



Monterey County

168 West Alisal Street,
2nd Floor
Salinas, CA 93901
831.755.5115

Action Minutes Budget Committee

Wednesday, June 28, 2017

1:30 PM

Monterey Room

Attendees: Supervisor Luis Alejo, Chair; Supervisor Jane Parker, Vice Chair; Lew Bauman, County Administrative Officer; Charles McKee, County Counsel; Dewayne Woods, Assistant County Administrative Officer; Paul Lewis, County Budget Director; Juan P. Lopez, Senior Administrative Analyst; Mary Zeeb, Treasurer-Tax Collector; Michael Miller, Auditor-Controller; and Ebby Johnson, Committee Secretary.
A complete list of attendees is on file with the Committee Secretary.

Call to Order

The meeting was called to order at 1:32 p.m.

Additions and Corrections

There were no additions or corrections to the agenda.

Public Comment Period

Public comment received from Jay Donato, SEIU Rep., recommending the Committee request Departments such as Natividad, OES to submit quarterly reports on Overtime to the Board as has been past practice in prior years for budgetary monitoring purposes.

Approval of Action Minutes

1. Approve the Budget Committee Meeting Action Minutes for May 31, 2017.

The Budget Committee Action Minutes for May 31, 2017 were approved as submitted.

Consent Agenda

Approval of Consent Item Nos. 2 through 3.

ACTION: Upon motion by Supervisor Parker, seconded by Supervisor Alejo to receive Consent Item Nos. 2 through 3 by consensus as submitted. (2-0)

2. Receive the List of Standing and Pending Reports to the Budget Committee.
3. Receive the California Department of Finance Bulletin for June 2017.

Regular Agenda

4. Support the refunding of the County's 2007 Certificates of Participation (COPs) estimated to generate approximately \$1.4 million in annual budgetary savings.
- ACTION: Upon motion by Supervisor Parker, seconded by Supervisor Alejo to support the recommendation by consensus. (2-0)**
5. Public Defender's report on the status of its reorganization plan and Human Resources' recommended new classifications.
- ACTION: Upon motion by Supervisor Parker, seconded by Supervisor Alejo received the report on the status of the Public Defender's Office reorganization plan and supports the new position classifications by consensus. (2-0)**
- 6.
- a. Support approving Professional Services Agreement with Harris and Associates, Inc. to provide professional engineering services for Phase 2 of the Palo Colorado Road Emergency Repair at Rocky Creek Crossing in a total amount not to exceed \$418,428 for a term of July 11, 2017 to July 10, 2020;
 - b. Support Authorizing the Contracts/Purchasing Officer or Contracts/Purchasing Supervisor to execute the Professional Services Agreement and future amendments to the Agreement where the amendments do not significantly alter the scope of work or change the approved Agreement amount; and
 - c. Support authorizing the Auditor-Controller to amend the FY 2017-18 adopted budget by increasing operating transfers in and appropriations in the amount of \$1,615,460 in the Road Fund 002, Appropriation Unit RMA012, financed by an operating transfer out of \$1,615,460 from the General Fund 001, Appropriation Unit CAO017.
- ACTION: Upon motion by Supervisor Parker, seconded by Supervisor Alejo to support the recommendations under Item Nos. 6.a. through 6.c by consensus. (2-0)**
7. Receive and support a recommendation to:
- a. Authorize the Auditor-Controller to amend the FY 2017-18 budget for the District Attorney, DIS001, Unit 8063, in support of increased funding received for the VOCA (Victims of Crime Act), by increasing the revenues and appropriations by \$304,117 and;
 - b. Authorize the County Administrative Office to create one new position in the District Attorney's Department (2240), Unit 8063, for a Legal Secretary (80B22).
- ACTION: Upon motion by Supervisor Parker, seconded by Supervisor Alejo received and supports the recommendations under Item Nos. 7.a. through 7.b. by consensus. (2-0)**
- 8.
- a. Support the request to amend the FY 2017-18 Information Technology Department, Unit 8434- Service Delivery Budget to reallocate one (1) Information Technology Support Technician III position to one (1) Systems Programmer Analyst II position, as indicated in the attached Resolution;

- b. Support the request to amend the FY 2017-18 Information Technology Department, Unit 8436- Infrastructure Budget to reallocate one (1) Information Technology Supervisor position to one (1) Network Systems Engineer II position, as indicated in the attached Resolution;
- c. Support the request to amend the FY 2017-18 Information Technology Department Budget to reallocate one (1) Information Technology Manager position in Unit 8439- Administration to one (1) IT Project Management Analyst II position in Unit 8436- Infrastructure, as indicated in the attached Resolution;
- d. Support the request to amend the FY 2017-18 Information Technology Department, Unit 8436- Infrastructure Budget to reallocate one (1) Engineering Aide III position to one (1) IT Project Management Analyst II position, as indicated in the attached Resolution;
- e. Support the request to approve the reclassification of one (1) Engineering Aide III to one (1) IT Project Management Analyst II;
- f. Support the request to authorize the Auditor-Controller and the County Administrative Office to incorporate these changes in the FY 2017-18 Budget; and
- g. Support the request to authorize the Human Resources Department to implement the changes in the Advantage HRM system.

ACTION: Upon motion by Supervisor Parker, seconded by Supervisor Alejo to support the recommendations under Item Nos. 8.a. through 8.g. by consensus. (2-0)

- 9.
- a. Support the recommendation to amend and approve Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendix A to adjust the salary ranges for the Classifications of: Senior Civil Engineer, Chief of Surveys, Civil Engineer, Assistant Engineer, Engineering Technician, and Engineering Aide I/II/III as indicated in the attached resolution, effective the pay period beginning July 22, 2017;
 - b. Support the recommendation to Amend PPPR No. 98-394, Section A.9.10 "County Surveyor Pay Premium," to abolish the pay premium for the County Surveyor, as indicated below, effective the pay period beginning July 22, 2017;
 - c. Support the recommendation to appoint Michael K. Goetz, Professional Land Surveyor (PLS), to serve as County Surveyor, effective the pay period beginning July 22, 2017; and
 - d. Support the recommendation to direct the Human Resources Department to implement the changes in the Advantage HRM System.

ACTION: Upon motion by Supervisor Parker, seconded by Supervisor Alejo to support the recommendations under Item Nos. 9.a. through 9.d. by consensus. (2-0)

Monthly Reports

10. Receive the Natividad Medical Center Financial Report for April 30, 2017

ACTION: Upon motion by Supervisor Alejo, seconded by Supervisor Parker to receive the report by consensus. (2-0).

In addition, the CFO presented a follow-up report on the NMC 5-Year Capital Projections. He mentioned that consultants have been engaged to complete a security assessment of the ITD infrastructure to assure patient information is secure. A report will be presented to the Board at a future date upon completion.

Quarterly Reports

11. Receive and accept the quarterly report of expenditures and caseload data for the Department of Social Services.

ACTION: Upon motion by Supervisor Parker, seconded by Supervisor Alejo to receive and accept the report by consensus. (2-0).

Biannual Reports

12. Receive an oral report and presentation on the General Liability and Workers' Compensation Programs for FY 2016-17 through March 31, 2017.

ACTION: Upon motion by Supervisor Parker, seconded by Supervisor Alejo to receive the report by consensus. (2-0).

Further, the Committee requested that future reports include a comparison report with other jurisdictions. In addition, with the new safety officers hired, the Committee requested a trends report (WC/GL) on the type of claims filed, severity, work loss, etc.

Adjournment

The meeting was adjourned at 3:12 p.m. The next meeting date is to be determined.