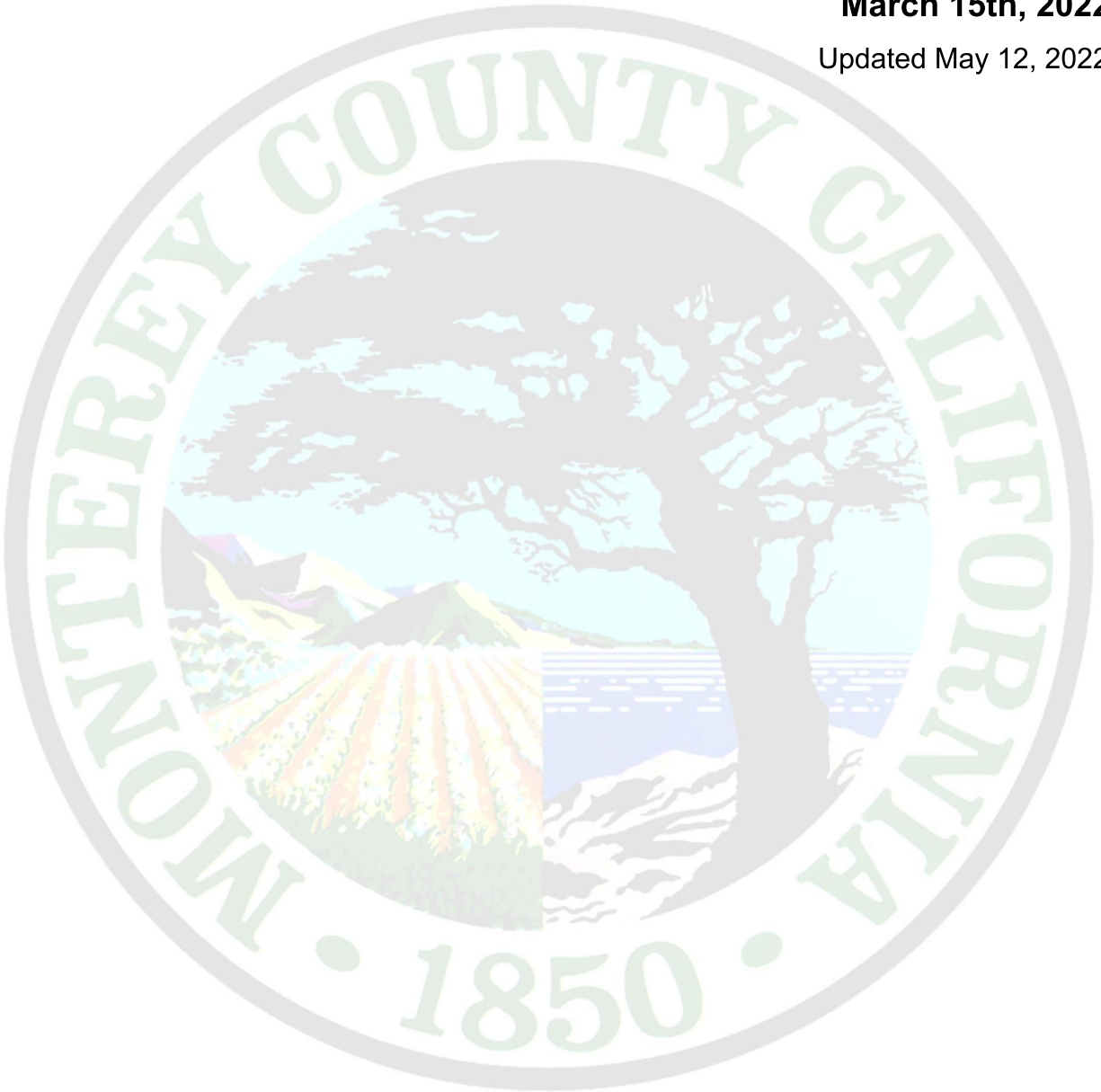


March 15th, 2022

Updated May 12, 2022



Monterey County Office of Emergency Services

2022 Listos California CERT Support Grant (LC) Program RFP

Programmatic Point of Contact:

Justin Lin

Emergency Services Planner

Office: 831-796-1903

Email: linj1@co.monterey.ca.us

**CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES
GRANT SUBAWARD FACE SHEET**

The California Governor's Office of Emergency Services (Cal OES) hereby makes a Grant Subaward of funds to the following:

- 1. **Subrecipient:** Monterey County Office of Emergency Services **1a. UEI#:** _____
- 2. **Implementing Agency:** Monterey County Office of Emergency Services, Big Sur CERT **2a. UEI#:** _____
- 3. **Implementing Agency Address:** 1322 Natividad Rd Salinas 93906-3101
(Street) (City) (Zip+4)
- 4. **Location of Project:** Big Sur & Carmel Valley Monterey 93920-0400
(City) (County) (Zip+4)
- 5. **Disaster/Program Title:** LC - Listos California CERT Support Grant Program **6. Performance/Budget Period:** 6/1/2022 **to** 12/31/2023
(Start Date) (End Date)
- 7. **Indirect Cost Rate:** N/A **Federally Approved ICR (if applicable):** _____ %

Item Number	Grant Year	Fund Source	A. State	B. Federal	C. Total	D. Cash Match	E. In-Kind Match	F. Total Match	G. Total Cost
8.	2021	LIST	\$15,000						\$15,000
9.	Select	Select							
10.	Select	Select							
11.	Select	Select							
12.	Select	Select							
Total	Project	Cost	\$15,000		\$15,000				\$15,000

13. Certification - This Grant Subaward consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurances/Certifications. I hereby certify I am vested with the authority to enter into this Grant Subaward, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or other Approving Body. The Subrecipient certifies that all funds received pursuant to this agreement will be spent exclusively on the purposes specified in the Grant Subaward. The Subrecipient accepts this Grant Subaward and agrees to administer the grant project in accordance with the Grant Subaward as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal OES policy and program guidance. The Subrecipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget.

14. CA Public Records Act - Grant applications are subject to the California Public Records Act, Government Code section 6250 et seq. Do not put any personally identifiable information or private information on this application. If you believe that any of the information you are putting on this application is exempt from the Public Records Act, please attach a statement that indicates what portions of the application and the basis for the exemption. Your statement that the information is not subject to the Public Records Act will not guarantee that the information will not be disclosed.

15. Official Authorized to Sign for Subrecipient:
 Name: Gerry Malais Title: Emergency Services Manager
 Payment Mailing Address: 1322 Natividad Rd. City: Salinas Zip Code+4: 93906-3101

Signature:  Date: 5/12/2022 | 2:02 PM PDT

16. Federal Employer ID Number: 946107834

(FOR Cal OES USE ONLY)

I hereby certify upon my personal knowledge that budgeted funds are available for the period and purposes of this expenditure stated above.

Grant Subaward Face Sheet Cal OES 2-101 (Revised 1/2022) **(Date)**
 (Cal OES Fiscal Officer) **(Cal OES Director or Designee)** **(Date)**



Grant Subaward Contact Information

Information and Instructions

Key personnel are the official points of contact for the Grant Subaward, including the individuals identified on this form (per Subrecipient Handbook (SRH) Section 3.005).

Complete all sections of this form using the instructions below. Each individual must have a unique email address specific to them.

This form must be submitted as part of the Grant Subaward Application and with a Grant Subaward Modification (Cal OES Form 2-223) if changes are requested during the Grant Subaward performance period.

1. Provide the name, title, address (including **9-digit** Zip Code), telephone number, and e-mail address for the **Grant Subaward Director** (per SRH Section 3.010).
2. Provide the name, title, address (including **9-digit** Zip Code), telephone number, and e-mail address for the **Financial Officer** (per SRH Section 3.020).
3. Provide the name, title, address (including **9-digit** Zip Code), telephone number, and e-mail address for the **Programmatic Point of Contact** (per SRH Section 3.015).
4. Provide the name, title, address (including **9-digit** Zip Code), telephone number, and e-mail address for the **Financial Point of Contact** (per SRH Section 3.025).
5. Provide the name, title, address (including **9-digit** Zip Code), telephone number, and e-mail address for the **Executive Director** of a Non-Governmental Organization or the **Chief Executive Officer** (e.g. chief of police, superintendent of schools) for the Implementing Agency (per SRH Section 1.020).
6. Provide the name, title, address (including **9-digit** Zip Code), telephone number, and e-mail address for the **Official Designee** (per SRH Section 3.030) as stated in Section 15 of the Grant Subaward Face Sheet (Cal OES Form 2-101).
7. Provide the name, title, address (including **9-digit** Zip Code), telephone number, and e-mail address for the **Chair** of the **Governing Body** of the Subrecipient, if applicable. This must be direct contact information.



Grant Subaward Contact Information

Grant Subaward #: _____

Subrecipient: Monterey County Office of Emergency Services

1. **Grant Subaward Director:**

Name: Gerry Malais Title: Emergency Services Manager

Telephone #: 831-796-1901 Email Address: malaisg@co.monterey.ca.us

Address/City/ Zip Code (9-digit): 1322 Natividad Rd, Salinas, CA 93906

2. **Financial Officer:**

Name: Jose L. Garcia Title: Finance Manager II

Telephone #: 831-755-5119 Email Address: garciaj1@co.monterey.ca.us

Address/City/ Zip Code (9-digit): 168 West Alisal Street, 3rd Floor Salinas, CA 93901

3. **Programmatic Point of Contact:**

Name: Justin Lin Title: Emergency Services Planner

Telephone #: 831-796-1903 Email Address: linj1@co.monterey.ca.us

Address/City/ Zip Code (9-digit): 1322 Natividad Rd, Salinas, CA 93906

4. **Financial Point of Contact:**

Name: Justin Lin Title: Emergency Services Planner

Telephone #: 831-796-1903 Email Address: linj1@co.monterey.ca.us

Address/City/ Zip Code (9-digit): 1322 Natividad Rd, Salinas, CA 93960

5. **Executive Director** of a Non-Governmental Organization or the **Chief Executive Officer** (i.e., chief of police, superintendent of schools) of the implementing agency:

Name: Gerry Malais Title: Emergency Services Manager

Telephone #: 831-796-1901 Email Address: malaisg@co.monterey.ca.us

Address/City/ Zip Code (9-digit): 1322 Natividad Rd, Salinas, CA 93906

6. **Official Designee**, as stated in Section 15 of the Grant Subaward Face Sheet:

Name: Gerry Malais Title: Emergency Services Manager

Telephone #: 831-796-1901 Email Address: malaisg@co.monterey.ca.us

Address/City/ Zip Code (9-digit): 1322 Natividad Rd, Salinas, CA 93906

7. **Chair** of the **Governing Body** of the Subrecipient:

Name: Mary Adams Title: Monterey County Board of Supervisors, Chair

Telephone #: (831)755-5055 Email Address: adamsm1@co.monterey.ca.us

Address/City/ Zip Code (9-digit): 168 W Alisal St, Salinas, CA 93901



Grant Subaward Signature Authorization

Information and Instructions

This form identifies the signatures for the Grant Subaward Director (see Subrecipient Handbook (SRH) Section 3.010) and Financial Officer (see SRH Section 3.020) and allows Subrecipients to designate up to five additional signers for each. **The Grant Subaward Director and Financial Officer are authorizing the additional person(s) identified to sign on their behalf on all Grant Subaward-related matters.**

Complete all sections of the form. **No single individual may be authorized to sign for both the Grant Subaward Director and Financial Officer.** The individuals identified as the Grant Subaward Director and Financial Officer must match the individuals identified on the Grant Subaward Contact Information (Cal OES Form 2-102). **The Grant Subaward Director and Financial Officer must sign this form.**

This form must be submitted as part of the Grant Subaward Application and with a Grant Subaward Modification (Cal OES Form 2-223) if changes are requested during the Grant Subaward performance period.



Grant Subaward Signature Authorization

Grant Subaward #: _____

Subrecipient: Monterey County Office of Emergency Services

Implementing Agency: Monterey County Office of Emergency Services Big Sur CERT & Carmel Valley CERT

The **Grant Subaward Director** and **Financial Officer** are **REQUIRED** to sign this form.

Grant Subaward Director:


Printed Name: Gerry Malais

Signature: 

Date: 5/12/2022 | 2:02 PM PDT

Financial Officer:

Printed Name: Jose L. Garcia

Signature: 

Date: 5/13/2022 | 12:02 PM PDT

The following persons are authorized to sign for the **Grant Subaward Director**:

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

The following persons are authorized to sign for the **Financial Officer**:

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____



Grant Subaward Certification of Assurance of Compliance Information and Instructions

The Certification of Assurance of Compliance is a binding affirmation that the Subrecipient will comply with the requirements and restrictions outlined in the Subrecipient Handbook, including but not limited to:

- Proof of Authority,
- State and federal civil rights laws,
- Equal Employment Opportunity,
- Drug-Free Workplace,
- California Environmental Quality Act, and
- Lobbying.

The Official Designee (see SRH Section 3.030) and the individual granting that authority (i.e., City/County Financial Officer, City/County Manager, or Governing Board Chair) must sign this form. For State agencies, only the Official Designee must sign this form.

Complete all sections of this form and then submit:

- As part of the Grant Subaward Application,
- With a Grant Subaward Amendment (Cal OES Form 2-213) if a new fund source is being added to the Grant Subaward, (applicable Certification of Assurance of Compliance would be needed), or
- With a Grant Subaward Modification (Cal OES Form 2-223) if the Official Designee or Board Chair changes and the Resolution identifies them by name



Grant Subaward Certification of Assurance of Compliance

Subrecipient: Monterey County Office of Emergency Services

	Cal OES Program Name	Grant Subaward #:	Grant Subaward Performance Period
1	Listos California CERT Support Grant Program		6/1/2022 to 12/31/2023
2			
3			
4			
5			
6			

I, Gerry Malais (Official Designee; same person as Section 15 of the Grant Subaward Face Sheet) hereby certify that the above Subrecipient is responsible for reviewing the Subrecipient Handbook (SRH) and adhering to all of the Grant Subaward requirements as directed by Cal OES including, but not limited to, the following areas:

I. Proof of Authority – SRH 1.055

The Subrecipient certifies they have written authority by the governing board (e.g., County Board of Supervisors, City Council, or Governing Board) granting authority for the Subrecipient/Official Designee (see Section 3.030) to enter into a specific Grant Subaward (indicated by the Cal OES Program name and initial Grant Subaward performance period) and applicable Grant Subaward Amendments with Cal OES. The authorization includes naming of an Official Designee (e.g., Executive Director, District Attorney, Police Chief) for the agency/organization who is granted permission to sign Grant Subaward documents on behalf of the Subrecipient. Written proof of authority includes one of the following: signed Board Resolution or approved Board Meeting minutes.

II. Civil Rights Compliance – SRH Section 2.020

The Subrecipient acknowledges awareness of, and the responsibility to comply with all state and federal civil rights laws. The Subrecipient certifies it will not discriminate in the delivery of services or benefits based on any protected class and will comply with all requirements of this section of the SRH.

III. Equal Employment Opportunity – SRH Section 2.025

The Subrecipient certifies it will promote Equal Employment Opportunity by prohibiting discrimination or harassment in employment because of any status protected by state or federal law and will comply with all requirements of this section of the SRH.



Cal OES

GOVERNOR'S OFFICE
OF EMERGENCY SERVICES

IV. Drug-Free Workplace Act of 1990 – SRH Section 2.030

The Subrecipient certifies it will comply with the Drug-Free Workplace Act of 1990 and all other requirements of this section of the SRH.

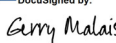

V. California Environmental Quality Act (CEQA) – SRH Section 2.035

The Subrecipient certifies that, if the activities of the Grant Subaward meet the definition of a “project” pursuant to the CEQA, Section 20165, it will comply with all requirements of CEQA and this section of the SRH.

VI. Lobbying – SRH Sections 2.040 and 4.105

The Subrecipient certifies it will not use Grant Subaward funds, property, or funded positions for any lobbying activities and will comply with all requirements of this section of the SRH.

All appropriate documentation must be maintained on file by the Subrecipient and available for Cal OES upon request. Failure to comply with these requirements may result in suspension of payments under the Grant Subaward(s), termination of the Grant Subaward(s), and/or ineligibility for future Grant Subawards if Cal OES determines that any of the following has occurred: (1) the Subrecipient has made false certification, or (2) the Subrecipient violated the certification by failing to carry out the requirements as noted above.

CERTIFICATION	
I, the official named below, am the same individual authorized to sign the Grant Subaward [Section 15 on Grant Subaward Face Sheet], and hereby affirm that I am duly authorized legally to bind the Subrecipient to the above-described certification. I am fully aware that this certification, executed on the date, is made under penalty of perjury under the laws of the State of California.	
Official Designee's Signature:	<small>DocuSigned by:</small>  <small>787186328458486</small>
Official Designee's Typed Name:	Gerry Malais
Official Designee's Title:	Emergency Services Manager
Date Executed:	5/12/2022 2:02 PM PDT
AUTHORIZED BY:	
I grant authority for the Subrecipient/Official Designee to enter into the specific Grant Subaward(s) (indicated by the Cal OES Program name and initial Grant Subaward performance period identified above) and applicable Grant Subaward Amendments with Cal OES.	
<input type="checkbox"/> City Financial Officer	<input checked="" type="checkbox"/> County Financial Officer
<input type="checkbox"/> City Manager	<input type="checkbox"/> County Manager
<input type="checkbox"/> Governing Board Chair	
Signature:	<small>DocuSigned by:</small>  <small>CS86CA3807A214</small>
Typed Name:	Jose L. Garcia
Title:	Finance Manager II
Date Executed:	5/13/2022 12:02 PM PDT

GAVIN NEWSOM
GOVERNOR

MARK S. GHILARDUCCI
DIRECTOR



**LISTOS CALIFORNIA CERT SUPPORT GRANT PROGRAM
CERT Training Certification**

Name of Agency: Monterey County Office of Emergency Services

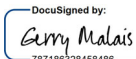
I, Gerry Malais (Official Designee; same person as Section 15 of the Grant Subaward Face Sheet) hereby certify that the above Subrecipient is responsible for adhering to all of the Grant Subaward requirements as directed by Cal OES including, but not limited to, the following area:

- The Subrecipient certifies they are conducting classroom-based, instructor-led, CERT training based on the 20-hour FEMA curriculum, incorporating all nine module and all hands-on exercises (e.g., fire suppression, medical triage, cribbing), including a disaster simulation drill, or utilizing the approved CERT Training curriculum.

All appropriate documentation must be maintained on file by the Subrecipient and available for Cal OES upon request. Failure to comply with this requirement may result in suspension of payments under the Grant Subaward(s), termination of the Grant Subaward(s), and/or ineligibility for future Grant Subawards if Cal OES determines that any of the following has occurred: (1) the Subrecipient has made false certification, or (2) the Subrecipient violated the certification by failing to carry out the requirements as noted above.

CERTIFICATION

I, the official named above, am the same individual authorized to sign the Grant Subaward [Section 15 on Grant Subaward Face Sheet], and hereby affirm that I am duly authorized legally to bind the Subrecipient to the above-described certification. I am fully aware that this certification, executed on this date, is made under penalty of perjury under the laws of the State of California.

Official Designee Signature: 

Official Designee Typed Name: Gerry Malais

Official Designee's Title: Emergency Services Manager

Date Executed: 5/12/2022 | 2:02 PM PDT



3650 SCHRIEVER AVENUE, MATHER, CA 95655
(916) 845-8506 TELEPHONE (916) 845-8511 FAX
www.CalOES.ca.gov



Cal OES
GOVERNOR'S OFFICE
OF EMERGENCY SERVICES

Grant Subaward Budget Pages
Single Fund Source

Subrecipient: Monterey County OES	Grant Subaward #:
A. Personnel Costs - Line-item description and calculation	Total Amount Allocated
PERSONNEL COSTS CATEGOTY TOTAL	



Grant Subaward Budget Pages
Single Fund Source

Subrecipient: Monterey County OES	Grant Subaward #:
B. Operating Costs - Line-item description and calculation	Total Amount Allocated
3 Full CERT Refresher Classes (3 classes@\$900 ea=\$2,700)	\$2,700
CERT Refreshers Zoom 3 Class Package (1 package x \$500= \$500)	\$500
CPR Class (40 people@\$95ea=\$3,800)	\$3,800
1 Full FEMA curriculum CERT course (1 course x \$2,500)	\$2,500
Field Training: CERT Members: CERT backpacks w/ gear (20@\$75 ea)	\$1,500
Field Training: CERT Admin: 1 laptop w/ windows 10 & MS/Office (1@\$1000)	\$1,000
Field Training: Fireman Rehab Kit: Folding tables \$117(3 @ \$39 ea)	\$117
Field Training: Fireman Rehab Kit: folding chairs \$204 (6@ \$34 ea)	\$204
Field Training: Fireman Rehab Kit: cooling fans \$298(2@\$149 ea)	\$298
Field Training: Fireman Rehab Kit: 2 tarps \$38(2@ \$19 ea)	\$38
Field Training: Fireman Rehab Kit: wash bucket \$30(1@\$30 ea)	\$30
Field Training: Fireman Rehab Kit: water \$56 (2 cases@2@\$28 ea)	\$56
Field Training: Fireman Rehab Kit: LED light stations \$198(2@\$99 ea)	\$198
Field Training: Traffic Control Kit: 6 DORCY traffic wands \$78(6 @ \$13ea)	\$78
Field Training: Traffic Control Kit: 10 traffic cones \$230 (10 @ \$23ea)	\$230
Field Training: S&R Kit: S&R 1 Garmin InReach Satellite comm (1@\$451)	\$451
Field Training: generator: 1 Honda EB2200i multi fuel generator (1@\$1,300)	\$1,300
OPERATING COSTS CATEGORY TOTAL	\$15,000



Cal OES
GOVERNOR'S OFFICE
OF EMERGENCY SERVICES

Grant Subaward Budget Pages
Single Fund Source

Subrecipient: Monterey County OES	Grant Subaward #:
C. Equipment Costs - Line-item description and calculation	Total Amount Allocated
EQUIPMENT COSTS CATEGORY TOTAL	
Total Project Cost (Must match the Grant Subaward Face Sheet)	\$15,000



Grant Subaward Budget Narrative

Grant Subaward #: _____

Subrecipient: Monterey County Office of Emergency Services

a. Big Sur CERT's budget focuses and ensures training through: 3 full CERT Refresher courses, a CERT Refresher Zoom 3 class package, a CPR course, and an administrative laptop. CERT members taking refresher courses will have the ability and readiness to respond to emergencies in the community. Big Sur CERT's training is instructor-led, classroom-based, and follows the 20-hour FEMA CERT training curriculum.

Carmel Valley CERT's budget focuses on a CERT course for new members and field operation training kits will ensure the group can expand membership. The field training kits/equipment for potential activations including: firefighter rehabilitation, traffic control, and light search and rescue will be particularly important for new members to ensure safety, and hands on training.

Both CERT programs focus train with their other emergency services partners so that they complement their expertise and capabilities

b. Funding will follow Monterey County Guidelines for awarded funds and will be allocated for training and equipment. All training will be conducted by appropriately qualified instructors and follow established FEMA and AHA guidelines.



Grant Subaward Budget Narrative

Grant Subaward #: _____

Subrecipient: Monterey County Office of Emergency Services

Specific Budget details are identified in the Grant Subaward Budget Pages Single Fund Source (2-106b form)

c. No funding is allocated to staff time.



Grant Subaward Programmatic Narrative

Grant Subaward #: _____

Subrecipient: Monterey County Office of Emergency Services

Problem Statement: The Monterey County Office of Emergency Services' Big Sur and Carmel Valley CERT programs serve communities that are vulnerable to a range of hazards including wildfire, winter storms, debris flows/flooding, and earthquakes to name a few. Both areas are particularly vulnerable to wildfire as seen through the 2022 Colorado Fire, 2021 Willow Fire, and the 2020 Carmel, River and Dolan Fires, creating secondary debris and flood flow hazards in the burn scar footprints during winter storms. In addition, the communities include underserved populations that are economically diverse, and include a range of residents, workers, and visitors and benefit from well-trained CERT members.

Big Sur CERT has been in place since 2009, forming after the Basin Complex fire; there was a need to support property owners and assist them in protecting their home. The team leaders are Martha Karstens and Hal Latta, both with years of experience with the local Red Cross and Big Sur Fire. They have an established CERT member ship that will allow all refresher courses to be put to good use. They do not receive funding from the county, a critical gap Listos funding will fill for the requested refresher CERT trainings. Carmel Valley CERT is a newer CERT program led by Greg and Carolyn Profeta; both are active members of other Operational CERT teams and have been building capacity within the Carmel Valley. The



Grant Subaward Programmatic Narrative

Grant Subaward #: _____

Subrecipient: Monterey County Office of Emergency Services

Carmel Valley is vulnerable to large wildfires, including the 2020 Carmel Fire, and services a diverse range of residents, workers, and visitors. A key gap for the Carmel Valley CERT is also a lack of funding and the need to grow its CERT members. The Listos funding would enable this CERT team to expand their membership to the vulnerable residents. In addition, it would prepare the CERT team to deliver services to community members, including those with access and functional needs.

Big Sur CERT members seeking refresher CERT training courses are residents of the Big Sur Area—it has an economically diverse group that lives in the vulnerable area of the county—the single egress/ingress of Highway 1 often creates pockets that can become trapped during evacuations. Their interest and engagement through Big Sur CERT will allow for the delivery of trainings to this vulnerable and diverse group. Carmel Valley CERT is seeking to expand its membership by providing trainings to new members. The community is particularly vulnerable to wildfire and has residents interested in CERT courses. Both CERT teams have strong leadership and are in communities with residents that are vulnerable to hazards with underserved populations.



Grant Subaward Programmatic Narrative

Grant Subaward #: _____

Subrecipient: Monterey County Office of Emergency Services

Program Plan:

- 1) Big Sur CERT has a robust membership that has received FEMA certified CERT trainings. Big Sur CERT is focused on perform the following preparedness and/or disaster response-related activities during the performance period that the grant funding will directly pay for: 3 full CERT refresher trainings, 1 CPR class for 40 individuals, and a CERT Refresher Zoom Package of 3 classes. These trainings will allow Big Sur CERT members to continue to offer their range of activation services during EOC activations.

Carmel Valley CERT has a dedicated leadership team looking to expand community membership. The funding will allow additional CERT members to be trained—expanding the team. In addition, the field training supplies for Fire Rehabilitation, Traffic Control, light search and rescue will allow existing and new members to train with on hands equipment that will be utilized during activations. This ensures both safety and proper training with the appropriate equipment.

- 2) Big Sur and Carmel Valley CERT serve approximately 3,000 and 4,500 respective permanent and seasonal residents in addition to a robust



Grant Subaward Programmatic Narrative

Grant Subaward #: _____

Subrecipient: Monterey County Office of Emergency Services

tourism industry that includes roughly 4 million visitors who drive down Highway 1 to visit the coast and Carmel Valley: regardless of race, sexual orientation, access and functional need status, or socioeconomic standing. These communities are historically vulnerable to wildfire with Highway 1 being a ingress and egress route for Big Sur and Carmel Valley with a history of large wildfires and include populations that are both affluent and working class. While CERT training is conducted in English, there are several bilingual members including Spanish speakers. This asset comes into play when serving may of the more at-risk segments of the community. Ensuring that these regions have trained CERT members will ensure that any activations operations conducted in these areas have positive outcomes to the diverse residents, workers, and visitors that are impacted by local hazards.

**CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES
SUBRECIPIENT GRANTS MANAGEMENT ASSESSMENT**

Subrecipient: Monterey County Office of Emergency Services	UEI # 0762984390000	FIPS #: 06053
Grant Disaster/Program Title: LC- Listos California CERT Support Grant Program		
Performance Period: 06/01/22	to 12/31/23	Subaward Amount Requested: \$15,000
Type of Non-Federal Entity (Check Applicable Box)	<input type="checkbox"/> State Govt <input checked="" type="checkbox"/> Local Govt <input type="checkbox"/> JPA <input type="checkbox"/> Non-Profit <input type="checkbox"/> Tribe	

Per Title 2 CFR § 200.332, Cal OES is required to evaluate the risk of noncompliance with federal statutes, regulations and grant terms and conditions posed by each subrecipient of pass-through funding. This assessment is made in order to determine and provide an appropriate level of technical assistance, training, and grant oversight to subrecipients for the award referenced above.

The following are questions related to your organization's experience in the management of federal grant awards. This questionnaire must be completed and returned with your grant application materials.

For purposes of completing this questionnaire, *grant manager* is the individual who has primary responsibility for day-to-day administration of the grant, *bookkeeper/accounting staff* means the individual who has responsibility for reviewing and determining expenditures to be charged to the grant award, and *organization* refers to the subrecipient applying for the award, and/or the governmental implementing agency, as applicable.

Assessment Factors	Response
1. How many years of experience does your current grant manager have managing grants?	>5 year <input type="checkbox"/>
2. How many years of experience does your current bookkeeper/accounting staff have managing grants?	>5 year <input type="checkbox"/>
3. How many grants does your organization currently receive?	3-10 gr <input type="checkbox"/>
4. What is the approximate total dollar amount of all grants your organization receives?	\$ 1,600,000
5. Are individual staff members assigned to work on multiple grants?	No <input type="checkbox"/>
6. Do you use timesheets to track the time staff spend working on specific activities/projects?	Yes <input type="checkbox"/>
7. How often does your organization have a financial audit?	Annual <input type="checkbox"/>
8. Has your organization received any audit findings in the last three years?	No <input type="checkbox"/>
9. Do you have a written plan to charge costs to grants?	No <input type="checkbox"/>
10. Do you have written procurement policies?	Yes <input type="checkbox"/>
11. Do you get multiple quotes or bids when buying items or services?	Sometin <input type="checkbox"/>
12. How many years do you maintain receipts, deposits, cancelled checks, invoices?	3-5 year <input type="checkbox"/>
13. Do you have procedures to monitor grant funds passed through to other entities?	Yes <input type="checkbox"/>

Certification: This is to certify that, to the best of our knowledge and belief, the data furnished above is accurate, complete and current.

Signature: (Authorized Agent)

DocuSigned by:
Gerry Malais
787186328458486

Date:

5/12/2022 | 2:02 PM PDT

Print Name and Title:

Gerry Malais

Phone Number:

831-796-1901

Cal OES Staff Only: SUBAWARD #



Grant Subaward Service Area Information

Information and Instructions

This form identifies the areas served by the Grant Subaward. Complete all sections of the form using the directions below. This form must be submitted as part of the Grant Subaward Application.

1. **County or Counties Served:** Enter the name or names of the counties served by the Grant Subaward and the county where the principal office for the Grant Subaward is located.
2. **U.S Congressional District(s) Served:** Enter the number(s) of the U.S. Congressional District(s) served by the Grant Subaward and the U.S. Congressional District number for where the principal office for the Grant Subaward is located.
3. **State Assembly District(s) Served:** Enter the number(s) of the State Assembly District(s) served by the Grant Subaward and the number for where the principal office for the Grant Subaward is located.
4. **State Senate District(s) Served:** Enter the number(s) of the State Senate District(s) served by the Grant Subaward and the number for where the principal office for the Grant Subaward is located.
5. **Population of Service Area:** Enter the total population of the area served by the Grant Subaward.



Grant Subaward Service Area Information

Grant Subaward #: _____

Subrecipient: Monterey County Office of Emergency Services

1. County or Counties Served:

The Big Sur CERT Team serves the greater Big Sur community within Monterey County. This response area stretches for almost 60 miles along Highway 1 from south of Palo Colorado south to the county line with San Luis Obispo. Carmel Valley CERT service the ~19 square miles of unincorporated Monterey County.

County where principal office is located: Monterey County

2. U.S. Congressional District(s) Served:

Big Sur and Carmel Valley are within the 20th US Congressional District and is served by Representative Jimmy Panetta.

U.S. Congressional District where principal office is located: 20th US Congressional

3. State Assembly District(s) Served:

Big Sur and Carmel Valley are within the 29th State Assembly District, served by Mark Stone.

State Assembly District where principal office is located: 29th State Assembly

4. State Senate District(s) Served:

Big Sur and Carmel Valley are in California Senate District 17 and is served by John Laird.

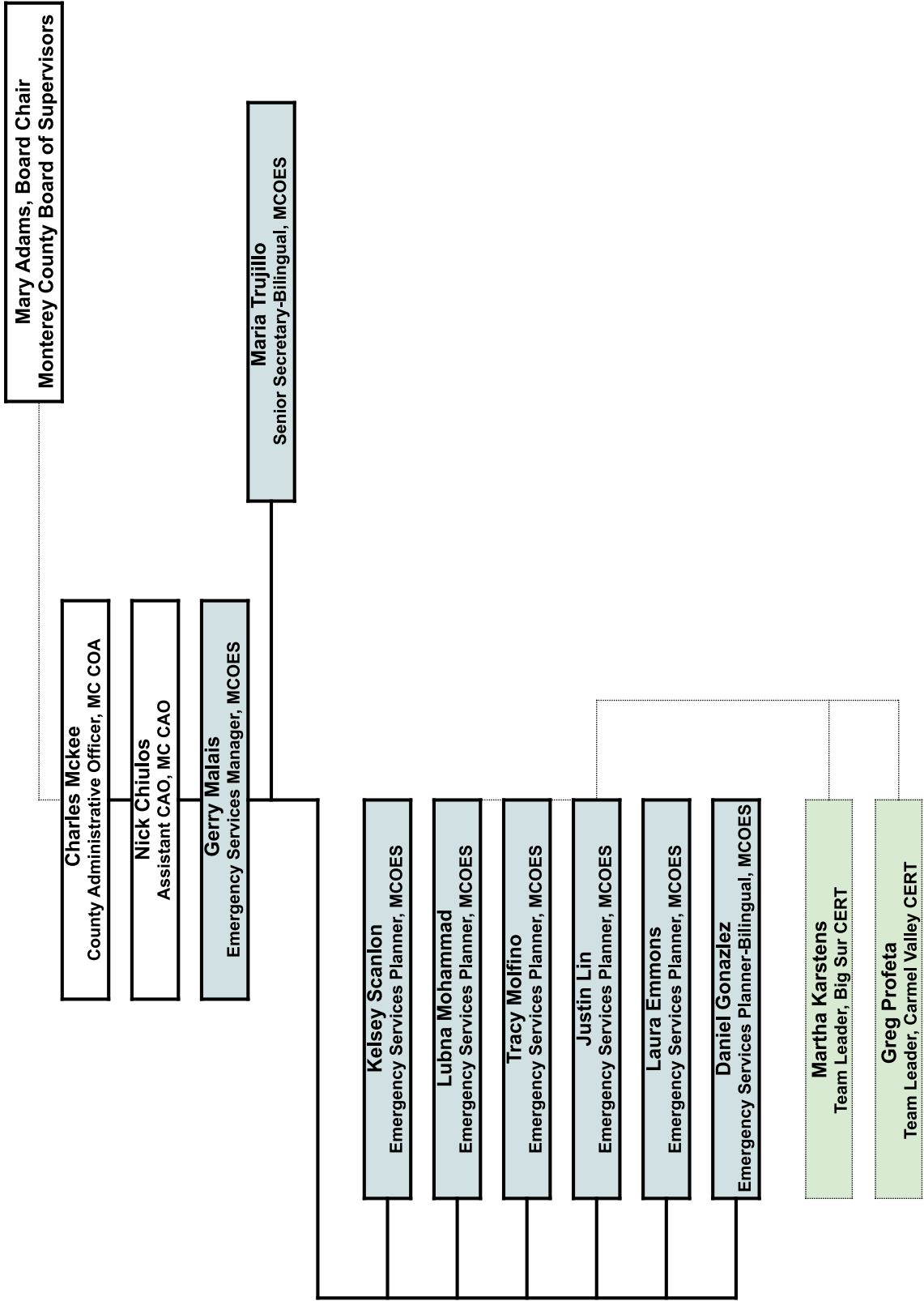
State Senate District where principal office is located: CA Senate District 17

5. Population of Service Area: ~5,448



Monterey County Office of Emergency Services (MCOES)

Organization Chart



GAVIN NEWSOM
GOVERNOR

MARK S. GHILARDUCCI
DIRECTOR



March 02, 2022

Big Sur CERT,

This letter certifies that the **Big Sur CERT Program** meets all of the FEMA and State requirements for a registered CERT program and satisfies the requirement for being a registered FEMA CERT program or a new CERT program approved by the State CERT Administrator for the [2022 Listos California Cert Support Grant \(LC\) Program RFP](#).

We have confirmed that **Big Sur CERT**:

- ✓ Has a valid Sponsoring Organization, Monterey County Office of Emergency Services
- ✓ Uses the FEMA CERT Basic Curriculum in its entirety
- ✓ Has qualified instructors to deliver the CERT Basic Course

This program satisfies the requirement of being a registered CERT program that has been vetted and will be registered on the FEMA CERT website located at <https://www.ready.gov/cert>.

Thanks

Suu-Va Tai
State CERT Administrator
California Office of Emergency Services.



3650 SCHRIEVER AVENUE, MATHER, CA 95655
(916) 524-3964 TELEPHONE
www.CalOES.ca.gov

GAVIN NEWSOM
GOVERNOR

MARK S. GHILARDUCCI
DIRECTOR



March 14, 2022

Carmel Valley CERT

This letter certifies that the **Carmel Valley CERT Program** meets all of the FEMA and State requirements for a registered CERT program and satisfies the requirement for being a registered FEMA CERT program approved by the State CERT Administrator for the [2022 Listos California Cert Support Grant \(LC\) Program RFP](#).

We have confirmed that **Carmel Valley CERT**:

- ✓ Has a valid Sponsoring Organization, Monterey County Office of Emergency Services
- ✓ Uses the FEMA CERT Basic Curriculum in its entirety
- ✓ Has qualified instructors to deliver the CERT Basic Course

This program satisfies the requirement of being a registered CERT program has been vetted and will be registered on the FEMA CERT website located at <https://www.ready.gov/cert>.

Thanks

Suu-Va Tai
State CERT Administrator
California Office of Emergency Services.



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