



ASSESSOR, COUNTY CLERK-RECORDER

BOARD OF SUPERVISORS' BUDGET HEARING

Presented by: Marina Camacho

April 7, 2026



ASSESSOR, COUNTY CLERK- RECORDER IS RESPONSIBLE FOR:

- Identifying, valuing, and assessing all taxable property within the county.
- Records real property documents and acts as the public repository for these recorded documents
- **By law**, the Assessor locates all taxable property, identifies owners, and determines the property's value, ensuring that every property is assessed fairly and accurately on the lien date
- 68% Property taxes are the largest source of discretionary Revenue
- Applies all legal exemptions and exclusions, which help to reduce the taxable value of property for eligible taxpayers, including homeowners, disabled veterans, and non-profit organizations, among others.
- The Assessor's work culminates in the completion of an annual assessment roll, which lists the assessed values of all taxable properties in Monterey County.
- This assessment roll is critical, as it forms the basis for the calculation of property taxes, which fund essential public services such as schools, infrastructure, and public safety.

VACANCIES NOT FUNDED IN BASELINE BUDGET TOTALING \$365,559

	POSITION	AMOUNT
1	Administrative Secretary-Confidential	\$142,294
2	Office Assistant II	\$111,273
3	Senior Account Clerk	\$111,992

(6) Vacant positions represent 6% of the Assessor's Office

REQUEST TO RETAIN (3) VACANT POSITIONS AS UNFUNDED

RANK	POSITION	AMOUNT	JOB DESCRIPTION
1	Confidential Secretary	\$0	<p style="text-align: center;">The Secretary Confidential serves as the "Administrative Backbone" for the department and Department Heads.</p> <ul style="list-style-type: none"> • Ensures transparency of department's data to the public • Provides critical administrative support directly to the Department Heads
2	Office Assistant II	\$0	<p style="text-align: center;">Office Assistant primary administrative support to Appraisal staff</p> <ul style="list-style-type: none"> • Provide clerical support directly to the appraiser staff • Set up, and process new construction permits • provide essential customer service to public (phone and counter)
3	Senior Account Clerk	\$0	<p style="text-align: center;">Senior Account Clerk provides direct support to the Auditor Appraisal staff</p> <ul style="list-style-type: none"> • Primary clerical support to set up, update, delete business assessments • Create and process changes roll due to audits for reconciled appeals and or reported information • Provides essential customer service to the public (phone and counter)

QUESTIONS?

