

MONTEREY COUNTY BOARD OF SUPERVISORS

MEETING:	June 14, 2011 - Consent	AGENDA NO.:	55
SUBJECT:	a. Adopt Resolution to amend Personnel Policies and Practices Resolution No. 98-394 to: 1) Re-title the classification of Director of Building Services to Chief Building Official; and 2) Change the salary of the Chief Building Official as indicated below; and b. Amend the FY-2011-12 Building Services Department Budget Unit 8170 to re-title one (1) FTE Director of Building Services to one (1) FTE Chief Building Official; and c. Authorize the Auditor-Controller to incorporate this change in the FY 2011-12 Building Services Division Budget Unit 8170		
DEPARTMENT:	Resource Management Agency – Building Services Department		

RECOMMENDATION:

It is recommended that effective July 2, 2011, the Board of Supervisors:

- a. Adopt Resolution to amend Personnel Policies and Practices Resolution No. 98-394 to:
 - 1) Re-title the classification of Director of Building Services to Chief Building Official; and
 - 2) Change the salary of the Chief Building Official as indicated below; and
- b. Amend the FY-2011-12 Building Services Department Budget Unit 8170 to re-title one (1) FTE Director of Building Services to one (1) FTE Chief Building Official; and
- c. Authorize the Auditor-Controller to incorporate this change in the FY 2011-12 Building Services Division Budget Unit 8170

SUMMARY:

A reorganization of the Building Services Department of the Resource Management Agency has resulted in a change such that the department will be led by a Chief Building Official rather than a Director of Building Services. This action formalizes that element of the reorganization by re-titling the head of the department to Chief Building Official, making a minor change to the qualifications and reducing the salary range by 10% to be compatible with the market for building officials.

DISCUSSION:

The Director of Building Services position was vacated recently and it was filled temporarily by hiring a qualified retiree with substantial building official experience and certification to head the Building Service Department. With the recession-related reduction in workload in development services coupled with the County of Monterey's structural budget problems, a reorganization of this department is being undertaken that results in changing the head of the department to Chief Building Official with a commensurate lowering of the salary range. Approval of this change is needed such that the RMA can recruit for the permanent qualified building official. It is desired that this action be taken now such that the recruitment can be initiated immediately.

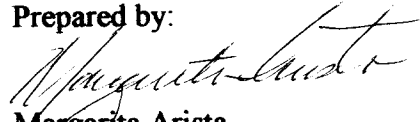
Title 2 of the Monterey Code of Ordinances references the Director of Building Services as the lead of the Building Services Department. A change to the Code will be initiated to change the references of the Building Service Director to Chief Building Official.

CAO – Human Resources approved this recommendation.

FINANCING:

The proposed budget currently includes the position for the Director of Building Services. This action will reduce the salary range by 10% and that savings of about \$20,000 will be realized in the 2011/2012 budget.

Prepared by:


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Approved by:


Gene Rogers
Interim Resource Management Agency Director

May 20, 2011

cc: Mike Miller, Auditor-Controller
Keith Honda, Assistant County Administrative Officer