

# **2016-2017 Community Action Plan**

**California Department of  
Community Services and Development**

**Community Services Block Grant**



## PURPOSE

The Community Action Plan (CAP) serves as a two (2) year roadmap demonstrating how Community Services Block Grant (CSBG) eligible entities plan to deliver CSBG services. The CAP identifies and assesses poverty related needs and resources in the community and establishes a detailed plan, goals and priorities for delivering those services to individuals and families most affected by poverty. CSBG funds may be used to support activities that assist low-income families and individuals, homeless families and individuals, migrant or seasonal farm workers and elderly low-income individuals and families by removing obstacles and solving problems that block the achievement of self-sufficiency.

Community Action Plans must adhere to the following federal and state laws:

### **COMPLIANCE WITH FEDERAL LAW**

To comply with the Community Services Block Grant (CSBG) Act, [Public Law 105-285](#), Section 678B (11) eligible entities must complete a Community Action Plan (CAP), as a condition to receive funding through a Community Services Block Grant. Federal law mandates the eligible entities to include a community-needs assessment in the CAP for the community served.

### **COMPLIANCE WITH STATE LAW**

To comply with [California Government Code 12747](#) pertaining to the Community Services Block Grant Program, Community Action Plans are to be developed using a processes that assess poverty-related needs, available resources, feasible goals and strategies, and that yield program priorities consistent with standards of effectiveness established for the CSBG program. The CAP should identify eligible activities to be funded in the program service areas and the needs that each activity is designed to meet. Additionally, CAPs should provide for the contingency of reduced federal funding.

### **COMPLIANCE WITH CSBG ORGANIZATIONAL STANDARDS**

As described in the Office of Community Services (OCS) [draft Information Memorandum \(IM\) dated March 24, 2014](#), CSBG eligible entities will comply with implementation of the Organizational Standards effective January 1, 2016. Additionally, States will report on the development and implementation of the Standards to OCS beginning January 1, 2016.

### **STATE PLAN AND APPLICATION REQUIREMENTS**

As required by the CSBG Act, Public Law 105-285, states are required to submit a state plan as a condition to receive funding. Information provided in the CAP by eligible entities is included in CSDs State Plan.

### **STATE ACCOUNTABILITY MEASURES**

Alongside Organizational Standards, the state will be reporting on State Accountability Measures in order to ensure accountability and improve program performance. Information provided in the CAP may be used to meet the requirements of the new measures.

**COMMUNITY SERVICES BLOCK GRANT  
2016/2017 PROGRAM YEAR COMMUNITY ACTION PLAN  
COVER PAGE AND CERTIFICATION**

TO: Department of Community Services and Development  
Attention: Field Operations Unit  
2389 Gateway Oaks Drive #100  
Sacramento, CA 95833

FROM:

**Agency Contact Person Regarding Community Action Plan**

Name: Margarita Zarraga  
Title: Community Affiliation Manager  
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**CERTIFICATION OF COMMUNITY ACTION PLAN AND ASSURANCES**

The undersigned hereby certifies that this agency complies with the Assurances and Requirements of this 2016/2017 Community Action Plan and the information in this CAP is correct and has been authorized by the governing body of this organization. Per Organizational Performance Standards the Community Assessment, which is part of the CAP, must be formerly accepted by the governing board.

\_\_\_\_\_  
Board Chairperson

\_\_\_\_\_  
Date

\_\_\_\_\_  
Executive Director

\_\_\_\_\_  
Date

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## **2016-2017 Community Action Plan Checklist**

The following is a check list of the components to be included in the CAP. The CAP is to be received by CSD no later than **June 30, 2015**:

- Cover Page and Certification**
- Table of Contents**
- Vision Statement**
- Mission Statement**
- Community Information Profile**
- Comprehensive Community Needs Assessment**
- Documentation of Public Hearing(s)**
- Federal Assurances**
- State Assurances**
- Individual and Community Eligibility Requirements**
- Monitoring and Evaluation**
- Data Collection**
- CSBG/National Performance Indicators (NPI) CAP Projections**
- Appendices (Optional)**

## VISION STATEMENT

Provide your agency's Vision Statement which describes your agency's values. The vision is broader than one any one agency can achieve; the agency collaborates with others in pursuit of this vision.

Monterey County Community Action Commission and the Community Action Partnership envisions a thriving community in which policy makers, community members and a broad representation of the public and private sectors are engaged in service delivery systems that promote self-sufficiency, reduce poverty and homelessness, and build community spirit for the low-income population in Monterey County.

## MISSION STATEMENT

The Mission Statement describes the agency's reason for existence and may state its role in achieving its vision.

The following Organizational Standard 4.1 references the Mission Statement for private and public entities.

### **Private Entities**

The governing board has reviewed the Organization's mission statement within the past 5 years and assured that:

1. The mission addresses poverty; and
2. The Organization's programs and services are in alignment with the mission.

### **Public Entities**

The tripartite board/advisory body has reviewed the Department's mission statement within the past 5 years and assured that:

1. The mission addresses poverty; and
2. The CSBG programs and services are in alignment with the mission.

Provide your agency's Mission Statement

### **Mission Statement (Insert Statement)**

The mission of the Monterey County Community Action Partnership is to assess the needs of the low-income people in Monterey County and develop, maintain, and evaluate community services that empower low-income individuals and families to improve their quality of life.

The following agency activities are tools used to accomplish this mission:

- a. Developing a Community Action Plan based upon strategic planning;
- b. Coordinating and collaborating with other community-based efforts to develop partnerships, maximize resources, and enhance existing service delivery systems;

- c. Identifying service gaps;
- d. Advocating for the needs of the low-income population;
- e. Developing needed community services and leverage funds to support them
- f. Serving as lead agency for homeless issues;
- g. Encouraging accessible, culturally sensitive, family-friendly, and responsive services.

## COMMUNITY INFORMATION PROFILE

The Community Information Profile describes the CAA's service area, target population and current economic conditions (i.e., major business in the area closed affecting employment status of community members, or, destructive fires in the service area impacting business, health, water supply, etc.). The profile provides a summary of the most impactful conditions affecting the community and the conditions the community members are facing. In the space provided, describe the Community Profile in approximately 2 pages.

### Community Information Profile (Insert Narrative)

Monterey County is one of the original counties of California created in 1850 at the time of statehood. It is a geographically large county with a total of approximately 3,770 square miles. The coastline, including Big Sur, State Route 1, and the 17 Mile Drive on the Monterey Peninsula has made Monterey County world famous. The City of Monterey was the capital of California under Spanish and Mexican rule. The economy is primarily based upon tourism in the coastal regions and agriculture in the Salinas River Valley. Most of the county's people live near the northern coast and Salinas Valley.

According to the 2010 U.S. Census, Monterey County's population has grown to 428,826, a 3.3 percent increase over 2000. The 2010 population is made of 55.4% Hispanic, 32.9% white, 3% African-American, 0.6% Native American, 6.6% Asian, 0.5% Hawaiian-Island Pacific, 0.2% other and 0.6% other with more than one race.

Within Monterey County, areas and populations of affluence contrast with areas and populations in poverty. As the economy has begun to return from the deep recession of the last several years, Monterey County has struggled against high unemployment rates which have had a compounding effect on a labor force already disadvantaged by seasonal and low-paying jobs.

Unemployment: The December 2014 unemployment rate in Monterey County was 10.7% as opposed to the State of California at 8.5% and the U.S. national rate at 5.8%. These figures begin to demonstrate the deeper problem in addressing issues of poverty within Monterey County. Some unemployment is caused by the instability of seasonal workers to find work in the agricultural fields, but the recent recession caused many normally employed citizens to become unemployed. (Source: State of California Employment Development Department, Monterey County Profile, <http://www.labormarketinfo.edd.ca.gov/cgi/databrowsing>)

Homelessness: Monterey County also faces a severe homelessness and housing instability problem due to the county's size, geography, labor market, and absence of affordable housing. Most of Monterey County is comprised of agricultural fields and the housing units are priced high above the affordability level for the 16.1% of Monterey County residents known to live below the Federal Poverty Level.

(Source: Monterey County Health Department Strategic Plan 2011-2015)

During the last bi-annual point-in-time Homeless Census in 2013, 2,590 visible homeless individuals were located and counted, although the actual number is assumed to be much higher. For example, according to the Salinas City Elementary School District Homeless Liaison, who uses the expanded McKinney Vento Act definition of homelessness, there are 5,865 homeless school-aged children in Monterey County schools. The 2013 Homeless Census was successful in targeting specific outreach to homeless unaccompanied children and youth. While there is limited documentation of the extent of homelessness among unaccompanied children and transition age youth, there is evidence to suggest a growing national subpopulation. The 2013 Monterey County Homeless Census and Survey revealed a diverse population with many different needs; however, some consistent themes emerged from the results. The leading causes of homelessness were job loss (26%), with 66% of survey respondents experiencing homelessness for the first time. (Source: 2013 Monterey County Homeless Point-In-Time Census & Survey)

These issues of unemployment and home instability have caused homeowners, tenants and subtenants to seek public assistance, including emergency shelter, rental assistance and food. On average, the Food Bank of Monterey County serves 8,500 households a month with a total of 6 million pounds of food a year. According to the Hunger in America 2010 local report prepared for the Food Bank for Monterey County, an estimated 110,400 different people are served annually.

Crime: The “Lost Youth” study by the Violence Policy Center utilizes compiled data from the Department of Justice to analyze youth homicide rates. Using the most recent data available from 2012, the study identified Monterey County as the most violent county of any in California. Monterey County has a youth homicide rate of 23.32 per 100,000 in population compared to the California average of 8.06 per 100,000. According to the Department of Justice’s 2012 data, the most likely victim is a Hispanic male who is between the ages of 18 and 29. The victim is most likely to be slain on a street or sidewalk – as opposed to inside a house or business – and shot to death by someone he knows, either a family member or friend. The report added that the most deadly city within Monterey County is Salinas. About 15 percent of the victims were identified as gang members. In cases where a murder weapon could be identified, 83 percent of youth fatalities in California were caused by gun violence. Monterey County is designated as a “High Intensity Gang Activity Area” by the state of California.

Education: Education attainment is also an issue in Monterey County and of great concern is the fact that approximately 40% of adults over 25 in the city of Salinas do not have a high school diploma or General Education Diploma. Approximately 30% percent of the adults in the City of Salinas have less than a 9<sup>th</sup> grade education – a fact that impedes employment opportunities, financial success, and family stability. (Source: US Census Bureau, 2009 – 2011 ACS)

Poverty: Poverty statistics do not necessarily reflect the whole picture regarding a family’s ability to be self-sufficient in Monterey County. In 2009, Dr. Diana Pearce at the University Washington, on behalf of United Way and Insight Center for Community Economic Development, published a report titled *Overlooked and Undercounted 2009: Struggling to Make Ends Meet in California* (<http://www.liveunitedca.org>). In this report, Dr. Pearce collected and analyzed data and developed the Self-Sufficiency Standard for counties throughout California. “Self-sufficiency measures the actual cost of living, on a county-by-county basis, accounting for different family sizes, ages of children, and local variations in costs.”



**In Monterey County, a family of three (two adults and one infant) would need to hold three and a half full-time, minimum-wage jobs to achieve self-sufficiency.**

According to the most recently published self-sufficiency data published, 59.2% of Monterey County residents live below the self-sufficiency standard. In 2014, the economic picture for a family of two adults and one infant looks like this:

- The 2014 100% Federal Poverty Level for a family of three is **\$19,790**;
- Three full-time minimum wage jobs at \$9.00/hour equates to \$56,351; and,
- Monterey County's 2014 Self-Sufficiency Standard is **\$67,678**.

(Source: Insight, Center for Community Economic Development,  
<http://www.insightccd.org/communities/cfess/ca-sssold/SSS-Monterey-12.html>)

## COMPREHENSIVE COMMUNITY NEEDS ASSESSMENT

Public law 105-285 requires the state to secure from each eligible entity, as a condition to receive funding, a CAP which includes a community-needs assessment for the community served. Additionally, state law requires each CSBG eligible entity to develop a CAP that assess poverty-related needs, available resources, feasible goals and strategies, and that yields program priorities consistent with standards of effectiveness established for the program (*California Government Code 12747(a)*).

### Organizational Performance Standards

Eligible entities will comply with implementation of the Organizational Performance Standards set forth by OCS. Compliance with Organizational Standards will be reported to OCS. In the section below, agencies are asked to provide a narrative description on the Community Needs Assessment. In this section agencies should address how they will comply with the Organizational Standards, specifically those standards pertaining to the Comprehensive Community Needs Assessment, which are outlined here.

**CSBG Organizational Performance Standards [click here](#)**

#### CONSUMER INPUT AND INVOLVEMENT

**Standard 1.2** organization/department analyzes information collected directly from low-income individuals as part of the Community Assessment.

#### COMMUNITY ENGAGEMENT

**Standard 2.2:** Organization/department utilizes information gathered from key sectors of the community in assessing needs and resources, during the community assessment process or other times. This sectors would include at minimum: community-based organizations, faith-based organizations, private sector, public sector, and educational institutions.

#### COMMUNITY ASSESSMENT

**Private Agency - Standard 3.1:** Organization conducted a Community Assessment and issued a report within the past 3 year period.

**Public Agency - Standard 3.1:** Department conducted a Community Assessment and issued a report within the past 3 year period, if no other report exists.

**Standard 3.2:** As part of the Community assessment the organization/department collects and analyzes both current data specific to poverty and its prevalence related to gender, age, and race/ethnicity for their service area(s).

**Standard 3.3:** Organization/department collects and analyzes both qualitative and quantitative data on its geographic service area(s) in the Community Assessment.

**Standard 3.5:** The community assessment includes key findings on the causes and conditions of poverty and the needs of communities assessed.

#### **STRATEGIC PLANNING**

**Private Agency Standard 6.4:** Customer satisfaction data and customer input, collected as part of the Community Assessment, is included in the strategic planning process.

**Public Agency Standard 6.4:** Customer satisfaction data and customer input, collected as part of the Community Assessment, is included in the strategic planning process, or comparable planning process.

The Needs Assessment captures the problems and conditions of poverty in the agency's service area based on objective, verifiable data and information gathered through various sources. Identified problems and conditions must be substantiated by corroboration through public forums, customer questionnaires, surveys, statistical data, evaluation studies, key informants, and/or other reliable sources. The Community Needs Assessment should be comprehensive and serve as the basis for the agency's goals, and program delivery strategies as reported on the CSBG/National Performance Indicators (NPIs). The Community Needs Assessment should describe local poverty-related needs and be used to prioritize eligible activities offered to low-income community members over the next two (2) years.

In the space below, provide a narrative description of the causes and conditions of poverty affecting the community in your service area such as: child care, community housing, crime, educational achievement, employment/unemployment, income management, healthcare, homelessness, nutrition, and other factors not listed. In particular, describe how the agency ensures that the Community Needs Assessment reflects the current priorities of the low-income population in the service area, beyond the legal requirement for a local public hearing of the CAP.

Agencies should describe the methods and strategies used to collect the information and should include a use a combination of activities and tools such as: focus groups, surveys; community dialogue, asset mapping, interviews, and public records.

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Helpful Resources		
<b>United States Census Bureau</b> Poverty Data  <a href="#">click here</a>	<b>State of California Department of Justice</b> Statistics by City and County  <a href="#">click here</a>	<b>U.S. Department of Housing and Urban Development</b> Homelessness Assistance  <a href="#">click here</a>
<b>Employment Development Department</b> <b>Unemployment Insurance Information by County</b>  <a href="#">click here</a>	<b>California Department of Education</b> Facts about California Schools Using DataQuest  <a href="#">click here</a>	<b>California Department of Public Health</b> Statistical Data  <a href="#">click here</a>
<b>Bureau of Labor Statistics</b> Labor Data  <a href="#">click here</a>	<b>California Department of Finance</b> Housing Estimates  <a href="#">click here</a>	<b>Community Action Partnership</b> <b>Community Needs Assessment Tool</b>  <a href="#">click here</a>
<b>A Community Action Guide to a Comprehensive Community Needs Assessment</b>  <a href="#">click here</a>		

### Comprehensive Community Needs Assessment (Insert Narrative)

Every two years, the Monterey County Community Action Partnership (CAP) conducts a thorough Community Needs Assessment in order to keep informed and maintain a pulse on emergent needs of the local issues regarding the low-income and at-risk populations in Monterey County. In order to create a comprehensive assessment several methods are utilized to ensure a multi-faceted view of the community.

- Throughout the year, the Monterey County CAP accepts phone calls and comments from the public regarding the service needs of the low-income population.
- Public demographic data on those living in poverty in Monterey County is gathered and reviewed by Commissioners and staff. This information is used to help focus services and ensure input from the families and individuals directly struggling with poverty.
- A Public Hearing is arranged at a locally accessible site to allow community members to voice public opinion on services and needs.
- An additional method of focused information gathering is coupled with the public hearing to ensure targeted information is received. For the 2014-2015 Plan, the Monterey County CAP conducted targeted surveys. For the 2016-2017 Plan, focus groups were established for more in-depth inquiry.

These methods of community assessment provide valuable information that is brought to the attention of the Community Action Commission and CAP staff and then compiled into this report. Commissioners also routinely bring issues affecting the low-income and at-risk members of their respective districts to meetings for input and open dialogue. The Community Action Commissioners then act in an advisory capacity to help influence where future funding for safety net resources should be invested.

**Demographics of Poverty in Monterey County:** According to the most recent information available from the 2013 Community Health Assessment completed by the Monterey County Health Department, nearly 1 in 5 Monterey County households had incomes of less than \$25,000 a year and nearly 40% of Monterey County residents lived at or below 200% of the Federal Poverty Level. Identifying the demographics of these families and individuals helps the Monterey County Community Action Partnership understand some of the conditions in which may be contributing to poverty in our community.

**Household Income Chart:**

Annual Household Income	Number of Households		Percentage of Households	
	2010	2012	2010	2012
Less than \$24,999	25,622	24,122	20	19
\$25,000-34,999	12,294	12,119	10	10
\$35,000-49,999	19,245	16,985	15	14
\$50,000-74,999	24,322	25,061	19	20
\$75,000-99,999	14,969	15,346	12	12
\$100,000-149,000	16,887	17,142	13	14
\$150,000 or more	12,107	13,396	10	11
<b>Total</b>	<b>125,446</b>	<b>124,171</b>	<b>99*</b>	<b>100</b>

Source: US Census Bureau, American Community Survey, 2010, 2012; Monterey County 2013 Community Health Assessment

\*columns does not total to 100% due to rounding

According to the U.S. Census Bureau, American Community Survey one quarter of the Hispanic/Latino population lived under the Federal Poverty Level in 2012.

**Poverty in Monterey County by race/ethnicity:**

Race/ethnicity	% Percent in Poverty	
	2010	2012
Asian (non-Hispanic)	8	9
Black (non-Hispanic)	10	22
Hispanic/Latino, any race	24	25
Multi-Race	9	12
Native American/Alaskan (non-Hispanic)	61	-
Native Hawaiian/Other Pacific Islander	-	-
Other Race (non-Hispanic)	17	21
White	18	19
White Only (non-Hispanic)	8	8

Source: US Census Bureau, American Community Survey, 2010, 2012; Monterey County 2013 Community Health Assessment

There are almost four times as many single female head of households living in poverty compared to single male head of households in 2012.

**Poverty in Monterey County by Family Structure:**

Family Structure	% Percent in Poverty	
	2010	2012
Married Couple Family	44	43
Male Head of Household (no wife present)	17	12

Female Head of Household (no husband present)	39	45
Total	100	100

Source: US Census Bureau, American Community Survey, 2010, 2012; Monterey County 2013 Community Health Assessment

Economic Benchmarks for Median Family Income in Monterey County (2011 data):

2011 Monterey County Median Family Income: \$56,764

2011 Income Benchmarks	\$ Amount	Difference from Monterey County Median
2011 California Median Family Income	\$74,122	+\$17,358
2011 Self-Sufficiency Standard for Monterey County (150% Lower Living Standard Income Level)	\$64,058	+\$7,294
2011 Subsidized Child Care Eligibility (75% State Median Family Income)	\$55,592	-\$1,172
2011 Medi-Cal Healthy Families Eligibility (Below 250% Federal Poverty Level)	\$55,875	-\$889
2011 Reduced Cost School Lunch Eligibility (185% Federal Poverty Level)	\$41,348	-\$15,416
2011 Free School Lunch Eligibility (130% Federal Poverty Level)	\$29,055	-\$27,709
2011 Federal Poverty Level for Family of 4 (100% Federal Poverty Level)	\$22,350	-\$34,414

Source: Monterey County 2013 Community Health Assessment

These common program benchmarks indicate where the median Monterey County income lies when attempting to access supportive safety net services or when reaching to obtain self-sufficiency.

Evaluation of Existing Services: Monterey County CAP primarily addresses local poverty-related needs through the services provided by its subcontractors who engage in regional collaborations which help ensure equitable service for all regions of Monterey County. For ten years, assistance in completion of forms/applications and information and referral have been service components of all subcontracted services. This focus will continue in 2016-2017.

Subcontractors providing direct services have established processes to explain program requirements and responsibilities to their customers prior to service delivery. Subcontractors have customer feedback processes so that customer satisfaction can be monitored, and input on service improvements is received. This feedback is obtained by the Monterey County CAP during annual site visits.

For 2015, CAP provides supplemental funding to local community based organizations which is leveraged with other funding to provide the following services for low-income residents of Monterey County:

- Housing and supportive services to individuals and families affected by HIV/AIDS (Central Coast HIV/AIDS Services)
- Preparation of the annual Continuum of Care community plan (Coalition of Homeless Services Providers)
- Facilitation of the Continuum of Care process (Coalition of Homeless Services Providers)
- Youth and family counseling (Community Human Services, The Village Project)
- Emergency food assistance (Food Bank for Monterey County)
- Family market fresh produce distribution (Food Bank for Monterey County)

- Support for local emergency food pantries (Food Bank for Monterey County)
- Nightly emergency shelter services to single homeless women (Franciscan Workers of Junipero Serra, Shelter Outreach Plus)
- Rental assistance (Housing Resource Center, Salvation Army)
- Tenant education (Housing Resource Center)
- Financial literacy (Housing Resource Center)
- Gang & drug avoidance education for parents (Sun Street Centers)
- Mobile outreach services which distribute clothing, food, toiletries to homeless individuals and families living on the street (Shelter Outreach Plus)
- Domestic violence counseling services (Shelter Outreach Plus, YWCA)
- Emergency shelter for domestic violence victims (Shelter Outreach Plus, YWCA)
- Emergency payments for water and energy assistance (Central Coast Energy Services)
- Temporary emergency shelter (Shelter Outreach Plus, City of Salinas)
- Transportation assistance (Salvation Army)
- Clothing (Salvation Army)
- Volunteer income tax preparation services (February – April) (United Way Monterey County)
- Domestic violence prevention, intervention, education, and advocacy services (YWCA)
- Domestic violence legal advocacy services (YWCA)
- CalWORKs Housing Support Program (managed by Monterey County CAP staff)
- United Way 2-1-1 Informational hotline (United Way)
- Medi-Cal outreach (Shelter Outreach Plus)

The regional collaborative service provision reduces the need for customer transportation and makes services accessible. When needed, the Department of Social Services or the subcontractor itself can provide bus passes for customers. Additionally, through an appointment process, subcontractors can travel to meet the customer if necessary. This service is documented through the National Program Indicators.

The regional collaboratives provide information and referral to all customers regarding services provided by other subcontractor-partners as well as service providers outside the collaborative. The information and referral provided is based on customer need, but it also considers the most convenient geographic region to provide the service. All subcontractors provide culturally sensitive and bilingual services to communicate with customers. This approach makes the customer feel comfortable and receptive to needed services. Annual site visits document the provision of these services.

One of the methods to gauge the impact of Monterey County's Community Services Block Grant funded services is through the National Performance Indicators report submission. The Monterey County Community Action Partnership collects data from all subcontractors via the National Performance Indicators Report.

Monterey County CAP conducts annual subcontractor site visits and requests, when not in violation of customer confidentiality, the opportunity to hear directly from customers themselves. Members of the Community Action Commission accompany agency staff on site visits to hear about services "first hand" from customers, and then report this information at the Community Action Commission meetings.

The Community Services Information Systems Annual Report includes success stories from individuals and families the agencies serve during the calendar year. All agencies submit samples of success stories in which Community Services Block Grant assisted in providing families and individuals with services to

achieve a better quality of life.

Public Hearing:

The primary needs assessment process for the Community Action Plan is the public hearing process where community members provide verbal testimony on the needs of their community. For those individuals who are not able to attend the public hearing, written testimony is also accepted. Copies of testimony received for the 2016-2017 assessment are attached to this plan in the appendix. The details of the public hearing process are described in this plan under the section entitled, Documentation of Public Hearing.

Community Focus Group Input:

For the 2016-2017 Community Needs Assessment, the Monterey County CAP facilitated focus groups to engage in conversation about issues impacting low-income residents residing in key geographic regions throughout Monterey County. Participants were asked to prioritize needs in the community as well as identify regional issues, service gaps, self-sufficiency barriers, and community safety concerns. The results from this discussion were added to the responses received from the public hearing testimony.

Additional Support:

The Monterey County CAP is administered by the Monterey County Department of Social Services. Due to this collaboration, many other resources and funds can be leveraged so that services can make a broader impact on the community. Through the Department of Social Services, the Monterey County CAP also administers Domestic Violence Trust Funds, Homeless Funds, and a portion of CalWORKs funds and County General Funds. The Agency leverages Community Services Block Grant with these other funding sources to increase services and to meet the community's identified service priorities. By operating under this larger umbrella and conducting this intensive needs assessment process every two years, Monterey County CAP is confident that funded service priorities are meeting the community's needs and Community Services Block Grant Resources are being efficiently utilized.



**Community Needs**

Top Needs	Agency Priority (Yes/No)	Description of Programs/Services Directly Provided by Your Agency	Coordination Efforts	NPI(s)
Youth Engagement/Activities	Yes	No direct services provided by Monterey County Community Action Partnership.	Subcontracted services with Community Human Services, Sun Street Centers and The Village Project	2.1, 6.3, 6.4
Employment Resources/Support	Yes	No direct services provided by Monterey County Community Action Partnership.	Subcontracted services with Central Coast HIV/AIDS Services, Shelter Outreach Plus, and the Village Project	1.1, 1.2, 1.3, 2.1
Housing/Utility Payment Support	Yes	No direct services provided by Monterey County Community Action Partnership.	Subcontracted services with Housing Resource Center, Shelter Outreach Plus, Salvation Army, and Central Coast Energy Services	1.2, 1.3, 6.2
City Improvements	No	No direct services provided by Monterey County Community Action Partnership.	Advocate and encourage public to voice concerns to local government/public agencies responsible for services	2.1. 2.3, 4.1, 5.1
Financial Education	Yes	No direct services provided by Monterey County Community Action Partnership.	Subcontracted services with Housing Resource Center and United Way	1.3
Gang Prevention/Education	Yes	No direct services provided by Monterey County Community Action Partnership.	Subcontracted services with Sun Street Centers	6.2, 6.3
Community	Yes	No direct services provided by Monterey	Subcontracted services	2.1, 2.3, 3.1, 3.2, 4.1, 6.3, 6.5

Engagement		County Community Action Partnership.	with Central Coast Energy Services, Central Coast HIV/AIDS Services, Community Human Services, Franciscan Workers of Junipero Serra, Housing Resource Center, Salvation Army, Shelter Outreach Plus, Sun Street Centers, The Village Project, YWCA, Food Bank for Monterey County, and United Way	
Domestic Violence Prevention/Services	Yes	No direct services provided by Monterey County Community Action Partnership.	Subcontracted services with Shelter Outreach Plus and YWCA	6.2, 6.3
Food Access/Pantry	Yes	No direct services provided by Monterey County Community Action Partnership.	Subcontracted services with Food Bank for Monterey County	1.2, 6.2, 6.5
Multi-Cultural Education/Services	Yes	No direct services provided by Monterey County Community Action Partnership.	Subcontracted services with Central Coast Energy Services, Central Coast HIV/AIDS Services, Community Human Services, Franciscan Workers of Junipero Serra, Housing Resource Center, Salvation Army, Shelter Outreach Plus, Sun Street Centers, The Village Project, YWCA, Food Bank for Monterey County, and United Way	5.1, 6.1, 6.3, 6.5

**Instructions:**

**Top Needs:** list the top needs from your most recent Needs Assessment

**Agency Priority:** Enter a Yes or No in the box, to indicate if the need will be addressed directly or indirectly. If the need will not be met please provide explanation in narrative section below.

**Description of programs/services/activities:** Briefly describe the program, service or activity that your entity will directly provide.  
**Coordination:** If your agency will address the need through coordination, describe what organizations and/or coalitions you will work with to meet the need, including the roles of each party.

**National Performance Indicators (NPIs):** List the NPIs that correspond with the services/activities

**Insert Narrative (Explain why need will not be met.)**

The Monterey County CAP is unable to make city improvements as a community need priority due to limitations in effecting city-wide decisions as well as limited funding resources. During the community needs assessment, several community members expressed concerns relating to access to safe drinking water, hand washing facilities, and public toilets. These issues need to be brought to the attention of the greater local government entities for further actions. The Monterey County CAP is committed to promoting this need and advocating for these services in the community.

## DOCUMENTATION OF PUBLIC HEARING(S)

[California Government Code 12747\(b\)-\(d\)](#) requires all eligible entities to conduct a public hearing in conjunction with their CAP. In pursuant with this Article, agencies are to identify all testimony presented by the low-income and identify whether or not the concerns expressed by that testimony are addressed in the CAP.

Provide a narrative description of the agency’s public hearing process and methods used to invite the local community to the public hearing(s), and the methods used to gather the information about the low-income community’s needs. Examples include: Surveys, public forums, and secondary data collection.

Note: Public hearing(s) shall not be held outside of the service area(s).

**Public Hearing Process (Insert Narrative)**

Monterey County CAP conducted the Public Hearing at the Monterey Bay Central Labor Council, 931 East Market Street, Salinas on March 17, 2015.

The local community was notified of the public hearing through the placement of online postings and community notices appearing in the Salinas Californian and Monterey County Weekly - local newspapers. Additionally, bilingual informational flyers were developed and provided to local schools, churches, and community based organizations. Email notices with bilingual flyers were sent county-wide to public and private funders and human and health care service providers. Copies of these postings are attached at the end of this plan as Appendix C.

The hearing was organized and facilitated by Community Action staff and Community Action Commissioners. Individuals who chose to speak during the hearing, were allowed three minutes to provide their personal testimony. The public’s statements were recorded by Community Action staff. Spanish language translation was provided through the use of audio headphones for simultaneous Spanish translation. Photos were taken by staff with the public’s permission and light refreshments were provided.

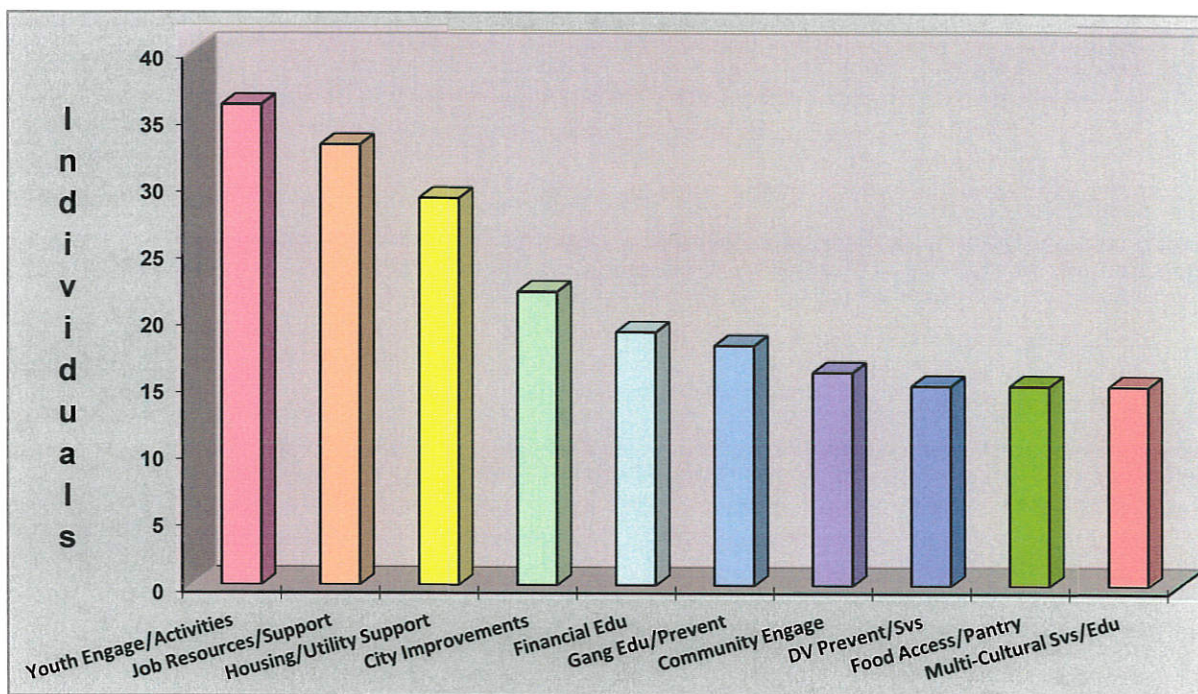
Of the 46 public hearing attendees, 24 provided verbal public testimony regarding services needed in the community. This testimony was recorded and analyzed. Attendance logs are attached to this requirement. Monterey County CAP also received 7 individual written testimonies from individuals who were informed of the hearing, but did not wish to provide a verbal statement.

Following the open public comment period, an additional non-verbal, community needs activity was

held in order to collect additional information from participants who may be hesitant to speak publicly. The activity contained five questions to which attendees provided responses by writing on a post-it note and sticking the response onto large boards pasted to the wall. Participants were provided with verbal instructions about the question and were encouraged to provide responses in their preferred language. Responses were received in both English and Spanish and added to the data received from the verbal and written statements. The five questions asked the public to vote on the top three service priorities that Monterey County CAP currently supports, what regional issues are of concern in the four main regions of Monterey County, what community safety issues are most prevalent, what are gaps in current Monterey County services, and are the biggest barriers in the community for obtaining self-sufficiency. A full list of the questions asked are attached at the end of this report as Appendix G.

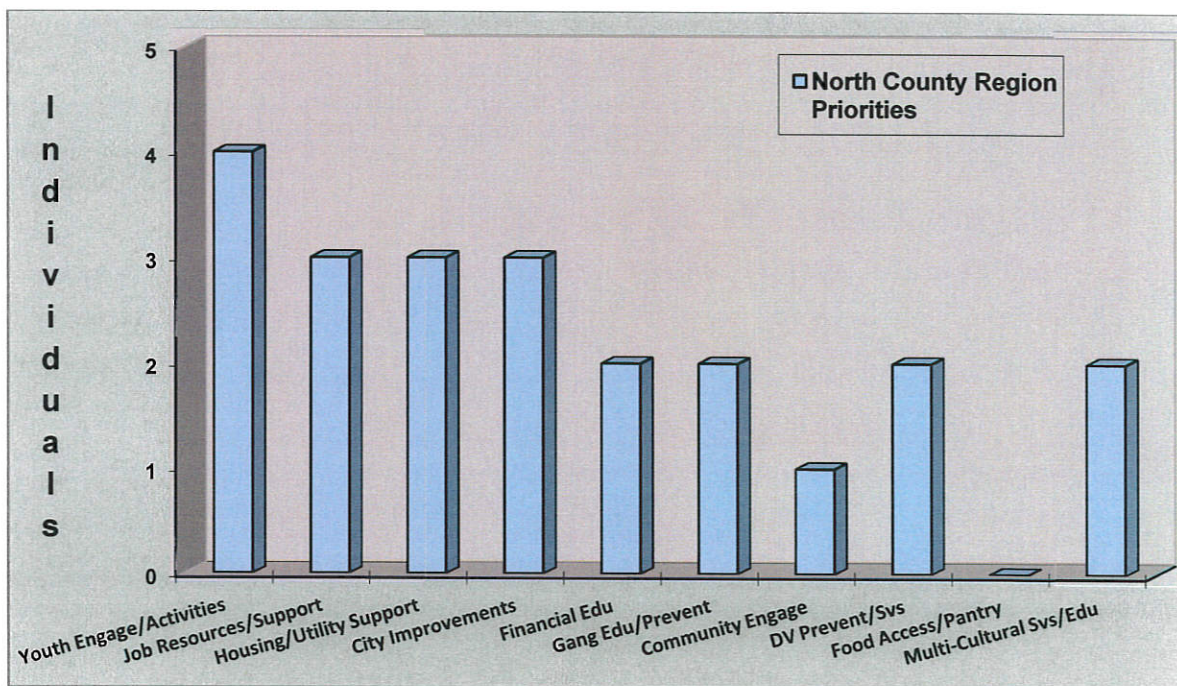
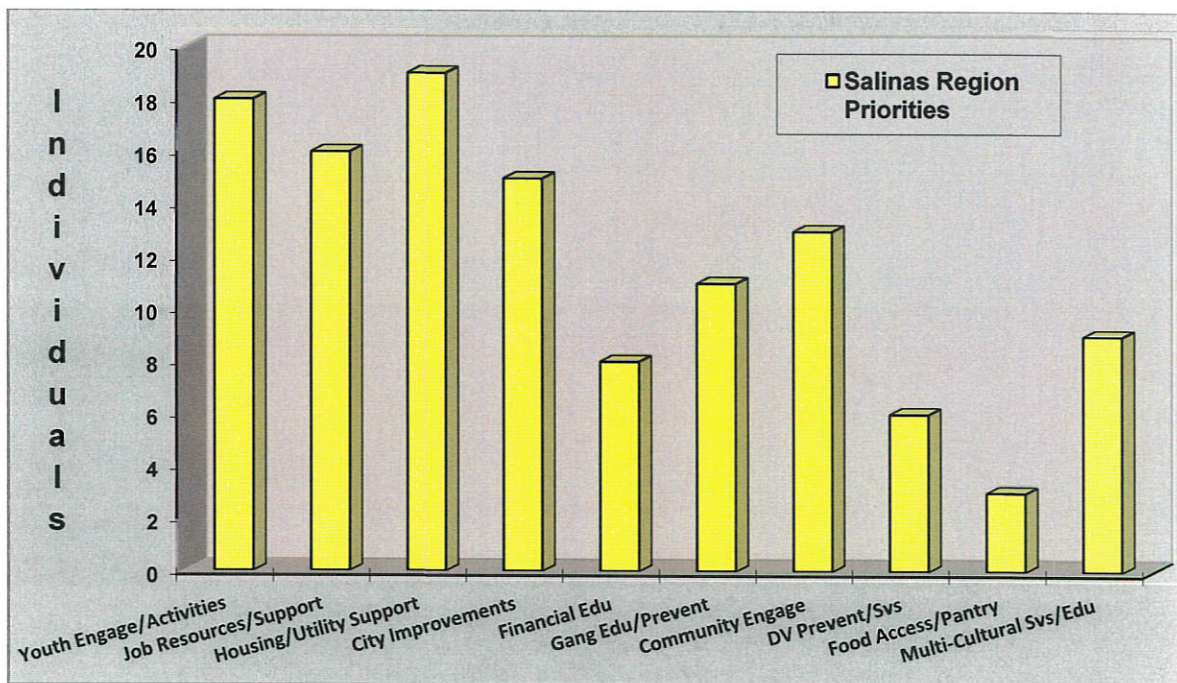
Through this combined method public hearing process, the Monterey County CAP identified ten top community needs priorities. The collective data obtained has been incorporated into the following charts.

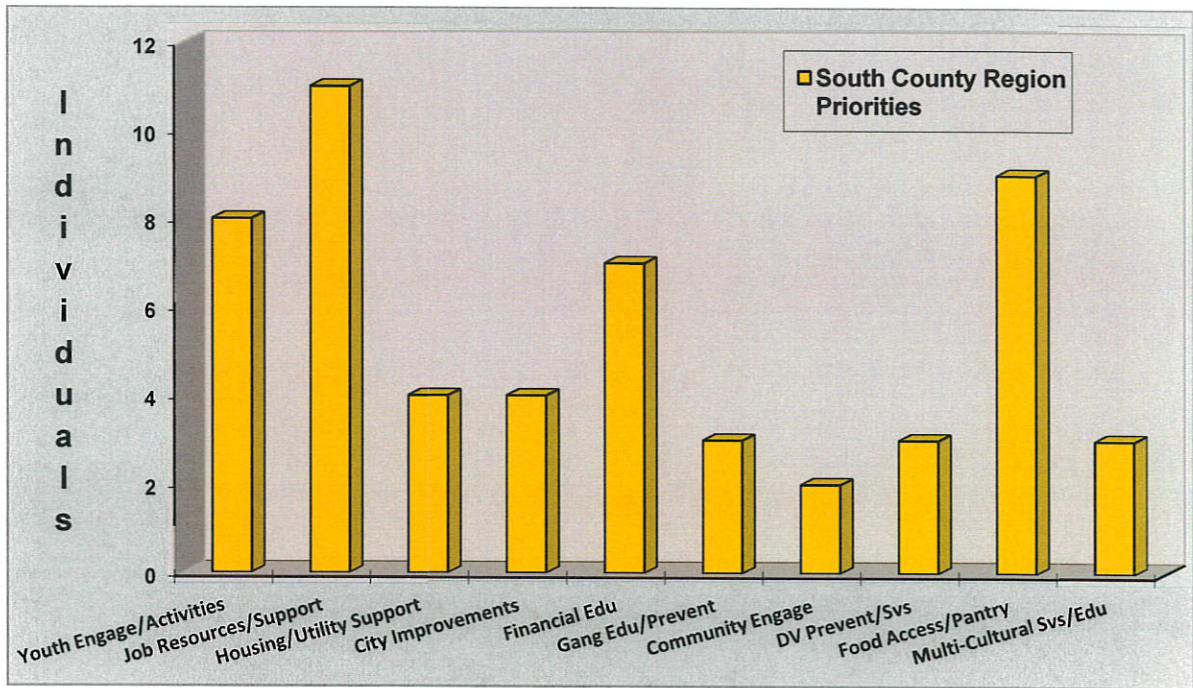
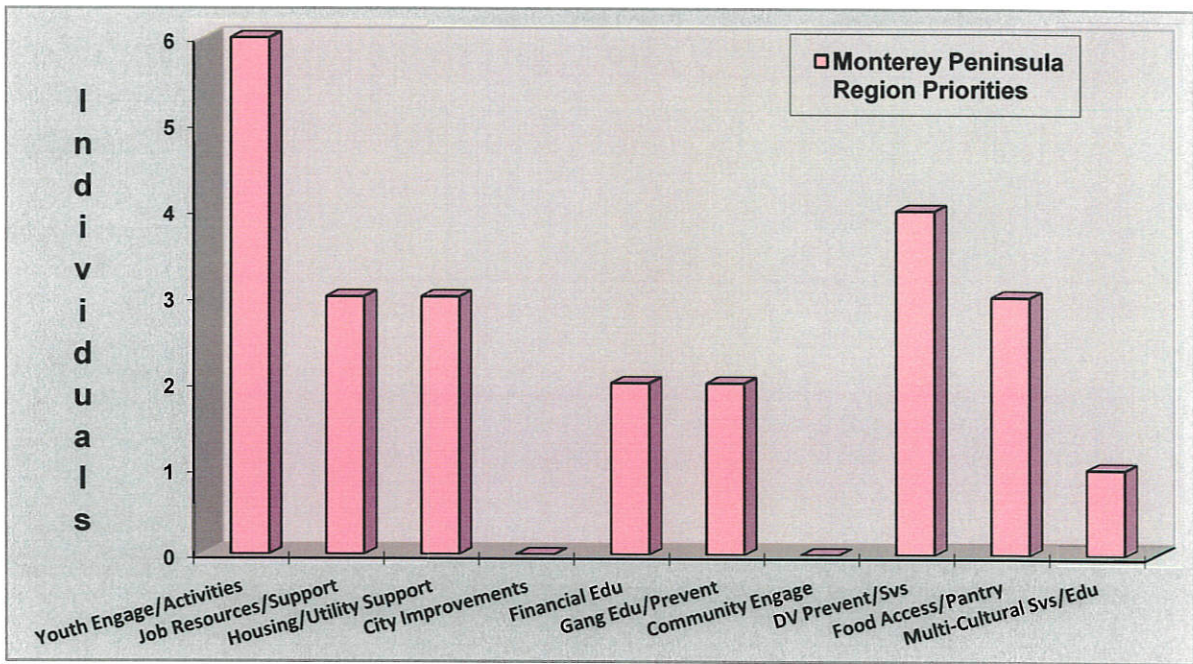
### COUNTY-WIDE SERVICE PRIORITIES



Data from the verbal testimony, written statements, and focus group activity occurring at the Public Hearing on March 17, 2015 was combined to identify the top ten priority needs of the Monterey County community. A detailed list of the actual statements made by community participants is attached at the end of this plan as Appendix H.

## SERVICE PRIORITIES BY REGION







Above: Community activity sheets for attendees to stick on post-its with their input.



Above: Community forum audience, held at the Central Labor Council Hall.





Above: Speaker and audience to the 2015 Community Needs Assessment Event.



Above: Community attendees of the 2015 Community Needs Assessment Event.

Below is an example of a diagram that can be used to capture and identify testimony of the low income.

Comment/Concern	Was the concern addressed in the CAP?	If so, indicate the page #	If not, indicate the reason
Job training needs	Yes	32	N/A
Transportation needs in ABC, CA	No	N/A	Due to limited funding, agency meets 50% of the transportation needs in ABC, CA.

**Attachments**

- Provide a copy of each public hearing notice published in the media.
- Provide a summary of all testimony presented by the low-income population:

See Appendix D for copies of each public hearing notice published in the media.

Summary of all testimony presented:

Comment/Concern	Was the concern addressed in the CAP?	If so, indicate the page #	If not, indicate the reason
Funding needs to support self sufficiency and identify disparities. Need Housing First services. Culturally relevant equity and assessment for families. Work with Santa Cruz to reduce homelessness. Services and reasonable accommodations. Funding must be used to deal with self sufficiency, dignity, and to improve public safety. <b>Multi-Cultural Education/Support, Housing/Utility Support, Law Enforcement Improvements</b>	Yes	13, 15, 16, 28, 29, 30, 35	N/A
Living in a motel with her son, learned about a housing program from one stop center. Received services and within a month was provided with a rental deposit and 1 <sup>st</sup> month’s rent. In addition, the family was assisted with a stove and a refrigerator. <b>Housing/Utility Support</b>	Yes	12, 13, 15, 29	N/A
Gang violence has increased in the City of Seaside. Funding needs to support gang involvement prevention activities. These activities need to begin early. Support Head Start as a program that can begin to divert gang violence. <b>Gang Education/Prevention, Youth Engagement/Activities</b>	Yes	12, 13, 15, 31	N/A
Interpersonal communication approaches are important in behavioral intervention. Addressing aggressive behaviors is important because normally it leads into domestic violence. Conflict resolution, power and control, etc. <b>Health/Mental</b>	Yes	13, 15, 35, 28, 29, 30	N/A

<b>Health Access, Domestic Violence Prevention/Services</b>			
Family sleeping in car with new baby and pregnant wife. Referred to an agency for housing and family was immediately housed in motel and then placed in a unit. This agency also helped with a stove, refrigerator, and beds for the family in order to stabilize their situation. <b>Housing/Utility Support</b>	Yes	13, 15, 35, 28, 29, 30	N/A
Services for families particularly in East Salinas women and children dealing with trauma – stigma from police, school and others. <b>Health/Mental Health Access, Multi-Cultural Education/Support</b>	Yes	32, 13, 16, 18, 28, 29	N/A
Promoting health care for all – including undocumented population. Assisted undocumented farm worker who was sick. Very difficult to access health care. Engaging with county officials to continue making progress on this issue. <b>Health/Mental Health Access</b>	Yes	13, 28, 29	N/A
Engaging in a coalition of service providers that addresses policy issues. Issues may not be sexy but driving issues to appropriate powers creates synergy. Using collaboration and trust, to end homelessness for all people in Monterey County. <b>Housing/Utility Support</b>	Yes	15, 35, 28, 29	N/A
Community Human Services provides many relevant services in English and Spanish for families in need. Family service center in Salinas and Seaside. Domestic Violence counseling, individual/family counseling, Information and Referral, youth and family program, drug diversion, homeless youth support services, residential recovery program, off main methadone clinic. <b>Health/Mental Health Access, Multi-Cultural Education/Support, Parenting Education, Domestic Violence Prevention/Services, Youth Engagement/Activities, Substance Abuse Treatment</b>	Yes	13, 15, 16, 28, 31	N/A
Encourages continued support for housing programs <b>Housing/Utility Support</b>	Yes	15, 16, 28, 29, 32, 35	N/A
Laid off of job, unemployed and evicted. Family was staying in hotel and difficult to find a new place to stay. Housing agency was very supportive. Stressing out trying to support my family. Housing agency helped with 1 <sup>st</sup> month's rent and deposit. The agency advocated as eviction record was affecting preventing new rental applications. Housing agency helped with rental payments, medical outreach, and emergency assistance. <b>Housing/Utility Support</b>	Yes	15, 28, 29, 32, 35	N/A
Need for programs to help victims of Domestic Violence. Teaches alternatives to Domestic Violence for men convicted of this crime. He sees a big gap in services needed to protect victims of Domestic Violence. <b>Domestic Violence Prevention/Services</b>	Yes	13, 16, 29	N/A
Belongs to a group of volunteers turning into advocates who have been transporting people to social services offices, advocating for multiple services. Also volunteers for Sun Street Centers and advocates for their services. <b>Transportation, Community Engagement</b>	Yes	13, 15, 16, 30, 31, 32	N/A

<p>I have been hearing about so many people being hurt in my community. August of 2009, my brother was gunned down at my doorstep. I began a program at Sun Street Centers. Program expanded from Salinas to Seaside. I am now a prevention coordinator who advocates for violence prevention. Would like to see more services provided. It is my perception that services are established after law enforcement is involved. Need services that address prevention first. No to drugs, no to violence, no to crime.</p> <p><b>Community Engagement, Gang Education/Prevention, Law Enforcement Improvements, Youth Engagement/Activities</b></p>	Yes	30, 31, 32	N/A
<p>Over 200 homeless women are sheltered with CSBG funds. Many homeless who are out on the streets struggle with toileting. No public restrooms available. No hand washing facilities available. It is an environmental catastrophe.</p> <p><b>City Improvements, Emergency Shelter, Health/Mental Health Access</b></p>	Yes	28, 29, 32	N/A
<p>Used to live in a tent in the woods 1.5 months ago. Running out of HIV medication and feeling suicidal. Went to an agency and felt supported. Hitchhiking feeling lost. The agency helped by connecting him to services. He is gaining hope and dignity. Would like to see art classes for public. Also would like to see access to public toilets.</p> <p><b>Health/Mental Health Access, City Improvements, Education, adult</b></p>	Yes	28, 30	N/A
<p>Food access is a fundamental right. Food access needs more support. Monterey County is hospitality and agricultural based community. Can these companies provide more support?</p> <p><b>Food Access/Pantries</b></p>	Yes	12, 13, 29, 31	N/A
<p>Encourage funding to be used to house women and children – warming shelter services are important. Identify with homeless crowd and those who travel. Advocating for reduced cost for transportation, access to toilets, drinking fountain. Needs bus route to get better access to various areas of the county. Recommending services for transportation vouchers.</p> <p><b>Emergency Shelter, City Improvements, Transportation</b></p>	Yes	13, 15, 29, 30, 35	N/A
<p>Lived in area for 47 years and founder of Project Bears for Hope. Provide teddy bears for those going through crisis or traumatic experience. Asked to leave his current home and currently experiencing crisis. Must vacate on May 1<sup>st</sup> and worried about future. Touched by those speaking at this hearing. Can be very scary living in this expensive community.</p> <p><b>Housing/Utility Support, New Service – moral/spiritual support for aging &amp; disabled, Concerns about Low Wages, Health/Mental Health Access</b></p>	Yes	12, 28, 29, 32	N/A
<p>Salinas resident, grew up around many things in this area drugs, gangs, etc. See others who are going through the same. See a lot of money going to recreation centers and parks, but not enough money. Not the right focus - No one is doing enough to clean up these areas. Need to hire people full time to be there to clean up and make things safe. Services need to focus on parks and get the community involved to volunteer.</p> <p><b>City Improvements, Community Engagement, Gang Education/Prevention</b></p>	Yes	13, 15, 16, 30, 31	N/A

Monterey Salinas Transit is insane. His case manager gives him 12 tickets. No transfers. San Francisco has a disability fare. Transport to Carmel costs 6 tickets. Overpriced. Needs discounts on monthly and weekly tickets. <b>Transportation</b>	Yes	13	N/A
Sweeping machines do not come through area. Forced to live in areas where garbage is not picked up. Concerns about people living in worse conditions than other third world countries. Encourages every organization to help cleaning efforts. <b>City Improvements, Community Engagement, Multi-Agency Cooperation</b>	Yes	28, 29, 32	N/A
Youth need opportunities. Educational opportunities to help youth get out of poverty. Her volunteers have swept the streets and they pulled out lots of garbage, including needles and drugs. <b>Youth Engagement/Activities, Community Engagement, City Improvements</b>	Yes	30, 31	N/A
Big silos in our community. Schools close at 3pm. City of Salinas has no joint use agreement with these schools. No county agreement either. Entities don't talk to each other. School playgrounds could be opened up after 3pm. Cheaper than building a new park. Restrooms also accessible here. A lot of resources exist but are not accessible b/c of this lack of communication. <b>Multi-Agency Cooperation, City Improvements</b>	Yes	29, 30, 31	N/A

## FEDERAL ASSURANCES

Public Law 105-285 establishes programmatic assurances for the State and eligible entities as a condition of receiving CSBG funds. Provide a detailed narrative describing the activities your agency will conduct that will enable low-income families and individuals to achieve the programmatic purposes listed below. **(Federal Assurances can be found on Public Law pages 2736-2739)**

### 1. Programmatic Purposes

(A) to support activities that are designed to assist low-income families and individuals, including families and individuals receiving assistance under part A of Title IV of the Social Security Act (42 U.S.C. 601 et seq.), homeless families and individuals, migrant or seasonal farm workers and elderly low-income individuals and families, and a description of how such activities will enable the families and individuals—

(i) to remove obstacles and solve problems that block the achievement of self-sufficiency, (including self-sufficiency for families and individuals who are attempting to transition off a State program carried out under part A of title IV of the Social Security Act);

Through services provided by subcontractors, Monterey County CAP provides many services that remove obstacles and solve problems that block achievements of Monterey County's low-income families and individuals. Domestic violence is a significant problem for low-income families trying to achieve self-sufficiency. Monterey County CAP subcontractors provide domestic violence prevention, education, protection services, and transitional supportive housing for victims of domestic violence. Substance abuse prevention, education, and individual and family counseling alleviate destructive behavioral patterns impeding self-sufficiency.

(ii) secure and retain meaningful employment;

Monterey County CAP collaborates with other agencies to provide educational and employment opportunities. An excellent example of a successful collaboration leading to employment opportunities for low income and underemployed individuals is the Water Management Class offered through The Village Project, Inc., a Monterey County CAP funded agency. This 24-session class is designed to prepare participants to take the State of California's Water Treatment and Distribution Certification Exam. Attainment of this certificate qualifies participants for entry level jobs in the water industry that begin at \$35.00 per hour. Persons from low-income and chronically unemployed or underemployed backgrounds are encouraged to sign up for this class. The class is taught by a California-American Water Supervisor and includes guest speakers from the various departments and offices of California American Water. The class is a result of a partnership between The Village Project, Inc. and California American Water Company-Monterey County District.

(iii) attain an adequate education, with particular attention toward improving literacy skills of low-income families in the communities involved, which may include carrying out family literacy initiatives;

Lack of education is a significant obstacle to achieving self-sufficiency. Spanish adult literacy is provided by the Department of Social Services using CalWORKs funding to bring adults to a literacy level on their native language so that they may move on to English. The program also includes reading and writing in preparation for General Education Development Certificate.

(iv) make better use of available income;

Customers are able to make better use of available income by receiving access to food so that their limited resources can be utilized for other household expenses. Financial literacy including budgeting, saving, and credit/debt repair also provide low-income customers with the tools to manage their money and make sound financial decisions. The Volunteer Income Tax Assistance Program provides free tax preparation services to individuals and families earning \$53,000 or less ensuring that customers receive all eligible tax credits such as the Earned income Tax Credit available to low-income working families.

(v) obtain and maintain adequate housing and a suitable living environment;

Access to adequate housing is provided by subcontractors providing transitional housing and rental assistance programs. Subcontractors also provide emergency shelter and Information and Referral to other services which may allow the customer to work toward achieving more stable housing. Substance abuse education and counseling, and domestic violence services provide for a more suitable and stable

living environment.

As a member of the Coalition of Homeless Services Providers, the Monterey County CAP actively participates in that agency's planning activities. The coalition is comprised of 15 local community-based member agencies whose goal is to promote interagency coordination for the establishment and operation of a comprehensive system of housing and support services designed to increase self-sufficiency for homeless individuals and families. The Leadership Council is the planning body of the Continuum of Care for Monterey County in charge of the oversight and implementation of *Lead Me Home* the 10-Year Homeless Plan to End Homelessness in Monterey County.

(vi) obtain emergency assistance through loans, grants or other means to meet immediate and urgent family and individual needs; and

Monterey County CAP currently manages the CalWORKs Housing Support Program for Monterey County which is subcontracted to a local housing support agency within the county. The program assists CalWORKs recipients who are homeless with assistance paying rent, security deposits and intensive case management which can lead a family to obtaining stable housing.

Monterey County CAP staff are members of the Monterey County Emergency Food and Shelter Board. This organization, under the auspices of the United Way Monterey County, reviews funding applications and allocates supplemental funding for providers of emergency food and shelter in the county.

(vii) achieve greater participation in the affairs of the communities involved, including the development of public and private grassroots partnerships with local law enforcement agencies, local housing authorities, private foundations, and other public and private partners to;

(l) document best practices based on successful grassroots intervention in urban areas, to develop methodologies for widespread replication; and;

Monterey County CAP is actively participating in the operational phases of the Continuum of Care 10-Year Plan to address homelessness in Monterey and San Benito counties. Member agencies of the Continuum of Care provide transitional housing, emergency shelter, street outreach and referral, child care, case management, life skills/employment training, drug and alcohol recovery counseling, youth programs, food distribution and counseling to assist families to become self-reliant.

Through services provided by subcontractors, Monterey County CAP provides services designed to remove obstacles and assist individuals and families to move into self-sufficiency. Domestic violence is a significant problem for low-income families trying to achieve self-sufficiency. Monterey County CAP subcontractors provide domestic violence prevention, education, protection services, and transitional supportive housing for victims of domestic violence. Substance abuse prevention, education, and individual and family counseling services are designed to alleviate destructive behavioral patterns.

(II) strengthen and improve relationships with local law enforcement agencies, which may include participation in activities such as neighborhood or community policing efforts;

Monterey County CAP is a voting member of the Salinas Downtown Community Board (SDCB). The SDCB actively works with law enforcement on the renewal of a blighted downtown area in which the establishment of violence-free zone is one of their goals. The Safety, Sanitation, and Security Committee as part of the SDCB, consists of SDCB members, local law enforcement, business owners and area residents. The Safety, Sanitation, and Security Committee regularly addresses issues such as, environmental health, access to public hygiene facilities, homeless encampments and violence impacting this low-income community also known as Chinatown. The SDCB is currently advocating for the purchase and installation of public hand washing stations and public restrooms in the Chinatown community. Long range plans for revitalizing the Chinatown area have been developed. A pilot Human Service Campus focusing on providing health care, coordinated assessment and referral and access to other safety net services is scheduled for implementation within the next year. A task force of probation, police, and gang intervention specialists has been engaged to address additional community safety concerns. Monterey County CAP staff members have been at the table in developing the Chinatown Renewal Plan and will continue to work in collaboration area stakeholders in support of revitalization efforts.

Monterey County CAP will comply with all specific assurances detailed under the Federal Community Services Block Grant Act. The agency is committed to continued assessment of the needs of the low-income people in the County, and ensuring that the Community Services Block Grant funds are allocated to subcontracting agencies that further the purpose of these funds.

## 2. Youth

(B) To address the needs of youth in low-income communities through youth development programs that support the primary role of the family, give priority to the prevention of youth problems and crime, and promote increased community coordination and collaboration in meeting the needs of youth, and support development and expansion of innovative community-based youth development programs that have demonstrated success in preventing or reducing youth crime, such as—

(i) programs for the establishment of violence-free zones that would involve youth development and intervention models (such as models involving youth mediation, youth mentoring, life skills training, job creation, and entrepreneurship programs); and

The Monterey County CAP is committed to continued assessment of the needs of the low-income people in the County, and ensuring that the Community Services Block Grant funds are allocated to subcontracting agencies that further the purpose of these funds.

As a voting member of the Salinas Downtown Community Board, Monterey County CAP works closely with students from the California State University Monterey Bay. CSUMB Service Learning students will participate in the development and creation of new initiatives such as, the Chinatown Community Care Crew. This initiative has been funded by the Community Foundation of Monterey County which will



focus on creating capacity for cleanliness, sanitation, safety and community transformation in the area. The program is designed to provide revitalization to the community and enhancement of services for the homeless population.

Monterey County CAP will comply with all specific assurances detailed under the Federal Community Services Block Grant Act.

(ii) after-school childcare programs

Monterey County CAP is currently partially funding an after- school program in which the subcontractors provides mentoring and homework assistance as well as art and other activities for children. An additional program is being funded this summer for a similar program in the North County region to provide a wide variety of physical and engaging activities for youth and teens.

**3. Coordination**

(C)To make more effective use of, and to coordinate with, other programs (including State welfare reform efforts)

As a program under the auspices of the Monterey County Department of Social Services, the Monterey County CAP collaborates and coordinates with CalWORKs Employment Programs, more specifically the Welfare to Work component of Welfare Reform, Community Benefits Branch, Aging and Adult Services Branch, the Military and Veteran’s Services, and the Family and Children’s Services Branch.

**4. Emergency Food and Nutrition**

Describe how your agency will provide emergency supplies and services, nutritious foods, and related services to counteract conditions of starvation and malnutrition among low-income individuals.

Monterey County CAP supports food access for low-income people and allocates funding to the Food Bank for Monterey County to contribute to the purchase of food for the Agency Clearinghouse Program. Food is distributed to needy families throughout Monterey County.

Food Bank for Monterey County is a large clearinghouse that collects surplus food obtained from government, wholesale, growers, processors and resellers. These food resources are used for redistribution to hungry and needy individuals and families throughout the County. Approximately 100 non-profit agencies rely upon the Food Bank to provide them with reliable low-cost food supply.

During the last ten years, the Food Bank for Monterey County has provided food to the low-income population in Monterey County using the family market approach. This innovative program provides low-income families with fresh fruit, vegetables and dairy products. These markets are held weekly between April and October at designated areas throughout the County to allow individuals and families to select fruits, vegetables and dairy products of their choice. This new approach to food access has resulted in better nutrition and less waste as unwanted food is not discarded by the individual or family.

## **5. Employment and Training**

Describe how your agency will coordinate with, and establish linkages between, governmental and other social services programs to assure the effective delivery of services and avoid duplication; and describe coordination of employment and training activities under the Workforce Investment Act of 1998.

Monterey County CAP is a public agency under the auspices of the Monterey County Department of Social Services. The agency collaborates and coordinates with CalWORKs Employment programs, the Community Benefits Branch, the Aging and Adult Services Branch, the Military and Veteran's Affairs Branch and the Family and Children's Services Branch. The Director of the Department of Social Services serves as a member of the Workforce Investment Board.

Agency's coordination includes funding a workforce literacy project located in the CalWORKs Employment Services office in King City to serve CalWORKs participants as well as other low-income adults.

Additionally, Monterey County CAP has executed a Memorandum of Understanding with the One Stop Career Center. The One Stop Career Center is comprised of three organizations working together in employment related activities. The Department of Social Services, The California Employment Development Department and Workforce Investment Board.

## **6. Low-Income Home Energy Assistance**

Describe how your agency will ensure coordination between antipoverty programs in each community in the State, and ensure, where appropriate, that the emergency energy crisis intervention programs under title XXVI (relating to low-income home energy assistance) are conducted in the community.

Central Coast Energy Services (CCES) administers the Housing Energy Assistance Program and Drought Water Assistance Program. Monterey County Community Action Partnership contracts with CCES to provide assistance in paying for water utility bills. The goal is to assist and ensure that the Monterey County low-income population takes full advantage of the energy and water assistance resources available.

Monterey County CAP staff work closely with a number of programs that serve low-income people. Some of these agencies are partially funded by the Community Services Block Grant as well as other funds managed by the Department of Social Services.

## **7. Faith-Based Organizations, Charitable Groups, and Community Organization Partnerships**

Describe how your agency will to the maximum extent possible, coordinate programs with and form partnerships with other organizations serving low-income residents of the communities and members of the groups served by the State, including religious organizations, charitable groups, and community organizations.

Monterey County CAP has formed networks with a number of community organizations that serve low-income people. Agency staff meets with local community funders and agencies to exchange information regarding services being provided. This information exchange leads to better leveraging of available

funding for the services provided to the low-income population, and reduces duplication of services. Funders and agencies are also able to stay current on county population trends that may affect services needed.

As a voting member of the Salinas Downtown Community Board, Monterey County CAP will participate by providing oversight of the Chinatown Community Care Crew initiative. Students from the California State University Monterey Bay Service Learning Institute will participate in the development, creation and implementation of this initiative. This initiative has been funded by the Community Foundation of Monterey County which will focus on creating capacity for cleanliness, sanitation, safety and community transformation in the area. The program is designed to provide revitalization to the community and enhancement of services for the homeless population.

Monterey County CAP and the Department of Social Services continue supporting and collaborating with the Telephone Referral System 2-1-1. This service connects people with important community services and volunteer opportunities. It also provides callers with information about social services available in the county and provides referrals to these services for every day needs and in time of emergency.

### **8. Establishment of Procedures for Adequate Board Representation**

Describe your agency's procedures for establishing adequate board representation under which a low-income individual, community organization, religious organization, or representative of low-income individuals that considers its organization, or low-income individuals, to be inadequately represented on the board (or other mechanism).

The Commission has a tripartite composition with five (5) members representing one of three constituencies: public, private, and low-income sectors. The Board of Supervisors may serve on the Commission or they may choose representatives to serve in their place or in their absence. The representatives need not be public officials themselves so long as they are entitled to speak and act for the Supervisors whom they represent in connection with the Commission's business. Nominations of such representatives will be appointed by the Board of Supervisors.

Commissioners may recommend officials or members of business, industry, agricultural, religious, welfare, education, or other major organizations and interests in the community, as needed. Nominees will be solicited through recruitment efforts. Applicants are notified of the date, time, and place to appear before the Commission to discuss their personal interest and ability in contributing to the success of the Community Action Partnership. The recommended nominee is appointed by the Board of Supervisors.

In accordance with California Government Code, Chapter 9, Article 6, Section 12751(b), one third of the Commissioners represent the local low-income population. Within each of the five supervisorial districts, one (1) representative will be chosen in accordance with democratic selection procedures. Although representatives of the low-income residents need not themselves be poor, they must nevertheless be selected in a manner which ensures they truly represent persons of low-income. The election procedures will be detailed in Commission Policies and Procedures. The elected representatives are confirmed by the Board of Supervisors.

### **9. Participation in ROMA, or Alternative System for Measuring Performance**

Does your agency participate in ROMA?      Yes       No

Describe how your agency addresses ROMA or another performance measure system which the Secretary facilitated development pursuant to section 678E(b), or an alternative system for measuring performance and results that meets the requirements of that section, and a description of outcome measures to be used to measure eligible entity performance in promoting self-sufficiency, family stability, and community revitalization.

Monterey County CAP complies with the Results Oriented Management and Accountability (ROMA) System by measuring outcomes using the National Performance Indicators recommended by the California Department of Community Services and Development and the Office of Community Services.

Monterey County CAP is using the 12 National Performance Indicators linked to the six national goals to measure Community Action Programs performance.

#### **10. Cost and Accounting Standards**

Describe how your agency will ensure that cost and accounting standards of the Office of Management and Budget apply to a recipient of the funds.

Monterey County CAP and Department of Social Services complies with the cost and accounting standards of the Office of Management and Budget.

#### **11. Service Delivery System**

Provide a description of your agency's service delivery system, for services provided or coordinated with CSBG funds targeted to low-income individuals and families in communities within the State.

In addition to Community Services Block Grant Funds, The Monterey County CAP also administers Domestic Violence Trust Funds, Homeless Funds, and a portion of CalWORKs funds and County General Funds. These funds assist low-income and historically underserved families and individuals by providing an array of supportive services.

Monterey County CAP does not provide direct services, but administers contracts with community agencies and other public agencies to provide this array of services that assist individuals and families to attain their self-sufficiency goals and/or provide safety-net services for those most in need. The goal of the Monterey County CAP is to create a comprehensive coordinated, service delivery system.

Monterey County CAP takes a proactive stance to blend and leverage funding sources in order to maximize resources and avoid duplication of services.

#### **12. Linkages**

Describe how linkages will be developed to fill identified gaps in services, through the provision of information, referrals, case management, and follow-up consultations.

Monterey County CAP is committed to developing and strengthening linkages to fill identified gaps in the services provided. For the last ten years, the agency has made information and referral/completion

of forms a part of each subcontractor's scope of services. The agency continues to award competitive proposals through a Request for Proposals which requires the provision of collaborative services to each Monterey County's four major regions. The resulting collaboratives consist of a network of agencies providing services to low-income people. The collaboratives have the ability to refer their customers to other agencies providing required needed services. The outcome is that the family or customer receives all the services they require to enhance their self reliance and self- sufficiency.

Monterey County CAP does not provide direct services or direct case management and/or follow up consultation.

### **13. Funds Coordination**

Describe how CSBG funds will be coordinated with other public and private resources.

Monterey County CAP administers several funding sources to provide self-sufficiency and safety-net services. The agency staff works closely with other agencies to maximize resources and reduce duplication. The following are examples of coordination with other public and private resources:

- As a member of the Coalition of Homeless Services Providers (CHSP), the Monterey County CAP actively participates in the agency's planning activities. CHSP is comprised of 15 local community-based member agencies whose goal is to promote interagency coordination for the establishment and operation of a comprehensive system of housing and support services designed to increase self-sufficiency for homeless individuals and families. The Leadership Council is the planning body of the Continuum of Care for Homeless Services in the County. This committee is also in charge of the oversight and operational phases of the *Lead Me Home*, 10-Year Plan to End Homelessness in the County.
- Central Coast Energy Services administers an array of energy and utility bill related programs. The Monterey County Community Action Partnership contracts with this agency to provide assistance with paying for water bills associated with the impact of the current California drought. This collaboration assists in ensuring that the Monterey County low-income population takes full advantage of resources available. The Energy Services Board also disseminates information on programs to community based agencies and to the staff of the DSS CalWORKs, Benefits, and Employment Branches.
- Monterey County CAP staff are members of the Monterey County Emergency Food and Shelter Board. This organization, under the auspices of the United Way of Monterey, reviews funding applications and allocates supplemental funding for providers of emergency food and shelter in the County.
- Monterey County CAP staff and commissioners actively participate in the Continuum of Care 10-Year Plan operational phases to address Homelessness in Monterey and San Benito Counties.

Monterey County CAP and the Department of Social Services continue supporting and collaborating with the Telephone Referral System 2-1-1. This service connects people with important community services and volunteer opportunities. It also provides callers with information about social services available in the county and provides referrals to these services for every day needs and in time of emergency.

#### **14. Innovative Community and Neighborhood Initiatives (Including Fatherhood/Parental Responsibility)**

Describe how your agency will use funds to support innovative community and neighborhood-based initiatives related to the purposes of this subtitle which may include fatherhood and other initiatives with the goal of strengthening families and encouraging parental responsibility.

At the present time, the Monterey County CAP does not directly fund programs to encourage effective parenting, but our umbrella organization, the Department of Social Services, works closely with the Child Support Services Department to encourage parental responsibility. These programs are available to low-income families in Monterey County, and are funded through various school districts and the Department of Social Services Family and Children's Services Branch.

### **STATE ASSURANCES**

California State Law establishes assurances for the State and eligible entities. Provide narrative descriptions of how your agency is meeting each assurance.

[California Government Code 12747](#) (a): Community action plans shall provide for the contingency of reduced federal funding.

In the event of reduced federal funding, the Monterey County CAP will work with the Community Action Commission, the Monterey County Board of Supervisors, local funders and other stakeholders to review service priorities and funding options. Service funding will initially focus on the most critical priorities and service needs of the low-income population. Leveraging of funding and use of collaborative arrangements will be maximized to meet these priorities. Monterey County CAP staff will meet with subcontractors to ascertain the impact of reduced funding, their ability to leverage other funding to meet service needs as much as possible, and to develop a coordinated effort to proceed and move forward.

The agency, through networking with local funders and public private non-profit organizations, assists agencies to leverage funds for identified services in the community. This includes providing information on other available funding and providing technical assistance to subcontracting agencies in the area of fund leveraging. The agency is actively identifying funding opportunities for direct service agencies through the local, state, and national network system of resources.

In 2016 – 2017, the Monterey County CAP plans to continue with fund development efforts by maintaining the collaboration and network. For 2014 and 2015, Monterey County CAP was successful in obtaining two new funding sources for special projects.

[California Government Code § 12760](#): Community action agencies funded under this article shall coordinate their plans and activities with other eligible entities funded under Articles 7

(commencing with Section 12765) and 8 (commencing with Section 12770) that serve any part of their communities, so that funds are not used to duplicate particular services to the same beneficiaries and plans and policies affecting all grantees under this chapter are shaped, to the extent possible, so as to be equitable and beneficial to all community agencies and the populations they serve.

Monterey County CAP is aware of services funded by other local and state funders. The agency uses this information to determine if service priorities identified through the needs assessment should be funded by the community action agency or by other agencies. During the needs assessment conducted in 2015, service priorities were identified which could be or are being provided by other agencies. The top ten service priorities for 2016 – 2017 include: Youth engagement/activities, employment resources/supports, housing/utility support, city improvements, financial education, gang education/prevention, community engagement, domestic violence prevention/services, food access/pantry, and multi-cultural services/education.

[California Government Code §12768](#): Migrant and Seasonal Farmworker (MSFW) entities funded by the department shall coordinate their plans and activities with other eligible entities funded by the department to avoid duplication of services and to maximize services for all eligible beneficiaries. If you are not an MSFW, write “not applicable”.

Not applicable

## INDIVIDUAL AND COMMUNITY ELIGIBILITY REQUIREMENTS

Describe how your agency verifies participant income eligibility:

- Pay Stubs
- Social Security Award Letters
- Bank Statements
- Tax Statements
- Zero-income Statements
- Unemployment Insurance Letters
- Qualification for other need-based program, describe

Other, describe:

Monterey County CAP assures that all recipients of services under programs funded by the Community Services Block Grant have incomes at or below the official poverty guidelines, are recipients of TANF or SSI, or are members of a group identified in the Community Action Plan as having a high incidence of poverty. Income eligibility is verified by the subcontractor using pay stubs, social security award letters, bank statements, tax statements, zero-income statements, unemployment insurance letters, and qualification of need based programs such as General Assistance, TANF, and SSI. The income of families and individuals receiving services is documented in the service case file by the subcontractor and this information is verified by the Community Action Agency annually during contractor site visits.

Income eligibility for general/short term services: For services with limited in-take procedures (where individual income verification is not possible or practical), describe how your agency generally verifies income eligibility for services? An example of these services is emergency food assistance.

For programs where individual income verification is not possible or practical, agencies such as the Food Bank for Monterey County the recipients are asked to self attest to their income which must fall under the current United States Department of Agriculture guidelines. Furthermore, these agencies have agreed to verify the incomes of a sample of food program recipients to track services being delivered to individuals who fall at or under the Federal Poverty Guidelines.

Community-targeted services: For services that provide a community-wide benefit (e.g. development of community assets/facilities; building partnerships with other organizations), describe how your agency ensures the services target low-income communities?

The Monterey County CAP's collaborative sub-contracting approach provides an array of services targeting the low-income population in the four Monterey County geographic regions. Service funding is based on poverty population statistics and services are based on the region's needs assessment results for that region, as well as on input from service providers and faith-based entities in the area. This collaborative work provides for better coordination of services and for a natural partnership between the agency and the non-profit service providers.

## MONITORING AND EVALUATION

CSBG eligible entities are required to be actively involved in the evaluation of your community action programs. Provide a narrative description of the specific method(s) of evaluation, frequency, and monitoring conducted that ensures high standards of program and fiscal performance.

1. Describe your methods for evaluating programs and services.

The Monterey County CAP will monitor and evaluate program and fiscal performance in accordance with the objectives in the 2016 – 2017 Community Action Plan coordinating with each of the collaborative member agencies staff, the Community Action Commission, and the Department's fiscal branch to



conduct annual site visits. The site visits to the subcontractors will provide visibility of how the agencies work together in each region to provide services to low-income people. These site visits are also a vehicle to showcase services to the Community Action Commissioners participating in each of the site visits.

Monterey County CAP, the Community Action Commission and the accountant auditor conduct annual program and fiscal monitoring of the contracting agencies using a standardized county monitoring tool. After the site visit, a written report is sent to each agency with information about the site visit and any recommendations, suggestions and/or findings with a deadline to respond.

## 2. Describe the frequency of evaluations conducted.

Monterey County CAP staff meets consistently with all subcontracting agencies to provide updates and to encourage networking and collaboration. At these scheduled meetings, service agencies share information related to their service capacity. These meetings are also utilized to review and monitor agency's goals and program activities.

Monterey County CAP incorporates program and fiscal reporting requirements in all subcontracts for services. Subcontracting agencies providing services are required to collect and report data semi-annually using the National Performance Indicators (CSD 801 CAP) and the Client Characteristics report (CSD 295). This information is evaluated, aggregated, and submitted to the Department of Community Services and Development in a timely manner.

## 3. Describe specific monitoring activities and how they are related to establishing and maintaining the integrity of the CSBG program.

Monterey County CAP utilizes the Monterey County Contractor Monitoring Tool along with the on-site visit. Community Action staff use this tool while reviewing the agency to ensure standardized issues are evaluated and documentation is collected and/or verified to ensure mandated measures are appropriately met. These evaluation areas include; Contract Compliance and Program Administration, Scope of Service and Program Performance, and Budget and Fiscal Requirements which contains specific measures regarding financial reporting, budget control, allowable costs, internal controls, property management, accounting records, and program income.

# DATA COLLECTION

The success of the CSBG Network relies heavily on the quality and relevance of data collected on individuals and families served. To comply with the requirements set forth by OCS with the [State and Federal Accountability Measures](#), provide a narrative description on your agency's data collection and reporting process. Explain how your agency ensures accurate data is collected and reported on ALL agency activities, not just CSBG funded activities. Describe the system(s) your agency has in place to ensure accuracy, and review the data prior to submission to the State, and how the data is used, analyzed and acted on to improve agency programs and services.

Describe the data collection process.

The Monterey County CAP collects data from each subcontracting agency that provides services as part of the Monterey County CAP Collaborative. Individual agencies may have different methods of data tracking and various systems in place to collect data, but each provider maintains a consistent process over the course of the recording period to ensure stable and reliable data is reported. Monterey County CAP staff members conduct annual site visits to all subcontracting agencies and are able to review these data systems. The data collection is discussed during the annual review process to ensure quality and reliable information is captured about the services provided. Monterey County CAP requests subcontracting agencies to provide data on all services as they reliably capture data. This request allows Monterey County CAP to show the greater reach of services that CSBG funds allows due to leveraging and collaboration.

Describe the data reporting process.

Monterey County CAP staff members meet with representatives of the subcontracting agencies at the start of each new contract to discuss projections and service goals for the upcoming contract year. Each agency provides start of year projections, mid-year progress reports, and end of year totals to Monterey County CAP. Each contractor uses the standardized National Performance Indicators form (CSD 801 CAP) to input their data. In this standardized format, Monterey County CAP staff is able to easily total the collective data to reach a county-wide figure. Since Monterey County CAP operates on a fairly small level, this data reporting work is able to be completed manually. A manual approach also allows for human critical thinking which can quickly identify errors and notice minute discrepancies in the data collection. CAP staff members can then speak with the subcontracting agency directly to solve the issues quickly and reliably.

Describe how the data is used, analyzed and acted on to improve agency programs and services.

The Monterey County CAP uses program data in many ways to drive service and evaluate programs. The projection data from the National Performance Indicators report collected from subcontracting agencies at the start of each contract acts as a benchmark for providers to reach in terms of service delivery and capacity. Each of the reporting periods following the projection, mid-year and final, are used to gauge success in the service provision plan.

Even before the National Performance Indicators report is begun, the Monterey County CAP uses data collected through the bi-annual Community Needs Assessment process to identify top priority community needs. These ten priorities are promoted and sought after when Monterey County CAP begins the "Request for Proposal" process. Potential subcontractors are evaluated based on their ability to provide a service that incorporates a top priority. Identifying community priorities through this method ensures that programs and services provided through CSBG funds are always in line with the current needs suggested by the community.

## **CSBG/NATIONAL PERFORMANCE INDICATORS (NPI) CAP PROJECTIONS (CSD 801)**

The National Performance Indicators (NPI) were created collaboratively within the CSBG Network to enable the more than 1,000 Community Action Agencies in 52 States and territories to present a more uniform and coherent national picture of the work and accomplishments. This reporting process is an important component of the broader CSBG initiative to use results-focused management principles to strengthen the entire CSBG Network.

The NPIs contains 16 broad outcome measures or indicators that will capture the universal accomplishments of the various local and state CSBG agencies in our Community Services Network. The indicators are crucial in telling the story of what community action accomplishes as a national Network. At the same time, these indicators have been designed to evaluate performance of community action in assessing the needs of our communities and to address poverty alleviation in a comprehensive way.

As part of the CAP process, each agency is asked to review and identify the appropriate National Performance Indicators, and develop two years of projections/goals and strategies. These National Performance Indicators were developed using the six National Goals and Outcome Measures.

The CSBG/NPI CAP Projections (CSD 801 CAP) will be monitored and evaluated by CSD Field Operations Representatives.

1. To access the CSBG/NPI CAP Projections (CSD 801 CAP) visit the CSD Provider's Website at <http://providers.csd.ca.gov/CSBG> under the tab "Forms".
2. When complete, save the Excel spreadsheets and include the workbook as an attachment to the CAP.

Helpful resources to complete the CSBG NPI CAP Projections (CSD 801) are the [CSBG Information System \(IS\) Instruction Manual for National Performance Indicators \(NPI\)](#) and the [NASCS Targeting Field Manual](#).

## **APPENDICES (OPTIONAL)**

All appendices should be labeled as an appendix (i.e., Appendix A: Community Survey Results) and submitted with the CAP.

**Appendix A:**

**CSBG/NPI CAP Projections (CSD 801 CAP)**

## 2016-2017 CSBG/NPI CAP Projections

Contractor Name: Monterey County Community Action Partnership  
 Contact Person and Title: Margarita Zarraga, Community Affiliation Manager  
 Phone Number: (831) 755-8492 Ext. Number: \_\_\_\_\_  
 E-mail Address: [zarragam@co.monterey.ca.us](mailto:zarragam@co.monterey.ca.us) Fax Number: (831) 755-8477

*Goal 1: Low-income people become more self-sufficient.*

**NPI 1.1: Employment**

**Problem Statement:** (If additional space is needed, please attach a separate sheet.)

The recent unemployment rate in Monterey County was 10.7 percent which is equal to the California state average of 9.8 percent and above the national average of 7.7 percent. Based on these facts, it is clear that many low-income families and individuals in Monterey County are chronically unemployed or underemployed and earn less than adequate living wages to support themselves and their families.

**Program Activities and Delivery Strategies:** (If additional space is needed, please attach a separate sheet.)

The Monterey County Community Action Partnership plans to provide employment support services to low-income families and individuals throughout the year. This goal will be accomplished by subcontracting with community-based organizations which as part of their service delivery will also provide assistance to families and individuals in the area of obtaining initial employment or to re-enter the workforce.

<b>National Performance                      Indicator 1.1</b>	<b>CAP 2 YEAR                      PROJECTIONS</b>	
<b>Employment</b>  The number and percentage of low-income participants who get a job or become self-employed, as a result of Community Action Assistance, as measured by one or more of the following:	<b>Number of                      Participants Expected                      to Achieve Outcome                      (#)</b>	
	2016	2017
A. Unemployed and obtained a job	75	75
B. Employed and maintained a job for a least 90 days	4	4
C. Employed and obtained an increase in employment income <b>and/or benefits</b>	1	1
D. Achieved "living wage" employment and/or benefits	4	4

*In the rows below, please include any additional indicators for NPI 1.1 that were not captured above.*

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## 2016-2017 CSBG/NPI CAP Projections

*Goal 1: Low-income people become more self-sufficient.*

### **NPI 1.2: Employment Supports**

**Problem Statement:** (If additional space is needed, please attach a separate sheet.)

Monterey County faces a unique and unparalleled homelessness and housing instability problem due to the county's size, geography, labor market and absence of affordable housing. With a resident population of 428,826 (United States Census Bureau) spread over an area of 3,260 square miles comprised mostly of agricultural fields, the 139,381 housing units available to the 125,123 households are priced high above the affordability level for the 16.1% of Monterey County residents known to live below the Federal Poverty Level.

**Program Activities and Delivery Strategies:** (If additional space is needed, please attach a separate sheet.)

Through subcontractors, the Monterey County Community Action Partnership plans to provide assistance in reducing some of these barriers to stability. Subcontracting agencies will offer employment support services as they assist families with services such as case management, housing support, money management, interviewing skills, resume writing, and assistance seeking employment.

<b>National Performance                      Indicator 1.2</b>	<b>CAP 2 YEAR                      PROJECTIONS</b>	
<b>Employment Supports</b>	<b>Number of                      Participants Expected                      to Achieve Outcome                      (#)</b>	
The number of low-income participants for whom barriers to initial or continuous employment are reduced or eliminated through assistance from Community Action, as measured by <u>one or more</u> of the following:	<b>2016</b>	<b>2017</b>
<b>A.</b> Obtained skills/competencies required for employment	50	50
<b>B.</b> Completed ABE/GED and received certificate or diploma	6	6
<b>C.</b> Completed post-secondary education program and obtained certificate or diploma		
<b>D.</b> Enrolled children in "before" or "after" school programs	30	30
<b>E.</b> Obtained care for child or other dependant		
<b>F.</b> Obtained access to reliable transportation and/or driver's license	5	5
<b>G.</b> Obtained health care services for themselves or a family member	10	10
<b>H.</b> Obtained safe and affordable housing	100	100
<b>I.</b> Obtained food assistance	200	200
<b>J.</b> Obtained non-emergency LIHEAP energy assistance		
<b>K.</b> Obtained non-emergency WX energy assistance		
<b>L.</b> Obtained other non-emergency energy assistance (State/local/private energy programs. Do Not Include LIHEAP or WX)		
<i>In the rows below, please include any additional indicators for NPI 1.1 that were not captured above.</i>		

## 2016-2017 CSBG/NPI CAP Projections

*Goal 1: Low-income people become more self-sufficient.*

*NPI 1.3: Economic Asset Enhancement and Utilization*

**Problem Statement:** (If additional space is needed, please attach a separate sheet.)

In Monterey County, the IRS estimates that 10,810 households fail to claim their Earned Income Tax Credit (EITC), leaving \$16,157,443 on the table. The average unclaimed EITC is \$1,495 per household. It is known that these families need assistance and guidance on how to claim this money and put it to good use. The 2015 Needs Assessment indicated that there is a clear need for financial counseling. Enhancing financial education can help people move into self-sufficiency in the area of budgeting money in addition to facilitating access to available resources through the IRS and other financial system supports.

**Program Activities and Delivery Strategies:** (If additional space is needed, please attach a separate sheet.)

The Volunteer Income Tax Assistance (VITA) Program continues strong in Monterey County. Last year, 2,384 filers used VITA to claim approximately \$3 million refunds and credits. The program expects to file even more tax returns this year and bring an increase to refunds and credits. The Monterey County Community Action Partnership partially funds this program and provides volunteer support and building access to the program. With the addition of the VITA expansion grant, the Monterey County VITA program was also able to add additional ad hoc sites and reach more rural regions of the county with the addition of a mobile tech vehicle. The VITA program supports financial education and financial savings programs. The money refunded to these individuals and families provide additional benefit to the community as it is circulated back into the local economy.

<b>National Performance</b> <b><u>Indicator 1.3</u></b>  <b>Economic Asset Enhancement and Utilization</b> The number and percentage of low-income households that achieve an increase in financial assets and/or financial skills as a result of Community Action assistance, and the aggregated amount of those assets and resources for all participants achieving the outcome, as measured by <u>one or more</u> of the following:	<b>CAP 2 YEAR PROJECTIONS</b>  <b>Number of Participants Expected to Achieve Outcome (#)</b>	
	2016	2017
<b>ENHANCEMENT</b>		
<b>A.</b> Number and percent of participants in tax preparation programs who qualified for any type of Federal or State tax credit and the expected aggregated dollar amount of credits.		
<b>B.</b> Number and percent of participants who obtained court-ordered child support payments and the expected annual aggregated dollar amount of payments.		
<b>C.</b> Number and percent of participants who were enrolled in telephone lifeline and/or energy discounts with the assistance of the agency and the expected aggregated dollar amount of savings.	4	4
<b>UTILIZATION</b>		
<b>D.</b> Number and percent of participants demonstrating ability to complete and maintain a budget for over 90 days	25	25
<b>E.</b> Number and percent of participants opening an Individual Development Account (IDA) or other savings account		
<b>F.</b> Number and percent of participants who increased their savings through IDA or other savings accounts and the aggregated amount of savings		
<b>G.</b> Number and percent of participants capitalizing a small business due to accumulated savings		
<b>H.</b> Number and percent of participants pursuing post-secondary education with accumulated savings		
<b>I.</b> Number and percent of participants purchasing a home with accumulated savings		
<b>J.</b> Number and percent of participants purchasing other assets with accumulated savings		
<i>In the rows below, please include any additional indicators for NPI 1.3 that were not captured above.</i>		

## 2016-2017 CSBG/NPI CAP Projections

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**Goal 2: The conditions in which low-income people live are improved.**

**NPI 2.1: Community Improvement and Revitalization**

**Problem Statement:** (If additional space is needed, please attach a separate sheet.)

Through our Community Needs Assessment process, it was found that many community members felt that Monterey County's many rural regions lacked safe and affordable recreational opportunities for children. Particularly in areas which are centered on agriculture, communities stated a need for more before and after school programs.

**Program Activities and Delivery Strategies:** (If additional space is needed, please attach a separate sheet.)

Monterey County Community Action Partnership has gained a new subcontractor from previous years and with this new collaboration, a renewed focus on after school programs has begun. The new contractor, The Village Project, Inc particularly focuses on engaging low income populations to utilize program opportunities for children by also assisting with transportation to and from the recreational resource. The agency continues to seek subcontractors who can fill this need in other regions of the county. By increasing accessibility to the program, more families are able to engage in the program thus improving the health and wellbeing of the community.

<b>National Performance Indicator 2.1</b>  <b>Community Improvement and Revitalization</b>  Increase in, or safeguarding of, threatened opportunities and community resources or services for low-income people in the community as a result of Community Action projects/initiatives or advocacy with other public and private agencies, as measured by <u>one or more</u> of the following:	CAP 2 YEAR PROJECTIONS			
	Number of Projects or Initiatives Expected to Achieve (#)		Number of Opportunities or Community Resources Preserved or Increased Expected to Achieve (#)	
	2016	2017	2016	2017
A. Jobs created, or saved, from reduction or elimination in the community.				
B. Accessible "living wage" jobs created, or saved, from reduction or elimination in the community.				
C. Safe and affordable housing units created in the community				
D. Safe and affordable housing units in the community preserved or improved through construction, weatherization, or rehabilitation achieved by community action activity or advocacy				
E. Accessible and affordable health care services/facilities for low-income people created or saved from reduction or elimination				
F. Accessible safe and affordable child care or child development placement opportunities for low-income families created or saved from reduction or				
G. Accessible "before school" and "after school" program placement opportunities for low-income families created or saved from reduction or elimination	2	2	50	50
H. Accessible new or expanded transportation resources, or those that are saved from reduction or elimination, that are available to low-income people, including public or private transportation.				
I. Accessible or increased educational and training placement opportunities, or those that are saved from reduction or elimination, that are available for low-income people in the community, including vocational, literacy, and life skill training, ABE/GED, and post-secondary education	1	1	10	10

*In the rows below, please include any additional indicators for NPI 2.1 that were not captured above.*

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**2016-2017 CSBG/NPI CAP Projections**

**Goal 2: The conditions in which low-income people live are improved.**

**NPI 2.2: Community Quality of Life and Assets**

**Problem Statement:** (If additional space is needed, please attach a separate sheet.)

**Program Activities and Delivery Strategies:** (If additional space is needed, please attach a separate sheet.)

<b>National Performance                      Indicator 2.2</b>  <b>Community Quality of Life and Assets</b>  The quality of life and assets in low-income neighborhoods are improved by Community Action initiative or advocacy, as measured by <u>one or more</u> of the following:	CAP 2 YEAR PROJECTIONS			
	Number of Program Initiatives or Advocacy Efforts Expected to Achieve (#)		Number of Community Assets, Services or Facilities Preserved or Increased Expected to Achieve (#)	
	2016	2017	2016	2017
<b>A.</b> Increases in community assets as a result of a change in law, regulation, or policy, which results in improvements in quality of life and assets				
<b>B.</b> Increase in the availability or preservation of community facilities				
<b>C.</b> Increase in the availability or preservation of community services to improve public health and safety				
<b>D.</b> Increase in the availability or preservation of commercial services within low-income neighborhoods				
<b>E.</b> Increase or preservation of neighborhood quality-of-life resources				

*In the rows below, please include any additional indicators for NPI 2.2 that were not captured above.*

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## 2016-2017 CSBG/NPI CAP Projections

**Goal 2: The conditions in which low-income people live are improved.**

### **NPI 2.3: Community Engagement**

**Problem Statement:** (If additional space is needed, please attach a separate sheet.)

Monterey County struggles with community engagement at times due to the county's geographical variations and diverse spectrum of population socio-economics, race, education, etc. Finding common ground and greater consensus among the population is a long-term challenge especially when the population expresses feelings of helplessness in the face of disagreeing politicians and national economic struggles. The challenge is to help community members overcome this feeling and convince them that this investment is for the long term and will have multiple benefits across the community network.

**Program Activities and Delivery Strategies:** (If additional space is needed, please attach a separate sheet.)

As an agency under the arm of the Monterey County Department of Social Services, the Monterey County Community Action Partnership is able to form connections, build lasting contacts and partially finance several community based organizations. These contracts produce thousands of volunteer hours in a variety of fields in areas all across the county. The Community Action Partnership is lead by the advisory of the Community Action Commission which represents the voice of the community and commissioners donate several hundred hours a year to the program and community.

<b>National Performance                      Indicator 2.3</b>	<b>CAP 2 YEAR                      PROJECTIONS</b>	
<b>Community Engagement</b>  The number of community members working with Community Action to improve conditions in the community.	<b>Number of Total                      Contribution by                      Community Expected to                      Achieve                      (#)</b>	
	2016	2017
<b>A.</b> Number of community members mobilized by Community Action that participate in community revitalization and anti-poverty initiatives	30	30
<b>B.</b> Number of volunteer hours donated to the agency (This will be All volunteer hours)	70000	70000
<i>In the rows below, please include any additional indicators for NPI 2.3 that were not captured above.</i>		

## 2016-2017 CSBG/NPI CAP Projections

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**Goal 3: Low-income people own a stake in their community.**

**NPI 3.1: Community Enhancement Through Maximum Feasible Participation**

**Problem Statement:** (If additional space is needed, please attach a separate sheet.)

Monterey County is designated as a "high intensity gang activity area" by the state of California. Living in areas with high gang violence, it is important for the community to be engaged and have safe activities for the community to be involved. Low income individuals who are engaged in productive activities such as volunteer work are more likely to have a stabilized lifestyle and be encouraged to demonstrate healthy habits.

**Program Activities and Delivery Strategies:** (If additional space is needed, please attach a separate sheet.)

Through our needs assessment process, the community members shared their experiences in volunteering for programs such as the Food Bank for Monterey County which mainly operates through the efforts of volunteers. Several of the non-profit agencies that the Community Action Partnership plans to collaborate with utilize volunteers to expand their service coverage ability. By encouraging this effort, the community is able to take a role in enhancing their own community and lifestyle.

<b>National Performance Indicator 3.1</b>  <b>Community Enhancement Through Maximum Feasible Participation</b>  The number of volunteer hours donated to Community Action.	<b>CAP 2 YEAR PROJECTIONS</b>  <b>Total Number of Volunteer Hours Expected to Achieve (#)</b>	
	2016	2017
<b>A.</b> The total number of volunteer hours donated by low-income individuals to Community Action. (This is ONLY the number of volunteer hours from individuals who are low-income.)	40,000	40,000
<i>In the rows below, please include any additional indicators for NPI 3.1 that were not captured above.</i>		

## 2016-2017 CSBG/NPI CAP Projections

*Goal 3: Low-income people own a stake in their community.*

### **NPI 3.2: Community Empowerment Through Maximum Feasible Participation**

**Problem Statement:** (If additional space is needed, please attach a separate sheet.)

Gang related crimes and violence impact communities in a destructive and often times deadly manner. According to local law enforcement figures, there are an estimated 5,000 certified and affiliated gang members in Monterey County and it is approximated that about 3,000 live in the city of Salinas. Two California State Prisons reside within Monterey County, the Salinas Valley State Prison and the Correctional Training Facility (Soledad). Close proximity to these prisons have exacerbated gang problems in cities like Salinas, as family members and gang associates desire to be close to incarcerated individuals. The area of East Salinas is of concern due to very low economic and education rates in this area.

**Program Activities and Delivery Strategies:** (If additional space is needed, please attach a separate sheet.)

The Monterey County Community Action Partnership plans to partially fund programs that address gang prevention and intervention. The Community Action Partnership will support programs that provide outreach and engagement to parents and community members about gang violence and how to participate in the community activities that address the concern. These parents will learn to become advocates for their community and can engage others to get involved.

<b>National Performance                      Indicator 3.2                      Community Empowerment Through Maximum Feasible Participation</b>	<b>CAP 2 YEAR                      PROJECTIONS                      Number of Low-                      Income People                      Expected to Achieve                      (#)</b>	
The number of low-income people mobilized as a direct result of Community Action initiative to engage in activities that support and promote their own well-being and that of their community, as measured by <u>one or more</u> of the following:	2016	2017
<b>A.</b> Number of low-income people participating in formal community organizations, government, boards, or councils that provide input to decision making and policy setting through Community Action efforts	15	15
<b>B.</b> Number of low-income people acquiring businesses in their community as a result of Community Action assistance		
<b>C.</b> Number of low-income people purchasing their own home in their community as a result of Community Action assistance		
<b>D.</b> Number of low-income people engaged in non-governance community activities or groups created or supported by Community Action	200	200
<i>In the rows below, please include any additional indicators for NPI 3.2 that were not captured above.</i>		

## 2016-2017 CSBG/NPI CAP Projections

Contractor Name: Monterey County Community Action Partnership  
 Contact Person and Title: Margarita Zarraga, Community Affiliation Manager  
 Phone Number: (831) 755-8492 Ext. Number \_\_\_\_\_  
 E-mail Address: zarragam@co.monterey.ca.us Fax Number: (831) 755-8477

**Goal 4: Partnerships among supporters and providers of services to low-income people are achieved.**

**NPI 4.1: Expanding Opportunities through Community-Wide Partnerships**

**Problem Statement:** (If additional space is needed, please attach a separate sheet.)

In order to fully approach the multi-faceted issues causing poverty in Monterey County, a diverse collaborative effort is necessary. Monterey County has limited resources dedicated to the low-income population and the services in existence do not have the funding or capacity provide a full wrap around approach without the assistance of partner agencies and government entities. Collaborations across all provider groups are necessary in order to properly serve the low income residents of the community.

**Program Activities and Delivery Strategies:** (If additional space is needed, please attach a separate sheet.)

Monterey County Community Action Partnership leads collaborative groups on a regular schedule and organizes groups by service region – North County, South County, Salinas, and Monterey Peninsula. By creating specialized collaborations, the agency can better focus resources on key issues most relevant to the area. Furthermore, the agencies within these collaboratives all maintain a vast network of their own collaborations and partnerships which can be leveraged to create a greater reach of services throughout Monterey County.

<b>National Performance            Indicator 4.1</b>  <b>Expanding Opportunities Through Community-Wide Partnerships</b>  The number of organizations, both public and private, Community Action actively works with to expand resources and opportunities in order to achieve family and community outcomes.	<b>CAP 2 YEAR PROJECTIONS</b>			
	<b>Number of Organizations Expected to Achieve (#)</b>		<b>Number of Partnerships Expected to Achieve (#)</b>	
	<b>2016</b>	<b>2017</b>	<b>2016</b>	<b>2017</b>
<b>A. Non-Profit</b>	60	60	200	200
<b>B. Faith Based</b>	70	70	160	160
<b>C. Local Government</b>	30	30	90	90
<b>D. State Government</b>	5	5	35	35
<b>E. Federal Government</b>	5	5	10	10
<b>F. For-Profit Business or Corporation</b>	300	300	425	425
<b>G. Consortiums/Collaboration</b>	15	15	70	70
<b>H. Housing Consortiums/Collaboration</b>	20	20	60	60
<b>I. School Districts</b>	12	12	45	45
<b>J. Institutions of post secondary education/training</b>	6	6	25	25
<b>K. Financial/Banking Institutions</b>	5	5	15	15
<b>L. Health Service Institutions</b>	6	6	35	35
<b>M. State wide associations or collaborations</b>	8	8	22	22

## 2016-2017 CSBG/NPI CAP Projections

*In the rows below, please add other types of partners with which your CAA has formed relationships that were not*

<b>N. Total number of organizations and total number of partnerships CAAs work with to promote family and community outcomes (automatically calculates)</b>	<b>542</b>	<b>542</b>	<b>1,192</b>	<b>1,192</b>

## 2016-2017 CSBG/NPI CAP Projections

Contractor Name:	<u>Monterey County Community Action Partnership</u>	
Contact Person and Title:	<u>Margarita Zarraga, Community Affiliation Manager</u>	
Phone Number:	<u>(831) 755-8492</u>	Ext. Number: _____
E-mail Address:	<u>zarragam@co.monterey.ca.us</u>	Fax Number: <u>(831) 755-8477</u>

**Goal 5: Agencies increase their capacity to achieve results.**

**NPI 5.1: Agency Development**

**Problem Statement:** (If additional space is needed, please attach a separate sheet.)

As a public agency under the umbrella of the Monterey County Department of Social Services, the Monterey County Community Action Partnership remains small and with limited funding for agency development. The agency receives support from the Department of Social Services, however further agency development would require new funding source opportunities which have not emerged at this time.

**Program Activities and Delivery Strategies:** (If additional space is needed, please attach a separate sheet.)

The Community Action Partnership takes advantage of relevant training opportunities provided by Monterey County Department of Social Services as well as free trainings offered locally or via web/phone media. Utilizing these alternative resources, both staff and board members are able to receive required and supportive training related to agency goals. The Community Action Partnership collaborates with local agencies which provide training to their own staff and volunteer board members for the relevant services provided.

<b>National Performance Indicator 5.1</b>  <b>Agency Development</b>  The number of human capital resources available to Community Action that increase agency capacity to achieve family and community outcomes, as measured by one or more of the following:	<b>CAP 2 YEAR PROJECTIONS</b>  <b>Number of Resources in Agency Expected to Achieve (#)</b>	
	2016	2017
<b>A.</b> Number of Certified Community Action Professionals		
<b>B.</b> Number of ROMA Trainers		
<b>C.</b> Number of Family Development Trainers		
<b>D.</b> Number of Child Development Trainers		
<b>E.</b> Number of staff attending trainings	90	90
<b>F.</b> Number of board members attending trainings	45	45
<b>G.</b> Hours of staff in trainings	1,200	1,200
<b>H.</b> Hours of board members in trainings	225	225

*In the rows below, please include any additional indicators that were not captured above.*

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## 2016-2017 CSBG/NPI CAP Projections

Contractor Name: Monterey County Community Action Partnership  
 Contact Person and Title: Margarita Zarraga, Community Affiliation Manager  
 Phone Number: (831) 755-8492 Ext. Number: \_\_\_\_\_  
 E-mail Address: zarragam@co.monterey.ca.us Fax Number: (831) 755-8477

**Goal 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive environments.**

### NPI 6.1: Independent Living

**Problem Statement:** (If additional space is needed, please attach a separate sheet.)

A large portion of the Monterey County population is reaching retirement age and supportive health services for the disabled and elderly are an increasing need. Currently, seniors and individuals living with disabilities must rely on basic safety net resources to meet their needs. Seniors and the disabled are at high risk of losing independence when access to free or affordable services are not available.

**Program Activities and Delivery Strategies:** (If additional space is needed, please attach a separate sheet.)

The Monterey Community Action Partnership plans to collaborate and partially fund agencies which provide safety net services such as rental assistance, emergency shelter and food for everyone including seniors and the disabled. Due to limitations in funding, the Community Action Partnership does not directly provide services to the elderly and disabled but collaborate and work closely with the Monterey County Area Agency on Aging which does work directly with these populations. Many of the agencies subcontracted to provide these services do not collect specific information on the age of the customers with disabilities. It is assumed that many of those with ages unknown are likely 55-over.

<b>National Performance Indicator 6.1</b>	<b>CAP 2 YEAR PROJECTIONS</b>	
<b>Independent Living</b>	<b>Number of Vulnerable Individuals Living Independently Expected to Achieve (#)</b>	
The number of vulnerable individuals receiving services from Community Action who maintain an independent living situation as a result of those services:	<b>2016</b>	<b>2017</b>
<b>A.</b> Senior Citizens ( <i>seniors can be reported twice, once under Senior Citizens and again, if they are disabled, under Individuals with Disabilities, ages 55-over.</i> )	2,400	2,400
<b>B.</b> Individuals with Disabilities		
<b>Ages:</b>		
<b>a.</b> 0-17	1	1
<b>b.</b> 18-54	50	50
<b>c.</b> 55-over	24	24
<b>d.</b> Age Unknown	1,725	1,725
<b>Total Individuals with Disabilities:</b>	<b>1,800</b>	<b>1,800</b>

*In the rows below, please include any additional indicators for NPI 6.1 that were not captured above.*

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## 2016-2017 CSBG/NPI CAP Projections

**Goal 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive environments.**

### **NPI 6.2: Emergency Assistance**

**Problem Statement:** (If additional space is needed, please attach a separate sheet.)

During times of emergency, basic and essential resources are a beacon of hope to those in crisis and there are too many barriers that the most impoverished of Monterey County sometimes face trying to access these needs. Language barriers, lack of transportation, lack of awareness, and gaps in service can all prevent a low-income family or individual from obtaining the necessary resources needed for stability.

**Program Activities and Delivery Strategies:** (If additional space is needed, please attach a separate sheet.)

The Monterey County Community Action Partnership plans to collaborate with local community based-organizations to support and supplement emergency assistance needs in the county. By continuing to partially fund local programs which provide the services indicated below, the agency can fulfill one of its core goals in addressing emergency safety net services for the county.

<b>National Performance Indicator 6.2</b>	<b>CAP 2 YEAR PROJECTIONS</b>	
<b>Emergency Assistance</b>  The number of low-income individuals served by Community Action who sought emergency assistance and the number of those individuals for whom assistance was provided.	<b>Number of Individuals Expected to Achieve (#)</b>	
	<b>2016</b>	<b>2017</b>
<b>A.</b> Emergency Food	1,500	1,500
<b>B.</b> Emergency fuel or utility payments funded by LIHEAP or other public and private funding sources	1,000	1,000
<b>C.</b> Emergency Rent or Mortgage Assistance	1,500	1,500
<b>D.</b> Emergency Car or Home Repair (i.e. structural appliance, heating systems, etc.)	250	250
<b>E.</b> Emergency Temporary Shelter	650	650
<b>F.</b> Emergency Medical Care	160	160
<b>G.</b> Emergency Protection from Violence	150	150
<b>H.</b> Emergency Legal Assistance	100	100
<b>I.</b> Emergency Transportation	275	275
<b>J.</b> Emergency Disaster Relief		
<b>K.</b> Emergency Clothing	650	650

*In the rows below, please include any additional indicators for NPI 6.2 that were not captured above.*

<b>L.</b> Received a valid form of identification or birth certificate to access benefits	80	80
<b>M.</b> Access a safe day shelter, including hygiene services	400	400

## 2016-2017 CSBG/NPI CAP Projections

**Goal 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive environments.**

### **NPI 6.3: Child and Family Development**

**Problem Statement:** (If additional space is needed, please attach a separate sheet.)

Healthy child development is at risk when families lack access to safe and supportive services in their community. Throughout Monterey County, but particularly in the north county area, there is a lack of safe, organized activities for children to engage in after school. Lack of child and youth development activities can leave gaps for children to become involved in less desirable activities.

**Program Activities and Delivery Strategies:** (If additional space is needed, please attach a separate sheet.)

By collaborating with local non-profit agencies who are experienced in child and family services, the Monterey Community Action Partnership plans to partially fund services that address this needs gap. The Community Action Partnership will be looking to support services, particularly in the North County region, that engage youth in positive activities and promote healthy social development. Gang awareness and prevention services are part of this goal as well.

<b>National Performance Indicator 6.3</b>  <b>Child and Family Development</b>  The number and percentage of all infants, children, youth, parents, and other adults participating in developmental or enrichment programs that achieve program goals, as measured by <u>one or more</u> of the following:	<b>CAP 2 YEAR PROJECTIONS</b>  <b>Number of Participants Expected to Achieve Outcome (#)</b>	
	2016	2017
<b>INFANTS &amp; CHILDREN</b>		
<b>A.</b> Infants and children obtain age appropriate immunizations, medical, and dental care		
<b>B.</b> Infant and child health and physical development are improved as a result of adequate nutrition		
<b>C.</b> Children participate in pre-school activities to develop school readiness skills		
<b>D.</b> Children who participate in pre-school activities are developmentally ready to enter Kindergarten or 1st Grade		
<b>YOUTH</b>		
<b>E.</b> Youth improve health and physical development	30	30
<b>F.</b> Youth improve social/emotional development	725	725
<b>G.</b> Youth avoid risk-taking behavior for a defined period of time	1,000	1,000
<b>H.</b> Youth have reduced involvement with criminal justice system	200	200
<b>I.</b> Youth increase academic, athletic, or social skills for school success	900	900
<b>PARENTS AND OTHER ADULTS</b>		
<b>J.</b> Parents and other adults learn and exhibit improved parenting skills	450	450
<b>K.</b> Parents and other adults learn and exhibit improved family functioning skills	65	65

*In the rows below, please include any additional indicators for NPI 6.3 that were not captured above.*

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## 2016-2017 CSBG/NPI CAP Projections

**Goal 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive environments.**

### **NPI 6.4: Family Supports**

**Problem Statement:** (If additional space is needed, please attach a separate sheet.)

There are many barriers which can prevent a family member from obtaining employment particularly if the family also has child rearing responsibilities. Many families in Monterey County are challenged by the limited access to after school programs, child care, and reliable transportation. For low-income families, these barriers become even more challenging and this issue is found throughout the county all year long.

**Program Activities and Delivery Strategies:** (If additional space is needed, please attach a separate sheet.)

The Monterey County Community Action Partnership plans to continue funding to support local non-profits that provide safe and stable after school programs for school aged youth. By providing some relief in these areas, low income families have the ability to work increased or varied hours which they may have been previously limited. The ability to work can reduce barriers and allow families to become better positioned to remain or obtain stable employment.

National Performance <u>Indicator 6.4</u>	CAP 2 YEAR PROJECTIONS	
Family Supports (Seniors, Disabled and Caregivers)	Number of Participants Expected to Achieve Outcome (#)	
	2016	2017
Low-income people who are <b>unable to work</b> , especially seniors, adults with disabilities, and caregivers, for whom barriers to family stability are reduced or eliminated, as measured by one or more of the following:		
<b>A.</b> Enrolled children in before or after school programs	5	5
<b>B.</b> Obtained care for child or other dependent		
<b>C.</b> Obtained access to reliable transportation and/or driver's license		
<b>D.</b> Obtained health care services for themselves or family member		
<b>E.</b> Obtained and/or maintained safe and affordable housing		
<b>F.</b> Obtained food assistance		
<b>G.</b> Obtained non-emergency LIHEAP energy assistance		
<b>H.</b> Obtained non-emergency WX energy assistance		
<b>I.</b> Obtained other non-emergency energy assistance. (State/local/private energy programs. Do Not Include LIHEAP or WX)		
<i>In the rows below, please include any additional indicators for NPI 6.4 that were not captured above.</i>		

## 2016-2017 CSBG/NPI CAP Projections

**Goal 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive environments.**

### **NPI 6.5: Service Counts**

**Problem Statement:** (If additional space is needed, please attach a separate sheet.)

According to the U.S. Census, Small Area Income and Poverty Estimates, Monterey County's poverty rate is 17.0% compared to the national average of 15.9%. This statistic reflects the need to support families in removing barriers to self sufficiency for safety net services such as food access, rental/utility support, and homeless services to be available throughout Monterey County. Safety net resources can reduce barriers to stability due to poverty by supplementing and supporting families with their most basic needs.

**Program Activities and Delivery Strategies:** (If additional space is needed, please attach a separate sheet.)

The Monterey County Community Action Partnership plans to continue funding to support local non-profits that provide safety net services such as housing resources, food, utility support, and energy assistance. By supporting food access programs in Monterey County, the Monterey County Community Action Partnership helps more families and individuals have access to supplemental food. Food access programs have a substantial impact on the greater community by supplying food to local community pantries and faith-based organizations. In addition to food resources, the other non-profit agencies which the Community Action Partnerships plans to support also provide food boxes, supplemental clothing, and information and referral assistance. By providing some relief in these areas, low income families can reduce barriers and become better positioned to remain or obtain stable living conditions.

<b>National Performance Indicator 6.5</b>	<b>CAP 2 YEAR PROJECTIONS</b>	
<b>Service Counts</b>	<b>Number of Services Expected (#)</b>	
The number of services provided to low-income individuals and/or families, as measured by one or more of the following:	<b>2016</b>	<b>2017</b>
<b>A. Food Boxes</b>	225,000	225,000
<b>B. Pounds of Food</b>	6,000,000	6,000,000
<b>C. Units of Clothing</b>	700	700
<b>D. Rides Provided</b>	7,000	7,000
<b>E. Information and Referral Calls</b>	8,000	8,000
<i>In the rows below, please include any additional indicators for NPI 6.5 that were not captured above.</i>		
<b>F. Prepared meals served</b>	16,000	16,000

## **Appendix B:**

### **Community Action Commission Roster**

4/17/2015

## MONTEREY COUNTY COMMUNITY ACTION COMMISSION ROSTER

**DISTRICT #1, FERNANDO ARMENTA, 168 W. ALISAL ST., 2<sup>ND</sup> FLOOR, SALINAS, CA 93901 755-5011**

\*BERNA MAYA (7-2016)  
[bernamaya@aol.com](mailto:bernamaya@aol.com)

\*\*ROSAURA SANCHEZ (7-2015)  
[rosesanchezb@yahoo.com](mailto:rosesanchezb@yahoo.com)

\*\*\*NICOLASA ALVAREZ (7-2017)  
[nico@caminosdelarte.org](mailto:nico@caminosdelarte.org)

**DISTRICT #2, JOHN PHILLIPS P.O. BOX 787, 11140 SPEEGLE ST., CASTROVILLE, CA 95012 755-5022**

\*RONALD HOLDER (7-2016)  
**CHAIR**  
[srhold@aol.com](mailto:srhold@aol.com)

\*\*CECILIA CORREA (7-2016)  
[chila@womencaresantacruz.org](mailto:chila@womencaresantacruz.org)

\*\*\* EVERETT SIVILS (7-2017)  
[epsivils@msn.com](mailto:epsivils@msn.com)

**DISTRICT #3, SIMON SALINAS, 168 W. ALISAL ST., 3<sup>RD</sup> FLOOR, SALINAS, CA 93901 755-5033**

\*ANA VARGAS (7-2016)  
[anavargas30@yahoo.com](mailto:anavargas30@yahoo.com)

\*\*TONY ACOSTA (7-2017)  
**VICE-CHAIR**  
[vote931@hotmail.com](mailto:vote931@hotmail.com)

\*\*\*EMMA BOJORQUEZ (7-2015)  
[Emma.bojorquez1@att.net](mailto:Emma.bojorquez1@att.net)

**DISTRICT #4, JANE PARKER, 2616 FIRST AVENUE, MARINA, CA 93933 755-5044 or 883-7570**

\*NICOLE WILLIAMS (7-2017)  
[nwilliams.ucd@gmail.com](mailto:nwilliams.ucd@gmail.com)

\*\*LEVONNE STONE (7-2016)  
[ejustice@mbay.net](mailto:ejustice@mbay.net)

\*\*\*JOSEPH AGUERO (7-2017)  
[agueroquam@aol.com](mailto:agueroquam@aol.com)

**DISTRICT #5, DAVE POTTER, 1200 AGUAJITO RD, STE. 1, MONTEREY, CA 93940, 755-5055 or 647-7755**

\*FERNANDO ELIZONDO (7-2015)  
[ees.inc@gmail.com](mailto:ees.inc@gmail.com)

\*\*LINDA COYNE (7-2017)  
[lacoyneg@gmail.com](mailto:lacoyneg@gmail.com)

\*\*\* ANGEL RIVERA (7-2017)  
[vistarocky@aol.com](mailto:vistarocky@aol.com)

### OFFICE STAFF

Margarita Zarraga, Community Affiliation Manager  
Lauren Miller, Management Analyst  
Glorietta Rowland, Management Analyst  
Shirley Soratos, Account Auditor  
Arlene Boyd, Administrative Support

### E-MAIL ADDRESS

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[millerl@co.monterey.ca.us](mailto:millerl@co.monterey.ca.us)  
[rowlandg@co.monterey.ca.us](mailto:rowlandg@co.monterey.ca.us)  
[soratoss@co.monterey.ca.us](mailto:soratoss@co.monterey.ca.us)  
[boydap@co.monterey.ca.us](mailto:boydap@co.monterey.ca.us)

### ADDRESS/TELEPHONE

1000 S. Main St., Ste. 301  
Salinas, CA 93901  
(831) 755-4430

\*Group A - Representative of the low-income (elected)

\*\*Group B - Representative of the public

\*\*\*Group C - Representative of the private sector

**Appendix C:**  
**Public Hearing Announcement**

# Community Action Partnership

# ★ Public Hearing ★

## We Need Your Assistance!

Monterey County Department of Social Services, Community Action Partnership (CAP) is conducting a Public Hearing. The purpose of the Public Hearing is to gather information from the public regarding service needs for these populations. ★

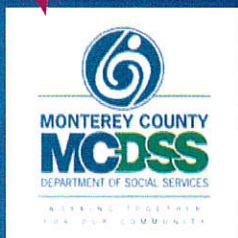
The CAP provides services to the low-income population. This is your opportunity to let us know about gaps in services and the needs for the low-income population in our community.

We need your comments on services such as:

- ◆ Access to Food
- ◆ Shelter & Housing Support
- ◆ Domestic & Gang Violence
- ◆ Employment Resources

We also need your input on identifying:

- ◆ Gaps in services for low-income individuals & families
- ◆ Barriers to moving out of poverty
- ◆ Services needed to support low-income individuals & families
- ◆ Strategies to relieve danger & violence in Impoverished communities



Tuesday, March 17, 2015

6:00—8:00 PM ★

The Monterey Bay  
Central Labor Council

*Spanish Translation Available*

931 East Market Street

★ Salinas, CA 93905

**RSVP by March 10, 2015**

**(831) 796-1553 or**

[purecoTM@co.monterey.ca.us](mailto:purecoTM@co.monterey.ca.us)

If you are unable to attend but would like to provide written testimony, please submit to Margarita Zarraga, 1000 S. Main St Ste 301, Salinas, CA 93901 or by email ★ [zarragaM@co.monterey.ca.us](mailto:zarragaM@co.monterey.ca.us) no later than March 10, 2015.





La Agencia de Acción Comunitaria



# Audiencia Pública

## ¡Necesitamos su Ayuda!

La Agencia de Acción Comunitaria del Departamento de Servicios Sociales del Condado de Monterey, conducirá una audiencia pública. El propósito de la audiencia es obtener información del público sobre las necesidades de la comunidad.



La Agencia de Acción Comunitaria provee servicios a personas de bajos ingresos. Esta es su oportunidad de decirnos sobre la falta de servicios y sobre las necesidades de las familias de bajos ingresos en nuestra comunidad.

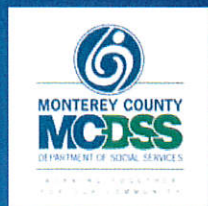
Necesitamos sus comentarios en servicios tales como:

- ◆ Acceso a Alimentos
- ◆ Apoyo para Albergue y Vivienda
- ◆ Violencia Domestica y Pandillas
- ◆ Recursos de Empleo



También necesitamos su participación para identificar:

- ◆ Las necesidades para personas de bajos ingresos
- ◆ Obstáculos que previenen la autosuficiencia
- ◆ Servicios necesarios para apoyar a personas de bajos ingresos
- ◆ Estrategias para disminuir el peligro y violencia en la comunidad



Martes, 17 de Marzo del 2015

6:00—8:00 PM



The Monterey Bay  
Central Labor Council

*Traducción en Español disponible*

931 East Market Street

Salinas, CA 93905



RSVP 10 de Marzo del 2015  
(831) 796-1553 or

[purecoTM@co.monterey.ca.us](mailto:purecoTM@co.monterey.ca.us)

Si usted no puede asistir pero quisiera dar testimonio por escrito, por favor envíe a Margarita Zarraga, 1000 S. Main St., Ste. 301, Salinas, CA 93901 o por correo

electrónico [zarragaM@co.monterey.ca.us](mailto:zarragaM@co.monterey.ca.us) no

más tardar el 10 de Marzo del 2015.

## **Appendix D:**

### **Proof of Public Notices for Public Hearing**

THE SALINAS A GANNETT COMPANY

# Weekend Californian



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March 14 - March 15, 2015

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Serving Monterey County Since 1871

## GOVERNMENT MEETINGS

### MONDAY

**COMMUNITY ACTION COMMISSION**, 4-5:30 p.m., Department of Social and Employment Services, 1000 S. Main St., Salinas. Suite 110. Meeting of commissioners, 831-755-8492.

### TUESDAY

**MONTEREY COUNTY BOARD OF SUPERVISORS**, 9 a.m., Monterey County Government Center, 168 W. Alisal St., Salinas. First floor. Regular meeting, 831-755-5066.

**SALINAS CITY COUNCIL**, 4 p.m., Salinas City Hall Rotunda, 200 Lincoln Ave, Salinas. Regular meeting, 831-758-7383. 831-649-2335.

**HARTNELL GOVERNING BOARD**, 5 p.m., Hartnell College, 411 Central Ave., B-208, Salinas. Members will conduct a development meeting. View agenda at and click on "Enter Public Site." 831-755-6900.

**SOUTH COUNTY SCHOOL BOARD**, 6:30 p.m. (open session), Greenfield High School library, 225 S. El Camino Real, Greenfield. The board of education of the South Monterey County Joint Union High School District will convene.

### HEARING ON LOW-INCOME POPULATION NEEDS, 6-8 p.m.,

Monterey Bay Central Labor Council, 931 E. Market St, Salinas. Input taken from the community regarding service needs of low-income community. Conducted in English and Spanish. Hosted by Monterey County Department of Social Services and Community Action Partnership. 831-756-1553, 831-422-4626.

### WEDNESDAY

**MONTEREY COUNTY BOARD**

**OF EDUCATION**, 9 a.m., Monterey County Office of Education, 901 Blanco Circle, Salinas. Regular meeting, 831-373-2955.

Send CALENDAR items at least two weeks in advance using our online submission form at [TheCalifornian.com](http://TheCalifornian.com), by email to [newsroom@thecalifornian.com](mailto:newsroom@thecalifornian.com); by fax to 831-754-4293; by mail to The Salinas Californian, P.O. Box 81091, Salinas Calif., 93912; or in person to 123 W. Alisal St., Salinas. Questions: 831-754-4260. For full listings of area events, visit [www.TheCalifornian.com](http://www.TheCalifornian.com) and click on "Things to Do" in the blue bar on the left side of the home page.

**Breaking News**

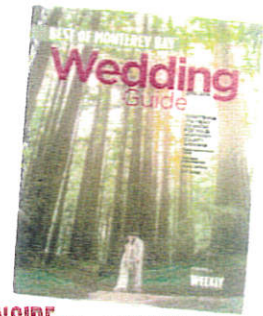
The Californian  
[www.TheCalifornian.com](http://www.TheCalifornian.com)

Trailblazing women speak on the fight for the right to vote. 32



**NEWS** How the Imjin Parkway speedtrap might just ensnare you. 12

# MONTEREY COUNTY WEEKLY



**INSIDE:** The 2015 BEST OF MONTEREY BAY® Wedding Guide

## NEWS

### Into the Sun

Environmentalists and shadowy labor group may sue over planned solar farm.

By Sara Rubin

Spirits were high for solar developers Feb. 10. Hours before the Monterey County Board of Supervisors was scheduled to vote on a 2,900-acre solar project called California Flats, Apple CEO Tim Cook announced his company's plans to buy \$850 million worth of power from the project.

After dozens of speakers weighed in for and against the project, supervisors voted 5-0 to approve developer First Solar's plan, slated for construction on Hearst Ranch property in South County.

Since then, Arizona-based First Solar has been negotiating with environmental groups opposing the project as a March 13 deadline for filing lawsuits approaches.

"Whether or not litigation happens is an open question," says Blake Matheson, board president of the Monterey chapter of the Audubon Society. Audubon is part of a coalition of environmental groups pushing Hearst to set aside grassland to make up for lost habitat.

Meanwhile, a separate group called Monterey County Residents for Responsible Development is also considering a lawsuit. The group's attorney, Laura Horton, appeared at multiple county meetings to speak against the project.

**"I have no idea who the hell (Laura Horton) is."**

Horton's firm also has represented California Unions for Reliable Energy (CURE), a coalition that pushes for union contracts on power plants across the state. CURE has reached settlement agreements on at least 11 power projects, getting environmental commitments and, in some cases, labor concessions.

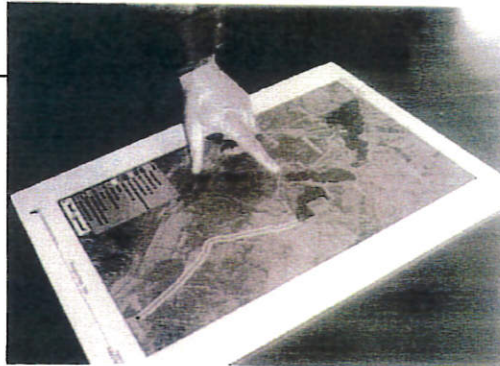
Critics call the practice "greenmailing." "Organizations like Monterey County Residents for Responsible Development are fake organizations set up by San

Francisco law firms," Ann Gaglioti told the Board of Supervisors Feb. 10. Gaglioti, whose firm GroundWork Renewables provides weather stations for solar companies, is married to First Solar's local project developer, John Gaglioti.

Horton, of San Francisco law firm Adams Broadwell Joseph & Cardozo, declined to comment on specific negotiations with First Solar.

CURE is a project of the State Building & Construction Trades Council of California. But Ron Chesshire, CEO of the Monterey/Santa Cruz Building Trades Council, a member of the state council, has not heard of Horton or her group: "I have no idea who the hell she is."

Horton did not return calls asking for more information. In documents filed with the county, she identifies three group members: CURE, Robert Greene and Manuel Ramos. The latter two are members of the International Brotherhood of Electrical Workers Local 234. They could not be located for comment. \*



John Gaglioti shows a map of California Flats; "We affectionately call this the amoeba; ugly in outline, beautiful in environmental sensitivity."

## PUBLIC CITIZEN

Thursday 3.12

### HOUSE AND HOME

Marina—Tour the region's newest transitional housing development for single, adult women who are homeless. Units open March 16. Noon-1:30pm, 2429 Lexington Ct. Frs. 384-3388, kharpar@shofertourcoachplus.org.

Friday 3.13

### SOLDIERING ON

Seaside—Celebrate a groundbreaking ceremony for the California Central Coast Veterans Cemetery, Phase 1 of the 78-acre project begins with a 17-acre portion. 10:30am-12:30pm. General Stillwell Community Center, 4260 Gilling Road. Frs. 218-4780, www.cccvaf.org.

Saturday 3.14

### PARK AND PLAY

Seaside—Join Friends of Seaside Parks and the city of Seaside in wedding, planting, painting and improving the basketball court. 9am-2pm. Capra Park, Sonoma Avenue and Luzern Street. Frs. 899-6825, www.ci.seaside.ca.us.

Monday 3.16

### BUSINESS BOOM

Salinas—Learn how to get your business plan off the ground, apply for loans and hone the marketing concept in the essential early stages. Bilingual course in English/Spanish. 6-9pm Mondays March 16-April 20, Hartnell College, 1752 E. Allast St. \$50-250/six-week course, depending on income. 722-3128, www.elpajonrodic.org.

Tuesday 3.17

### FIXING THE SAFETY NET

Salinas—Provide input to county social services officials on gaps in services and the needs of low-income people. This community meeting is bilingual. English/Spanish. 6-8pm. Central Labor Council, 931 E. Market St. Frs. 796-1553, zarragan@co.monterey.ca.us.

### GROWING ORGANICALLY

Salinas—Learn about the technical and business aspects of organic growing. Agronomist Nestor Marin presents this bilingual workshop. 6-9pm. Small Business Development Center, 106 Lincoln Ave. Frs. 422-6232, www.sbdc.csusb.edu.

Wednesday 3.18

### ORD TRAILS

Marina—County planning officials accept public comment on a proposed master plan laying out trails in the Fort Ord Recreational Habitat Area. 6pm. Public Library, 190 Seaside Circle. Frs. 796-3093, www.co.monterey.ca.us/rma/announcements.

## Presto Change-o

A deal for Preston Park nears, but Marina City Council must first decide on a \$35 million loan.

By David Schmalz

After more than two years of litigation and closed-session meetings surrounding Preston Park, a 354-unit housing development on the former Fort Ord, the details of an impending agreement between Marina and the Fort Ord Reuse Authority have finally emerged.

Marina, which has a 50-percent share of property, will buy out FORA's 50-percent share for \$35 million—half its appraised value—and take full ownership. Additionally, Marina will

not have to pay \$2.2 million in development fees FORA sought to complete the sale.

FORA has been under pressure to sell Preston Park in order to repay a \$19 million loan it took out against the property in 2010. That loan, with Rabobank, was initially due to be repaid last June and has since received numerous extensions.

The city of Marina sued FORA in 2012 to stop the agency from selling Preston Park, alleging FORA had no right to do so without the city's consent. Years of legal

wrangling ensued but are now coming to a close.

"It's a win-win for both sides," says Frank O'Connell, a Marina City Councilman and current chair of the FORA board. "We can now move on, do other things, and not have this sitting there."

With the sale agreement pending, Marina's first order of business is deciding on the best structure for a \$35 million loan to purchase FORA's share.

Marina City Council discussed loan options at its March 3 meeting and

directed staff to investigate two possibilities, both 10-year loans. One would cost the city \$170,000 per year but would be easier to refinance. The other option—an interest-only loan—would earn the city \$457,000 a year, but it could put the property in jeopardy if the city doesn't set aside funds to repay the principal.

In the coming weeks, the city's finance department will bring the two loan options back to the City Council, which will determine which one to adopt. \*

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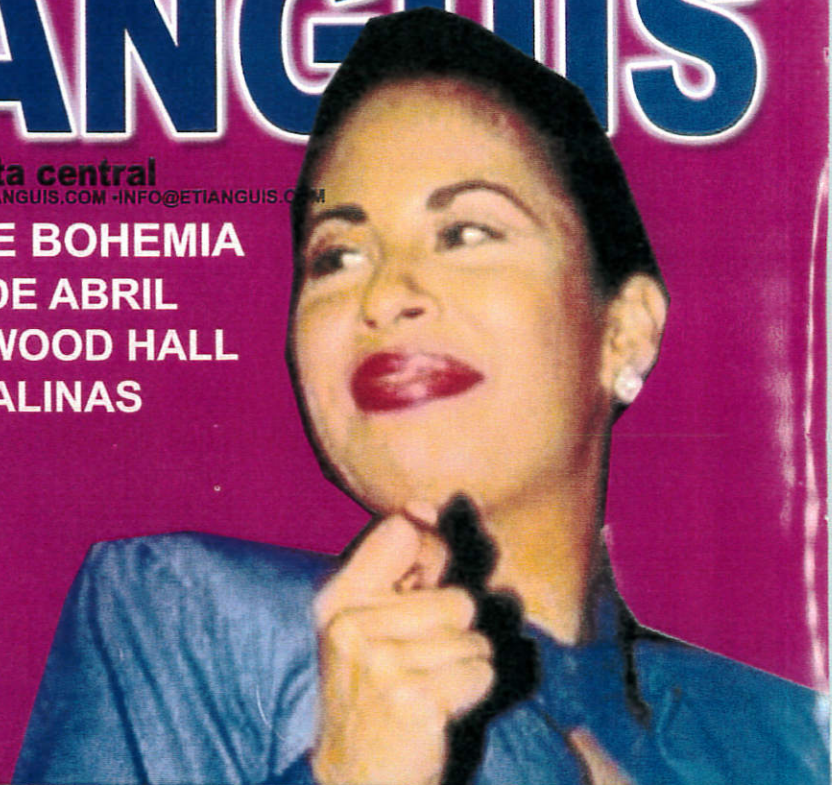
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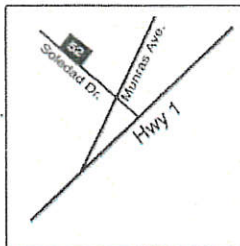
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- \* Predicacion de la Palabra
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- \* Actividades para jovenes y mas...

**SERVICIOS DE SANIDADES**  
 DOMINGOS A LAS 1:00 PM

**ORACION Y ESTUDIO BIBLICO**  
 JUEVES A LAS 7:00 PM



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La Agencia de Acción Comunitaria

## Audiencia Pública

★ ¡Necesitamos su Ayuda!

La Agencia de Acción Comunitaria del Departamento de Servicios Sociales del Condado de Monterey, conducirá una audiencia pública. El propósito de la audiencia es obtener información del público sobre las necesidades de la comunidad. ★

La Agencia de Acción Comunitaria provee servicios a personas de bajos ingresos. Esta es su oportunidad de decirnos sobre la falta de servicios y sobre las necesidades de las familias de bajos ingresos en nuestra comunidad.

Necesitamos sus comentarios en servicios tales como:

- Acceso a Alimentos
- Apoyo para Alérgico y Vivienda
- Violencia Doméstica y Pandillas
- Recursos de Empleo

También necesitamos su participación para identificar:

- Las necesidades para personas de bajos ingresos
- Obstáculos que previenen la autosuficiencia
- Servicios necesarios para apoyar a personas de bajos ingresos
- Estrategias para disminuir el peligro y violencia en la comunidad

Martes, 17 de Marzo del 2015  
 6:00-8:00 PM

The Monterey Bay  
 Central Labor Council

*Traducción en Español disponible*

931 East Market Street  
 ★ Salinas, CA 93905

RSVP 10 de Marzo del 2015  
 (831) 796-1553 or

[espanol@acc.monterey.ca.us](mailto:espanol@acc.monterey.ca.us)

Si usted no puede asistir pero quisiera dar testimonio por escrito, por favor envíe a Margarita Zaccaro, 1000 S. Main St., Ste. 301, Salinas, CA 93901 o por correo electrónico [espanol@acc.monterey.ca.us](mailto:espanol@acc.monterey.ca.us) no más tarde el 10 de Marzo del 2015.





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## Press Releases

### **PUBLIC HEARING**

### **SERVICE NEEDS FOR THE LOW-INCOME POPULATION**

*FEBRUARY 11, 2015*

The Monterey County Department of Social Services, Community Action Partnership is conducting a Public Hearing. The purpose of the Public Hearing is to gather information from the public regarding service needs for the low-income population in Monterey County.

The Community Action Partnership provides funding in support of services to the low-income population

This Public Hearing will allow members of the community to give input regarding service needs that will influence the agency's service-funding decisions.

The Public Hearing will take place on Tuesday, March 17, 6:00 – 8:00 PM at The Monterey Bay Central Labor Council, 931 East Market Street, Salinas, CA 93905.

This meeting will be conducted in English and Spanish. RSVP is requested no later than March 10, 2015 by calling Teresa Pureco at (831) 796-1553 or via email at [purecoTM@co.monterey.ca.us](mailto:purecoTM@co.monterey.ca.us) so that accommodations can be made. Please indicate number of attendees and any required special accommodations.

If you are unable to attend the public hearing and would like to provide written testimony, please submit it to: Margarita Zarraga, 1000 South Main Street Suite 301, Salinas CA 93901, no later than March 10, 2015 or by email to: [zarragami@co.monterey.ca.us](mailto:zarragami@co.monterey.ca.us)

[← back to press room](#)

# Community Meeting on County Social Services at Central Labor Council

at [Central Labor Council](#), Salinas

Tuesday, March 17th starting at 6:00 PM and ending at 8:00 PM PDT.

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## Event Tools

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Provide input to county social services officials on gaps in services and the needs of low-income people. This community meeting is bilingual. English/Spanish: you may also provide input via email.

## Cost

Community Meeting on County Social Services at Central Labor Council is a free event.

## Contact

Phone: 706-1553  
Email: [zarragam@co.monterey.ca.us](mailto:zarragam@co.monterey.ca.us)

## Details

✓ Free

## Venue Information

Central Labor Council  
931 E. Market St  
Salinas, CA 93905



# Daily calendar

Staff report 12:16 a.m. PDT March 10, 2015



(Photo: Getty Images/iStockphoto)



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## TUESDAY

### MONTEREY COUNTY BOARD OF SUPERVISORS,

9 a.m., Monterey County Government Center, 168 W. Alisal St., Salinas. First floor. Regular meeting. 831-755-5066.

**HEARING, LOW-INCOME POPULATION,** sign up all day for special needs requests for March 17 event at Monterey Bay Central Labor Council, 931 E Market St. Salinas. Input taken from the community regarding service needs of low-income community. Conducted in English and Spanish. Hosted by Monterey County Department of Social Services and Community Action Partnership. 831-796-1553, 831-422-4626.

**JOHN SHERRY, LOOPING GUITARIST, LIVE,** 5:30-7:30 p.m., Harden Ranch Plaza, 1740 N. Main St., Salinas. Between BJ's Restaurant & Five Guys Burgers. Sherry, Looping Guitarist, now appearing every Tuesday night. Sherry's mastery of the live recording technique called looping allows him to create an organic acoustic guitar orchestra. His material from covers of The Beatles and Led Zeppelin to Adele and Jason Mraz, as well as his own original compositions. Free. 831-449-6672.

<http://hardenranchplaza.com/>.

**PINNACLE QUILT GUILD MEETING,** 6:30-9 p.m., NDGW Adobe, 203 Fourth St., San Juan Bautista. The Pinnacle Quilt Guild meets the third Tuesday of every month at the NDGW Adobe. 6:30 p.m. for fellowship, 7 p.m. for the meeting. Everyone with an interest in quilting is welcome.

**VISION STATEMENTS WORKSHOPS,** 4:30 p.m. to 7:30 p.m., Community Foundation For Monterey County, 2354 Garden Road, Monterey. For non-profits, a two-part event, light supper served. Cost \$40, register at [www.cfmco.eventbrite.com](http://www.cfmco.eventbrite.com) or call 831-375-9712.



**Appendix E:**  
**Public Hearing Agenda Outline**

# MONTEREY COUNTY COMMUNITY ACTION PARTNERSHIP

## PUBLIC HEARING AND FOCUS GROUPS OUTLINE

Monterey County Central Labor Council

Tuesday, March 17, 2015

6:00 – 8:00 p.m.

### **6:00 p.m. Welcoming remarks by Cesar Lara and Jesus Valenzuela**

- Refreshments
- CAP team will make sure everyone signs in

### **6:15 p.m. Announce beginning of hearing (Spanish and English)**

- CAC Chair and District 1 Representative, Ronald Holder, will introduce himself stating he represents Supervisor John Phillips and is the chair of the Community Action Commission. He will then introduce other Commissioners present.

### **6:20 p.m. Margarita Zarraga will introduce CAP and other staff present**

- Welcome everyone. Indicate location of restrooms. Provide overview of the mission of the Community Action Partnership, and the purpose for this Public Forum (to obtain information and input from the community regarding the needs of low-income individuals and families).
- Review the rules for testimony:
  - o Write your name on the sign-in sheet
  - o Please introduce yourself and the agency you are representing if applicable
  - o Each person has a maximum of three minutes to speak
  - o Each person will get a 30 second warning
  - o The hearing will end promptly in one hour
  - o As you provide testimony, please keep in mind the purpose of this hearing, which is to obtain community input regarding the needs of low-income families

### **7:20 p.m. Focus Group Session**

- Facilitators will be obtaining information from the group for the next 30 minutes. Explain group categories and use of post-its for non-verbal response activity.

### **8:00 p.m. Close the Event**

- Thank everyone for participating. The Community Action Plan report containing your testimony will be available by July 2015.

**Appendix F:**

**Public Hearing Attendance Sheet**

Community Action Partnership  
 Public Hearing  
 Monterey Bay Central Labor Council – Salinas  
 March 17, 2015



Name/Nombre	Address/Domicilio
Pamela Weston	City of Salinas
Espie Hinojos	City of Salinas
Frank Torres	HRC Family
Ashley Urquidez	HRC family
Kim Keetel	CCHAS
Claudia Carral	Seaside, CA
Julie Vigil	Salinas
Segundo Viga	Salinas
Ruben Penabaz	MC FOOD BANK
Ron Holder	CAP Commissioner
JIM ALLEN	FRANCISCAN WORKERS OF JUNIPERO SERRA, SALINAS
DR. BRUCE LOISEL	Community Human SERVICES
Rogers Smith	SOP

Community Action Partnership  
 Public Hearing  
 Monterey Bay Central Labor Council – Salinas  
 March 17, 2015



Name/Nombre	Address/Domicilio
Katherine Avonni	200 Duane Street, Marina CA 95933 (HSA)
Tania C. Alvarez	128 E. Alisal Sun Street Centers-
VAN GRESHAM	SOLERA, ST -
MCCALL	158 Kern st Salinas, Ca.
Vertis Elmore	TVP (The Village Project)
Juanita Rivalcoba	HRC 201-A John st - Salinas 93901
KENNETH MAY	390 IRIS #55 93906
ANG VARGAS	CAP Commissioned
MRS. GRIFFIN	Salinas, Ca
EMMA	CAP Commissioned
Teresa Lara	Salinas
Leila Enadiri	HRC 201 John Street Salinas 93901
Ydani Azenedo	Uwmc 376 Main St. Salinas CA 93901

Community Action Partnership  
 Public Hearing  
 Monterey Bay Central Labor Council – Salinas  
 March 17, 2015



Name/Nombre	Address/Domicilio
Cheryl McCormick	236 Monterey Salinas
SILVIA HUERTA	553 Roosevelt St - SALINAS
AGAPITO HUERTA	-
Maria Cerritos	785 Josephine St Salinas
Gardenia Casillas	286 San Juan Grade Rd. Salinas
EUGENIA SUH	9 SUTRO Circle Salinas
Guadalupe Castillo	541 Roosevelt Apt B Salinas, Ca
Luz Maria Verdin	11 774-1923
Miguel Perez	721 Larkin St <sup>Salinas</sup> 234-7447 Foreclosure
Jesus Ramirez	161 Main St
Manuel Bustos	528 Garner Ave #B 93905
Rosemary Sot	168 W. Alisal St Salinas
Jesus Valenzuela	108 Central Labor Council, Salinas

Community Action Partnership  
 Public Hearing  
 Monterey Bay Central Labor Council – Salinas  
 March 17, 2015



Name/Nombre	Address/Domicilio
Claudia Aguilera	mouso 40 Clark St, St. C Salinas
Anthony Lopes	800 Scott St, San Jose, CA
Lee Hulquist	Food Bank for Monterey County
- Maria Yaretra Ramirez	1780 Eucalypt Drive
Daisy Gonzalez	9 Penzance St. Salinas CA 93906.
Elizabeth Reyes	260 Dennis Ave. SALINAS, CA. 93905
Cesar Lanza	Central Labor Council, Salinas

## **Appendix G:**

### **Public Hearing Focus Group Questions**



**MONTEREY COUNTY DEPARTMENT OF SOCIAL SERVICES  
COMMUNITY ACTION PARTNERSHIP – FOCUS GROUP**

**The Mission of the Community Action Partnership (CAP)**

The Community Action Partnership is an agency within the Monterey County Department of Social Services which contracts for services that assist the county's low income population achieve self-sufficiency. The Community Action Commission is a group of volunteers representing each of the county's five districts. This Commission provides guidance on what services are needed by the community and what types of services will receive funding. Your participation in the Service Priorities Focus Group will assist the Commission in determining funding decisions for 2016 – 2017.

Please choose one Monterey County region to participate in for the focus group. Using your knowledge and experience from this region, please answer the following questions.

**TOP PRIORITIES:** Identify the top three services you see as community priorities for low-income families. Please only select three (3) topics.

- |  |  |
|--|--|
| <input type="checkbox"/> Rental/Utility Payment Assistance | <input type="checkbox"/> Resources to Obtain Employment    |
| <input type="checkbox"/> Financial Education               | <input type="checkbox"/> Protection from Domestic Violence |
| <input type="checkbox"/> Emergency Shelter                 | <input type="checkbox"/> Education on Gang Violence        |
| <input type="checkbox"/> Food Access / Pantry              | <input type="checkbox"/> Activities for Children           |

**SERVICE GAPS:** In 1-3 words, please identify what you see as a “gap in service” also described as a “missing service” for low-income individuals and families.

- **Jumpstarting Ideas:** affordable housing, drug and alcohol treatment, access to health care, recreational activities for youth

**SELF-SUFFICIENCY BARRIERS:** In 1-3 words, please identify what you see as a “barrier to moving out of poverty” also described as a “problem that makes it more difficult to become financially stable.”

- **Jumpstarting Ideas:** Lack of employment support, high housing costs, high transportation costs, difficulty obtaining necessary education, lack of GED certification courses

**COMMUNITY SAFETY:** In 1-3 words, please identify what you see as a “strategy to relieve danger & violence” in our community also described as a “way to increase community safety” or “decrease violence and crime.”

- **Jumpstarting Ideas:** Gang awareness education for parents, youth counseling access in schools, neighborhood watch programs, domestic violence support programs

**REGIONAL ISSUES:** Keeping your region in mind, please let us know about a specific issue related to your region that may not be present in other areas that you feel needs to be addressed in order to help low-income families and individuals succeed.

- **Jumpstarting Ideas:** Youth programs in North County, Housing costs in Monterey Peninsula, transportation access in South County, gang violence in Salinas

**MONTEREY COUNTY DEPARTMENT OF SOCIAL SERVICES  
COMMUNITY ACTION PARTNERSHIP – FOCUS GROUP**

**Group Process:**

- All responses are anonymous. Regions are categorized by colored post-its.
- Participants can write their responses in English or Spanish as they prefer.
- Only suggest the “jumpstarting ideas” if needed. Do not prompt responses from participants.
- CAP staff will be circulating the room during the focus group facilitation and are available for additional support. (provide assistance writing or walking up to post the note on the wall)

**Post-It Responses:**

- Don't feel that you must write a lot down. The purpose of the session is to encourage ideas and jot down the “*essence*” or “*main idea*” of participant's opinions.
- A sentence is not necessary. Just a word or few to convey the idea and message.

**Time:**

- The focus group session will only last for **45 minutes**. It is the leader's role to keep the group focused and on task.
- *Top Priorities* – approx 5 minutes to place a post-it on three top priority boards
- *Service Gaps* – approx 10 minutes to write down a couple words and place it on the answer board
- *Self-Sufficiency Barriers* – approx 10 minutes to write down a couple words and place it on the answer board
- *Community Safety* – approx 10 minutes to write down a couple words and place it on the answer board
- *Regional Issues* – approx 10 minutes to write down a couple words and place it on the answer board
  - If the group finishes early, move on to the next question.

**Appendix H:**  
**Public Hearing Responses**

All Public Hearing Responses – total from 3 methods

(Completed: verbal testimony, focus group activity responses, and written testimony)

Overall Responses	Salinas	North	Peninsula	South	Total
Youth Engagement/Activities	18	4	6	8	36
Employment Resources/Support	16	3	3	11	33
Housing/Utility Support	19	3	3	4	29
City Improvements	15	3		4	22
Financial Education	8	2	2	7	19
Gang Education/Prevention	11	2	2	3	18
Community Engagement	13	1		2	16
Domestic Violence Prevention/Services	6	2	4	3	15
Food Access/Pantry	3		3	9	15
Multi-Cultural Services/Education	9	2	1	3	15
Law Enforcement Improvements	9	1	1	3	14
Emergency Shelter	6	1	3	3	13
Health/Mental Health Access	9		3		12
Transportation	5	5	1		11
Concerns about Low Wages	3		5	1	9
Parenting Education	5	1	1		7
Discharge/Re-Entry Services	4				4
Multi-Agency Cooperation	3			1	4
Substance Abuse Treatment	2		1	1	4
Child Care Access	1		1	1	3
Education, adult	2		1		3
Education, youth	3				3
New Service – moral/spiritual support for aging & disabled	1	1			2
Legal Services		1			1
New Service – free wide access internet		1			1
New Service – general				1	1
New Service – shared satellite office space				1	1
Services for the Undocumented		1			1