the grant budget attached hereto ("Grant Budget"). Grantee's expenditure of grant funds may vary from the Grant Budget, provided that (1) Grantee's Board of Directors or its designee has determined that the specific charitable purpose(s) of the grant can be accomplished more effectively or efficiently by modifying the allocation of grant funds; (2) despite such modification, Grantee shall remain able and obligated to accomplish the specific charitable purpose(s) and outcome(s) specified in Sections II and III, respectively, of this Agreement; and (3) no variance is permitted of the following line items without the prior written approval of The Endowment: benefits; indirect costs; subcontracts; or capital and equipment.
- F. Licensing and Credentials. The Grantee hereby agrees to maintain, in full force and effect, all required governmental or professional licenses and credentials for itself, its facilities, and for its employees and all other persons engaged in work in conjunction with this grant.
- G. Management and Organizational Changes. The Grantee agrees to provide immediate written notice to The Endowment if significant changes or events occur during the term of this grant which could potentially impact the progress or outcome of the grant, including, without limitation, changes in the Grantee's management personnel or losses of funding.

- H. Public Reporting. The Grantee agrees to disseminate to the public, by using established channels of communication, pertinent information relating to the results, findings, or methods developed through this grant.
- I. Publications; License. Any information contained in publications, studies, or research funded by this grant shall be made available to the public following such reasonable requirements as The Endowment may establish from time to time. Grantee grants to The Endowment an irrevocable, nonexclusive license to publish any publications, studies, or research funded by this grant at its sole discretion. Knowing Assumption of Obligations. Grantee acknowledges that it understands its obligations imposed by this Agreement, including but not limited to those obligations imposed by reference to the Code. Grantee agrees that if Grantee has any doubts about its obligations under this Agreement, including those incorporated by reference to the Code, Grantee will promptly contact The Endowment or legal counsel.
- J. Terrorist Activity. The Grantee agrees that it will use the grant funds in compliance with all applicable anti-terrorists financing and asset control laws, regulations, rules, and executive orders, including, but not limited to the USA Patriot Act of 2001 and Executive Order 13224.
- K. Identification of The Endowment. Grantee shall ensure that The Endowment is clearly identified as a funder or supporter of Grantee in all published material relating to the subject matter of the grant. Grantee shall list The Endowment as a funder or supporter in its annual report (if any). All proposed Grantee external communications regarding The Endowment shall be submitted first to The Endowment for its review and approval.
- L. The Endowment Letterhead and Logo. Use of The Endowment letterhead or logo is prohibited without prior written consent from the Communications Department of The Endowment.
- M. Subgrantees. With regard to the selection of any subgrantees to carry out the purposes of this grant, Grantee retains full discretion and control over the selection process, acting completely independently of The Endowment. There is no agreement, written or oral, by which The Endowment may cause Grantee to choose any particular subgrantee.
- N. No Agency. Grantee is solely responsible for all activities supported by the grant funds, the content of any product created with the grant funds, and the manner in which any such product may be disseminated. This Agreement shall not create any agency relationship, partnership, or joint venture between the parties, and Grantee shall make no such representation to anyone.
- O. No Waivers. The failure of The Endowment to exercise any of its rights under this Agreement shall not be deemed to be a waiver of such rights.
- P. No Further Obligations by The Endowment. This grant is made with the understanding that The Endowment has no obligation to provide other or additional support or grants to the Grantee.
- Q. Remedies. If The Endowment determines, in its reasonable discretion, that Grantee has substantially violated or failed to carry out any provision of this Agreement, including but not limited to failure to submit reports when due, The Endowment may, in addition to any other legal remedies it may have, refuse to

make any further grant payments to Grantee under this or any other grant agreement, and The Endowment may demand the return of all or part of the grant funds not properly spent or committed to third parties, which Grantee shall immediately repay to The Endowment. The Endowment may also avail itself of any other remedies available by law.

- R. Indemnification. Grantee irrevocably and unconditionally agrees, to the fullest extent permitted by law, to defend, indemnify, and hold harmless The Endowment, its officers, directors, employees, and agents, from and against any and all claims, liabilities, losses, and expenses (including reasonable attorneys' fees) directly, indirectly, wholly, or partially arising from or in connection with any act or omission of Grantee, its employees, or agents, in applying for or accepting the grant, in expending or applying the grant funds, or in carrying out any project or program to be supported by the grant, except to the extent that such claims, liabilities, losses, or expenses arise from or in connection with any act or omission of The Endowment, its officers, directors, employees, or agents.
- S. Captions. All captions and headings in this Agreement are for the purposes of reference and convenience only. They shall not limit or expand the provisions of this Agreement.
- T. Entire Agreement; Amendments and Modifications. This Agreement constitutes the entire agreement of the parties with respect to its subject matter and supersedes any and all prior written or oral agreements or understandings with respect to the subject matter hereof. This Agreement may not be amended or modified, except in a writing signed by both parties.
- U. Governing Law. This Agreement shall be governed by, and construed and interpreted in accordance with, the laws of the State of California, applicable to contracts to be performed wholly within said state.

**VII. ACCEPTANCE OF AGREEMENT**

The Endowment reserves the right to withhold or suspend payments of grant funds if the Grantee fails to comply strictly with any of the terms and conditions of this Agreement or any other grant agreement between The Endowment and Grantee.

If this Agreement correctly sets forth your understanding and acceptance of the arrangements made regarding this grant, please countersign and return to The Endowment.

“THE ENDOWMENT”

“GRANTEE”

**THE CALIFORNIA ENDOWMENT**, a  
California nonprofit public benefit  
corporation.

**MONTEREY COUNTY HEALTH  
DEPARTMENT**

By:	<small>DocuSigned by:</small> <i>B. Kathlyn Mead</i> <small>1381F672E2AE4C5...</small>	By:	_____
Name:	B. Kathlyn Mead	Name:	_____
Title:	Executive Vice President and COO	Title:	_____
Date:	3/1/2013	Date:	_____

APPROVED AS TO FORM AND LEGALITY

*Jay Sachs*  
DEPUTY COUNTY COUNSEL  
COUNTY OF MONTEREY

Reviewed As to fiscal provisions

*[Signature]*  
Auditor-Controller  
County of Monterey 3-12-13

#20122240 - Monterey County Health Department

	Total Project Budget		Request to The California Endowment		The California Endowment Approved Budget	
	Year 1	Total	Year 1	Total	Year 1	Total
<b>Personnel</b>						
Health Director .05FTE	9,613	9,613	0	0	0	0
Program Manager 2FTE	22,523	22,523	0	0	0	0
Management Analyst III (Health Equity Analyst) .85FTE	77,846	77,846	77,846	77,846	77,846	77,846
Chronic Disease Prevention Coordinator (Health Equity Coordinator) .75FTE	65,188	65,188	65,188	65,188	45,631	45,631
Nutrition Network Coordinator .05FTE	3,973	3,973	3,973	3,973	0	0
Evaluation Specialist .10FTE	9,041	9,041	9,041	9,041	0	0
Student Intern .50 FTE	20,699	20,699	20,699	20,699	20,699	20,699
Benefits @ 32%	72,874	72,874	72,874	72,874	46,136	46,136
<b>Total Personnel</b>	<b>281,757</b>	<b>281,757</b>	<b>249,621</b>	<b>249,621</b>	<b>190,312</b>	<b>190,312</b>
<b>Non-Personnel</b>						
<b>Operating Costs</b>						
Travel	5,000	5,000	5,000	5,000	5,000	5,000
Meeting Expenses	10,000	10,000	7,000	7,000	3,000	3,000
Leadership Retreats (6)	10,000	10,000	10,000	10,000	10,000	10,000
Copying & Printing	7,000	7,000	7,000	7,000	3,000	3,000
Trainings & Peer Learning Exchanges	5,000	5,000	5,000	5,000	5,000	5,000
Health, Place & Race Leadership Learning Conference	20,000	20,000	20,000	20,000	20,000	20,000
<b>Total Non-Personnel</b>	<b>57,000</b>	<b>57,000</b>	<b>54,000</b>	<b>54,000</b>	<b>46,000</b>	<b>46,000</b>
<b>Direct Costs</b>	<b>338,757</b>	<b>338,757</b>	<b>303,621</b>	<b>303,621</b>	<b>236,312</b>	<b>236,312</b>
<i>Indirect Costs @ 15%(rent excluded)</i>	<i>50,814</i>	<i>50,814</i>	<i>47,793</i>	<i>47,793</i>	<i>35,447</i>	<i>35,447</i>
<b>Total Direct and Indirect</b>	<b>389,571</b>	<b>389,571</b>	<b>351,414</b>	<b>351,415</b>	<b>271,759</b>	<b>271,759</b>
<b>Other Costs</b>						
<b>Subgrants</b>						
City Planning Department	51,158	51,158	51,158	51,158	15,000	15,000
County Office of Education	46,681	46,681	46,681	46,681	10,000	10,000
County Planning Agency	36,468	36,468	36,468	36,468	20,000	20,000
County Probation, Agricultural Commission, Association of Monterey Bay Area Governments	35,000	35,000	35,000	35,000	10,000	10,000
Evaluation & Learning Consultant	10,000	10,000	10,000	10,000	20,000	20,000
Resident & CEO Health Equity Leadership Development	45,000	45,000	45,000	45,000	45,000	45,000
<b>Capital &amp; Equipment</b>						
2 Laptops, printer	12,000	12,000	12,000	12,000	2,000	2,000
Data Processing Software	5,951	5,951	5,951	5,951	5,951	5,951
<b>Total Other Costs</b>	<b>242,258</b>	<b>242,258</b>	<b>242,258</b>	<b>242,258</b>	<b>127,951</b>	<b>127,951</b>
<b>Grand Total</b>	<b>631,829</b>	<b>631,829</b>	<b>593,672</b>	<b>593,673</b>	<b>399,710</b>	<b>399,710</b>

Annual Organizational budget

136,832,135

136,832,135

136,832,135

136,832,135

136,832,135

136,832,135

% of organizational budget

0.46%

0.46%

0.43%

0.43%

0.29%

0.29%

% of project budget

93.96%

93.96%

67.33%

67.33%



**WORK PLAN**  
**File Number 20122240**

Monterey County Health Department  
 Monterey County Office of Education, Resources Management Agency-Planning Department

Activities/Objective and Indicators	Outcomes and Deliverables	Timeline
<b>Monterey County Health Department Leadership Capacity (Phase 1) – Inside-Outside Strategy</b>		
<ol style="list-style-type: none"> <li>1. Participate in The California Endowment Grantee Orientation.</li> <li>2. Recruit and hire health policy analyst and student intern.</li> <li>3. Bring together the CPHL Monterey County Leadership and conduct initial meetings with support from The California Endowment partners Urban Habitat, Policy Link to craft a framework for the development of the Health and Wellness Element to the county general plan.</li> <li>4. Identify key leaders in field to present at Monterey County Health Department Retreats (Ken Hardy, Manuel Pastor, Linda Rudolph).</li> <li>5. Provide an orientation to City &amp; County departments on the health and wellness element with intersections to health and economic prosperity in the region.</li> <li>6. In partnership with Monterey County's Resource Management Agency, identify a lead planner in developing a comprehensive update to its General Plan to include a health and wellness element.</li> <li>7. Create a project management outline identifying milestones, tasks, resources and timelines.</li> <li>8. Convene <b>Healthy Monterey County collaborative</b> to meet regularly throughout the project period.</li> <li>9. Draft equity framework to ensure continued learning on intersection of public health and community organizing that ensures long-term community engagement and public participation in the study area based on input</li> </ol>	<p><b>Building Institutional Health Equity Leadership Capacity</b></p> <p><b>1. Strengthened internal leadership capacity within Monterey County Health Department to develop as a regional leader on health equity as evidenced by:</b></p> <ol style="list-style-type: none"> <li>i. Five facilitated Monterey County Health Department Retreats to internalize health equity concepts, including power and privilege and its impact on health inequities.</li> <li>ii. Regular facilitated self-study of the challenges, opportunities and lessons learned through a peer to peer learning exchange with one other Building Healthy Communities site moving a Health Element in their county/city general plan.</li> <li>iii. At least 3 quarterly meetings with The California Endowment Program Manager.</li> <li>iv. 10 presentations before key stakeholders on the intersection of health race and place.</li> <li>v. Hosting of March 2013 regional conference around the concept of</li> </ol>	<p>Months: 1-6</p>

<p>received, recommendations by peers and advisors, and guidance provided by the Health Monterey County.</p> <p>10. Plan for countywide March 2013 Place &amp; Health conference bringing together statewide advocates to Monterey County, and local policymakers and leaders on public health, land use, housing, transportation and health equity. Consider keynote speakers Manuel Pastor, Ken Hardy.</p>	<p><i>Place, Race &amp; Health: Intersection of Land Use, Transportation, Housing, Health and Educational Equity as an Economic Priority</i> that engages 200 invited leaders and equity experts in community organizing, land use, housing and transportation.</p>	
<p><b>Inter- and Intra-Organizational Leadership Capacity (Phase 2) – Inside-Outside Strategy</b>  <b>City of Salinas, Education/School Districts, Social Services, Association of Monterey Bay Area Governments, Affordable Housing, Economic Development, City and County Planners</b></p>		
<p><b>Activities/Objective and Indicators</b></p> <ol style="list-style-type: none"> <li>1. Educate staff and elected officials on community impacts of General Plan, including the impact of a Health &amp; Wellness Element.</li> <li>2. Identify key partners at table and coordinate with Human Impact Partners to schedule and conduct HIA training.</li> </ol>	<p><b>Outcomes and Deliverables</b></p> <ol style="list-style-type: none"> <li>2. Improved existing and newly established intra-agency partnerships focused on developing a shared understanding of the intersection of health equity as evidenced by:             <ol style="list-style-type: none"> <li>i. Completion of a draft health equity framework prioritizing Health Equity in the context of land use, transportation and housing and of its associated positive educational and economic impacts.</li> <li>ii. A regular Health Equity Partnerships meeting will established for the purpose of identifying training and educational needs of system partners. Minutes from all meetings will be kept and distributed to the Health Monterey County.</li> <li>iii. A matrix of all Health &amp; Wellness activities each partner is engaged in Monterey County will be developed and maintained.</li> <li>iv. An executed Memorandum of Understanding that details roles and responsibilities of the Health Monterey</li> </ol> </li> </ol>	<p><b>Timeline</b></p> <p>Months 3-12</p>

	<p>County and subcommittee workplans will be developed that, include a timeline of activities to be undertaken to meet project objectives and payment provisions.</p> <p>v. All Health Monterey County partners will coordinate activities with the core partners to support the advancement of Implementing Actions identified in the Health and Wellness Element.</p> <p>vi. Participation in March 2013 regional conference entitled <i>Place, Race &amp; Health: Intersection of Land Use, Transportation, Housing, Health and Educational Equity as an Economic Priority</i></p> <p>vii. Participation in the East Salinas Hub Collaborative to include participation in the planning and membership of a regularly scheduled East Salinas Building Healthy Communities Body of Work learning partnership (e.g., Acosta Plaza, Alisal Health Professions, Cesar Chavez Library, 2C) within the East Salinas Building Healthy Communities hub collaborative.</p>	
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Community Leadership Development Hub (Phase 1) – Outside-Inside Strategy		
Education, Engagement, Active Participation	Outcomes and Deliverables	Timeline
<p><b>Activities/Objective and Indicators</b></p> <ol style="list-style-type: none"> <li>1. Meet with Urban Habitat, and work with East Salinas Building Healthy Communities Hub Collaborative, COPA, and Healthy Monterey County to develop a collaborative framework for community leadership development (outside-inside).</li> <li>2. Introduce and facilitate a series health equity presentations and conversations to residents and to the East Salinas Building Healthy Communities Collaborative to include the intersection of health, land use, transportation and housing to the East Salinas Building Healthy Communities Collaborative.</li> <li>3. Participate in the November 30 Building Healthy Communities Cross Site Leadership Learning Convening on the Health &amp; Wellness Element for the City of Richmond.</li> </ol>	<p><b>Outcomes and Deliverables</b></p> <ol style="list-style-type: none"> <li>3. Increased understanding of the importance of the drafting of a health and wellness element for Monterey County that is inclusive of an authentic community and resident participatory process that requires the development of leadership opportunities as evidenced by:             <ol style="list-style-type: none"> <li>i. Facilitation of a resident and community stakeholder framework developed by local organizing, grassroots partners, East Salinas Building Healthy Communities and with Technical Assistance from Urban Habitat to create a vehicle of stakeholders including local organizing expertise and resident leadership to develop capacity to empower and effectively participate</li> <li>ii. The outline of the final Strategies that clearly delineate the changes needed to achieve the health goals outlined in the Health Element from a resident’s point of view.</li> </ol> </li> </ol>	<p>Months 6-12</p>

	<p>iii. Participation in March 2013 regional conference entitled <i>Place, Race &amp; Health: Intersection of Land Use, Transportation, Housing, Health and Educational Equity as an Economic Priority</i></p>	
<p><b>Evaluation &amp; Learning</b> <b>Health Equity Data Tracking</b></p>		
<p>1. Regularly convene Monterey County Health Department Planning, Evaluation &amp; Policy Division, East Salinas Evaluation &amp; Dr. Jason Coburn.</p> <p>2. Share best practice and lessons learned with East Salinas Building Healthy Communities Collaborative and with Building Healthy Community Sites.</p>	<p>4. Increased leadership development necessary to advance a shared health equity framework in Monterey County as evidenced by:</p> <ul style="list-style-type: none"><li>i. increased agency participation in learning retreats and by pre- and post-qualitative and quantitative interviews</li><li>ii. establishment of a cross-agency team working on baseline health equity data to monitor whether or not East Salinas, place-associated sites and Monterey County are moving toward health equity.</li></ul>	



### Payment Form

The California Endowment issues electronic payments via an ACH credit directly to your bank account. In order to process your payment, please enter your Bank Name, Bank Routing Number and Bank Account Number in the fields below.

**Please note that fees of \$.10-\$.20 cents may be imposed by your bank for each ACH transaction. Please refer to your bank representative for details.**

If you prefer not to receive payment electronically, please enter "N/A" in the fields, and The Endowment will issue a paper check that will be mailed via US post.

Grantee Organization Name	Monterey County Health Department
Project Title and File Number	Building Institutional Leadership to Realize Health Equity (20122240)
Grantee Organization Address	1270 Natividad Road Salinas, CA 93906
Payee Organization Name	Monterey County Health Department
Bank Name	
Bank Routing Number	
Bank Account Number	
Confirm Bank Account Number	

By signing this form, I confirm that the above bank information is accurate and that I authorize The California Endowment to issue an ACH credit to the above named account:

Signed by:

Title:

A handwritten signature in blue ink, appearing to be "BW", enclosed in a rectangular box. A small "DS" logo is visible above the signature.



## Monitoring Form

Monterey County Health Department

1270 Natividad Road

Salinas, CA 93906

Project Title and File Number: Building Institutional Leadership to Realize Health Equity  
(20122240)

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The California Endowment uses online submission of monitoring reports for grantees. Upon receipt of this completed form and your signed Grant Agreement, we will establish an online account for you. Only one accountholder per grant is allowed. Thereafter, you will be able to log into that account, establish a permanent password, view reporting requirements and submit reports.

Should you have any questions, please contact [tcegrantreports@calendow.org](mailto:tcegrantreports@calendow.org)

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### Reporting Contact – person responsible for submitting reports

Name:

Title:

Phone number:

Fax number:

Email address:

Organization website:

**Certificate of Completion**

Envelope Number: F176AE93A2E94F688BBE5718C3143BC6 Status: Sent  
 Subject: 20122240, Award Agreement Attached for Monterey County Health Department  
 Source Envelope:  
 Document Pages: 15 Signatures: 3 Envelope Originator:  
 Certificate Pages: 5 Initials: 1 Cindy DiGiampaolo  
 AutoNav: Enabled 1000 N Alameda St  
 Envelopeld Stamping: Enabled Los Angeles, CA 90012  
cdigiampaolo@calendow.org  
IP Address: 207.215.181.1

**Record Tracking**

Status: Original Holder: Cindy DiGiampaolo Location: DocuSign  
 2/27/2013 3:15:16 PM PT cdigiampaolo@calendow.org

**Signer Events**

Brittney Weissman  
 bweissman@calendow.org  
 Manager, Program Administration  
 The California Endowment  
 Security Level: Email, Account Authentication  
 (None)  
 Consumer Disclosure:  
 Not Offered  
 ID:

**Signature**



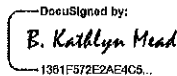
**Timestamp**

Sent: 2/27/2013 3:18:31 PM PT  
 Delivered: 2/27/2013 3:57:28 PM PT  
 Signed: 2/27/2013 3:57:48 PM PT

Using IP Address: 207.215.181.1

In Progress

B. Kathryn Mead  
 kmead@calendow.org  
 Executive Vice President and COO  
 Security Level: Email, Account Authentication  
 (None)  
 Consumer Disclosure:  
 Accepted: 3/1/2013 2:01:00 PM PT  
 ID: 84660565-92ed-40a1-8b37-f2ccd64e653e

DocuSigned by:  
  
 1361F572E2AE4C5...

Sent: 2/27/2013 3:57:49 PM PT  
 Delivered: 3/1/2013 2:01:00 PM PT  
 Signed: 3/1/2013 2:01:10 PM PT

Using IP Address: 207.151.33.176

Ms. Hanni  
 hannikd@co.monterey.ca.us  
 Security Level: Email, Account Authentication  
 (None)  
 Consumer Disclosure:  
 Accepted: 2/19/2013 1:08:56 PM PT  
 ID: 8a545419-56cf-4fb4-83d6-db4c4f5cc3a3

Sent: 3/1/2013 2:01:14 PM PT

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp



**Carbon Copy Events****Status****Timestamp**

Electronic Approvals

eapprovals@calendow.org

Security Level: Email, Account Authentication  
(None)

Consumer Disclosure:

Accepted: 3/5/2012 10:45:26 AM PT

ID: a140b8cb-882d-4d5f-b94d-fd95b51f9f42

TCE Grant Reports

tcegrantreports@calendow.org

Security Level: Email, Account Authentication  
(None)

Consumer Disclosure:

Accepted: 7/30/2012 1:53:22 PM PT

ID: 86c41b49-7371-4229-a0b3-37b5ae81c38e

**Envelope Summary Events****Status****Timestamps**

Envelope Sent

Hashed/Encrypted

3/1/2013 2:01:14 PM PT

**Consumer Disclosure**

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Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari®, 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum

Enabled Security Settings:	Allow per session cookies
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