



## Monterey County Board of Supervisors

### Board Order

168 West Alisal Street,  
1st Floor  
Salinas, CA 93901  
831.755.5066  
[www.co.monterey.ca.us](http://www.co.monterey.ca.us)

A motion was made by Supervisor Wendy Root Askew, seconded by Supervisor Luis A. Alejo to:

#### **Adopt Resolution No.: 24-103**

- a. Approve the Records Retention Schedule for the Monterey County Sheriff's Office for the storage and/or destruction of County records as set forth by federal and state laws, county codes, and policies; and
- b. Authorize the Sheriff or his or her designee to destroy or cause the destruction of County records in accordance with the approved Records Retention Schedule for the Monterey County Sheriff's Office.

PASSED AND ADOPTED on this 26<sup>th</sup> day of March 2024, by roll call vote:

AYES: Supervisors Alejo, Church, Lopez, Askew, and Adams  
NOES: None  
ABSENT: None

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 82 for the meeting March 26, 2024.

Dated: April 2, 2024  
File ID: RES 24-045  
Agenda Item No.: 32

Valerie Ralph, Clerk of the Board of Supervisors  
County of Monterey, State of California

A blue ink signature of "Emmanuel H. Santos" in cursive script, with a blue line underneath the name.

Emmanuel H. Santos, Deputy