



**community
human services**
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**BOARD OF DIRECTORS
MINUTES OF REGULAR BOARD MEETING**

July 18, 2024

NOTE ► 10:30 a.m. – 11:15 a.m.

LOCATION:

**NOTE ► Corral de Tierra Country Club
81 Corral de Tierra, CA 93908**

A. CALL TO ORDER

The meeting was called to order by Mary Ann Carbone, Board Chair, at 10:30 a.m.

B. BOARD ROLL CALL

City of Carmel – Jeff Baron
City of Del Rey Oaks – Jeremy Hallock
City of Marina – Brian McCarthy
City of Monterey – (absent)
City of Pacific Grove – Lori McDonnell
City of Salinas – Anthony Rocha (@10:35)
City of Sand City – Mary Ann Carbone
City of Seaside – (absent)
Carmel Unified School District – Anne-Marie Rosen
Monterey County Office of Education – (absent)
Monterey Peninsula College – (absent)
Monterey Peninsula Unified School District – Dr. Bettye Lusk
North Monterey County Unified School District – Ricardo Diaz
Pacific Grove Unified School District – (absent)
Salinas Union High School District – Michael Urquides
Santa Rita Union School District – Jacob Sandoval (@10:35)

C. STAFF & GUEST INTRODUCTIONS

Rosie Angulo, Administrative Services Manager
Robin McCrae, Chief Executive Officer
Tim Louis, Chief Financial Officer
Shawn Stone, Chief Operating Officer
Evangeline Ochoa, Senior Program Officer

D. PUBLIC COMMENTS: None

E. CONSENT ITEMS:

Motion to approve the Consent Items:

1. Minutes from the regular board meeting on June 20, 2024.
2. Disbursements for the period of June 1, 2024, through June 30, 2024, in the amount of \$1,046,455.30
3. Resolution Honoring Supervisor Mary Adams
4. Resolution Honoring Senator Anna Caballero
5. Certificates of Appreciation for Community Human Services Joint Powers Agency Member Cities and School Districts

M/S/C

B. Lusk / A. Rosen

9/0/0

- F. **UNIT PRESENTATION:** COO Shawn Stone gave a SHARE Center update.
- G. **CEO REPORT:** Robin McCrae's gave a report which was included in the board packet.
- H. **COO REPORT:** Shawn Stone gave a report which was also included in the board packet.
- I. **DEVELOPMENT REPORT:** The development report was included in the CEO's report again this month.
- J. **COMMITTEE REPORTS:**
1. Finance Committee (Standing) – CFO Tim Louis reported out for the committee, which met to review the FY 2023-24 year ending financials. The dashboard shows that June was a spenddown month. Agency income statement shows the end of the year net income was \$645K.
- K. **DISCUSSION/ ACTION ITEMS:**
1. Conflict of Interest Code, Bi-Annual Review of Designated Positions.

Recommendation: That the board adopt the Conflict of Interest Code, Bi- Annual Review of Designated Positions, as proposed.

M/S/C

A. Rosen / B. McCarthy

11/0/0

M. **INFORMATION ITEMS**

Information items do not require Board action. The following reports were included in the board packet for review:

1. Unit Narratives
2. CHS Acronym List
3. Financial Summary
4. Personnel Summary

- N. **JPA MEMBER REPORTS:** Board Member Lori McDonnell thanked CEO Robin McCrae for giving a great CHS presentation at the Pacific Grove City Council meeting.

- O. **CHAIR COMMENTS:** Mary Ann appointed Board Member Jeff Baron to the Finance Committee.
- P. **REQUEST FOR NEXT MEETING:** None
- Q. **ADJOURNMENT:** 11:12 a.m.

NOTE: Support material for the agenda is available for public review at the CHS Administration Office, 2511 Garden Road, Suite A-160, Monterey, CA 93940 on Tuesday and Wednesday immediately prior to the monthly Board Meeting.

The CHS Board meets regularly on the third Thursday of each month at 11:00 a.m. at Sand City, City Hall 1 Pendergrass Way Sand City CA, 93955 and via Zoom. Board members unable to attend this meeting are asked to contact their alternate and call the CHS Administration Office at (831) 658-3811.

Respectfully submitted:



Robin McCrae
Chief Executive Officer



Rosie Angulo
Administrative Services Manager