

County of Monterey

Government Center - Board Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901



Meeting Agenda - Final

Tuesday, June 11, 2024

1:30 PM

**Join via Zoom at <https://montereycty.zoom.us/j/224397747> - English or in person
at the address listed above or at <https://montereycty.zoom.us/j/95465517952> -
Español o personalmente en la dirección indicada anteriormente**

Pajaro County Sanitation District

Chair Director Glenn Church - District 2

Vice Chair Director Chris Lopez - District 3

Director Wendy Root Askew - District 4

Director Mary L. Adams - District 5

Director Luis A. Alejo - District 1

Participation in meetings

While the Board chambers remain open, members of the public may participate in Board meetings in 2 ways:

1. You may attend the meeting in person; or,
2. You may observe the live stream of the Board of Supervisors meetings at <https://monterey.legistar.com/Calendar.aspx>, <http://www.mgtvonline.com/>, www.youtube.com/c/MontereyCountyTV or <https://www.facebook.com/MontereyCoInfo/>

If you choose not to attend the Board of Supervisors meeting but desire to make general public comment, or comment on a specific item on the agenda, you may do so in 2 ways:

a. submit your comment via email by 5:00 p.m. on the Monday prior to the Board meeting. Please submit your comment to the Clerk of the Board at cob@co.monterey.ca.us. In an effort to assist the Clerk in identifying the agenda item relating to your public comment please indicate in the Subject Line, the meeting body (i.e. Board of Supervisors Agenda) and item number (i.e. Item No. 10). Your comment will be placed into the record at the Board meeting.

b. you may participate through ZOOM. For ZOOM participation please join by computer audio at: <https://montereycty.zoom.us/j/224397747>

OR to participate by phone call any of these numbers below:

- +1 669 900 6833 US (San Jose)
- +1 346 248 7799 US (Houston)
- +1 312 626 6799 US (Chicago)
- +1 929 205 6099 US (New York)
- +1 253 215 8782 US
- +1 301 715 8592 US

Enter this Meeting ID number: 224397747 when prompted. Please note there is no Participant Code, you will just hit # again after the recording prompts you.

You will be placed in the meeting as an attendee; when you are ready to make a public comment if joined by computer audio please Raise your Hand; and by phone please push *9 on your keypad.

Participación en reuniones

Mientras las cámaras de la Junta permanezcan abiertas, los miembros del público pueden participar en las reuniones de la Junta de 2 maneras:

1. Podrá asistir personalmente a la reunión; o,

2. Puede observar la transmisión en vivo de las reuniones de la Junta de Supervisores en <https://monterey.legistar.com/Calendar.aspx>, <http://www.mgtvonline.com/>, www.youtube.com/c/MontereyCountyTV o <https://www.facebook.com/MontereyCoInfo/>

Si elige no asistir a la reunión de la Junta de Supervisores pero desea hacer comentarios del público en general o comentar un tema específico de la agenda, puede hacerlo de 2 maneras:

a. envíe su comentario por correo electrónico antes de las 5:00 p.m. el lunes anterior a la reunión de la Junta. Envíe su comentario al Secretario de la Junta a cob@co.monterey.ca.us. En un esfuerzo por ayudar al secretario a identificar el tema de la agenda relacionado con su comentario público, indique en la línea de asunto el cuerpo de la reunión (es decir, la agenda de la Junta de Supervisores) y el número de artículo (es decir, el artículo n.º 10). Su comentario se colocará en el registro en la reunión de la Junta.

b. puedes participar a través de ZOOM. Para participar en ZOOM, únase por audio de computadora en: <https://montereycty.zoom.us/j/224397747>

O para participar por teléfono llame a cualquiera de estos números a continuación:

- +1 669 900 6833 EE. UU. (San José)
- +1 346 248 7799 EE. UU. (Houston)
- +1 312 626 6799 EE. UU. (Chicago)
- +1 929 205 6099 EE. UU. (Nueva York)
- +1 253 215 8782 EE. UU.
- +1 301 715 8592 EE. UU.

Ingrese este número de ID de reunión: 224397747 cuando se le solicite. Tenga en cuenta que no hay un código de participante, simplemente presione # nuevamente después de que la grabación lo solicite.

Se le colocará en la reunión como asistente; cuando esté listo para hacer un comentario público si se une al audio de la computadora, levante la mano; y por teléfono, presione *9 en su teclado.

NOTE: All agenda titles related to numbered agenda items are live web links. Click on the title to be directed to the corresponding Board Report.

PUBLIC COMMENTS: Members of the public may address comments to the Board concerning each agenda item. The timing of public comment shall be at the discretion of the Chair.

1:30 P.M. - Call to Order

Roll Call

Additions and Corrections by Clerk

The Clerk of the Board will announce agenda corrections and proposed additions, which may be acted on by the Board as provided in Sections 54954.2 of the California Government Code.

General Public Comments

This portion of the meeting is reserved for persons to address the Board on any matter not on this agenda but under the jurisdiction of the Board of Supervisors. Board members may respond briefly to the statement made or questions posed. They may ask a question for clarification; make a referral to staff for factual information or request staff to report back to the Board at a future meeting.

Scheduled Matters

1. Acting as the Board of Directors of the Pajaro County Sanitation District (PCSD), conduct a Public Hearing to:
 - a. Accept the report of delinquent sanitation fees from 82 parcels totaling \$42,099, plus \$4,920 processing costs as set forth in the "Report of 2023 Delinquent Fees-Pajaro County Sanitation District (PCSD)" (Report);
 - b. Consider any protests and objections to the report by property owners liable to be assessed for delinquent sanitation fees for the PCSD;
 - c. Adopt a Resolution to:
 - i. Confirm the report of delinquent sanitation fees for the PCSD, as identified in the "Report of 2023 Delinquent Fees-PCSD", and
 - ii. Authorize the delinquent fees from 82 parcels totaling \$47,019, including lien transfer fees, as set forth in the confirmed Report to constitute special assessments against the respective parcels of land to be collected at the same time and in the same manner as ordinary County ad valorem property taxes are collected; and
 - d. Authorize the Clerk of the Board to file a certified copy of the report with the Auditor-Controller.

- Attachments:**
- [Board Report](#)
 - [Attachment A - Draft Resolution](#)
 - [Attachment B - Report of 2023 Delinquent Fees - PCSD](#)
 - [Attachment C - Notice of Public Hearing](#)
 - [Attachment D - Location Map](#)

Adjournment



County of Monterey

Item No.1

Board Report

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Legistar File Number: PCSD RES 24-001

June 11, 2024

Introduced: 5/20/2024

Current Status: Agenda Ready

Version: 1

Matter Type: PCSD Resolution

Acting as the Board of Directors of the Pajaro County Sanitation District (PCSD), conduct a Public Hearing to:

- a. Accept the report of delinquent sanitation fees from 82 parcels totaling \$42,099, plus \$4,920 processing costs as set forth in the "Report of 2023 Delinquent Fees-Pajaro County Sanitation District (PCSD)" (Report);
- b. Consider any protests and objections to the report by property owners liable to be assessed for delinquent sanitation fees for the PCSD:
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- d. Authorize the Clerk of the Board to file a certified copy of the report with the Auditor-Controller.

RECOMMENDATION:

It is recommended that the Board of Supervisors, acting as the Board of Directors of the PCSD:

- a. Accept the report of delinquent sanitation fees from 82 parcels totaling \$42,099, plus \$4,920 processing costs as set forth in the "Report of 2023 Delinquent Fees-Pajaro County Sanitation District (PCSD)" (Report);
- b. Consider any protests and objections to the report by property owners liable to be assessed for delinquent sanitation fees for the PCSD:
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- d. Authorize the Clerk of the Board to file a certified copy of the report with the Auditor-Controller.

SUMMARY:

On May 21, 2024, the Board of Supervisors, acting as the Board of Directors for the PCSD, set June 11, 2024, as the date for a Public Hearing to consider placing past due sanitation service charges for the PCSD on the Property Tax Roll to facilitate collections. This matter has been properly noticed for the time and place to conduct such a hearing. Assessments from 82 parcels totaling \$47,019, including lien transfer fees, will be in the form of liens placed on the subject real properties until such time that the delinquent balance is paid in full.

DISCUSSION:

The PCSD provides wastewater collection services to 1,047 customers in the Pajaro, Las Lomas, and Bay Farms communities. Monterey One Water (M1W) currently acts as the billing agency for the PCSD. As of July 1, 2024, M1W will no longer provide billing/collection services for the PCSD.

In 1999, the Board of Supervisors adopted ordinances removing sanitation service charges from the Property Tax Roll and provided instead for collection through a monthly billing system. On June 9, 2007, the Board of Supervisors adopted Ordinance No. 05054 establishing procedures for collection of delinquent fees for PCSD through Property Tax Roll. The procedures include conducting a public hearing once a year to hear the Report of Delinquent Sanitation Fees and any protests or objections by property owners liable to be assessed delinquent fees.

For the calendar year 2023, 82 PCSD accounts have accrued unpaid balance despite multiple billing notices. The planned public hearing will consider placing these past due accounts on the Property Tax Roll to facilitate collection of unpaid balances.

On April 12, 2024, and May 6, 2024, affected property owners were notified by letter that they have delinquent accounts. The letter informed each property owner that past due amounts as of December 31, 2023, are subject to collection through a lien on their property. Notice of the June 11, 2024, public hearing was mailed, not less than 10 days prior to the hearing, to property owners listed in the Report. Also, a public hearing notice (Attachment C) was published in the Monterey County Weekly not less than 10 days prior to said hearing.

OTHER AGENCY INVOLVEMENT:

For Fiscal Year ending June 30, 2024, Monterey One Water (M1W) acts as the billing agency for the PCSD. The accounts and associated amounts listed in Attachment B are based on reports prepared by M1W. Placement of liens on the Property Tax Roll will be facilitated by the Treasurer-Tax Collector.

FINANCING:

Collectively, past due amounts for calendar year 2023 for PCSD currently total \$42,099 from 82 parcels. Costs associated with processing the liens for these delinquent accounts, including data processing, accounting, noticing, and control procedures, are calculated at \$60.00 per parcel for a total of \$4,920. In accordance with Ordinance No. 05054, the processing costs will be added as lien transfer fees to the delinquent amount on a per parcel basis prior to forwarding the accounts to the Treasurer-Tax Collector, for a total lien amount of \$47,019. PCSD's main revenue comes from sewer fees with additional revenues allocated from a portion of the general property tax and

investment income from the Unassigned Fund balance. Additional revenue from the prior year's delinquent accounts is collected when property tax payments are made in December and April of the following year. All past due calendar 2023 service charges and lien transfer fees collected will be deposited in Fund 151 for the PCSD. Collection of past due accounts is a part of doing business and as such, is accounted for when preparing the annual budget.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

Collection of past due amounts and corresponding lien transfer fees for delinquent accounts contributes to the Board of Supervisors' strategic initiatives for Administration, Infrastructure, and Health and Human Services by ensuring continued cash flow to fund maintenance and repairs. Responsible fiscal management allows for adequate management of sewer infrastructure needs and improves public health and safety.

- Economic Development
- Administration
- Health & Human Services
- Infrastructure
- Public Safety

Prepared by: Lynette Redman, Management Analyst III (831) 796-6038

Reviewed by: Tom Moss, PG, QSD, Senior Water Resources Hydrologist

Approved by: Enrique Saavedra, Chief of Public Works, Facilities and Parks

Approved by: Randell Ishii, MS, PE, TE, PTOE, Director of Public Works, Facilities & Parks

The following attachments are on file with the Clerk of the Board:

Attachment A - Draft Resolution

Attachment B - Report of 2023 Delinquent Fees - PCSD

Attachment C - Notice of Public Hearing

Attachment D - Location Map



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- d. Authorize the Clerk of the Board to file a certified copy of the report with the Auditor-Controller.

RECOMMENDATION:

It is recommended that the Board of Supervisors, acting as the Board of Directors of the PCSD:

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from the prior year’s delinquent accounts is collected when property tax payments are made in December and April of the following year. All past due calendar 2023 service charges and lien transfer fees collected will be deposited in Fund 151 for the PCSD. Collection of past due accounts is a part of doing business and as such, is accounted for when preparing the annual budget.

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- Economic Development
- Administration
- Health & Human Services
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- Public Safety

Prepared by: Lynette Redman, Management Analyst III (831) 796-6038

Reviewed by: Tom Moss, PG, QSD, Senior Water Resources Hydrologist

Approved by: Enrique Saavedra, Chief of Public Works, Facilities and Parks

Approved by: Randell Ishii, MS, PE, TE, PTOE, Director of Public Works, Facilities & Parks

DocuSigned by:
Randell Ishii
CA977008E2AF3

5/22/2024 | 9:14 AM PDT

The following attachments are on file with the Clerk of the Board:

- Attachment A - Draft Resolution
- Attachment B - Report of 2023 Delinquent Fees - PCSD
- Attachment C - Notice of Public Hearing
- Attachment D - Location Map

Attachment A

**Before the Board of Supervisors of the County of Monterey
Acting as the Board of Directors of the Pajaro County Sanitation District
State of California**

Resolution No. 24-0 _____

Acting as the Board of Directors of the Pajaro County Sanitation)
District (PCSD), the Board of Supervisors of the County of Monterey)
conducted a Public Hearing to:)
a. Accept the report of delinquent fees from 82 parcels totaling)
\$42,099, plus \$4,920 processing costs as set forth in the “Report of)
2023 Delinquent Fees-Pajaro County Sanitation District (PCSD)”)
(Report);)
b. Consider any protests and objections to the report by property)
owners liable to be assessed for delinquent sanitation fees for the)
PCSD;)
c. Adopt a Resolution to:)
i. Confirm the report of delinquent sanitation fees for the PCSD, as)
identified in the “Report of 2023 Delinquent Fees-PCSD”, and)
ii. Authorize the delinquent fees from 82 parcels totaling \$47,019,)
including lien transfer fees, as set forth in the confirmed Report to)
constitute special assessments against the respective parcels of land to)
be collected at the same time and in the same manner as ordinary)
County ad valorem property taxes are collected; and)
d. Authorize the Clerk of the Board to file a certified copy of the)
report with the Auditor-Controller.)
)

WHEREAS, the Board of Supervisors, acting as the Board of Directors of the Pajaro County Sanitation District, has enacted an Ordinance which provides for the collection of sewer service charges by use of a monthly billing system;

WHEREAS, 82 property owners in the Pajaro County Sanitation District were identified as allowing past due balances totaling \$42,099 to accumulate (Exhibit A);

WHEREAS, Ordinance No. 50504 established procedures for the collection of delinquent fees and a lien transfer fee as special assessments constituting a lien on the property;

WHEREAS, it is desirable that past due assessments for sanitation services be collected; and

WHEREAS, the Board of Supervisors, acting as the Board of Directors of the Pajaro County Sanitation District, conducted a public hearing on the report and considered any property owner protests and objections to the report to satisfy the requirements of Ordinance No. 05054 regarding procedures for collection of delinquent fees.

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Supervisors, acting as the Board of Directors of the Pajaro County Sanitation District:

a. Accepts the report of delinquent sanitation fees from 82 parcels totaling \$42,099, plus \$4,920 processing costs as set forth in the “Report of 2023 Delinquent Fees-Pajaro County Sanitation District (PCSD)” (Report);

- b. Considered any protests and objections to the report by property owners liable to be assessed for delinquent sanitation fees for the PCSD;
- c. Adopts a Resolution to:
 - i. Confirm the report of delinquent sanitation fees for the PCSD, as identified in the “Report of 2023 Delinquent Fees-PCSD”, and
 - ii. Authorize the delinquent fees from 82 parcels totaling \$47,019, including lien transfer fees, as set forth in the confirmed Report (Exhibit A and incorporated by this reference) to constitute special assessments against the respective parcels of land to be collected at the same time and in the same manner as ordinary County ad valorem property taxes are collected; and
- d. Authorize the Clerk of the Board to file a certified copy of the report with the Auditor-Controller.

PASSED AND ADOPTED upon motion of Supervisor _____, seconded by Supervisor _____ and carried this 11th day of June 2024, by the following vote, to wit:

AYES:
 NOES:
 ABSENT:

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original resolution of said Board of Supervisors duly made and entered in the minutes thereof Minute Book ___ for the meeting on June 11, 2024.

Dated: _____ Valerie Ralph, Clerk of the Board of Supervisors
 File Number: County of Monterey, State of California

By _____

Attachment B

REPORT OF 2023 DELINQUENT FEES AS OF April 5, 2024
PAJARO COUNTY SANITATION DISTRICT

Parcel #	Account Owner Mailing Address	2023 Past Due Amount	Lien Transfer Fee	Total Amount Due
117081017	LARA EDWARD & HERNANDEZ R 2750 GOLF CIR WATSONVILLE CA 95076-5466	\$381.97	\$60.00	\$441.97
117082003	MORALES BENJAMIN & CHRISTINA 24 HILLCREST RD WATSONVILLE CA 95076-5449	\$112.77	\$60.00	\$172.77
117082021	MAGDALENO MERVIN & AGBAYANI E 1 BAY FARMS RD WATSONVILLE CA 95076-5442	\$423.48	\$60.00	\$483.48
117082025	DIAZ SANTOS R 5344 SCOTTS VALLEY DR 14 SCOTTS VALLEY CA 95066-3535	\$803.19	\$60.00	\$863.19
117101019	CERVANTES RAY & ESTHER 12940 ROSE CT WATSONVILLE CA 95076-5454	\$506.07	\$60.00	\$566.07
117102006	TORREZ JOSEPH & AIDA 32 SECONDO WAY WATSONVILLE CA 95076-5415	\$282.64	\$60.00	\$342.64
117123007	JERMAINE HEIN & HOWARD HEIN 68 FRUITLAND AVE A WATSONVILLE CA 95076-5460RD HEIN	\$520.45	\$60.00	\$580.45
117181001	MITCHELL KRAIG ROBERT 992 SALINAS RD WATSONVILLE CA 95076-5446	\$232.93	\$60.00	\$292.93
117181016	MONJARAZ GERARDO & RUBY VELEZ 12835 FAIR WAY ROYAL OAKS CA 95076-5458	\$516.34	\$60.00	\$576.34
117181033	DONOVAN KATIE & DEUTSCHMAN S 12665 FAIR WAY ROYAL OAKS CA 95076-5456	\$177.11	\$60.00	\$237.11
117181034	CHAVEZ MARTHA 12655 FAIR WAY ROYAL OAKS CA 95076-5456	\$112.57	\$60.00	\$172.57
117181035	SANBORN NATALIE 12645 FAIR WAY ROYAL OAKS CA 95076-5456	\$417.79	\$60.00	\$477.79
117281018	CALDERON JORGE & TERESA 498 ENCINA AVE MONTEREY CA 93940-3878	\$172.73	\$60.00	\$232.73
117301036	URBIETA MARIA G 14 ASSOCIATED LN WATSONVILLE CA 95076-5202	\$242.72	\$60.00	\$302.72

REPORT OF 2023 DELINQUENT FEES AS OF April 5, 204
PAJARO COUNTY SANITATION DISTRICT

Parcel #	Account Owner Mailing Address	2023 Past Due Amount	Lien Transfer Fee	Total Amount Due
117321001	ROCHA CLAUDIA 1 CAYETANO ST WATSONVILLE CA 95076-5207	\$254.83	\$60.00	\$314.83
117322003	RAMIREZ GUSTAVO 25 FLORENCE AVE WATSONVILLE CA 95076-5211EZ	\$274.15	\$60.00	\$334.15
117324009	LOPEZ SALVA 25 FLORENCE AVE WATSONVILLE CA 95076-5211	\$165.51	\$60.00	\$225.51
117331001	DE LEON 12 BOLING RD ROYAL OAKS CA 95076-5502 MARIA	\$5,495.50	\$60.00	\$5,555.50
117332009	DRUCKER ELIZABETH ANN 1815 BEL AIR RD LOS ANGELES CA 90077-2728	\$423.27	\$60.00	\$483.27
117332010	MARTINEZ MARIA 42 PORTER DR WATSONVILLE CA 95076-5223	\$426.71	\$60.00	\$486.71
117351003	SANTILLAN RITO & SOCORRO PO BOX 1734 WATSONVILLE CA 95077-1734	\$179.88	\$60.00	\$239.88
117351006	RODRIGUEZ TERESA 124 SAN JUAN RD WATSONVILLE CA 95076-5237	\$438.78	\$60.00	\$498.78
117371003	SANCHEZ JULIA 17 ELSA ST WATSONVILLE CA 95076-5209	\$1,583.49	\$60.00	\$1,643.49
117371010	MORA STEVEN & MARTHA 4 ELSA ST WATSONVILLE CA 95076-5209	\$112.41	\$60.00	\$172.41
117372007	GARCIA VICENTE RUIZ ET AL 24 GONDA ST WATSONVILLE CA 95076-5215	\$112.41	\$60.00	\$172.41
117372010	VASQUEZ RAM12 GONDA ST WATSONVILLE CA 95076-5215IRO & CARMEN ETAL	\$454.21	\$60.00	\$514.21
117372027	MENERA SERGIO A 44 SUSAN ST WATSONVILLE CA 95076-5243	\$243.68	\$60.00	\$303.68
117372045	DURAN JOSE MIGUEL & GUADALUPE PO BOX 297 WATSONVILLE CA 95077-0297	\$478.09	\$60.00	\$538.09

REPORT OF 2023 DELINQUENT FEES AS OF April 5, 204
PAJARO COUNTY SANITATION DISTRICT

Parcel #	Account Owner Mailing Address	2023 Past Due Amount	Lien Transfer Fee	Total Amount Due
117372047	BERUMEN MARIA ELENA ET AL 110 GONDA ST WATSONVILLE CA 95076-5217	\$98.32	\$60.00	\$158.32
117373003	ZUMARAN MANUEL DANIEL 208 CALIFORNIA ST WATSONVILLE CA 95076-3912	\$438.04	\$60.00	\$498.04
117373012	CAMPOS JAVIER & GLORIA 12 ELSA ST WATSONVILLE CA 95076-5210	\$426.66	\$60.00	\$486.66
117373016	VALENCIA ELIAS & MARTINEZ JOSE 17 GONDA ST WATSONVILLE CA 95076-5214	\$434.04	\$60.00	\$494.04
117551006	MOYA ELENA RAMIREZ 1978 MAIN ST ROYAL OAKS CA 95076-3066	\$445.90	\$60.00	\$505.90
117561013	RIVAS MANUEL JR 2825 GOLF CIR WATSONVILLE CA 95076-5465	\$312.55	\$60.00	\$372.55
119101014	ORTIZ FRANCISCO JR & CLAUDIA T 115 SANTA FE RDG APTOS CA 95003-9643	\$226.78	\$60.00	\$286.78
119111022	CHRISTIANSEN ELISE J ET AL 88 OAK RD WATSONVILLE CA 95076-5615	\$582.57	\$60.00	\$642.57
119121006	LOPEZ JAIME 12D WILLOW RD ROYAL OAKS CA 95076-5610	\$153.63	\$60.00	\$213.63
119122013	ARIAS AGUSTIN M & JAIME 395 BERRY RD WATSONVILLE CA 95076-5612	\$140.64	\$60.00	\$200.64
119122016	RODRIGUEZ GEORGE L & NANCY 383 BERRY RD WATSONVILLE CA 95076-5612	\$583.13	\$60.00	\$643.13
119122033	ZAMORA RUDY & PALOMA D 57 CRAZY HORSE CANYON RD SALINAS CA 93907-8410	\$583.77	\$60.00	\$643.77
119122039	WON SUN TR 398 BERRY RD WATSONVILLE CA 95076-5613UST	\$924.48	\$60.00	\$984.48
119151036	PEREZ EVA 25 LAS LOMAS DRB WATSONVILLE CA 95076-5511	\$583.80	\$60.00	\$643.80

Parcel #	Account Owner Mailing Address	2023 Past Due Amount	Lien Transfer Fee	Total Amount Due
119152020	YUSDIVIA HERNANDEZ 6 LAS LOMAS DR WATSONVILLE CA 95076-5512	\$590.44	\$60.00	\$650.44
119153002	IGLESIA ROCA FIRME INC PO BOX 2643 WATSONVILLE CA 95077-2643	\$1,750.29	\$60.00	\$1,810.29
119161020	LEAL JOSE & MARTINEZ ANA A 43 LAS LOMAS DR C WATSONVILLE CA 95076-5511	\$194.52	\$60.00	\$254.52
119161021	MARTINEZ RICARDO F ET AL 43 LAS LOMAS DR C ROYAL OAKS CA 95076-5511	\$194.52	\$60.00	\$254.52
119161024	SAMANO BENJAMIN S & ALICIA J PO BOX 2712 WATSONVILLE CA 95077-2712	\$325.64	\$60.00	\$385.64
119162005	GUTIERREZ MARIA E ET AL 21 MILLER RD WATSONVILLE CA 95076-5541	\$545.81	\$60.00	\$605.81
119162028	LOPEZ JOSE & AIDA 1978 MAIN ST ROYAL OAKS CA 95076-3066	\$583.80	\$60.00	\$643.80
119171009	SERRANO PEDRO & VASQUEZ S 130 LAS LOMAS DR WATSONVILLE CA 95076-5514	\$113.40	\$60.00	\$173.40
119171020	CERVANTES MIGUEL JR 20 GREGORY RD C ROYAL OAKS CA 95076-5510	\$583.82	\$60.00	\$643.82
119171025	CERVANTES RAY & ESTHER 12940 ROSE CT WATSONVILLE CA 95076-5454	\$1,119.65	\$60.00	\$1,179.65
119181029	FERNANDEZ DAVID 2830 EMMANUEL CT WATSONVILLE CA 95076-5550	\$157.42	\$60.00	\$217.42
119182012	GALLEGOS EDUARDO & MARTINEZ NA 43 MILLER RD ROYAL OAKS CA 95076-5528	\$177.86	\$60.00	\$237.86
119182021	PINEDO EVA 47 MILLER RD D WATSONVILLE CA 95076-5528	\$579.17	\$60.00	\$639.17
119182025	ZEPEDA MARIA G 51 MILLER RD WATSONVILLE CA 95076-5528	\$364.88	\$60.00	\$424.88
119191010	INIQUES JAMIE & VERONICA 7 GREGORY RD WATSONVILLE CA 95076-5509	\$583.80	\$60.00	\$643.80

Parcel #	Account Owner Mailing Address	2023 Past Due Amount	Lien Transfer Fee	Total Amount Due
119191012	VERONICA POSADAS-ROC HERNANDEZ DIEGO P & ROCHA V 19B CAREY AVE FREEDOM CA 95019-3028	\$170.82	\$60.00	\$230.82
119192001	PEREZ ARMANDO M & LAURA 50 OVERPASS RD WATSONVILLE CA 95076-5556	\$194.52	\$60.00	\$254.52
119201008	RODRIGUEZ GILBERTO ET AL 35 OVERPASS RD WATSONVILLE CA 95076-5553	\$583.82	\$60.00	\$643.82
119211025	CORTEZ ISMAEL AR & MARIA L H 193 LAS LOMAS DR WATSONVILLE CA 95076-5562	\$194.52	\$60.00	\$254.52
119211029	MOYA ROBERTO & MONICA 177 LAS LOMAS DR WATSONVILLE CA 95076-5513	\$153.63	\$60.00	\$213.63
119211031	GARCIA JOSE I & FABIOLA A 181 LAS LOMAS DR WATSONVILLE CA 95076-5513	\$583.79	\$60.00	\$643.79
119212001	ACEVEDOA ROSA LAURA BAUTISTA 212 LAS LOMAS DR WATSONVILLE CA 95076-5516	\$1,088.29	\$60.00	\$1,148.29
119212011	COSIO ASENCION ET AL 3 OVERPASS RD WATSONVILLE CA 95076-5537	\$579.28	\$60.00	\$639.28
119221010	CABRERA BLANCA & SALVADOR 84 CLAUSEN RD WATSONVILLE CA 95076-5504	\$583.21	\$60.00	\$643.21
119221011	ZAMORA RODOLFO & MARIA 36 CLAUSEN RD WATSONVILLE CA 95076-5504	\$1,167.38	\$60.00	\$1,227.38
119231009	MORA STEVEN PO BOX 1480 CASTROVILLE CA 95012-1480EN	\$445.88	\$60.00	\$505.88
119241004	ZAMORA ERNAN 235 LAS LOMAS DR WATSONVILLE CA 95076-5544	\$583.76	\$60.00	\$643.76
119241018	PARRA J TORRES 274 LAS LOMAS DR WATSONVILLE CA 95076-5524	\$583.80	\$60.00	\$643.80
119242021	DE LEON MARIA 12 BOLING RD B ROYAL OAKS CA 95076-5502	\$579.28	\$60.00	\$639.28
119242022	ALVAREZ ARMANDO O ET AL 12 BOLING RD B ROYAL OAKS CA 95076-5502	\$236.08	\$60.00	\$296.08

Parcel #	Account Owner Mailing Address	2023 Past Due Amount	Lien Transfer Fee	Total Amount Due
119251005	BUGALSKI ROBERT A & BARBARA 185 LYNETTE DR APTOS CA 95003-3304	\$325.64	\$60.00	\$385.64
119251018	D ORSAY JANICE ET AL 337 LAS LOMAS DR WATSONVILLE CA 95076-5517	\$680.83	\$60.00	\$740.83
119261017	ZAMORA DAVID ZAMORA 79 BOLING RD WATSONVILLE CA 95076-5501	\$579.31	\$60.00	\$639.31
119261026	SHIMABUKURO MARY J 33 BOLING RD WATSONVILLE CA 95076-5501	\$583.78	\$60.00	\$643.78
412081002	SANCHEZ ANGELITA E 64 MILLER RD WATSONVILLE CA 95076-5518	\$579.57	\$60.00	\$639.57
412081004	MORALES VICTOR 58 MILLER RD WATSONVILLE CA 95076-5518	\$321.25	\$60.00	\$381.25
412081009	LOBATO MART 40 MILLER RD WATSONVILLE CA 95076-5518IN V	\$576.24	\$60.00	\$636.24
412141017	MARTINEZ JU 89 SILL RD WATSONVILLE CA 95076-5431AN	\$626.68	\$60.00	\$686.68
412141044	KUK MARIANO & KLUS NICOLETTE 3006 PARIS CT ROYAL OAKS CA 95076-5635	\$194.52	\$60.00	\$254.52
412141053	ENOMOTO GERALD F 521 JOYCE DR WATSONVILLE CA 95076-3569	\$557.84	\$60.00	\$617.84
TOTALS		\$42,098.73	\$4,920.00	\$47,018.73

Attachment C

NOTICE OF PUBLIC HEARING
COUNTY OF MONTEREY
PAJARO COUNTY SANITATION DISTRICT

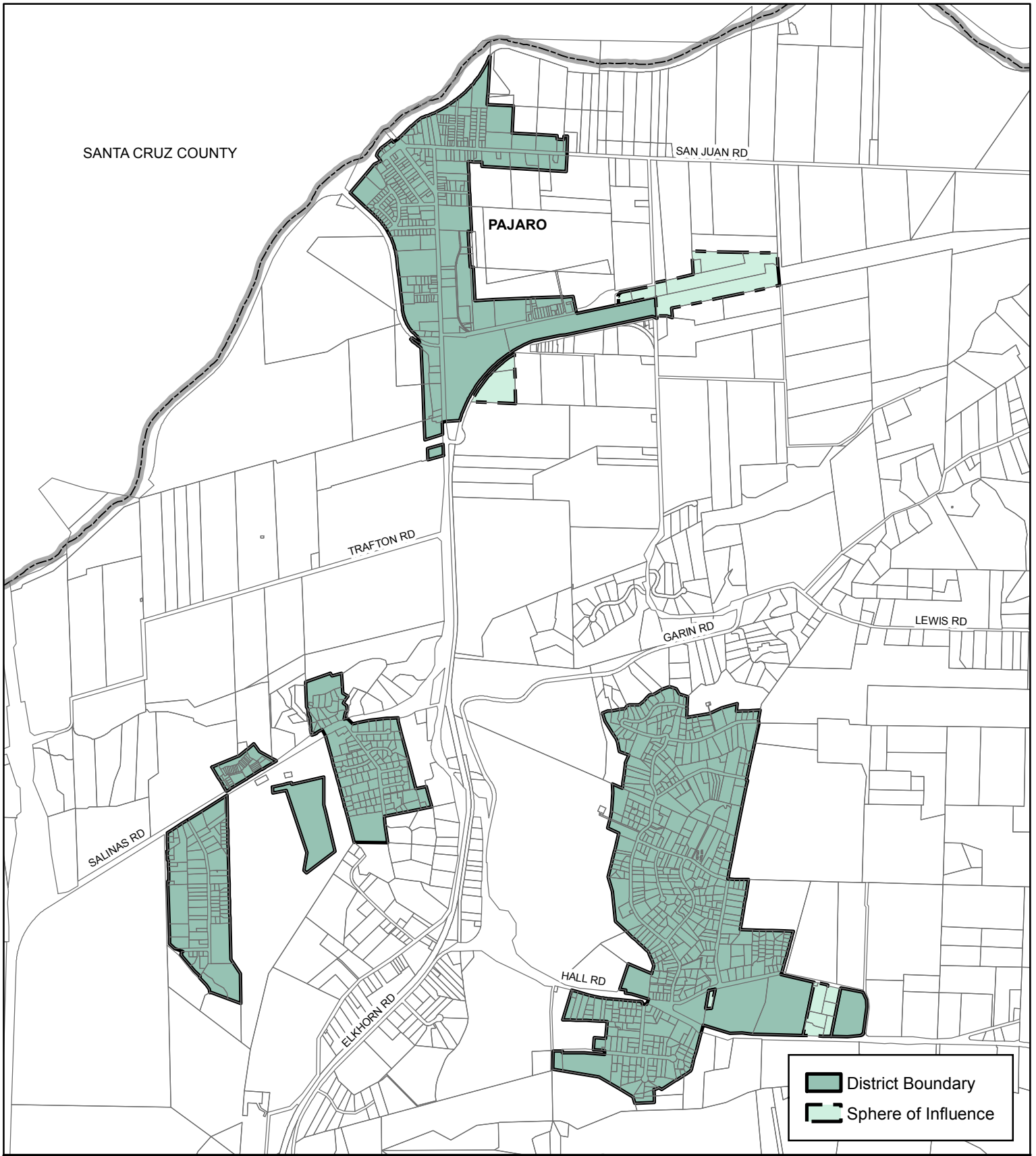
NOTICE IS HEREBY GIVEN that acting on behalf of the Pajaro County Sanitation District, the Board of Supervisors of the County of Monterey will hold a **Public Hearing on Tuesday, June 11, 2024, at 1:30 p.m.**, to hear the Report of 2023 Delinquent Fees for the Pajaro County Sanitation District and consider any protests and objections to the report by property owners liable to be assessed for delinquent fees for the Pajaro County Sanitation District.

NOTICE IS FURTHER GIVEN that the public hearing will be conducted in the Board of Supervisors Chambers, County of Monterey, Government Center, Administration Building, 168 West Alisal Street, 1st Floor, Salinas, California 93901, at which time and place any and all interested persons may appear and be heard thereon.

If you challenge this matter in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this public notice or in written correspondence delivered to the appropriate authority at or before the public hearing.

FOR ADDITIONAL INFORMATION, CONTACT: Lynette Redman, Management Analyst III, Public Works, Facilities and Parks, 1441 Schilling Place, 2nd Floor, Salinas, California 93901-4257; Telephone (831) 796-6038; E-Mail: redmanl@countyofmonterey.gov

Attachment D



SANTA CRUZ COUNTY

SAN JUAN RD

PAJARO

TRAFTON RD

GARIN RD

LEWIS RD

SALINAS RD

ELKHORN RD

HALL RD

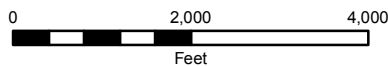
District Boundary
 Sphere of Influence

LAFCO of Monterey County

LOCAL AGENCY FORMATION COMMISSION

P.O. Box 1369
Salinas, CA 93902
Telephone (831) 754-5838

132 W. Gabilan St., Suite 102
Salinas, CA 93901
FAX (831) 754-5831



COUNTY SANITATION DISTRICTS

**PAJARO COUNTY
SANITATION DISTRICT**

(Last LAFCO-Approved Change: 03/26/2012)

Map prepared: 05/02/2013



County of Monterey

Item No.

Board Report

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Legistar File Number: PCSD RES 24-001

June 11, 2024

Introduced: 5/20/2024

Current Status: Agenda Ready

Version: 1

Matter Type: PCSD Resolution

Acting as the Board of Directors of the Pajaro County Sanitation District (PCSD), conduct a Public Hearing to:

- a. Accept the report of delinquent sanitation fees from 82 parcels totaling \$42,099, plus \$4,920 processing costs as set forth in the "Report of 2023 Delinquent Fees-Pajaro County Sanitation District (PCSD)" (Report);
- b. Consider any protests and objections to the report by property owners liable to be assessed for delinquent sanitation fees for the PCSD:
- c. Adopt a Resolution to:
 - i. Confirm the report of delinquent sanitation fees for the PCSD, as identified in the "Report of 2023 Delinquent Fees-PCSD", and
 - ii. Authorize the delinquent fees from 82 parcels totaling \$47,019, including lien transfer fees, as set forth in the confirmed Report to constitute special assessments against the respective parcels of land to be collected at the same time and in the same manner as ordinary County ad valorem property taxes are collected; and
- d. Authorize the Clerk of the Board to file a certified copy of the report with the Auditor-Controller.

RECOMMENDATION:

It is recommended that the Board of Supervisors, acting as the Board of Directors of the PCSD:

- a. Accept the report of delinquent sanitation fees from 82 parcels totaling \$42,099, plus \$4,920 processing costs as set forth in the "Report of 2023 Delinquent Fees-Pajaro County Sanitation District (PCSD)" (Report);
- b. Consider any protests and objections to the report by property owners liable to be assessed for delinquent sanitation fees for the PCSD:
- c. Adopt a Resolution to:
 - i. Confirm the report of delinquent sanitation fees for the PCSD, as identified in the "Report of 2023 Delinquent Fees-PCSD", and
 - ii. Authorize the delinquent fees from 82 parcels totaling \$47,019, including lien transfer fees, as set forth in the confirmed Report to constitute special assessments against the respective parcels of land to be collected at the same time and in the same manner as ordinary County ad valorem property taxes are collected; and
- d. Authorize the Clerk of the Board to file a certified copy of the report with the Auditor-Controller.

SUMMARY:

On May 21, 2024, the Board of Supervisors, acting as the Board of Directors for the PCSD, set June 11, 2024, as the date for a Public Hearing to consider placing past due sanitation service charges for the PCSD on the Property Tax Roll to facilitate collections. This matter has been properly noticed for the time and place to conduct such a hearing. Assessments from 82 parcels totaling \$47,019, including lien transfer fees, will be in the form of liens placed on the subject real properties until such time that the delinquent balance is paid in full.

DISCUSSION:

The PCSD provides wastewater collection services to 1,047 customers in the Pajaro, Las Lomas, and Bay Farms communities. Monterey One Water (M1W) currently acts as the billing agency for the PCSD. As of July 1, 2024, M1W will no longer provide billing/collection services for the PCSD.

In 1999, the Board of Supervisors adopted ordinances removing sanitation service charges from the Property Tax Roll and provided instead for collection through a monthly billing system. On June 9, 2007, the Board of Supervisors adopted Ordinance No. 05054 establishing procedures for collection of delinquent fees for PCSD through Property Tax Roll. The procedures include conducting a public hearing once a year to hear the Report of Delinquent Sanitation Fees and any protests or objections by property owners liable to be assessed delinquent fees.

For the calendar year 2023, 82 PCSD accounts have accrued unpaid balance despite multiple billing notices. The planned public hearing will consider placing these past due accounts on the Property Tax Roll to facilitate collection of unpaid balances.

On April 12, 2024, and May 6, 2024, affected property owners were notified by letter that they have delinquent accounts. The letter informed each property owner that past due amounts as of December 31, 2023, are subject to collection through a lien on their property. Notice of the June 11, 2024, public hearing was mailed, not less than 10 days prior to the hearing, to property owners listed in the Report. Also, a public hearing notice (Attachment C) was published in the Monterey County Weekly not less than 10 days prior to said hearing.

OTHER AGENCY INVOLVEMENT:

For Fiscal Year ending June 30, 2024, Monterey One Water (M1W) acts as the billing agency for the PCSD. The accounts and associated amounts listed in Attachment B are based on reports prepared by M1W. Placement of liens on the Property Tax Roll will be facilitated by the Treasurer-Tax Collector.

FINANCING:

Collectively, past due amounts for calendar year 2023 for PCSD currently total \$42,099 from 82 parcels. Costs associated with processing the liens for these delinquent accounts, including data processing, accounting, noticing, and control procedures, are calculated at \$60.00 per parcel for a total of \$4,920. In accordance with Ordinance No. 05054, the processing costs will be added as lien transfer fees to the delinquent amount on a per parcel basis prior to forwarding the accounts to the Treasurer-Tax Collector, for a total lien amount of \$47,019. PCSD's main revenue comes from sewer fees with additional revenues allocated from a portion of the general property tax and investment income from the Unassigned Fund balance. Additional revenue

from the prior year’s delinquent accounts is collected when property tax payments are made in December and April of the following year. All past due calendar 2023 service charges and lien transfer fees collected will be deposited in Fund 151 for the PCSD. Collection of past due accounts is a part of doing business and as such, is accounted for when preparing the annual budget.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

Collection of past due amounts and corresponding lien transfer fees for delinquent accounts contributes to the Board of Supervisors’ strategic initiatives for Administration, Infrastructure, and Health and Human Services by ensuring continued cash flow to fund maintenance and repairs. Responsible fiscal management allows for adequate management of sewer infrastructure needs and improves public health and safety.

- Economic Development
- Administration
- Health & Human Services
- Infrastructure
- Public Safety

Prepared by: Lynette Redman, Management Analyst III (831) 796-6038

Reviewed by: Tom Moss, PG, QSD, Senior Water Resources Hydrologist

Approved by: Enrique Saavedra, Chief of Public Works, Facilities and Parks

Approved by: Randell Ishii, MS, PE, TE, PTOE, Director of Public Works, Facilities & Parks

DocuSigned by:
Randell Ishii
CA977008E2AF3

5/22/2024 | 9:14 AM PDT

The following attachments are on file with the Clerk of the Board:

- Attachment A - Draft Resolution
- Attachment B - Report of 2023 Delinquent Fees - PCSD
- Attachment C - Notice of Public Hearing
- Attachment D - Location Map