

# County of Monterey

Government Center - Board Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901



## Meeting Agenda - Final

Tuesday, April 22, 2025

10:30 AM

Join via Zoom at <https://montereycty.zoom.us/j/224397747> - in person at the  
address listed above

### Boronda County Sanitation District

*Chair Director Chris Lopez - District 3*

*Vice Chair Director Wendy Root Askew - District 4*

*Director Kate Daniels- District 5*

*Director Luis A. Alejo - District 1*

*Director Glenn Church - District 2*

**Participation in meetings**

While the Board chambers remain open, members of the public may participate in Board meetings in 2 ways:

1. You may attend the meeting in person; or,
2. You may observe the live stream of the Board of Supervisors meetings at <https://monterey.legistar.com/Calendar.aspx>, <http://www.mgtvonline.com/>, [www.youtube.com/c/MontereyCountyTV](http://www.youtube.com/c/MontereyCountyTV) or <https://www.facebook.com/MontereyCoInfo/>

If you choose not to attend the Board of Supervisors meeting but desire to make general public comment, or comment on a specific item on the agenda, you may do so in 2 ways:

a. submit your comment via email by 5:00 p.m. on the Monday prior to the Board meeting. Please submit your comment to the Clerk of the Board at [cob@co.monterey.ca.us](mailto:cob@co.monterey.ca.us). In an effort to assist the Clerk in identifying the agenda item relating to your public comment please indicate in the Subject Line, the meeting body (i.e. Board of Supervisors Agenda) and item number (i.e. Item No. 10). Your comment will be placed into the record at the Board meeting.

b. you may participate through ZOOM. For ZOOM participation please join by computer audio at: <https://montereycty.zoom.us/j/224397747>

OR to participate by phone call any of these numbers below:

- +1 669 900 6833 US (San Jose)
- +1 346 248 7799 US (Houston)
- +1 312 626 6799 US (Chicago)
- +1 929 205 6099 US (New York)
- +1 253 215 8782 US
- +1 301 715 8592 US

Enter this Meeting ID number: 224397747 when prompted. Please note there is no Participant Code, you will just hit # again after the recording prompts you.

You will be placed in the meeting as an attendee; when you are ready to make a public comment if joined by computer audio please Raise your Hand; and by phone please push \*9 on your keypad.

**PLEASE NOTE: IF ALL BOARD MEMBERS ARE PRESENT IN PERSON, PUBLIC PARTICIPATION BY ZOOM IS FOR CONVENIENCE ONLY AND IS NOT REQUIRED BY LAW. IF THE ZOOM FEED IS LOST FOR ANY REASON, THE MEETING MAY BE PAUSED WHILE A FIX IS ATTEMPTED BUT THE MEETING MAY CONTINUE AT THE DISCRETION OF THE CHAIRPERSON.**

### Participación en reuniones

Mientras las cámaras de la Junta permanezcan abiertas, los miembros del público pueden participar en las reuniones de la Junta de 2 maneras:

1. Podrá asistir personalmente a la reunión; o,

2. Puede observar la transmisión en vivo de las reuniones de la Junta de Supervisores en <https://monterey.legistar.com/Calendar.aspx>, <http://www.mgtvonline.com/>, [www.youtube.com/c/MontereyCountyTV](http://www.youtube.com/c/MontereyCountyTV) o <https://www.facebook.com/MontereyCoInfo/>

Si elige no asistir a la reunión de la Junta de Supervisores pero desea hacer comentarios del público en general o comentar un tema específico de la agenda, puede hacerlo de 2 maneras:

a. envíe su comentario por correo electrónico antes de las 5:00 p.m. el lunes anterior a la reunión de la Junta. Envíe su comentario al Secretario de la Junta a [cob@co.monterey.ca.us](mailto:cob@co.monterey.ca.us). En un esfuerzo por ayudar al secretario a identificar el tema de la agenda relacionado con su comentario público, indique en la línea de asunto el cuerpo de la reunión (es decir, la agenda de la Junta de Supervisores) y el número de artículo (es decir, el artículo n.º 10). Su comentario se colocará en el registro en la reunión de la Junta.

b. puedes participar a través de ZOOM. Para participar en ZOOM, únase por audio de computadora en: <https://montereycty.zoom.us/j/224397747>

O para participar por teléfono llame a cualquiera de estos números a continuación:

- +1 669 900 6833 EE. UU. (San José)
- +1 346 248 7799 EE. UU. (Houston)
- +1 312 626 6799 EE. UU. (Chicago)
- +1 929 205 6099 EE. UU. (Nueva York)
- +1 253 215 8782 EE. UU.
- +1 301 715 8592 EE. UU.

Ingrese este número de ID de reunión: 224397747 cuando se le solicite. Tenga en cuenta que no hay un código de participante, simplemente presione # nuevamente después de que la grabación lo solicite.

Se le colocará en la reunión como asistente; cuando esté listo para hacer un comentario público si se une al audio de la computadora, levante la mano; y por teléfono, presione \*9 en su teclado.

**TENGA EN CUENTA: SI TODOS LOS MIEMBROS DE LA JUNTA ESTÁN PRESENTES EN**

**PERSONA, LA PARTICIPACIÓN DEL PÚBLICO POR ZOOM ES ÚNICAMENTE POR CONVENIENCIA Y NO ES REQUERIDA POR LA LEY. SI LA ALIMENTACIÓN DE ZOOM SE PIERDE POR CUALQUIER MOTIVO, LA REUNIÓN PUEDE PAUSARSE MIENTRAS SE INTENTA UNA SOLUCIÓN, PERO LA REUNIÓN PUEDE CONTINUAR A DISCRECIÓN DEL PRESIDENTE.**

**NOTE: All agenda titles related to numbered agenda items are live web links. Click on the title to be directed to the corresponding Board Report.**

**PUBLIC COMMENTS: Members of the public may address comments to the Board concerning each agenda item. The timing of public comment shall be at the discretion of the Chair.**

### **10:30 A.M. - Call to Order**

#### **Roll Call**

#### **Additions and Corrections by Clerk**

The Clerk of the Board will announce agenda corrections and proposed additions, which may be acted on by the Board as provided in Sections 54954.2 of the California Government Code.

#### **General Public Comments**

This portion of the meeting is reserved for persons to address the Board on any matter not on this agenda but under the jurisdiction of the Board of Supervisors. Board members may respond briefly to the statement made or questions posed. They may ask a question for clarification; make a referral to staff for factual information or request staff to report back to the Board at a future meeting.

#### **Consent Calendar**

1. Acting as the Board of Directors of the Boronda County Sanitation District (BCSD), authorize and direct the Auditor-Controller to amend Fiscal Year (FY) 2024-25 Adopted Budget for the Boronda County Sanitation District-Zone 2 San Jerardo (BCSD-Z2SJ), Fund 157, Appropriation Unit PFP050, increasing appropriations by \$55,970 funded by Unassigned Fund Balance (157-3101) for capital improvements projects, internal legal services, other personnel services and utilities (4/5th vote required).

**Attachments:** [Board Report](#)  
[Attachment A - Resolution](#)  
[Attachment B - Fund 157 24-25 San Jerardo Budget](#)  
[Attachment C- Location Map](#)

#### **Adjournment**



# County of Monterey

## Item No.1

### Board Report

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

Legistar File Number: BCSD RES 25-001

April 22, 2025

**Introduced:** 4/4/2025

**Current Status:** Public Works, Facilities &  
Parks - Consent

**Version:** 1

**Matter Type:** BCSD Resolution

Acting as the Board of Directors of the Boronda County Sanitation District (BCSD), authorize and direct the Auditor-Controller to amend Fiscal Year (FY) 2024-25 Adopted Budget for the Boronda County Sanitation District-Zone 2 San Jerardo (BCSD-Z2SJ), Fund 157, Appropriation Unit PFP050, increasing appropriations by \$55,970 funded by Unassigned Fund Balance (157-3101) for capital improvements projects, internal legal services, other personnel services and utilities (4/5th vote required).

#### RECOMMENDATION:

It is recommended that the Board of Supervisors, acting as the Board of Directors of the Boronda County Sanitation District (BCSD), authorize and direct the Auditor-Controller to amend Fiscal Year (FY) 2024-25 Adopted Budget for the Boronda County Sanitation District-Zone 2 San Jerardo (BCSD-Z2SJ), Fund 157, Appropriation Unit PFP050, increasing appropriations by \$55,970 funded by Unassigned Fund Balance (157-3101) for capital improvements projects, internal legal services, other personnel services and utilities (4/5th vote required).

#### SUMMARY/DISCUSSION:

BCSD-Z2SJ will incur costs greater than the amount budgeted in FY 2024-25 due to anticipated increases, capital improvement projects including water tank repairs and new water line valves, additional personnel services to manage capital improvement projects, anticipated increase in PG&E electrical costs and internal legal services related to the proposed sale and transfer of ownership of the San Jerardo Water System to the pending San Jerardo Mutual Water Company which will serve the San Jerardo Cooperative Housing Cooperative, Inc., Community. Unassigned fund balance will be the funding source for the increased costs.

Improvements required pursuant to the production well site Purchase Agreement between the County/BCSD and Sellers, consisting of two metered connections, have been installed, tested and confirmed to provide water and pressure. The reciprocal intertie required per the Intertie Agreement between Foothill Estates and the County/BCSD has been constructed and is complete. Testing of the intertie connection under emergency scenarios is still pending due to additional valve work needed at the production well site. Final testing is expected to be completed within the next two months.

Upon completion of the pending capital improvement projects, the County anticipates moving forward with the proposed sale and transfer of ownership of the San Jerardo Water System to the pending San Jerardo Mutual Water Company, which will serve the San Jerardo Housing Cooperative, Inc., Community. This action is supported by the State Water Board. Once the

capital improvements have been completed and tested, and the San Jerardo Mutual Water Company has been formed, Public Works, Facilities and Parks (PWFP) Special Districts Staff will return to the Board for authorization to proceed with the proposed sale and transfer of ownership of the San Jerardo Water System to the (currently pending) San Jerardo Mutual Water Company and authorization to proceed with an application to the Monterey County Local Agency Formation Commission (Monterey LAFCO) for dissolution of the BCSD-Z2SJ which was specifically formed for the purpose of operating and maintaining the San Jerardo Water System to provide potable water to the San Jerardo Housing Cooperative, Inc., Community.

OTHER AGENCY INVOLVEMENT:

PWFP coordinated this recommendation with the County Administrative Office Budget & Analysis Division.

FINANCING:

If approved, the FY 2024-25 Adopted Budget for BCSD-Z2SJ, Fund 157, Appropriation Unit PFP050, will increase by \$55,970, funded from Unassigned Fund Balance. The beginning FY 2024-25 BCSD-Z2SJ Unassigned Fund Balance is \$305,252. With expenditures expected to exceed revenues by \$206,312, the estimated ending Unassigned Fund Balance will be \$98,940.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES

Completion of the San Jerardo Water System improvements will ensure a safe and dependable water supply to the BCSD-Z2J customers. These improvements comply with the Board of Supervisors' Strategic Initiative for Infrastructure and Public Safety.

Prepared by: Lynette Redman, Management Analyst III, (831) 796-6038

Reviewed by: Tom Moss, PG, Senior Water Resources Hydrologist

Reviewed by: Enrique Saavedra, PE, Chief of Public Works

Approved by: Randell Ishii, MS, PE, TE, PTOE, Director of Public Works, Facilities and Parks

Attachments:

Attachment A - Resolution

Attachment B - BCSD-Zone 2 SJ FY 2024-25 Financial Summary

Attachment C - Boronda County Sanitation District Zone 2 San Jerardo Location Map



# County of Monterey

Item No.

## Board Report

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### RECOMMENDATION:

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Upon completion of the pending capital improvement projects, the County anticipates moving forward with the proposed sale and transfer of ownership of the San Jerardo Water System to the pending San Jerardo Mutual Water Company, which will serve the San Jerardo Housing Cooperative, Inc., Community. This action is supported by the State Water Board. Once the capital improvements have been completed and tested, and the San Jerardo Mutual Water Company has been formed, Public



Works, Facilities and Parks (PWFP) Special Districts Staff will return to the Board for authorization to proceed with the proposed sale and transfer of ownership of the San Jerardo Water System to the (currently pending) San Jerardo Mutual Water Company and authorization to proceed with an application to the Monterey County Local Agency Formation Commission (Monterey LAFCO) for dissolution of the BCSD-Z2SJ which was specifically formed for the purpose of operating and maintaining the San Jerardo Water System to provide potable water to the San Jerardo Housing Cooperative, Inc., Community.

OTHER AGENCY INVOLVEMENT:

PWFP coordinated this recommendation with the County Administrative Office Budget & Analysis Division.

FINANCING:

If approved, the FY 2024-25 Adopted Budget for BCSD-Z2SJ, Fund 157, Appropriation Unit PFP050, will increase by \$55,970, funded from Unassigned Fund Balance. The beginning FY 2024-25 BCSD-Z2SJ Unassigned Fund Balance is \$305,252. With expenditures expected to exceed revenues by \$206,312, the estimated ending Unassigned Fund Balance will be \$98,940.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES

Completion of the San Jerardo Water System improvements will ensure a safe and dependable water supply to the BCSD-Z2J customers. These improvements comply with the Board of Supervisors' Strategic Initiative for Infrastructure and Public Safety.

Prepared by: Lynette Redman, Management Analyst III, (831) 796-6038

Reviewed by: Tom Moss, PG, Senior Water Resources Hydrologist

Reviewed by: Enrique Saavedra, PE, Chief of Public Works

Approved by: Randell Ishii, MS, PE, TE, PTOE, Director of Public Works, Facilities and Parks

Attachments:

Attachment A - Resolution

Attachment B - BCSD-Zone 2 SJ FY 2024-25 Financial Summary

Attachment C - Boronda County Sanitation District Zone 2 San Jerardo Location Map

# Attachment A

**Board of Supervisors - Acting as the Board of Directors of the Boronda County Sanitation District (BCSD) – Zone 2 – San Jerardo – Budget Appropriation**  
Consent Calendar: April 22, 2025  
**County of Monterey, State of California**

**Resolution No. 25-\_\_**

Acting as the Board of Directors of the Boronda County Sanitation )  
District (BCSD), authorize and direct the Auditor-Controller to amend )  
Fiscal Year (FY) 2024-25 Adopted Budget for the Boronda County )  
Sanitation District-Zone 2 San Jerardo (BCSD-Z2SJ), Fund 157, )  
Appropriation Unit PFP050, increasing appropriations by \$55,970, )  
funded by Unassigned Fund Balance (157-3101) for capital )  
improvements projects, internal legal services, other personnel )  
services and utilities (4/5<sup>th</sup> vote required). )

**WHEREAS**, the Board of Supervisors of the County of Monterey is the Board of Directors of the Boronda County Sanitation District-Zone 2 San Jerardo (BCSD-Z2SJ);

**WHEREAS**, a properly functioning water system is necessary for the health and safety of the San Jerardo Water System (Water System) customers;

**WHEREAS**, capital improvement projects, including water tank repairs and new water lines, are necessary to ensure the safe and proper operation of the Water System;

**WHEREAS**, improvements required pursuant to the production well site Purchase Agreement between the County/BCSD and Sellers, consisting of two metered connections, have been installed, tested and confirmed to provide water and pressure;

**WHEREAS**, the reciprocal intertie required per the Intertie Agreement between Foothill Estates and the County/BCSD has been constructed and is complete. Testing of the intertie connection under emergency scenarios is still pending due to additional valve work needed at the production well site. Final testing is expected to be completed within the next two months;

**WHEREAS**, additional personnel services are necessary to manage the capital improvement projects;

**WHEREAS**, annual PG&E electrical costs are anticipated to increase beyond the budgeted amount; and

**WHEREAS**, the timely repair of County infrastructure and maintenance of appropriate levels of personnel are consistent with the Board of Supervisor’s Strategic Initiatives related to Health & Human Services, Infrastructure, and Public Safety critical to ensure the safe and effective distribution of potable water and to protect the health and safety of Water System customers living in the San Jerardo Housing Cooperative, Inc., Community.

**NOW, THEREFORE, BE IT RESOLVED THAT** the Board of Supervisors of the County of Monterey, acting as the Board of Directors of the Boronda County Sanitation District, hereby:

Authorizes and directs the Auditor-Controller to amend Fiscal Year (FY) 2024-25 Adopted Budget for the Boronda County Sanitation District-Zone 2 San Jerardo (BCSD-Z2SJ), Fund 157, Appropriation Unit PFP050, increasing appropriations by \$55,970, funded by Unassigned Fund Balance (157-3101) for capital improvements projects, internal legal services, other personnel services and utilities (4/5<sup>th</sup> vote required).

PASSED AND ADOPTED upon motion of Supervisor \_\_\_\_\_, seconded by Supervisor \_\_\_\_\_ and carried this 22<sup>nd</sup> day of April, 2025, by the following vote, to wit:

AYES:  
NOES:  
ABSENT:

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original resolution of said Board of Supervisors duly made and entered in the minutes thereof Minute Book \_\_\_ for the meeting on April 22, 2025.

Dated:  
File Number: \_\_\_\_\_

Valerie Ralph, Clerk of the Board of Supervisors  
County of Monterey, State of California

Deputy

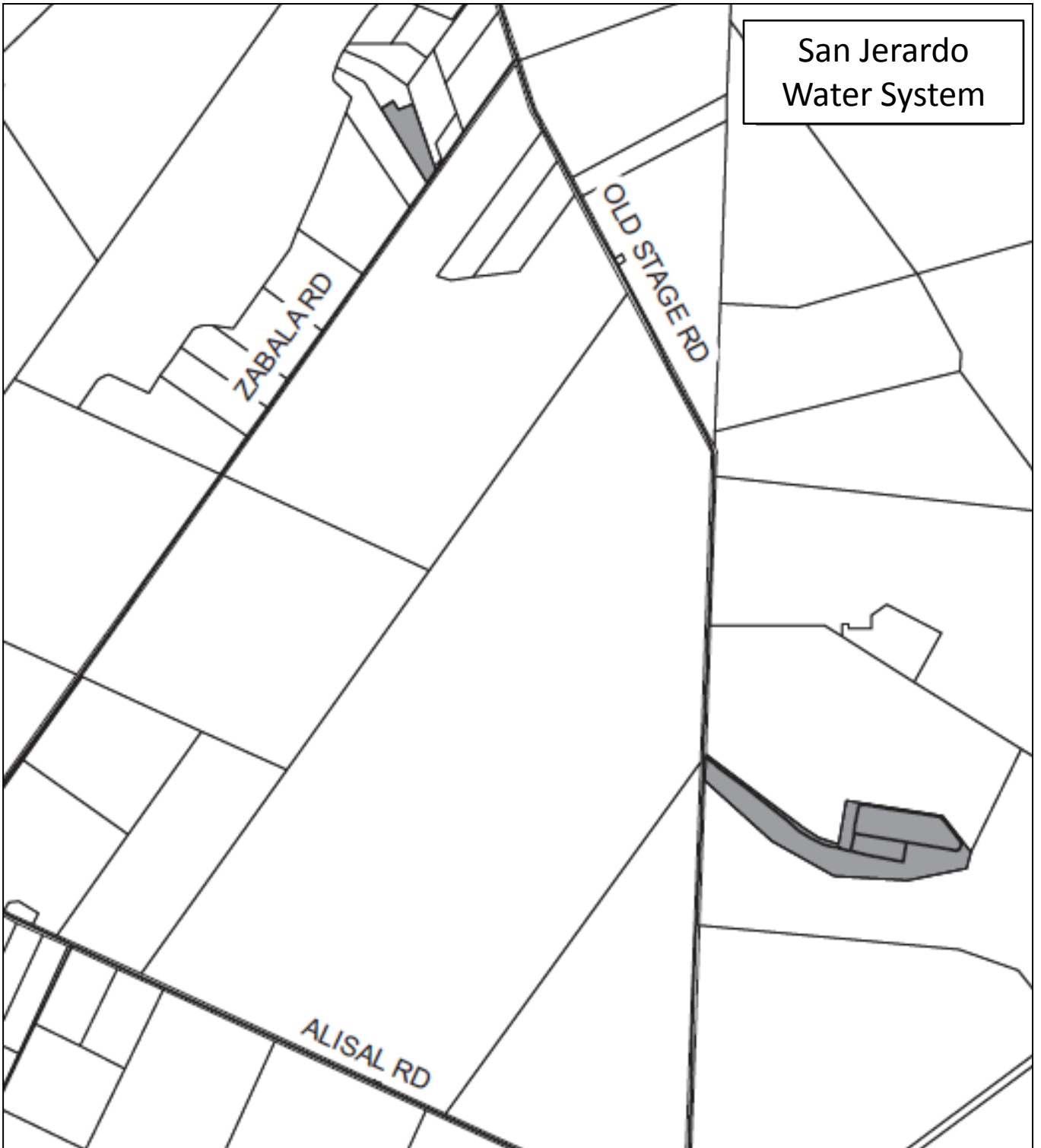
By \_\_\_\_\_

# Attachment B

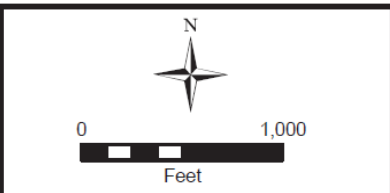
Boronda County Sanitation District-Zone 2 San Jerardo  
Fund 157 Unit 8567 PFP050  
Financial Summary for the Fiscal Year Ending June 30, 2025

		2024-25 Budget	2024-25 Year-to-Date 03-04-2025	2024-25 Projected Year End Est
<b>Estimated Unassigned Fund Balance</b>				<b>\$305,252</b>
<b>Revenue</b>				
4600	Investment Income	\$1,900	\$4,643	\$5,334
4675	Rents, Concessions and Leases	\$851	\$0	\$851
5680	Water Services	\$80,000	\$55,364	\$74,085
	<b>Revenue Total</b>	<b>\$82,751</b>	<b>\$60,007</b>	<b>\$80,270</b>
<b>Total Financing Available</b>				<b>\$385,522</b>
<b>Expenditures</b>				
6231	Communications (AT&T)	\$323	\$218	\$370
6266	Insurance - Property	\$3,392	\$3,137	\$3,137
6311	Building & Improvements - External	\$40,000	\$2,625	\$60,000
6312	Building & Improvements - Internal	\$33,300	\$0	\$0
6321	Equipment Maintenance	\$5,000	\$0	\$5,000
6414	Other Office Expenses	\$190	\$0	\$190
6607	Legal Service - Internal	\$0	\$814	\$1,000
6609	Other Personnel Services	\$35,966	\$59,937	\$99,355
6613	Other Professional & Special Services	\$100,000	\$32,206	\$100,000
6835	Other Special Departmental Expenses	\$1,500	\$1,107	\$1,500
6881	Utilities - PG&E	\$10,911	\$9,795	\$16,000
7121	Taxes & Assessments	\$30	\$0	\$30
	<b>Expenditure Total</b>	<b>\$230,612</b>	<b>\$109,838</b>	<b>\$286,582</b>
<b>Projected Ending Fund Balance</b>				<b>\$98,940</b>

# Attachment C



**LAFCO of Monterey County**  
 LOCAL AGENCY FORMATION COMMISSION  
 P.O. Box 1369      132 W. Gabilan St., Suite 102  
 Salinas, CA 93902      Salinas, CA 93902  
 Telephone (831) 754-5835      FAX (831) 754-5831



**COUNTY SANITATION DISTRICTS**  
**BORONDA COUNTY SANITATION DISTRICT**  
 (Last LAFCO-Approved Change: 1/26/09)  
 (Map Produced on 9/1/09)