



# County of Monterey

**Item No.**

## Board Report

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

**Legistar File Number: A 24-025**

January 30, 2024

**Introduced:** 1/17/2024

**Current Status:** Agenda Ready

**Version:** 1

**Matter Type:** BoS Agreement

- a. Authorize the Chief Information Officer to execute a non-Standard Agreement retroactively with ChargePoint, Inc. for ChargePoint Cloud Plan and Assure Maintenance & Management renewals for the term of January 8, 2024, through April 13, 2029, in an amount not to exceed \$26,849; and
- b. Authorize the Chief Information Officer or his designee to execute related order forms and such documents as necessary with ChargePoint, Inc. for purposes of this Agreement; and
- c. Authorize the Chief Information Officer or his designee the option to execute up to three (3) one (1) year future amendments to this Agreement, each extending the term by one year, where the additional cost of each Amendment does not exceed 10% (\$2,685) of the original contract amount of \$26,849, bringing the maximum additional compensation to \$29,534 for each additional one-year term and potential overall Agreement aggregate not to exceed amount to \$115,451.

### RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Authorize the Chief Information Officer to execute a non-Standard Agreement retroactively with ChargePoint, Inc. for ChargePoint Cloud Plan and Assure Maintenance & Management renewals for the term of January 8, 2024, through April 13, 2029, in an amount not to exceed \$26,849; and
- b. Authorize the Chief Information Officer or his designee to execute related order forms and such documents as necessary with ChargePoint, Inc. for purposes of this Agreement; and
- c. Authorize the Chief Information Officer or his designee the option to execute up to three (3) one (1) year future amendments to this Agreement, each extending the term by one year, where the additional cost of each Amendment does not exceed 10% (\$2,685) of the original contract amount of \$26,849, bringing the maximum additional compensation to \$29,534 for each additional one-year term and potential overall Agreement aggregate not to exceed amount to \$115,451.

### SUMMARY:

The Information Technology Department (ITD) has four electric vehicle (EV) charging stations. The charging stations were purchased and installed by Motive Energy Solutions, Inc. in 2022. The new agreement will be directly with ChargePoint Inc. for the Cloud Plan and Assure Maintenance & Management for the CT4000-Assure Family renewals.

### DISCUSSION:

The charging stations that are currently in use have dual port capabilities. To keep them running proficiently, ITD participates in the ChargePoint Cloud Plan, which includes secure network connection, ongoing station software updates, power management (circuit, panel, site sharing), and scheduled charging. The ChargePoint Assure Maintenance & Management Plan includes pre-paid cotermious renewal for the CT4000 stations. This includes parts and labor warranty, remote technical

Legistar File Number: A 24-025

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support, on-site repairs when needed, unlimited configuration changes, and reporting. Both plans will be in place to ensure that all four charging stations are running efficiently and are available.

The Chief Information Officer recommends the approval of this non-standard Agreement with ChargePoint Inc. for Cloud and Assure Plans for existing charging stations at the Information Technology Department 1590 Moffett Street location.

OTHER AGENCY INVOLVEMENT:

County Counsel has reviewed and approved the non-standard Agreement with ChargePoint, Inc. The Auditor-Controller reviewed the contract but disagreed with the non-standard payment provisions.

FINANCING:

Required funds will be included in each Recommended Budget for the Information Technology Department, ITD 1930, Appropriations Unit INF002.


BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

The Board's approval of the recommended agreement will assist in providing maintenance and service to county-owned electrical charging stations.

- Economic Development
- Administration
- Health & Human Services
- Infrastructure
- Public Safety

Prepared by: Teresa Meister, Management Analyst II, 759-6938

Approved by:

DocuSigned by:  
  
 Date: 1/18/2024 | 2:13 PM PST  
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 Eric A. Chatham, Chief Information Officer, 759-6920

Attachments:

ChargePoint Master Subscription and Services