



County of Monterey

Item No.

Board Report

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Legistar File Number: A 25-076

April 15, 2025

Introduced: 3/14/2025

Current Status: Agenda Ready

Version: 1

Matter Type: BoS Agreement

- a. Approve and authorize the Director or designee of the Department of Social Services to sign a no cost Memorandum of Understanding with the California Community Action Partnership Association to gain access to and support for a Community Action Virtual Onboarding Course for the period of April 15, 2025 through February 28, 2026; and
- b. Authorize the Director or designee of the Department of Social Services to sign up to three amendments to this Memorandum of Understanding as long as they do not encompass payment or significantly change the scope of services.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Approve and authorize the Director or designee of the Department of Social Services to sign a no cost Memorandum of Understanding with the California Community Action Partnership Association to gain access to and support for a Community Action Virtual Onboarding Course for the period of April 15, 2025 through February 28, 2026; and
- b. Authorize the Director or designee of the Department of Social Services to sign up to three amendments to this Memorandum of Understanding as long as they do not encompass payment or significantly change the scope of services.

SUMMARY/DISCUSSION:

Monterey County Community Action Partnership (MCCAP) is a publicly operated Community Action Agency (CAA) supported by the Monterey County Department of Social Services. MCCAP is committed to reducing poverty in our community by funding a network of local providers who specialize in addressing specific barriers to achieving self-sufficiency. MCCAP's overall mission is to develop, maintain, and evaluate community services that empower individuals and families, living at or below the federal poverty limit, to improve their quality of life.

The purpose of this Memorandum of Understanding (MOU) is to gain access to Community Action Virtual Onboarding (CAVO), which has been made available to interested CAAs by the California Community Action Partnership Association (CalCAPA). CalCAPA serves local CAAs throughout the state of California. CAVO is an interactive, holistic, three-touchpoint virtual onboarding experience that allows agencies to guide employees, volunteers, board members, clients, and partners through a learning journey for a shared understanding of Community Action, the connected network, performance management, and impact. Portions of the CAVO program were developed using funds from the Community Services Block Grant (CSBG) discretionary allocation #20F-3401 and #20F-4042, provided by CalCAPA.

OTHER AGENCY INVOLVEMENT:

The Office of County Counsel has reviewed and approved the Memorandum of Understanding.

FINANCING:

This is a non-financial agreement, and recommended actions have no budgetary impact.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

This Memorandum of Understanding correlates to the Health & Human Services Strategic Initiative adopted by the Board of Supervisors by working collaboratively to address barriers to achieving self-sufficiency.

Check the related Board of Supervisors Strategic Initiatives:

☐ Economic Development

☐ Administration

☒ Health & Human Services

☐ Infrastructure

☐ Public Safety

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Approved by: Roderick W. Franks, Director, x4430

Attachments: Memorandum of Understanding

The proposed agreement is on file with Clerk of the Board as an attachment to this Board Report