

**Monterey County Board of Supervisors**

<b>MEETING:</b>		<b>June 18, 2019 - Other Board Matters</b>
<b>SUBJECT:</b>		Board Referrals Update
<b>DEPARTMENT:</b>		County Administrative Office

Item #	Brd Ref #	Assignment Date	Referred By	Lead Dept.	Sub-Depts.	Project Lead	Requested Due	Item	Report	Status
1	2016.02	4/12/16	Potter	RMA	County Counsel	McKee / Holm	5/10/16	To request that the Resource Management Agency (RMA) prioritize completion of the short term rental ordinance by scheduling a final meeting of the Short Term Rental Working Group within 30 days, and further request that RMA staff present a complete short term rental ordinance to the Planning Commission in the near future. Request County Counsel also provide a response to the Board of Supervisors as to the question raised in recent correspondence requesting that the County not engage in code violation citations while the short term rental ordinance is being developed.	Final Short Term Rental (STR) Working Group meeting complete 5/11/16. RMA staff participated in a Planning Commission (PC) workshop on 7/13/16 to receive direction and input on ordinance development considerations. Staff is currently working to develop draft ordinance framework. PC workshop in September/October 2016 to consider draft ordinance framework and provide direction on completion of ordinance. PC hearing on final draft ordinance in December 2016/January 2017. Anticipate Board hearing to consider short term rental ordinances in February/March 2017. County Counsel will complete analysis and provide response to the Board regarding the question of not engaging in code violation citations by the end of January 2017. 1/03/17 - RMA held meeting with Working Group months ago and presented an issues paper to PC. RMA is meeting with LUACs and plan to present draft ordinance to PC on 3/29/17. 3/20/17 - RMA met with all LUACs except South Coast due to road conditions. Staff developed a draft ordinance per PC direction (public workshops). County Counsel completed analysis regarding the question of not engaging in code violation citations. PC sent letter to Board asking to address enforcement. RMA is meeting with LUACs to present draft ordinance, which will bring Big Sur up to date with the other planning areas. Staff will return to PC during Sep/Oct 2018 for public hearings on draft ordinances.  <u>05/08/19:</u> On April 19, 2019 the Vacation Rental (aka Short-Term Rental) Draft Ordinances and associated environmental analysis were made available for public input. The Planning Commission is tentatively scheduled to hear the ordinances on June 26, 2019. Once the Planning Commission has made their recommendation, the ordinances will be scheduled for public hearing by the Board of Supervisors in July 23, 2019.	Pending
2	2017.21	9/26/17	Alejo	RMA / Econ. Dev.		Holm	12/12/17	Expand access to Accessory Dwelling Units in Monterey County to address housing shortage in Monterey County.	Initial presentation to the Board was provided on 4/03/18. A presentation on State law and amendments to County regulations was held on 6/26/18. Staff is preparing ordinances to update ADU regulations consistent with State Law. A Public Hearing/Workshop on the draft ordinance is scheduled with PC on 6/27/18. Additional changes may be necessary depending on actions with the pending State legislation.  <u>03/13/19:</u> The ADU ordinance has been updated to align with State regulations and was presented to the Legislative Committee for further direction on 3/11/2019. The ordinance will be revised and returned to the Planning Commission for review. A report will be presented to the Board on 8/27/2019.	Pending
3	2017.23	10/5/17	Alejo/Salinas	Economic Development/ RMA		Chitulos	11/14/17	To use existing County property to partner with a non-profit housing developer for creating a veterans and affordable housing project at 855 East Laurel Drive in Salinas.	Staff is identifying all entitlements and requirements to deliver multi-family affordable housing. This item was presented to the Board of Supervisors on 3/20/18. Staff is to return to the Board with identified property and looking for ways to fund.  <u>10/31/18:</u> County and City staff are working together on homeless shelter at 855 Laurel Drive and transitional housing project at 1220 Natividad. County is engaging architect services for Concept Design to inform CEQA review. A report was presented on 10/23/2018.  <u>05/08/19:</u> A follow-up report was presented to the Board on 5/7/2019. The item is scheduled to return to the Board July 16, 2019 for options and direction to staff.	Pending

Item #	Brd Ref #	Assignment Date	Referred By	Lead Dept. Sub-Depts.	Project Lead	Requested Due	Item	Report	Status
	2018.03	1/30/18	Alejo	Economic Development RMA	Chiuolos	2/27/18	To get an update on how Monterey County is fulfilling the 2015-23 Housing Element Goals and to devise a 2-3-year short-term plan on how the county will prepare to utilize new State housing laws and resources and implement other local strategies.	<p>A report was presented on 10/23/2018. A written update will be submitted to the Board.</p> <p>A report was presented to the Board on 5/22/18 that includes annual reports to the State on Housing (implementing Housing Element) and General Plan (amendments). Staff will present a separate report following these annual reports.</p> <p>6/12/19: An update report on the Housing Element was submitted to the Board on 3/26/2019. No further action.</p>	Closed
4	2017.18	9/19/17	Parker	Human Resources	Ramirez-Bough	10/24/17	Request a presentation to the Board of Supervisors with options for commissioner compensation that supports our ability to recruit a diverse and representative pool of commissioners.	The item was presented to the BOS on 10/2. The BOS directed that HR 1) convene a committee of Department Heads that manage significant Board and commission to develop a Commissioner Recruitment Strategy, and 2) ask Departments to provide information related to the diversity of their current volunteer Commissioner's and committee members; 3) work with County Counsel and Auditor to determine what would be involved/required to actively implement reimbursement to these volunteers, but budget/cost implications A report will be presented to the Board on July 23, 2019.	Pending
5	2017.24	10/24/17	Alejo/Salinas	Probation/RMA	Heath/Parsons	12/12/17	Proposal to consolidate the current "Youth Center" on 970 Circle Drive in east Salinas with the new Juvenile Hall on 1420 Natividad Road and repurpose the property on 970 Circle Drive.	<p>Probation must obtain further determination/documentation from BSCC that State funding will not be compromised with consolidating Youth Center and new Juvenile Hall and whether this combination of two separate programs can be accommodated in the new Juvenile Hall campus. Probation has already approached a consultant to obtain clarification on this issue. A report on this item is anticipated to be provided in January 2019 pending construction of Juvenile Hall.</p> <p><b>01/16/19:</b> A status update memorandum was submitted to the Board members. The next status update is planned after the completion of Phase I of the new Juvenile Hall facility.</p>	Pending
6	2018.15	6/5/18	Phillips./Alejo	RMA	Holm	7/17/18	Consider zoning changes to prohibit drilling for oil & gas north of King City	<p>Present options for initiating amendments to County zoning to prohibit new oil and gas exploration in Monterey County except in the southern Salinas Valley, generally south of King City and east of the Santa Lucia range, so that it meets all legal requirements.</p> <p>RMA prepared options for consideration by the Planning Commission at a workshop held on 7/11/18. Based on the workshop, postpone further consideration of this referral until Measure Z litigation is concluded.</p>	Hold
7	2018.16	6/26/2018	Alejo	County Counsel/Auditor-Controller	McKee/Shah	8/28/2018	Update County Travel Policy by County Counsel in coordination with the Auditor-Controller's Office.	<p>Monterey County's travel policy managed by the Auditor-Controller has not been updated in many years and today, it does not compare with current market prices or organizational procedures and may exceed legal requirements. The current policy creates barriers for county staff to be able to effectively represent county business at conferences, trainings or in litigation. This policy also conflicts with another travel policy found in the Personnel Policies and Practices Resolution (PPPR). This referral seeks to update the policies to account for inconsistencies, business needs, efficiency, market prices, whether government rates are available or whether the discounted lodging rooms were secured by conference organizers, such as the California State Association of Counties. This lack in clarity in the existing policy is costing unnecessary staff time and an update would modernize our policy with current standards. The new policy should meet Federal and State law while supporting business efficiency.</p> <p>A revised policy was presented to the Board on November 6, 2018. The Board will reconsider the policy in July 16, 2019.</p>	Pending

Item #	Brd Ref #	Assignment Date	Referred By	Lead Dept. Sub-Depts.	Project Lead	Requested Due	Item	Report	Status
8	2018.19	8/15/2018	Alejo	RMA	Holm	8/28/2018	Explore leasing office space to 20th Congressional District Office.	On 9/17/18, RMA staff provided the Congressional District staff with a rough furniture cost estimate and rough design sketch for approximately 2,600 square feet of space located on the first floor of the East Wing next to the Grand Jury space. Congressional District staff was advised to work with Peninsula Business Interiors of Salinas to produce final design and cost estimates and ready for Federal Government procurement. Meeting to discuss the required Federal leasing documents, rental rate and term, additional landlord/tenant costs and responsibilities is tentatively scheduled to be shortly after the November 6th Elections. Information is pending from the Congressional District Office. Staff are conferring with Federal Agencies on requirements. A report will be presented to the Board to consider approval of an agreement upon completion of process in July 2019.	Pending
9	2018.21	8/24/2018	Alejo	CAO IGLA	Chiuulos	10/2/2018	Reorganization of County Housing Staff	There is a need to reorganize County staff to better focus on critical housing needs and effectively apply, utilize and carry out new state funding for affordable housing and homelessness.  <u>01/09/19</u> : The Housing Program Manager was hired. A presentation will be provided in July 2019 to allow the Program Manager sufficient time to assess the Department's needs.	Pending
10	2018.22	9/25/2018	Alejo	RMA	Holm/Pereira	10/9/2018	County property on Site of Former District Attorney Modular Building	To provide immediate direction to county staff on the short and long term plans for the property where the former District Attorney modular buildings were located. The matter was presented to the Capital Improvement Committee on 10/15 and supported option two with modifications and subject to reviewing details; the Budget Committee reviewed the options and supported option to utilize site as temporary parking. A presentation was completed to the Board of Supervisors on 10/23/18. A follow-up presentation was conducted to the Board on 2/5/2019.  <u>3/13/19</u> : RMA has received direction from the Board and engaged the City of Salinas on the parking lot layout. The matter will be presented to the Budget Committee and Capital Improvement Committee in May and will return to the Board in August 27, 2019.	Pending
11	2018.26	10/18/2018	Parker	IGLA	Chiuulos	12/4/2018	FORA Transition Planning	To receive a report from staff on their activities related to Fort Ord Reuse Authority transition planning and provide Board direction if needed. A report was provided to the Board on January 29, 2019. An update was presented to the Board on 3/19/2019. Draft legislative language was presented to the FORA Board on 3/15/19. A request to the Board was made to send a letter conveying the Board's position to FORA.  An update report was presented to the Board on 5/7/2019 and Legislation SB 189 (Monning) was supported with changes per the Board's direction, including changes to the voting structure and to encourage that no additional debt be incurred by FORA during the extended period through 2022. Staff continue to monitor the state legislation.	Pending
12	2018.28	12/4/2018	Phillips	RMA	Holm	12/11/2018	Affordable Housing in the Coastal Zone	Amend County LCP to be consistent with the Coastal Act regarding affordable housing, authorize staff to investigate processes and provide language revision recommendations to the Local Coastal Plan. A presentation was provided to the Board on January 15, 2019. A written update will be provided to the Board members.	Pending
13	2018.29	12/4/2018	Phillips	RMA/Sheriff	Bernal/McKee	2/5/2019	Modification to the Monterey County Night time Noise Ordinance	In response to an overwhelming amount of public complaints regarding loud and unreasonable sound and music in North Monterey County, there is a need for a modification to the current Monterey County Nighttime Noise Ordinance. A presentation will be provided to the Board July 9, 2019.	Pending

Item #	Brd Ref #	Assignment Date	Referred By	Lead Dept. Sub-Depts.	Project Lead	Requested Due	Item	Report	Status
14	2019.01	2/26/2019	Adams	RMA	Holm	5/1/2019	Review of State and County Defensible Space Regulations	To review the State and County regulations that govern fire fuel reduction for defensible space on private property.  Request is for a presentation to the Board on the applicable State and County regulations that govern fire fuel reduction for defensible space on private property and consideration of whether any changes may be warranted in the County's regulations in this current era of fire hazards. Request is to complete update to the information and resources available on the RMA web page on Removal of Trees & Vegetation & Fire Management, for example by adding links to other agencies and resources. A report was presented to the Board on 5/7/2019 and was moved to be included in the Resource Management Agency's Long Range Planning presentation scheduled on 7/16/2019.	Pending
15	2019.02	3/12/2019	Phillips	County Counsel	McKee	5/1/2019	Draft rules to address "ex parte" communications of the public with County officials (Board of Supervisors, Planning Commission, and Zoning Administrator) on pending land use applications and other quasi-judicial proceedings.	Request County Counsel to draft rules of procedure for consideration by the Board of Supervisors to govern "ex parte" communications of the public with County officials (Board of Supervisors, Planning Commission, and Zoning Administrator) who are hearing and making decisions on pending applications for discretionary land use entitlements and other quasi-judicial proceedings. Because of revisions to the Rules of Professional Conduct recently adopted by the State Bar of California, the purpose of a local rule would be to provide consistent guidance to County public officials, attorneys representing clients, and the public. The draft rules should allow attorney and non-attorney advocates the same level of access to public officials. A report will be presented to the Board in July 2019.	Pending
	2019.04	5/21/2019	Parker	DSS	Espinosa	6/4/2019	Housing applications on behalf of individuals registered with CARS	-The County funds the CARS system to coordinate the connection of homeless individuals to services and housing. Homeless individuals are encouraged to register with CARS as a single point of entry to gain access to services and housing. -Subsidized housing units built in the County each maintain their own waiting list for eligible applicants, with dozens of different waiting lists being maintained within the County. Subsidized housing units have limited time periods (as short as 10 days) when their waiting list is open for new applicants. -Homeless individuals registered with CARS are currently NOT automatically added to the wait list for subsidized housing programs. -This referral requests that staff research the possibility of automatically generating and submitting a housing (pre-) application on behalf of any individual registered with CARS for any subsidized housing program for which they are eligible.  A written response was submitted to the Board on June 4, 2019. No further action.	Closed

Prepared by Ebby Johnson on June 12, 2019.