



# Monterey County

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## Board Report

Legistar File Number: BCSD A 16-001

March 22, 2016

**Introduced:** 3/2/2016

**Version:** 1

**Current Status:** Agenda Ready

**Matter Type:** BCSD Agreement

- a. Approve Amendment No. 3 to Agreement No. A-12523 with MCSI Water Systems Management to continue to provide services associated with the management, maintenance and operation of the San Jerardo Water System under Request for Proposals #10355 to increase the not-to-exceed amount of \$181,188 by \$60,396 for a total amount not-to-exceed \$241,584; and extend the expiration date from March 31, 2016 for one (1) additional year through March 31, 2017, for a revised term from July 30, 2013 to March 31, 2017, with the option to extend the Agreement for one (1) additional one (1) year period; and
- b. Authorize the Contracts/Purchasing Officer or Contracts/Purchasing Supervisor to execute Amendment No. 3 to Agreement No. A-12523 and future amendments that do not significantly alter the scope of work or change the approved Agreement amount.

### RECOMMENDATION:

It is recommended that the Board of Supervisors acting as the Board of Directors of the Boronda County Sanitation District:

- a. Approve Amendment No. 3 to Agreement No. A-12523 with MCSI Water Systems Management to continue to provide services associated with the management, maintenance and operation of the San Jerardo Water System under Request for Proposals #10355 to increase the not-to-exceed amount of \$181,188 by \$60,396 for a total amount not-to-exceed \$241,584; and extend the expiration date from March 31, 2016 for one (1) additional year through March 31, 2017, for a revised term from July 30, 2013 to March 31, 2017, with the option to extend the Agreement for one (1) additional one (1) year period; and
- b. Authorize the Contracts/Purchasing Officer or Contracts/Purchasing Supervisor to execute Amendment No. 3 to Agreement No. A-12523 and future amendments that do not significantly alter the scope of work or change the approved Agreement amount.

### SUMMARY/DISCUSSION:

The Boronda County Sanitation District ("County BCSD") desires MCSI Water Systems Management to continue to provide services associated with the management, maintenance and operation of the San Jerardo Water System. Amendment No. 3 to Agreement No. A-12523 with MCSI Water Systems Management will increase the Agreement by \$60,396 for a total amount not to exceed \$241,584, and extends the term of the Agreement from March 31, 2016 to March 31, 2017 (Attachment 1). This agreement was originally executed on March 14, 2014 with the option to extend the Agreement for four (4) additional one (1) year periods. After this amendment is executed there will be one (1) more option to extend through March 21, 2018. In order to continue water system management at the San Jerardo Housing Community after this date a new Request for Proposal must be processed to establish a new agreement.

Attachment 2 provides a summary of the Agreement to date.

OTHER AGENCY INVOLVEMENT:

The Office of the County Counsel, and Auditor-Controller have reviewed and approved Amendment No. 3 as to form and legality, and fiscal provisions, respectively.

FINANCING:

There is no impact to the General Fund. Sufficient appropriations are available in the RMA fund (Fund 157, Department 3000, Unit 8197, Appropriations Unit RMA 046, Account 6613) to finance expenditures under this Agreement.

Prepared by: Lynette Redman, Management Analyst III, (831) 796-6038

Approved by: Benny J. Young, Interim Director of Public Works and Facilities

Approved by: Carl P. Holm, AICP, RMA Director

Date: March 11, 2016

Attachments:

Attachment 1 - Amendment No. 3 to Agreement with MCSI Water Systems Management

Attachment 2 - Summary of Agreement

Attachment 3- Amendment 2

Attachment 4- Amendment 1

Attachment 5- MCSI Agreement

Location Map (Attachments on file with the Clerk of the Board)