

County of Monterey

*Saffron Room
1441 Schilling Place
Salinas, CA 93901*



Meeting Agenda

Friday, June 6, 2025

10:00 AM

Saffron Room 1441 Schilling Place, Salinas, Ca 93901

**Water Resources Agency Personnel and
Administration Committee**

To participate in this Personnel And Administration Committee meeting through the following methods:

1. You may attend in person,
2. For ZOOM participation please join by computer audio at:
<https://montereycty.zoom.us/j/91370408511>
OR to participate by phone call any of these numbers below:
+1 669 900 6833 US (San Jose)
+1 346 248 7799 US (Houston)
+1 312 626 6799 US (Chicago)
+1 929 205 6099 US (New York)
+1 253 215 8782 US
+1 301 715 8592 US

Enter this Meeting ID number: 913 7040 8511 PASSWORD: 420486 when prompted. Please note there is no Participant Code, you will just hit # again after the recording prompts you. You will be placed in the meeting as an attendee; when you are ready to make a public comment, if joined by computer audio, please Raise your Hand; and by phone, please push *9 on your keypad.

PLEASE NOTE: IF ALL COMMITTEE MEMBERS ARE PRESENT IN PERSON, PUBLIC PARTICIPATION BY ZOOM IS FOR CONVENIENCE ONLY AND IS NOT REQUIRED BY LAW. IF THE ZOOM FEED IS LOST FOR ANY REASON, THE PERSONNEL AND ADMINISTRATION COMMITTEE MEETING MAY BE PAUSED WHILE A FIX IS ATTEMPTED BUT THE MEETING MAY CONTINUE AT THE DISCRETION OF THE CHAIRPERSON.

3. If you wish to comment on a specific agenda item while the matter is being heard, you may participate by the following means: When the Chair calls for public comment on an agenda item, the Zoom Meeting Host, or his or her designee, will first ascertain who wants to comment (among those who are in the meeting electronically or telephonically) and will then call on speakers and unmute their device one at a time. Public speakers may be broadcast in audio form only.

4. If you wish to comment on a particular agenda item, please submit your comments in writing via email to Monterey County Water Resources Agency at WRAPubliccomment@countyofmonterey.gov by 5:00 p.m. on the Tuesday prior to the Committee meeting. To assist Agency staff in identifying the agenda item to which the comment relates please indicate the Personnel and Administration Committee meeting date and agenda number in the subject line. Comments received by the 5:00 p.m. Thursday deadline will be distributed to the Committee and will be placed in the record.

5. If you wish to make either a general public comment for items not on the day's agenda or to

comment on a specific agenda item as it is being heard, please submit your comment, limited to 250 words or less, to the Monterey County Water Resources Agency at WRAPubliccomment@countyofmonterey.gov In an effort to assist Agency staff in identifying the agenda item relating to your public comment please indicate in the subject line, the meeting body (i.e. Finance Committee) and item number (i.e. Item No. 10). Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. Comments received after an agenda item will be made part of the record if received prior to the end of the meeting.

6. If speakers or other members of the public have documents they wish to distribute to the Committee for an agenda item, they are encouraged to submit such documents by 5:00 p.m. on Tuesday before the meeting to: WRAPubliccomment@countyofmonterey.gov To assist Agency staff in identifying the agenda item to which the comment relates, the public is requested to indicate the Finance Committee date and agenda number in the subject line.

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9. The Chair and/or Secretary may set reasonable rules as needed to conduct the meeting in an orderly manner.

Participar en esta reunión del Comité de Personal y Administración a través de los siguientes métodos:

1. Podar asistir personalmente a la reunion; o,

2. El público puede observar la reunión ZOOM a través de computadora haciendo clic en el siguiente enlace: <https://montereycty.zoom.us/j/91370408511>

O el público puede escuchar a través del teléfono llamando al:

+1 669 900 6833 US (San Jose)

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TENGA EN CUENTA: SI TODOS LOS MIEMBROS DEL COMITÉ ESTÁN PRESENTES EN PERSONA, LA PARTICIPACIÓN PÚBLICA DE ZOOM ES SOLO POR CONVENIENCIA Y NO ES REQUERIDA POR LA LEY. SI LA TRANSMISIÓN DE ZOOM SE PIERDE POR CUALQUIER MOTIVO, LA REUNIÓN DEL COMITÉ DE PERSONAL Y ADMINISTRACIÓN PUEDE PAUSARSE MIENTRAS SE INTENTA UNA SOLUCIÓN, PERO LA REUNIÓN PUEDE CONTINUAR A DISCRECIÓN DEL PRESIDENTE.

3. Los miembros del público que desean comentar en un artículo específico de la agenda, mientras que el artículo se este presentando durante la reunión, pueden participar por cualquiera de los siguientes medios: Cuando el Presidente del Comité solicite comentarios públicos sobre un artículo de la agenda, el anfitrión de la reunión Zoom o su designado, primero determinará quién quiere testificar (entre los que están en la reunión por vía electrónica o telefónica) y luego llamará a los oradores (speakers) y activará la bocina para el orador, uno a la vez. Todo orador, será transmitido por audio en altavoz solamente.

4. Si un miembro del público desea comentar sobre un artículo de la agenda en particular, se le es sumamente recomendable que envíe sus comentarios por escrito por correo electrónico a la Agencia de Administración de Recursos del Agua (Agencia) a WRAPubliccomment@countyofmonterey.gov antes de las 5:00 P. M. el Jueves antes de la reunión del Comité. Para ayudar al personal de la Agencia a identificar el número del artículo de la agenda con el cual se relaciona el comentario, se solicita al público que indique la fecha de la reunión del Comité y el número del artículo de la agenda en la línea de asunto. Comentarios recibidos en la fecha límite del Jueves a las 5 P.M, serán distribuidos al Comité y serán colocados en el registro.

5. Los miembros del público que deseen hacer un comentario público general para temas que no están en la agenda del día o que deseen comentar en un artículo específico mientras se escucha la presentación, lo pueden hacer enviando un comentario por correo electrónico, preferiblemente limitado a 250 palabras o menos, a WRAPubliccomment@countyofmonterey.gov Para ayudar al personal de la Agencia a identificar el artículo de la agenda con el cual se relaciona el comentario, se solicita al público que indique el nombre del Comité (por ejemplo: Comité de Personal y Administracion) y el número del artículo de la agenda (por ejemplo: Artículo # 10). Se hará todo lo posible para leer el comentario en el registro, pero algunos comentarios pueden no leerse en voz alta debido a limitaciones de tiempo. Los comentarios recibidos después del cierre del período de comentarios públicos sobre un artículo de la agenda serán parte del registro si se reciben antes que

termine la reunión del Comité.

6. Si los oradores u otros miembros del público tienen documentos que desean distribuir al Comité para un artículo de la agenda, se les recomienda enviar dichos documentos antes de las 5:00 P.M. el Jueves antes de la reunión a: WRAPubliccomment@countyofmonterey.gov Para ayudar al personal de la Agencia a identificar el número del artículo de la agenda con el cual se relaciona el comentario, se solicita al público que indique la fecha de la reunion del Comité y el número de agenda en la línea de asunto.

7. Si los miembros del público desean presentar documentos o presentaciones de PowerPoint mientras hablan, deben enviar el documento electrónicamente antes de las 5:00 P.M. del Jueves antes de la reunión a WRAPubliccomment@countyofmonterey.gov (Si se presenta después de ese plazo, el personal hará los mejores esfuerzos, pero no puede garantizar que esté disponible su PowerPoint para presentar durante la reunión del Comité).

8. Las personas con discapacidades que deseen solicitar una modificación o modificación razonable para observar o participar en la reunión pueden realizar dicha solicitud enviando un correo electrónico a WRAPubliccomment@countyofmonterey.gov La solicitud debe hacerse a más tardar e mediodía del Jueves antes de a la reunión del Comité para dar tiempo a la Agencia para que atienda la solicitud .

9. El Presidente y / o Secretario pueden establecer reglas razonables según sea necesario para llevar a cabo la reunión de manera ordenada.

Call to Order

Roll Call

Public Comment

Committee Member Comments

Consent Calendar

1. Approve the Minutes of the Personnel and Administration Committee held on April 4, 2025.

Attachments: [draft P&A Minutes April 4, 2025](#)

Scheduled Items

2. Consider recommending that the Monterey County Water Resources Agency Board of Directors authorize Agency representative to vote in the 2025 Association of California Water Agencies (ACWA) elections. (Staff Presenter: Ara Azhderian)

Attachments: [ACWA Call for Candidate Nominations Memo](#)
 [ACWA Election25 Authorized Voting Rep Form](#)

Status Reports

3. Personnel Update. (Staff Presenter: Jessell Fenley)
4. Legislative and Regulatory Update. (Staff Presenter: Ara Azhderian)

Calendar

5. Set next meeting date and future agenda items.

Adjournment



County of Monterey

Item No.1

Board Report

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Legistar File Number: WRAPA 25-013

June 06, 2025

Introduced: 5/30/2025

Current Status: Agenda Ready

Version: 1

Matter Type: WRA P&A Item

Approve the Minutes of the Personnel and Administration Committee held on April 4, 2025.

County of Monterey

*Saffron Room
1441 Schilling Place
Salinas, CA 93901*



Meeting Minutes

Friday, April 4, 2025

11:00 AM

Saffron Room 1441 Schilling Place, Salinas, Ca 93901

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9. El Presidente y / o Secretario pueden establecer reglas razonables según sea necesario para llevar a cabo la reunión de manera ordenada.

Call to Order

The meeting was called to order at 11:01 a.m.

Roll Call

Present: Mark Gonzalez, Matthew Simis, John Baillie
Absent: Mike LeBarre

Public Comment

None

Committee Member Comments

None

Consent Calendar

Upon Motion by Matthew Simis, Second by Mark Gonzalez the committee approved the Consent Calendar of the Personnel and Administration Committee meeting.

Ayes: Mark Gonzalez, Matthew Simis, John Baillie

Noes: None

Abstained: None

Absent: Mike LeBarre

Committee Member Comments: None

Staff Comments: None

Public Comment: None

1. Approve the Minutes of the Personnel and Administration Committee held on February 7, 2025.

Attachments: [draft P&A Minutes February 7, 2025](#)

Scheduled Items

2. Consider recommending to the Monterey County Water Resources Agency Board of Directors: Recommend to the Monterey County Water Resources Agency Board of Supervisors, to approve an easement expansion for CSIP Supplemental Well 11B02 on Parcel 253-012-027-000 from Grantor BOGGIATTO MICHAEL E. SR TR ET AL for construction of a replacement supplemental well for the Castroville Seawater Intrusion Project; and authorize the General Manager to execute the Grant of Easement Deed for CSIP Supplemental Well 11B02 Easement Expansion. (Staff Presenting: Pete Vannerus)

Attachments: [Board Report](#)
 [Grant Easement Deed](#)
 [Exhibit A-C](#)

Upon Motion by John Baillie, Second by Matthew Simis the committee recommended to the Monterey County Water Resources Agency Board of Directors: Recommend to the Monterey County Water Resources Agency Board of Supervisors, to approve an easement expansion for CSIP Supplemental Well 11B02 on Parcel 253-012-027-000 from Grantor BOGGIATTO MICHAEL E. SR TR ET AL for construction of a replacement supplemental well for the Castroville Seawater Intrusion Project; and authorize the General Manager to execute the Grant of Easement Deed for CSIP Supplemental Well 11B02 Easement Expansion.

Ayes: Mark Gonzalez, Matthew Simis, John Baillie,
Noes: None
Abstained: None
Absent: None

Committee Member Comments: None
Staff Comments: None
Public Comments: None

3. Consider recommending to the Monterey County Water Resources Agency Board of Directors: Recommend to the Monterey County Water Resources Agency Board of Supervisors, to approve a Request for Bids Package (“RFB”) including Technical Specifications for the Castroville Seawater Intrusion Project’s Well Replacement 11B02 Project, and authorize the General Manager to execute a contract for the project construction with the awarded contractor. (Staff Presenting: Pete Vannerus)

Attachments: [Board Report](#)
 [Draft RFB 25-001](#)
 [Technical Specifications for Well 11B02](#)

Upon Motion by John Baillie, Second by Matthew Simis the committee recommended to the Monterey County Water Resources Agency Board of Directors: Recommend to the Monterey County Water Resources Agency Board of Supervisors, to approve a Request for Bids Package (“RFB”) including Technical Specifications for the Castroville Seawater Intrusion Project’s Well Replacement 11B02 Project, and authorize the General Manager to execute a contract for the project construction with the awarded contractor.

Ayes: Mark Gonzalez, Matthew Simis, John Baillie,
Noes: None
Abstained: None
Absent: None

Committee Member Comments: Matthew Simis, Mark Gonzalez
Staff Comments: Pete Vannerus
Public Comments: None

Status Reports

4. Personnel Update. (Staff Presenting: Jessell Fenley)

Committee Member Comments: None
Staff Comments: None
Public Comments: None

5. Update 2024 Annual Inspection Reports for the Grazing Lease Program. (Staff Presenting: Jennifer Boadensteiner)

Attachments: [Update 2024 Annual Inspection Reports Grazing Lease Program](#)
 [San Antonio Grazing Map](#)
 [Naci Grazing Map](#)

Committee Member Comments: John Baillie, Matthew Simis

Staff Comments: Shaunna Murray, Tom Shepherd
Public Comments: None

Calendar

6. Set next meeting date and future agenda items.

Adjournment

The meeting adjourned at 11:43 a.m.



County of Monterey

Item No.2

Board Report

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Legistar File Number: WRAPA 25-014

June 06, 2025

Introduced: 5/30/2025

Current Status: Agenda Ready

Version: 1

Matter Type: WRA P&A Item

Consider recommending that the Monterey County Water Resources Agency Board of Directors authorize Agency representative to vote in the 2025 Association of California Water Agencies (ACWA) elections. (Staff Presenter: Ara Azhderian)

TO: ACWA Agency Presidents and General Managers
(sent via email)

CC: ACWA Board of Directors

FROM: ACWA Election Committee

DATE: April 30, 2025

SUBJECT: Call for Candidates for ACWA President/Vice President for the 2026-'27 Term

ACWA recently distributed an Advisory announcing the Call for Candidates for President and Vice President for the 2026-'27 term. The Advisory also announced that each of ACWA's region nominating committees have issued a similar call for candidates interested in serving on the 10 region boards.

ACWA's Bylaws and Board policies (Article 9, Section 9.10, and Board Policy 2.3.3.1) establish the eligibility criteria candidates must meet to serve as President or Vice President. Candidates must meet the following eligibility criteria to qualify:

- At the time of their election, the President and Vice President will each be an elected or appointed member of the governing body or commission of a member agency of the Association.
- An official nominating resolution from the Association member agency on whose board the nominee serves will accompany all nominations for the position of President and Vice President. An authorized signatory of the member agency's Board of Directors will sign said resolution. A sample resolution is available [online](#).
- Each nomination will include a statement of qualifications or resume highlighting the candidate's qualifications for the position, such as active involvement in ACWA task forces, region boards, committees, or the like. Candidates must also submit an abbreviated statement (maximum of 300 words) that can be included with the official ballot. A headshot photo is recommended but not required.

Election Process

This year, the election process for President, Vice President, and region board members is now combined. Voting for both sets of candidates will be done electronically by each member agency's designated voter on a single ballot. Agencies can designate their voting representative by visiting

www.acwa.com/elections and submitting the [Authorized Representative and Information Form](#) by the June 20 deadline.

- An 11-member Election Committee has been appointed to facilitate the election of the President and Vice President. The committee will confirm that candidates' eligibility criteria have been met and endorse preferred candidates for each position.
- The Election Committee will present an open ballot on July 21 that lists all qualified candidates, including the committee's preferred candidates. All candidates will also be listed on the ACWA website and invited to participate in a town hall style webinar in which members can ask the candidates questions.
- Members of ACWA will elect the President, Vice President, and their respective region board by voting electronically July 21 – September 19. **There will be no voting during the fall conference.**
- Ballots will be emailed by a third-party vendor called Simply Voting. This web-based online voting system provides quick and verified results while keeping individual votes confidential.
- Each member agency may cast one vote and must designate their one [voting representative](#) by June 20. If an agency does not designate a representative to vote by the deadline, the agency's General Manager will be the authorized voter by default.

Important Dates

- Deadline to receive Authorized Voting Representative Form: **Friday, June 20**
- Deadline to receive candidate nominations: **Friday, June 20**
- Tentative date for candidate interviews: **Friday, July 1**
- Election Begins: **Monday, July 21**
- Election Ends: **Friday, September 19**

In addition to being accepted via email to donnap@acwa.com, nomination items may also be submitted via mail to the below address.

Bruce Rupp, Election Committee Chair
c/o Donna Pangborn, ACWA
980 9th Street, Suite 1000
Sacramento, CA 95814

Please be aware that candidates may contact general managers and board presidents to solicit their respective member agency's support. A sample resolution of support is available [online](#).

We appreciate your interest and participation in this process to find the best qualified individuals to serve in representing ACWA's statewide membership. Should you have any questions regarding this process, please contact ACWA Senior Clerk of the Board Donna Pangborn at 916-669-2425 or donnap@acwa.com.

ACWA has launched the election process for the 2026-'27 term for President, Vice President, and region board members. This year, the election for both officers and region boards is combined.

Key Details:

- **Electronic Voting:** Voting for both sets of candidates will be done electronically by each member agency's designated voter on a single ballot.
- **Designate Your Voter:** Each agency must **designate one voting representative by June 20**. To designate your agency's voter, please submit the Authorized Voting Representative Form by the June deadline.
- **Default Voter:** If no representative is designated by the deadline, your agency's General Manager will be the authorized voter by default.
- **Ballot Distribution:** Authorized voters will receive an electronic ballot on July 21.

For more information about ACWA's elections, visit: www.acwa.com/elections.

The person designated below will cast our agency's vote for the election of ACWA's President and Vice President and Region Board for the 2026-'27 term in the upcoming election.

Member Agency's Name		Agency's Phone No.
Authorized Voting Representative's Name	Authorized Voting Representative's Email	Authorized Voting Representative's Phone No.

Print Name of Member Agency's Authorized Signatory

X

Authorized Signatory Signature

Date

SUBMIT YOUR FORM

To: Donna Pangborn, Senior Clerk of the Board
Email: donnap@acwa.com
Mail: 980 9th Street, Suite 1000, Sacramento, CA 95814

**SUBMISSION
DEADLINE**

JUNE 20, 2025



County of Monterey

Item No.3

Board Report

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Legistar File Number: WRAPA 25-016

June 06, 2025

Introduced: 5/30/2025

Current Status: Agenda Ready

Version: 1

Matter Type: WRA P&A Item

Personnel Update. (Staff Presenter: Jessell Fenley)



County of Monterey

Item No.4

Board Report

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Legistar File Number: WRAPA 25-018

June 06, 2025

Introduced: 6/2/2025

Current Status: Agenda Ready

Version: 1

Matter Type: WRA P&A Item

Legislative and Regulatory Update. (Staff Presenter: Ara Azhderian)



County of Monterey

Item No.5

Board Report

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Legistar File Number: WRAPA 25-015

June 06, 2025

Introduced: 5/30/2025

Current Status: Agenda Ready

Version: 1

Matter Type: WRA P&A Item

Set next meeting date and future agenda items.