

ACTION MINUTES

BUDGET COMMITTEE

Board of Supervisors
County of Monterey

FEBRUARY 29, 2012 - 1:30 P.M.
MONTEREY COUNTY ADMINISTRATIVE BUILDING
MONTEREY ROOM
168 W. ALISAL ST. – 2ND FLOOR
SALINAS, CA 93901

Attendees: Supervisor Lou Calcagno, Supervisor Fernando Armenta, Lew Bauman, Les Girard, Dewayne Woods, Mari Beraz, Manuel Real, Roseanne Rodarte, Wendy Russel, Elliott Robinson, Rick Sauerwein, Benny Young, John Pinio, Estella Sandoval, Brian Griffin, Chuck Vold, Elsa Jimenez, Dr. Wayne Clark, Steve Vagnini, Patricia Lopez, Shawnee Ellerbee, Sheriff Scott Miller, Jim Colangelo, Dave Pratt, Cheryl Miller, Sheila Salazar, Bruce Suckow, Richard Smith, Wes Morrill, Margarita Arista, Irma Bough, Michelle Gomez, Mike Derr, Kristen Aldrich, Jay Donato, Mike Miller, Rod Walker, Paul Lewis, Liz Reta and Ebby Johnson.

1. **Call to Order.**
The meeting was called to order at 1:37 p.m.
2. **Additions/Corrections to Agenda.**
There were no additions/corrections to the agenda.
3. **Public Comment Period.**
There was no public comment received.
4. **Approve the action minutes of December 7, 2011.**
The action minutes of December 7, 2011 were approved as submitted.

CONSENT AGENDA

5. Accept the Monterey County Board of Supervisors' Budget Committee 2012 Meeting Schedule.
6. Receive the Hinderliter de Llamas and Associates' (HdL Companies) Sales Tax Update for Third Quarter period from July 2011 through September 2011.
7. California Department of Finance February 2012 Finance Bulletin.
8. Receive the Natividad Medical Center Financial Report for October 31, 2011.
9. Receive the Natividad Medical Center Financial Report for November 30, 2011.
10. Receive a status report of Natividad Medical Center's key capital projects.
11.
 - a. Support preceding with a contract in the total amount of \$135,749 to Mill Construction the lowest responsible and responsive base bidder, for the Natividad Medical Center (NMC) Medical Surgical Unit Workroom and Office Refresh No. 9600-26, Bid No. NMC-1000; and
 - b. Support approval of the Performance and Payment Bonds executed and provided by Mill Construction; and
 - c. Support a contingency (not to exceed 10% of the contract amount) to provide funding for approved contract change order; and
 - d. Support the Purchasing Manager at NMC to execute the contract and subject to the terms of the Public Contract Code, approve change order to the contract that do not exceed 10% of the original contract amount, and do not significantly change the scope of work.
12. Receive a budget forecast and schedule report on key capital projects.
13. Receive a report on the new Modular #1 Training Tenant Improvement Project.
14. Accept the FY 2011-12 Second Quarter Financial Report for the Health Department's Clinic Services Bureau (CLNS HEA 007).
15. Receive and accept the monthly report of expenditures and caseload data for the Department of Social & Employment Services.

ACTION: Consent Items Nos. 5 through 15 above were accepted, received and supported.

REGULAR AGENDA

- 16.** Receive the annual Three-Year Forecast for the period of Fiscal Year (FY) 2011-12 through FY 2014-15.
ACTION: Received the annual Three-Year Forecast for the period of FY 2011-12 through FY 2014-15.
- 17.** Support the Equal Opportunity Office (EEO) in submitting a request to the Board of Supervisors to approve the transfer of \$78,113 from General Fund Contingencies to increase appropriations in Department 1080, Unit 8066, Appropriations Unit EQU001.
ACTION: Support received for the Equal Opportunity Office request.
- 18.**
- a. Support the recommended Fiscal Year 2011-12 reallocation of capital funds to be funded from Facility Master Plan Implementation, Fund 404;
 - b. Support the recommendation of capital projects to be funded in FY 2011-12; and
 - c. Support the recommendation to the Board of Supervisors to modify the adopted FY 2011-12 Budget from \$4.1 million to \$8.78 million.
- ACTION:
- Support received for Items 18.a through 18.c above.
 - Supervisor Calcagno recommended exploring refinancing of the East/West Wing project and re-evaluating the County's loans.
- 19.** Support approval of a project budget increase in the amount of \$210,000 for refurbish kitchen project 8532 to provide funding associated with the temporary kitchen operations for leases, increased operating costs, infrastructure, and equipment purchases.
ACTION:
- Support received.
 - Supervisor Armenta requested photos of future projects as they come before the Committee to be able to look at the condition of the property and/or project site.
- 20.**
- a. Support preceding with a contract in the total amount of \$269,999 to Tricorp Hearn Construction the lowest responsible and responsive base bidder, for the Natividad Medical Center (NMC) Seismic Project No. 9600-27, Bid No. NMC-1001; and
 - b. Support approval of the Performance and Payment Bonds executed and provided by Tricorp Hearn Construction; and
 - c. Support a contingency (not to exceed 20% of the contract amount) to provide funding for approved contract change order; and
 - d. Support the Purchasing Manager at NMC to execute the contract and subject to the terms of the Public Contract Code, approve change order to the contract that do not exceed 20% of the original contract amount, and do not significantly change the scope of work.
- ACTION: Support received for Items 20.a through 20.d above.
- 21.**
- a. Support the Plans and Specifications for the Natividad Medical Center, Project #9600-12 – Radiology Equipment Replacement, Bid #NMC-1005 for contractors to bid on construction; and
 - b. Support the Clerk of the Board to advertise the "Notice to Contractors" in *The Californian* on April 2nd and April 9th 2012.
- ACTION: Support received for Items 21.a through 21.b above.
- Bi-Annual Reports
- 22.** Receive Bi-Annual Report from the County Assessor Clerk Recorder.
ACTION: Received report.
- 23.** Receive an oral report from the Behavioral Health Director on Behavioral Health Fiscal Year (FY) 2011-12 mid-year finances; and a Mental Health fund, effective FY 2012-13.
ACTION: Received report.

Quarterly Reports

- 24.** Receive the Parks Department 7500, General Fund 001, Fiscal Year 2011-12 Mid-Year Budget Report for the period of July 1, 2011 through December 31, 2011.
ACTION: Received report.
- 25.** Receive the Parks Department 7500, Lakes Enterprise fund 452, Fiscal Year 2011-12 Mid-Year Budget Report for the period of July 1, 2011 through December 31, 2011.
ACTION: Received report.
- 26.** Receive and accept the Probation Department's second quarter financial report for Fiscal Year (FY) 2011-12.
ACTION: Received and accepted report.
- 27.** Receive and accept the Monterey County Water Resources Agency Financial Status Report through December 2011, an update on Monterey Bay Regional Project expenditures and reimbursements, and an update of the Salinas River Diversion Facility emergency repairs.
ACTION: Report pulled to be tabled to the next meeting in March.

Monthly Reports

- 28.** Receive the Natividad Medical Center Financial Report for December 31, 2011.
ACTION: Received report.
- 29.** Adjournment:
The meeting was adjourned at 2:45 p.m.

The next meeting is Wednesday, March 28, 2012 at
1:30 p.m. in the Monterey Room