



Monterey County

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Salinas, CA 93901
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Action Minutes Budget Committee

Wednesday, July 29, 2015

1:30 PM

Monterey Room

Attendees: Supervisor Fernando Armenta and Supervisor Jane Parker; Lew Bauman, County Administrative Officer; Charles McKee, County Counsel; Dewayne Woods, Assistant County Administrative Officer, Mary Zeeb, Treasurer-Tax Collector; Michael Miller, Auditor-Controller; and Ebby Johnson, Committee Secretary. A complete list of attendees is on file with the Committee Secretary.

Call to Order

The meeting was called to order at 1:33 p.m.

Additions and Corrections

There were no additions or corrections to the agenda.

Public Comment Period

There was no public comment received.

Approval of Action Minutes

1. Approve the Action Minutes of June 24, 2015.

The Action Minutes of June 24, 2015 were approved as submitted.

Consent Agenda

2. Receive the California Department of Finance Bulletin for July 2015.

ACTION: The California Department of Finance Bulletin for July 2015 was received.

Regular Agenda

3. Receive a report on the use and balance of Fiscal Year (FY) 2015-16 General Fund Operational Contingencies.

ACTION: A motion was made by Supervisor Armenta, seconded by Supervisor Parker to receive a report on the use and balance of FY 2015-16 General Fund Operational Contingencies. (2-0)

4. Support a transfer totaling \$2,400,000.00 from General Fund Contingencies,

001-1050-8034-CAO020, to the Enterprise Risk Fund,
001-1210-8429-COU006.

ACTION: A motion was made by Supervisor Parker, seconded by Supervisor Armenta to support the recommendation under Item No. 4. (2-0)

- 5.
- a. Receive and support funding for implementation of the Economic Development Strategic Plan Fiscal Year (FY) 2015-16 for the County of Monterey;
 - b. Support a recommendation by the Board's Economic Opportunity Committee for a Budget Adjustment for FY 2015-16 in the amount of \$200,000 to the Baseline Budget to Fund 001 and Appropriation Unit DEO001-8221, the Economic Development Department Budget, to implement the Economic Development Strategic Plan FY 2015-16;
 - c. Recommend authorization by the full Board for the Auditor-Controller to amend the FY 2015-16 Adopted Budget, Fund 001, Appropriation Unit DEO001-8221, to increase appropriation by \$200,000, financed by an operating transfer of \$200,000 from CAO020-8034, the CAO-General Fund Contingencies, Fund 001;
 - d. Recommend authorization by the full Board for the Auditor-Controller to transfer \$200,000 for the FY 2015-16 Adopted Budget from CAO-General Fund Contingencies, Fund 001, Appropriation Code CAO020-8034 to the Economic Development Department, Fund 001, Appropriation Unit DEO001-8221.

ACTION: A motion was made by Supervisor Armenta, seconded by Supervisor Parker to receive and support recommendations under Item Nos. 5.a through 5.d. (2-0)

- 6.
- a. Support the transfer of \$63,518.75 from Elections Restricted Revenue Fund 020-2889-H301 to Fund 001 Department 1410 Unit 8064 Object 7531 Appropriations ELE001 for the purchase and installation of voting equipment;
 - b. Support the recommendation to authorize the Auditor-Controller to increase FY2015-16 appropriations by \$63,518.75 in Elections Fund 001 Department 1410 Appropriations ELE001 Unit 8064 Object 7531 financed by a transfer from restricted revenues balance sheet account 020-2889-H301; and
 - c. Support a request to Authorize the Contracts/Purchasing Officer to execute an Agreement with Dominion Voting Systems, Inc. to purchase voting equipment and complete installation services in the period July 1, 2015 to June 25, 2016, for a total amount not to exceed \$63,518.75.

ACTIONS: A motion was made by Supervisor Parker, seconded by Supervisor Armenta to support the recommendations under Item Nos. 6.a through 6.c. (2-0)

- 7.
- Notification of Sheriff's Office intent to apply for State lease-revenue bond financing under SB 863 for mental health and programming space at the jail.

ACTIONS: A motion was made by Supervisor Armenta to support the recommendation under Item No. 7. (1-1) (Supervisor Parker Dissented)

8. a. Support staff recommendation to authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) to execute Renewal and Amendment No. 1 to the Master Agreements with Kasavan Architects (A-12347), Hammel, Green, and Abrahamson, Inc. (A-12348; formally known as Reel Grobman & Associates), The Stinnett Group, LLP (A-12349) and Wald Ruhnke and Dost (A-12350) for architectural services whereby the architectural projects do not exceed \$100,000 per project at NMC per RFQ #9600-25, retroactive to November 6, 2013 and extending the Agreements an additional two (2) year period each for a revised full term of November 6, 2012 through November 5, 2015.
- b. Support staff recommendation to authorize the Deputy Purchasing Agent for NMC to execute the Acknowledgment and Consent to the Assignment and Assumption Agreement to the Master Agreement for architectural services (A-12348) between Reel Grobman & Associates (Assignor) and Hammel, Green and Abrahamsom, Inc. (Assignee), whereby all contractual rights and obligations are transferred from Reel Grobman & Associates to Hammel, Green and Abrahamsom, Inc.

ACTIONS: A motion was made by Supervisor Parker, seconded by Supervisor Armenta to support recommendations under Item Nos. 8.a and 8.b. (2-0)

9. Support the request to:
- a. Reallocate 1.0 FTE Environmental Health Specialist III (4000-HEA005-8114) to 1.0 FTE Environmental Health Specialist IV, (4000-HEA005-8272); and
- b. Authorize the County Administrative Office to incorporate approved position changes in the FY 2015-16 Adopted Budget.

ACTIONS: A motion was made by Supervisor Armenta, seconded by Supervisor Parker to support recommendations under Item Nos. 9.a and 9.b. (2-0)

10. Support the request to:
- a. Amend Fiscal Year (FY) 2015-16 Health Department Budget 4000-HEA003-8124 to reallocate 1.0 FTE Public Health Licensed Vocational Nurse to 1.0 FTE Public Health Nurse II; and
- b. Amend Fiscal Year (FY) 2015-16 Health Department Budget 4000-HEA003-8124 to add 1.0 FTE Public Health Nurse II; and
- c. Amend Fiscal Year (FY) 2015-16 Health Department Budget 4000-HEA003-8124 to add .25 FTE Management Analyst; and
- d. Authorize the County Administrative Office to reflect approved changes in the Fiscal Year 2015-16 Adopted Budget.

ACTIONS: A motion was made by Supervisor Armenta, seconded by Supervisor Parker to support recommendations under Item Nos. 10.a through 10.d. (2-0)

11. Support request to:
- a. Amend Fiscal Year (FY) 2015-16 Health Department Budget 4000

- HEA012-8410 to delete 1.0 FTE Management Analyst III and 2.0 FTE Chronic Disease Prevention Coordinator; and
- b. Amend Fiscal Year (FY) 2015-16 Health Department Budget 4000 -HEA003-8124 to add 1.0 FTE Management Analyst III and 1.0 FTE Chronic Disease Prevention Coordinator; and
- c. Amend Fiscal Year (FY) 2015-16 Health Department Budget 4000 -HEA014-8438 to add 1.0 FTE Chronic Disease Prevention Coordinator; and
- d. Authorize the County Administrative Office to reflect approved changes in the Fiscal Year 2015-16 Adopted Budget.

ACTIONS: A motion was made by Supervisor Parker, seconded by Supervisor Armenta to support recommendations under Item Nos. 11.a through 11.d. (2-0)

12. Support request to:
- a. Amend Fiscal Year (FY) 2015-16 Health Department Budget 4000 -HEA007-8449 to delete 1.0 FTE Departmental Information Systems Coordinator; and
- b. Amend Fiscal Year (FY) 2015-16 Health Department Budget 4000 -HEA014-8438 to add 1.0 FTE Departmental Information Systems Coordinator; and
- c. Authorize the County Administrative Office to reflect approved changes in the Fiscal Year 2015-16 Adopted Budget.

ACTIONS: A motion was made by Supervisor Parker, seconded by Supervisor Armenta to support recommendations under Item Nos. 12.a through 12.c. (2-0)

Monthly Reports

13. Receive the Natividad Medical Center Financial Report for May 31, 2015

ACTION: A motion was made by Supervisor Armenta, seconded by Supervisor Parker to receive the Natividad Medical Center Financial Report for May 31, 2015. (2-0)

Quarterly Reports

14. Receive Quarterly Budget and Schedule Status Report on the New Juvenile Hall, Project 8811 (Project), for the period ending June 30, 2015.

ACTION: A motion was made by Supervisor Armenta, seconded by Supervisor Parker to receive the Quarterly Budget and Schedule status report on the New Juvenile Hall for the period ending June 30, 2015. (2-0)

15. Receive a Quarterly Budget and Schedule Status Report on the Jail Housing Addition, Project 8819 (Project), for the period ending June 30, 2015.

ACTION: A motion was made by Supervisor Armenta, seconded by Supervisor Parker to receive the Quarterly Budget and Schedule status report on the Jail Housing Addition for the period ending June 30, 2015. (2-0)

16. Receive a quarterly report on Resource Management Agency-Public Works

Capital Improvement Projects for the period ending June 30, 2015.

ACTION: A motion was made by Supervisor Armenta, seconded by Supervisor Parker to receive the Quarterly Report on Resource Management Agency-Public Works Capital Improvement Projects for the period ending June 30, 2015. (2-0)

17. Receive and accept the quarterly report of expenditures and caseload data for the Department of Social Services.

ACTIONS: Supervisor Armenta requested this report be forwarded to the Health & Human Services Committee regarding the CalFresh program on finding ways to have the schools increase usage by students.

A motion was made by Supervisor Parker, seconded by Supervisor Armenta to receive and accept the Quarterly Report of expenditures and caseload data for the Department of Social Services. (2-0)

Bi-Annual Reports

18. Receive the Bi-Annual Report from the Assessor-County Clerk-Recorder.

ACTION: A motion was made by Supervisor Parker, seconded by Supervisor Armenta to receive the Bi-Annual Report from the Assessor-County Clerk-Recorder. (2-0)

Adjournment

The meeting was adjourned at 3:00 p.m. The next regular meeting is scheduled on August 26, 2015 at 1:30 p.m. in the Monterey Room.