



Monterey County Board of Supervisors

Board Order

168 West Alisal Street,
1st Floor
Salinas, CA 93901
831.755.5066
www.co.monterey.ca.us

A motion was made by Supervisor John M. Phillips seconded by Supervisor Mary L. Adams to approve Consent Calendar Item Number's 16 through 30.

Agreement No.: A - 12923 / Adopted Resolution No. 20 - 308 to:

- a. Approve and authorize the Housing Program Manager or her designee to execute Amendment #3 to the Agreement No. A-12923 between the County of Monterey and The John Stewart Company to extend the Agreement to provide Property Management Services at Kent's Court through December 31, 2020; and
- b. Authorize the use of rental income funds to serve as working capital and a disbursement of \$14,000 per month through December 31, 2020.

PASSED AND ADOPTED on this 22nd day of September 2020, by roll call vote:

AYES: Supervisors Alejo, Phillips, Lopez, Parker and Adams

NOES: None

ABSENT: None

(Government Code 54953)

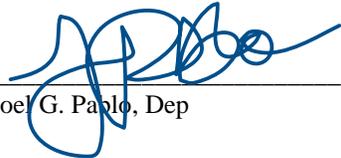
I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 82 for the meeting September 22, 2020.

Dated: September 22, 2020

File ID: A 20-378

Agenda Item No.: 23

Valerie Ralph, Clerk of the Board of Supervisors
County of Monterey, State of California



Joel G. Paylo, Dep

**Before the Board of Supervisors in and for the
County of Monterey, State of California**

Resolution No. 20 – 308

- a. Approving and authorizing the Housing Program)
 Manager or her designee to execute Amendment #3)
 to Agreement No. A-12923 between the County of)
 Monterey and The John Stewart Company for)
 Property Management Services for the Kents)
 Court, 19-unit affordable housing project in Pajaro,)
 to extend the Agreement from its current expiration)
 date of September 30, 2020 through December 31,)
 2020; and)
- b. Authorizing the use of rental income funds to serve)
 as working capital and a disbursement of \$14,000)
 per month through December 31, 2020.....)

WHEREAS, Kents Court is a 19-unit affordable housing project in Pajaro that is owned by the County of Monterey; and

WHEREAS, the property has been managed by The John Stewart Company since October 2015; and

WHEREAS, on August 25, 2015, the Board of Supervisors approved Agreement No. A-12923 between the County of Monterey and the John Stewart Company to provide professional property management services for a three (3)-year term with an option to extend the Agreement for up to two (2) additional one (1)-year terms; and

WHEREAS, this Agreement has been amended two (2) times, with the latest amendment extending the term through September 30, 2020; and

WHEREAS, the Housing Program has been working on a Request for Proposals to procure property management services since March 2020; and

WHEREAS, due to COVID-19 and extreme fire emergencies in the County, the procurement has been delayed; and

WHEREAS, there are 19 families depended on the existing property management services and it is hence critical that those services continue;

NOW, THEREFORE, BE IT RESOLVED THAT, the Board of Supervisors of the County of Monterey does hereby:

- a. Approve and authorize the Housing Program Manager or her designee to execute Amendment #3 to the Agreement No. A-12923 between the County of Monterey and The John Stewart Company to extend the Agreement through December 31, 2020; and
- b. Authorizing the use of rental income funds to serve as working capital and a disbursement of \$14,000 per month through December 31, 2020.

PASSED AND ADOPTED on this 22nd day of September 2020, by roll call vote:

AYES: Supervisors Alejo, Phillips, Lopez, Parker and Adams

NOES: None

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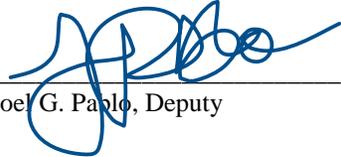
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County of Monterey, State of California



Joel G. Pavlo, Deputy



MONTEREY COUNTY

COUNTY ADMINISTRATIVE OFFICE

HOUSING OFFICE

Nick Chiulos
ASSISTANT COUNTY ADMINISTRATIVE OFFICER
Intergovernmental & Legislative Affairs

168 W. Alisal Street, 3rd Floor
Salinas CA 93901
(831) 755-5390
www.co.monterey.ca.us

Date: September 10, 2020

To: Rena MacDonell, Senior Regional Manager, The John Stewart Company

From: Anastacia Wyatt, Housing Program Manager, County of Monterey

RE: Kents Court Management Agreement renewal for 2020 (Amendment #3)

By the terms of the Management Agreement between the County of Monterey, a political subdivision of the State of California, Owner, and the John Stewart Company, Management Agent, the term of the Management Agreement (and subsequent renewals) dated October 1, 2015 expires as of September 30, 2020.

The Parties of the agreement hereby agree to a Management Agreement Renewal for a three-month period beginning October 1, 2020 and ending December 31, 2020, subject to all terms and conditions in the original agreement.

Agent's Compensation (Management Fee) shall be \$1,321.00 per month effective October 1, 2020.

The Accounting Fee (Bookkeeping Fee) shall be \$225.00 per month effective October 1, 2020.

Overall increase of 3.3%

The amount of \$7,500 in Section 11.b.i. shall be changed to \$14,000.

All other terms of the agreement remain the same.

Approved:
County of Monterey
Owner

The John Stewart Company
Management Agent

DocuSigned by:

Anastacia Wyatt
Anastacia Wyatt
Housing Program Manager

9/23/2020 | 3:03 PM PDT

Date

Warren Reed
Vice President

Date

9-10-2020