

Attachment A

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MONTEREY COUNTY
RESOURCE MANAGEMENT AGENCY
Carl P. Holm, AICP, Director



LAND USE & COMMUNITY DEVELOPMENT | PUBLIC WORKS & FACILITIES | PARKS

1441 Schilling Place, South 2nd Floor
Salinas, California 93901-4527

(831)755-4800

www.co.monterey.ca.us/rma

MEMORANDUM

Date: APRIL 21, 2020

DISTRICT 1 SUPERVISOR LUIS A. ALEJO
DISTRICT 2 SUPERVISOR JOHN M. PHILLIPS
To: DISTRICT 3 SUPERVISOR CHRIS LOPEZ, CHAIR
DISTRICT 4 SUPERVISOR JANE PARKER
DISTRICT 5 SUPERVISOR MARY ADAMS

From: CARL P. HOLM, AICP, RMA DIRECTOR *CAH*

Subject: NOTIFICATION OF CAPITAL PROJECT INITIATION RESULTING FROM
FAILING CHILLER SERVICING CORONER'S MORGUE AT SHERIFF'S
OFFICE PUBLIC SAFETY BUILDING - 1414 NATIVIDAD ROAD, SALINAS

cc: Charles McKee, County Administrative Officer
Nick Chiulos, Assistant County Administrative Officer
Valerie Ralph, Clerk of the Board of Supervisors
Shawne Ellerbee, RMA Deputy Director of Administrative Services
Lindsay Lerable, RMA Chief of Facilities

This memorandum is to advise that the Resource Management Agency has moved forward with replacement of the Heating Ventilation & Air Conditioning (HVAC) chiller that serves the autopsy suites and lab at the Coroner's Morgue at the Sheriff's Office Public Safety Building at 1414 Natividad Road, Salinas to ensure suitable temperature controls in the work environment. As this is critical infrastructure, RMA deemed this to be an essential project.

The failing chiller was installed in the 1990's. Recently, Honeywell International replaced a solenoid, rewired the controls to allow the chiller to run at half capacity, and sealed an oil leak in the chiller's barrel. The barrel is rusted, and the main control board is malfunctioning. Both the barrel and main control board are obsolete and have exceeded useful life.

On October 2, 2015, Kitchell prepared a Facility Assessment Report for various County facilities which identified the chiller as "critical" infrastructure requiring replacement to prevent intermittent operations and to alleviate potential life-safety hazards. The Report recommended replacement of the chiller within two years. According to the report's recommendation, the chiller should have been replaced before 2018.

The Project is included in the County Five-Year Capital Improvement Program (5-Year CIP) for Fiscal Years 2019/20 through FY 2023/24. The Project includes removal and disposal of the existing chiller and installation of a new chiller and ancillary equipment. Total estimated project cost is \$217,725.

Since this Project was not budgeted in FY 2019-20, and the Project meets the requirements of a Capital Improvement Project, RMA will return to the Board of Supervisors, via the Budget Committee, to request an increase in appropriations in the Capital Projects Fund 402, in the amount of \$217,725, financed by an operating transfer in from Other Financing Uses Fund 001, Appropriation CAO017, where funds from the Countywide Cost Allocation for Building Depreciation are budgeted. Building Depreciation is an appropriate funding source for this project.