

MONTEREY COUNTY BOARD OF SUPERVISORS

MEETING: June 14, 2011 - Consent	AGENDA NO.: 38
SUBJECT: a. Approve and authorize the Contracts/Purchasing Officer to sign a three fiscal year term Professional Services Agreement (July 1, 2011 to June 30, 2014) with Aegis Rapidtext, Inc. for the provision of medical translation and transcription services in the amount of \$20,000 for Fiscal Year 2011-12, \$20,000 for Fiscal Year 2012-13, and \$20,000 for Fiscal year 2013-14 for a total Agreement amount of \$60,000; and b. Authorize the Contracts/Purchasing Officer to sign up to three future amendments to the Agreement where the amendments do not exceed 10% of the original Agreement amount and do not significantly change the scope of work or result in an increase in County General Fund Contribution.	
DEPARTMENT: Health – Behavioral Health Division	

RECOMMENDATION

- a. Approve and authorize the Contracts/Purchasing Officer to sign a three fiscal year term Professional Services Agreement (July 1, 2011 to June 30, 2014) with Aegis Rapidtext, Inc. for the provision of medical translation and transcription services in the amount of \$20,000 for Fiscal Year 2011-12, \$20,000 for Fiscal Year 2012-13, and \$20,000 for Fiscal year 2013-14 for a total Agreement amount of \$60,000; and
- b. Authorize the Contracts/Purchasing Officer to sign up to three future amendments to the Agreement where the amendments do not exceed 10% of the original Agreement amount and do not significantly change the scope of work or result in an increase in County General Fund Contribution.

SUMMARY/DISCUSSION

Aegis Rapidtext, Inc. (formerly PeopleSupport Rapidtext, Inc.) provides professional translation and transcription of medical records, reports, interviews, conversation, notes and letters. Aegis Rapidtext, Inc. has the expertise to produce mentioned documentation as required by the Health Department/Behavioral Health clinical staff for the assessment and continued treatment of Behavioral Health clients.

Aegis Rapidtext, Inc. has been providing services to the County since Fiscal Year 2002-03. The total expenditure amount of doing business with Aegis Rapidtext, Inc. now exceeds \$100,000; therefore, this Agreement is being presented before the Board for consideration. County approved dates and contract amounts versus expenditure amounts are as follows:

- On June 13, 2003 County approved Contract amount of \$15,000 for the term of July 1, 2002 to June 30, 2003; expenditure amount of \$9,340.
- On July 18, 2003 County approved Contract amount of \$45,000 (A-09518) for the term of July 1, 2003 to June 30, 2004; expenditure amount of \$22,803.
- On July 13, 2004 County approved Contract (A-09842) amount of \$35,000 for the term of July 1, 2004 to June 30, 2005; expenditure amount of \$23,541.

- On July 12, 2005 County approved Contract (A-10196) amount of \$90,000 for the term of July 1, 2005 to June 30, 2008; expenditure amount of \$40,925.
- On May 21, 2008 County approved Contract amount of \$90,000 for the term of July 1, 2008 to June 30, 2011; expenditure amount of 16,454.

Behavioral Health has acquired an Electronic Medical Records (EMR) system that is able to securely transcribe medical data, however, the result of using the system is still a limited resource. Therefore, Behavioral Health continues to be dependent on the professional translation and transcription services that Aegis Rapidtext, Inc. provides; however, in conjunction with using the EMR system Behavioral Health has reduced it reliance and funding to this vendor.

This Agreement contains the County's standard 30-day "no cause" provision (Section 7), which provides the County the ability to amend or terminate the Agreement in the event of a reduction and/or termination of funding.

OTHER AGENCY INVOLVEMENT

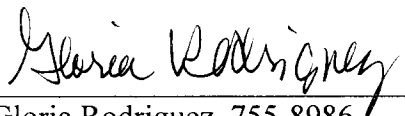
County Counsel and the Auditor-Controller and have reviewed the Agreement as to legal form and fiscal provisions and concur; there are no requested changes to the County's standard insurance requirements. This Agreement is on file with Clerk of the Board.

FINANCING

This Agreement is funded by the Mental Health Services Act-MHSA (100%). The funds for this Agreement (\$20,000) are included in the Health Department's Behavioral Health (HEA002) Unit 8073 Fiscal Year 2011-12 Requested Budget. Approval of this action has no impact on the County General Fund Contribution.

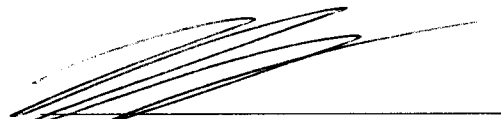
Prepared By:

Approved By:



Gloria Rodriguez, 755-8986
Management Analyst

May 31, 2011
Date



Ray Bullick
Director of Health

5/31/11
Date

Attachment: Agreement is on file with Clerk of the Board

cc: Charles J. McKee, County Counsel
Michael Miller, Auditor-Controller