



# Monterey County

Item No.

## Board Report

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

Legistar File Number: A 21-507

November 16, 2021

Introduced: 10/7/2021

Current Status: Agenda Ready

Version: 1

Matter Type: BoS Agreement

- a. Authorize the Interim Chief Executive Officer for Natividad Medical Center (NMC) or his designee to execute renewal and amendment No.4 to the agreement (A-13620) with The CBORD Group, Inc. for food and nutrition software and maintenance services, extending the agreement an additional one (1) year period (retroactive to August 1, 2021 through July 31, 2022) for a revised full agreement term of July 11, 2017 through July 31, 2022, and adding \$29,273 for a revised total agreement amount not to exceed \$176,584.
- b. Authorize the Interim Chief Executive Officer for NMC or his designee to execute one (1) future amendment to the agreement which does not significantly alter the scope of work and does not cause an increase of more than ten percent (10%) (\$10,977) of the original cost of the agreement.

### **RECOMMENDATION:**

#### **It is recommended the Board of Supervisors:**

- a. Authorize the Interim Chief Executive Officer for Natividad Medical Center (NMC) or his designee to execute renewal and amendment No.4 to the agreement (A-13620) with The CBORD Group, Inc. for food and nutrition software and maintenance services, extending the agreement an additional one (1) year period (retroactive to August 1, 2021 through July 31, 2022) for a revised full agreement term of July 11, 2017 through July 31, 2022, and adding \$29,273 for a revised total agreement amount not to exceed \$176,584.
- b. Authorize the Interim Chief Executive Officer for NMC or his designee to execute one (1) future amendment to the agreement which does not significantly alter the scope of work and does not cause an increase of more than ten percent (10%) (\$10,977) of the original cost of the agreement.

### **SUMMARY/DISCUSSION:**

Natividad Medical Center provides food and nutritional services to patients, visitors, and employees as part of its daily operations. CBORD's electronic system Foodservice Suite (FSS) improves service delivery efficiency, patient safety and meal satisfaction as well as assists with compliance with the Joint Commission (TJC) and the Centers for Medicare and Medicaid Services (CMS) food services standards.

The CBORD software provides automation to the process of patient meal service, reporting, and analysis. This includes interfacing with the Meditech system, improved diet order accuracy, production

standards, and reduced waste. CBORD supports NMC's future goal of expanding meal services to the room service model where patients can order meals from their bedside.

NMC is requesting approval to amend the existing agreement to extend service and maintenance for an additional one year period to allow for services to continue. This amendment also increases the number of user licenses from 5 to 10.

**OTHER AGENCY INVOLVEMENT:**

The Office of County Counsel reviewed and approved this renewal and amendment No. 4 as to form, and the Auditor-Controller reviewed and approved as to payment provisions. The renewal and amendment No. 4 was reviewed and approved by NMC's Finance Committee and by its Board of Trustees on July 13, 2021.

**FINANCING:**

The cost for this renewal and amendment No. 4 is \$29,273 which is included in the Fiscal Year 2021-22 Adopted Budget.

**BOARD OF SUPERVISORS STRATEGIC INITIATIVES:**

This agreement is for a software system that will improve food and nutrition services for NMC patients. This will directly contribute to a more efficient and effective use of resources within NMC.

- Economic Development
- Administration
- Health and Human Services
- Infrastructure
- Public Safety

Prepared by: Raquel Mojica, IT Business Applications Manager, 831-783-2812

Approved by: Dr. Chad Harris, Interim Chief Executive Officer, 831-783-2504

Attachments:

- The CBORD Group Renewal and Amendment 4
- The CBORD Group Amendment 3
- The CBORD Group Amendment 2
- The CBORD Group Renewal and Amendment 1
- The CBORD Group Agreement

Attachments on file with the Clerk of the Board

Dr. Charles R. Harris  
Dr. Charles R. Harris, Interim Chief Executive Officer

10/26/21  
Date