



Tobacco Grant Program
GRANT SERVICES BRANCH – LOCAL ASSISTANCE
DIVISION OF OPERATIONS

TOBACCO GRANT SUMMARY OF AWARD

DOJ-PROP56-2024-25-1-046

MONTEREY COUNTY SHERIFF'S OFFICE

This Summary of Award document will be used by the Tobacco Grant Program when determining whether an activity or expense claimed was approved for funding and is reimbursable. Activities other than those presented here may not be reimbursable. A Grant Modification may be necessary for material deviations. Please consult with your Grant Program Officer *before* engaging in any activity beyond this scope.

By signing the Memorandum of Understanding, your agency agrees to the commitments outlined below and this document becomes part of the Grant Agreement.

AWARD SUMMARY

Award Amount: \$252,756

Requested Amount: \$509,273

Removed from Award: Accounting position, Commander, training expenses

Reduced Line Items: Reduced OT to one position

Other Changes or Stipulations: N/A

IMPORTANT PROVISIONS FOR ALL GRANTEES

I. Enforcement Activities

- a. Authorized - If enforcement activities were proposed, **only** activities that target retailers for illegal sales/marketing of tobacco products were approved. It is expected that the flavor ban will be enforced within one or more enforcement activities.
- b. Unauthorized - Community or school patrols, or other enforcement actions related to tobacco use and possession, are **not** permitted.

II. Educational Activities

- a. Authorized – Retailer and/or officer educational activities on tobacco laws and ordinances, if included, are authorized as noted below.
- b. Unauthorized – School or community education efforts, including media campaigns, are **not** permitted as part of this award. All educational efforts should be directed to retailers and/or officers.

III. Removed Personnel or Other Items

- a. If specific personnel or other items were removed and not funded, they cannot be reinstated during the grant term.

IV. Reduced Line Items

- a. If a specific line item was reduced, the intention was to not fully fund it or the activities it represents.

V. Mileage/Fuel

- a. Budgets that include mileage or fuel were amended to include both together in one line item for flexibility and the type of backup documentation available. Mileage is limited to the state rate in effect at the time of travel.

VI. Equipment

- a. All equipment items must be purchased during the first year of the grant as noted on the Budget Detail. Their awarding is intended to support project goals and be used to support grant activities throughout the grant term.

Please reference the Tobacco Grant Program Grantee Handbook for more information regarding allowable costs.

GOALS AND ACTIVITIES

Retail Inspections

- Per year, **20** retailers will be inspected.
- Additional details regarding these inspections:
 - We will actively seek out those who may not be licensed or following our ordinance. This will include checking any business not registered as a tobacco retailer, but that falls into a traditional high sale location such as gas stations, convenience store type of businesses.

Minor Decoy Operations

- Per year, **10** minor decoy operations will be conducted.
- Per year, **20** retailers will be targeted through these operations.
- Additional details regarding these operations:
 - Decoy operations will utilize police explorer program cadets, aged 16-20, who are trained to attempt purchases of tobacco products. All operations are supervised by sworn law enforcement personnel. MCSO has an active teen Explorer Unit.

Shoulder Tap Operations

- Per year, **10** shoulder tap operations will be conducted.
- Per year, **20** retailers will be targeted through these operations.
- Additional details regarding these operations:
 - Shoulder tap operations will utilize MCSO Explorer cadets, aged 16-20, to approach adults outside retailers and request proxy purchase of tobacco.

- Adults who elect to complete the purchase and furnish tobacco to the minor will be cautioned or cited for their actions.

Undercover Buys

- Per year, **10** undercover buy operations will be conducted (other than minor decoy or shoulder tap).
- Per year, **20** retailers will be targeted through these operations.
- Additional details regarding these undercover operations:
 - In an undercover operation, deputy sheriffs pose as regular customers to purchase flavored tobacco products from retailers. They discreetly enter stores, request flavored tobacco, and observe compliance with regulations.
 - Retailers found to be out of compliance are cautioned or cited for violations.

Retailer Education

- Per year, **20** retailers will receive educational materials.
- Per year, **20** retailers will receive on-site education.
- Additional details regarding these retailer education activities:

Enforcement Officer Education

- Per year, **150** enforcement officers will receive education about tobacco laws and ordinances.
- Additional details regarding these officer education activities:

Prosecution

N/A

Task Force

N/A

Other Activities

N/A

PARTNERING AGENCIES

Based upon the proposal submitted and any subsequent modifications approved by DOJ, the following agencies are expected to partner with and support the activities and fulfillment of goals referenced above:

N/A

Please notify your Grant Program Officer of any proposed changes to partnering agencies, particularly if they are included within your budget.