



County of Monterey

Item No.

Board Report

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Legistar File Number: 24-817

January 07, 2025

Introduced: 12/10/2024

Current Status: Agenda Ready

Version: 1

Matter Type: General Agenda Item

- a. Ratify and authorize the County Administrative Officer or designee to execute a retroactive Standard Agreement between the County of Monterey and Step Up on Second Street, Inc. to provide interim housing and supportive services to the unhoused occupants of an encampment site in an amount not to exceed \$1,701,164 for a term of November 1, 2024 through June 30, 2027; and,
- b. Authorize and direct the Auditor-Controller to issue a one-time pre-payment to Step Up on Second Street, Inc., in the amount of \$300,000 upon execution of the agreement with a certified invoice; and,
- c. Approve and authorize the County Administrative Officer or designee, to sign up to three (3) future amendments to this agreement where amendments do not exceed 10% (\$170,196.40) and do not significantly alter the scope of services as determined by the Director of the Homelessness Strategies and Initiatives Division and subject to approval by County Counsel.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Ratify and authorize the County Administrative Officer or designee to execute a retroactive Standard Agreement between the County of Monterey and Step Up on Second Street, Inc. to provide interim housing and supportive services to the unhoused occupants of an encampment site in an amount not to exceed \$1,701,164 for a term of November 1, 2024 through June 30, 2027; and,
- b. Authorize and direct the Auditor-Controller to issue a one-time pre-payment to Step Up on Second Street, Inc., in the amount of \$300,000 upon execution of the agreement with a certified invoice; and,
- c. Approve and authorize the County Administrative Officer or designee, to sign up to three (3) future amendments to this agreement where amendments do not exceed 10% (\$170,196.40) and do not significantly alter the scope of services as determined by the Director of the Homelessness Strategies and Initiatives Division and subject to approval by County Counsel.

SUMMARY/DISCUSSION

The proposed agreement with Step Up on Second Street, Inc. ("Step Up") will provide unsheltered individuals living in an encampment located along the Salinas River adjacent to the City of Soledad with access to low-barrier, interim housing and comprehensive services in a housing-focused service model and will be funded by an Encampment Resolution Funding Program ("ERF-3-R") in an amount not to exceed \$1,701,164 for services retroactive to November 1, 2024 through June 30, 2027.

This Agreement is being presented to the Board of Supervisors retroactively due to delays in executing the grant agreement with the State of California Department of Housing and Community Development, which is funding the Agreement and due to provider acquisition of the appropriate insurance as requested by the County of Monterey.

This Agreement contains the County's standard 30-day "no cause" provision in Section 3.02 of the County Standard Agreement and contains defunding provisions in Exhibit A, Section L.7 in the event ERF-3-R funding is terminated and/or reduced or for breach of services with instructions to return funding within thirty (30) days of written notice by the County.

This initiative correlates to the Health & Human Services Strategic Initiative adopted by the Board of Supervisors by working collaboratively to address and develop a plan for ending homelessness.

OTHER AGENCY INVOLVEMENT:

The Office of the County Counsel-Risk Management have approved the proposed Agreement as to form, insurance and indemnification. The Auditor-Controller has reviewed the proposed Agreement but does not agree to the non-standard payment provisions. The CAO Budget and Analyst Division concurs with the Auditor-Controller and has reviewed the proposed Agreement but does not agree to the non-standard payment provisions.

FINANCING:

This action does not impact the General Fund. This agreement is funded by an Encampment Resolution Funding Grant (ERF-3-R). Sufficient appropriations and estimated revenues are included in the County Administrative Office FY Adopted Budget 2024-2025 for the Homelessness Strategy and Initiatives Division (001-1050-CAO004-8598). The ERF-3-R funds for FY 2025-2026 and FY 2026-2027 will be included in the Department's requested budget for that FY.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

Mark a check to the related Board of Supervisors Strategic Initiatives

☐ Economic Development
☐ Administration
☒ Health & Human Services
☐ Infrastructure
☐ Public Safety

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Reviewed by: Roxanne Wilson, CAO-HSI Division, ext 5445

Approved by: Deborah Paolinelli, Assistant County Administrative Officer, ext 5309

Attachments: Agreement with Exhibits

Proposed agreement is on file with Clerk of the Board as an attachment to this Board Report.