

Mat Fuzie moved and John Ellison seconded to approve the items on the Consent Agenda as presented.

A. APPROVE MINUTES

Minutes of November 27, 2012 Regular Meeting as corrected.

MINUTES

B. APPROVE THE FOLLOWING PERSONNEL ITEMS

PERSONNEL ITEMS

Certificated Personnel

Employee Name:	William Bans
Position:	Literacy Teacher
Employment Status:	Temporary
Type of Action:	Ratify Employment
Effective Date:	12/17/12
Location:	Captain Cooper School

Non-Represented Personnel

Employee Name:	Maria DePaolis
Position:	Adult Education Spanish Teacher
Employee Status:	Temporary
Type of Action:	Ratify Employment
Effective Date:	01/01/2013
Location:	Logan Hall

Certificated Substitutes

Ratify the employment of the following Substitute Teachers on an "on-call, as needed" basis for the **2012/13** school year:

Jeffrey Shindell		
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C. APPROVE THE FOLLOWING FIELD TRIPS

FIELD TRIPS

SCHOOL:	Captain Cooper School
EVENT:	Beach Clean-up, Visit Museum, Lunch at Park
PLACE:	Monterey Beach, Del Monte Avenue, Monterey
OBJECTIVES:	Ocean Guardian Objective: clean beach, visit museum
# OF STUDENTS:	55
DEPARTING:	Wed 01/16/13 10:00 AM
RETURNING:	Wed 01/16/13 01:55 PM
CHAPERONES:	Teachers, plus others TBD
COST TO STUDENT:	\$0
VIA:	School Bus

SCHOOL:	Carmel High School
EVENT:	Model UN Conference
PLACE:	UC Berkeley, Berkeley
OBJECTIVES:	Compete in Berkeley Model UN Conference
# OF STUDENTS:	20
DEPARTING:	Fri 03/08/13 02:00 PM
RETURNING:	Sun 03/10/13 06:00 PM
CHAPERONES:	Marden, Pollock, Garelo
COST TO STUDENT:	\$140 (Food/hotel)
VIA:	District Vans, District Approved Vehicle

SCHOOL:	Carmel High School
EVENT:	Cheerleading Competition
PLACE:	Las Vegas, NV
OBJECTIVES:	Participate in Cheerleading Competition
# OF STUDENTS:	20
DEPARTING:	Thu 02/07/13 07:00 AM
RETURNING:	Sun 02/10/13 10:00 PM
CHAPERONES:	Cambra, Angier, plus parents
COST TO STUDENT:	\$150 (travel, hotel, contest fees)
VIA:	Commercial Airline, Vans

SCHOOL:	Carmel High School
EVENT:	Cheerleading Competition
PLACE:	Las Vegas, NV
OBJECTIVES:	Participate in Cheerleading Competition
# OF STUDENTS:	20
DEPARTING:	Thu 02/07/13 07:00 AM
RETURNING:	Sun 02/10/13 10:00 PM
CHAPERONES:	Cambra, Angier, plus parents
COST TO STUDENT:	\$150 (travel, hotel, contest fees)
VIA:	Commercial Airline, Vans

SCHOOL:	Carmel High School
EVENT:	Cheerleading Competition
PLACE:	Anaheim, CA
OBJECTIVES:	Participate in Cheerleading Competition
# OF STUDENTS:	20
DEPARTING:	Thu 03/14/13 07:00 AM
RETURNING:	Sun 03/17/13 10:00 PM
CHAPERONES:	Cambra, Angier, plus parents
COST TO STUDENT:	\$150 (travel, hotel, contest fees)
VIA:	Vans, District Approved Private Vehicles

D. APPROVE WARRANTS FOR NOVEMBER 2012

WARRANTS FOR
NOVEMBER 2012

FUND	DESCRIPTION	CHECK COUNT	EXPENSE AMOUNT
01	General Fund	279	648,861.33
11	Adult Education Fund	10	1,901.17
12	Child Development Fund	14	3,309.90
13	Cafeteria Fund	13	44,350.26
Total Number of Checks		302	698,422.66
Less Unpaid Sales Tax Liability			404.01
Net (Check Amount)			698,018.65

E. DISPOSAL OF SURPLUS PROPERTY

DISPOSAL OF
SURPLUS PROPERTY

The administration recommends that the Board of Education authorize the sale or disposal of the following items that are no longer useful to the District:

Laserjet Printer – retirement (Cachagua)

F. INDEPENDENT CONTRACTOR SERVICE AGREEMENTS

The following Independent Contractor Service Agreements are presented for approval:

NAME	SERVICE	COST Not to Exceed
Camfel Productions	The Pledge – Assembly Program-CMS	\$895.00
Tom DeLapp	Communication Resources –DO	\$2,000.00
Kleinfelder	Testing & Special Inspection Services –Science Wing-CHS	\$34,290.00
Jennifer Ross	Adult Ed-parent Education Classes	\$750.00
Judy Vonada	Negotiations Facilitator-DO	\$5,200.00

INDEPENDENT
CONTRACTOR
SERVICE
AGREEMENTS

G. RESOLUTION #12-35 AGENTS FOR DISTRICT

Resolution #12-35: Annual approval of authorized agents to sign orders for the district is presented for adoption.

RESOLUTION #12-35

Agents for District

H. BILL BACK ATTENDANCE AGREEMENT

A Bill Back Attendance Agreement with Pacific Grove Unified School is presented for approval.

BILL BACK
ATTENDANCE
AGREEMENT

I. SINGLE PLAN BUDGET ADJUSTMENTS

The Board is asked to approve Single Plan Budget Adjustments as presented.

SINGLE PLAN BUDGET
ADJUSTMENTS

J. APPROVE POOL FACILITY USE AGREEMENTS

The Board is asked to approve Pool Facility Use Agreements with Monterey Peninsula Diving (from January 8-24, 2013) and Seaside Aquatic Club (from January 2-31, 2013) as presented.

APPROVE POOL
FACILITY USE
AGREEMENTS

K. APPROVE PARTNERSHIP AGREEMENT-EMPLOYEE SCHOLARSHIPS

The Board is asked to approve a Partnership Agreement for Employee Scholarship Offerings with Brandman University as presented.

APPROVE
PARTNERSHIP
AGREEMENT-
EMPLOYEE
SCHOLARSHIPS

L. ACCEPTANCE OF DONATION

The Board is asked to accept the following donation to the district:

Wells Fargo Bank has donated \$2,000 to Carmel High School.

ACCEPTANCE
OF DONATION

MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE

A Tri-annual Technology Update was presented to the Board including information on, Netbook writing pilot program in grades 3-5 at Tularcitos; the Carmel Middle School writing program; the “Bring your own device” planning at Carmel High; updating of virtual servers; and possible access to *YouTube* for Carmel High students.

TRI-ANNUAL
TECHNOLOGY UPDATE

John Ellison moved and Rita Patel seconded to approve the First Period Interim (Solvency) Report covers the period from July 1, 2012 through October 31, 2012 as presented.

FIRST PERIOD
INTERIM (SOLVENCY)
REPORT & BUDGET
UPDATE

MOTION CARRIED UNANIMOUSLY

Mat Fuzie moved and John Ellison seconded to adopt Board Policy 4154 Health & Welfare Benefits as presented.

MOTION CARRIED UNANIMOUSLY

BOARD POLICY
SECOND READING &
ADOPTION
BP 4154

Karl Pallastrini moved and Rita Patel seconded to adopt the following Board Policies for revision:

Board Policy 5117 Interdistrict Attendance
Board Bylaw 9270 Conflict of Interest

BOARD POLICY
REVISIONS

BP 5117
BB 9270

MOTION CARRIED UNANIMOUSLY

Board Policy 4119.41 Employees with Infectious Disease - was moved to a future meeting

John Ellison moved and Rita Patel seconded to approve the Workers Compensation Program Annual Fiscal Status Report as presented.

MOTION CARRIED UNANIMOUSLY

WORKERS
COMPENSATION
PROGRAM ANNUAL
FISCAL STATUS
REPORT

The Board took no action regarding nominations for California School Boards Association Delegate Assembly are open until Monday, January 7, 2012, for Region 9-B for a two-year term.

NOMINATIONS FOR
CSBA DELEGATE
ASSEMBLY

Karl Pallastrini moved and Mat Fuzie seconded to approve the 2012 Local Agency Biennial Notice on amendments to Conflict of Interest policy as presented.

MOTION CARRIED UNANIMOUSLY

APPROVE 2012 LOCAL
AGENCY BIENNIAL
NOTICE

An update on the District's Capital Projects was presented to the Board. Topics included, but were not limited to:

CAPITAL PROJECTS
UPDATE

CHS Science Wing is moving forward.
CHS Administration Building remodel plans are still being revised.
CHS Multi-Sport Facility Superintendent's Advisory Committee is reviewing funding possibilities, including a matching funds option. There was consensus from the Board to consider use of funds from property sale.

Additional information on these items and budgeting recommendations will be brought back on future agendas.

The Board members reported on their experience at the annual California School Boards Association Conference in late November. All members felt their attendance was worthwhile and especially appreciated the time to bond as a group.

REPORT ON CSBA
CONFERENCE

The Board members discussed the Superintendent evaluation process, regarding information from the CSBA Conference. Instead of rushing the process at the end of the school year, they and the Superintendent agreed with the idea of tri-annual evaluation sessions. This will allow for timely conversations regarding the progress of the District's Annual Goals.

SUPERINTENDENT
EVALUATION
PROCESS

SCHOOL BOARD ANNUAL ORGANIZATIONAL MEETING

SCHOOL BOARD
ANNUAL
ORGANIZATIONAL
MEETING

POSITION	ELECTED
Election of President Annette Yee Steck nominated Mathew Fuzie and John Ellison seconded. <i>MOTION CARRIED UNANIMOUSLY</i>	Mathew Fuzie
Election of Clerk Rita Patel nominated Karl Pallastrini and John Ellison seconded. <i>MOTION CARRIED UNANIMOUSLY</i>	Karl Pallastrini
Appointment of Secretary Mathew Fuzie appointed Marvin Biasotti.	Marvin Biasotti
APPOINTMENT OF REPRESENTATIVES TO:	
Community Human Services	Annette Yee Steck
<i>Alternate</i>	<i>John Ellison</i>
Mission Trails Regional Occupation Executive Board	Karl Pallastrini
<i>Alternate</i>	<i>Mathew Fuzie</i>
MCOE Executive Board	Rita Patel
<i>Alternate</i>	<i>Annette Yee Steck</i>
Legislative Representative	Mathew Fuzie
<i>Alternate</i>	<i>Karl Pallastrini</i>
District Drug & Alcohol Committee	Rita Patel
<i>Alternate</i>	<i>Karl Pallastrini</i>
District Wellness Committee	John Ellison
<i>Alternate</i>	<i>Rita Patel</i>
Schedule of Board Meetings – <i>will be adjusted as needed</i>	2 nd & 4 th Wednesday
Time of Board Meetings	3:30 PM

There was consensus that Annette Yee Steck would look into a Board Protocols/Self-Evaluation process for the Board.

TOPICS FOR FUTURE MEETINGS

TOPICS FOR
FUTURE
MEETINGS

ITEM	TENTATIVE DATE
<i>*Keep these dates for Business Office items</i>	Jan 09
<i>Closed Session:</i> Negotiations	
Williams Uniform Complaint Report	
<i>Employees of the Month</i>	
Rajendra Kumar – Classified / MOT	
CMS Site Presentation / Red Apple Presentation	
Capital Projects Update <ul style="list-style-type: none"> • Devon Lincoln – Vendor Funding • CHS Science Wing Update • CHS Admin Building – revision to entrance 	
Budget / Enrollment Update	
Board Policy Revisions	

	Jan 23
<i>Closed Session:</i> Student Discipline (if needed)	
<i>Employees of the Month</i> Phyllis Conlan Site: Tularcitos	
<i>Budget Calendar Item:</i> Report of Governor's Proposed Budget	
Auditors Annual Report to Board	
River Food Pilot Survey Results	
<i>Capital Projects</i> • CHS Multi-Sport Facility • Budgeting Recommendations	
<i>Board Policies: 2nd Reading & Adoption</i> BP 4112.9 Employee Notifications	
<i>Board Policies: Revisions</i> Board Policy 4119.41 Employees with Infectious Disease	
@ DO	Jan 25
<i>Closed Session:</i> Student Discipline Hearing (if needed)	
@ CHS	Feb 06
<i>Closed Session (if needed)</i>	
CHS Site Presentation/Red Apple	
<i>Board Policies: Revisions</i> BP 6178 Career Technical Education (Rocha/Stanga/Blanckmeister) <i>if ready</i>	
@ DO	Feb 27
<i>Closed Session:</i> Tri-Annual Supt Evaluation	
@ Cooper	Mar 13*
Cooper Site Presentation/Red Apple	
<i>Budget Calendar Item:</i> Second Interim Report	
@ CMS	Mar 27
Annual Goal Planning - Roundtable Session w/ Administration	
@ DO	Apr 17*
<i>Budget Calendar Item:</i> Budget Study Session	
Williams Uniform Complaints	Consent
Resolutions: Day of Teacher / Week of Classified	Consent
@ Tular	Apr 30
Tularcitos Site Presentation/Red Apple	
Tri-Annual Tech Update	
@ DO	May 14
<i>Budget Calendar Item:</i> Budget Study - final direction from BOE on Budget	
@ DO	June 05
Single Plans for Student Achievement (SARCs)	Consent
Resolution: Admin. Authorization to enter contracts during summer	Consent
MCOE Relocatable Lease Agreement Renewal-for CMS	Consent
Summer Pool Use Agreements	Consent
Digital Schools Master Services Agreement	Consent
@ DO	Jun 19 κ
Public Hearing: Adopt Budget	
Public Hearing: Collective Bargaining Agreements	
Public Hearing: & Resolution: (SBX34 Flexibility Transfers)	

TO BE DETERMINED and/or ON-GOING ITEMS	
Resolution: Public Report on Capital Fees ("Developer Fees")	TBD
Sunshine Association Proposals	TBD

ON-GOING ITEMS	
Williams Uniform Complaints	Aug/Oct/Jan/Apr 1st Mtg
Tri-Annual Tech Updates	Aug/Oct/Jan/Apr 2nd Mtg
Treasurers Reports	On-going
Annual Board Policy Reviews	On-going
Capital Projects / Updates & Projects Closed Without Certification	On-going
July Board meetings have been canceled. A special meeting will be scheduled, only if needed.	

The next regular meeting will be held on Wednesday, January 9, 2013 in the Carmel Middle School Library.

NEXT REGULAR MEETING

Rita Patel announced that she will be out of the country from December 18th to January 5th.

BOARD MEMBER OUT OF COUNTRY

The meeting was adjourned at 3:30 PM.

ADJOURNMENT