

2020 BOARD OF LAW LIBRARY TRUSTEES

MR. ROBERT HERENDEEN, PRES.
JUDGE ALBERT MALDONADO (retired)
MR. BRIAN BRIGGS
MR. GREG PETERSON
MS. PAMELA BROWN
MR. CHRIS CAIN
JUDGE LARRY HAYES

CHRISTOPHER COBB, LIBRARIAN AND SECRETARY TO THE BOARD

MONTEREY COUNTY LAW LIBRARY

2019-2020 FINAL REPORT

**ANNUAL REPORT OF THE
BOARD OF LAW LIBRARY TRUSTEES
MONTEREY COUNTY, STATE OF CALIFORNIA
FOR THE FISCAL YEAR ENDING JUNE 30, 2020**

TO THE HONORABLE BOARD OF SUPERVISORS
MONTEREY COUNTY, STATE OF CALIFORNIA

The Monterey County Law Library is established under the authority of Chapter 5, Division 3, of the California Business and Professions Code, Sections 6300, et seq. Pursuant to California Business and Professions Code section 6349, the Board of Law Library Trustees submits the Annual Report of the condition of its trust for the fiscal year ending June 30, 2020.

The Law Library is a separate public entity governed by the Board of Trustees. The Board is composed of seven trustees: four judges (or designees from the membership of the Monterey County Bar Association) representing the Superior Court of California, County of Monterey, and the chairperson of the County Board of Supervisors or other designee from the Board, and one member of the Monterey County Bar Association designated by the Board of Supervisors.

The Board of Law Library Trustees was composed of the following members as of June 30, 2020:

Robert Herendeen, President
Judge Albert Maldonado, (retired)
Chris Cain
Pamela Brown
Greg Peterson
Brian Briggs
Judge Larry Hayes

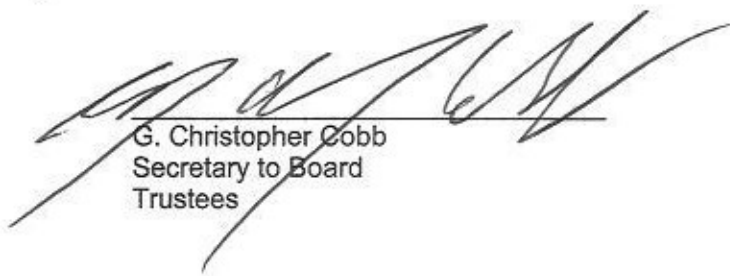
The County Law Librarian, Christopher Cobb, served as secretary to the Board of Law Library Trustees.

The FY 2019-2020 Law Library Budget follows, as does Table 1 showing library materials acquired and disposed of during FY 2019-2020.

Finances for the 2019-2020 financial year are shown in the financial reports of the Secretary of the Board of Law Library Trustees, which reports are submitted on the information and belief based upon figures furnished to the Trustees by the Secretary. The financial reports follow Table 1.

Respectfully submitted on this 22nd day of October 2020

BOARD OF LAW LIBRARY TRUSTEES
COUNTY OF MONTEREY, STATE OF CALIFORNIA



G. Christopher Cobb
Secretary to Board
Trustees



Robert Herendeen
President – Board of
Trustees

TABLE ONE: MONTEREY COUNTY LAW LIBRARY HOLDINGS 6/30/20

| PAPER HOLDINGS VOLUMES | 7/1/19 | 6/30/20 |
|-------------------------------|---------------|---------------|
| SALINAS BRACH | 5,755 | 5,755 |
| MONTEREY BRANCH | 14,235 | 14,235 |
| ELECTRONIC MEDIA - CD-ROMS | | |
| ONLINE SERVICES | - | - |
| SALINAS BRANCH | 2 | 2 |
| MONTEREY BRANCH | 2 | 2 |
| TOTAL HOLDINGS | 19,990 | 19,990 |

(Online Services include CEB ONLAW& WESTLAW)

BUDGET FY 2019-2020

INCOME

| | Month Budget | Budget Year 2019-20 |
|--------------------------------|-----------------|---------------------|
| Fees | 17,500 | 210,000 |
| Interest | 330 | 3,960 |
| Copiers | 50 | 600 |
| One Time Pay. (State of CA) | 0 | 0 |
| Total Income | \$17,880 | \$214,560 |

EXPENSES

| | | |
|-----------------------|-----------------|------------------|
| Publications | 7,915 | 94,980 |
| Online | 4,085 | 49,020 |
| Westlaw | 3,585 | 43,020 |
| CEB OnLAW | 500 | 6,000 |
| Print | 3,830 | 45,960 |
| Mathew Bender | 630 | 7,560 |
| Lexis Nexis | 2,402 | 28,824 |
| CEB | 768 | 9,216 |
| Nolo | 30 | 360 |
| Office | | |
| Comcast | 360 | 4,320 |
| Supplies | 300 | 3,600 |
| Dues | 35 | 420 |
| Personnel | | |
| Payroll | 7,054 | 84,650 |
| Chris (Gross) | 4,243 | 50,916 |
| Melissa (Gross) | 2,811 | 33,732 |
| Tax | 1,420 | 17,040 |
| Federal | 1,370 | 16,440 |
| State | 50 | 600 |
| Benefits | | |
| Retirement | 400 | 4,800 |
| Chris Ins. | 511 | 6,132 |
| Melissa Ins. | 867 | 10,404 |
| Reimbursement | 850 | 10,200 |
| Paid by Chris | (161) | (1,935) |
| Paid by Melissa | (366) | (4,403) |
| Travel Exp. | 58 | 700 |
| Litigation Costs | 0 | 0 |
| Total Expenses | \$18,391 | \$220,706 |

Balance of Trust Fund 6/30/19 \$391,761.82

SUMMARY REPORT

7/1/19 through 6/30/20

| INCOME | Average Month Budget | Average Month Actual | Fiscal Yr. Budget | Fiscal Yr. Actual |
|--------------------------------|-------------------------|-------------------------|-------------------|--|
| Fees | 17,500 | 16,300.50 | 210,000 | 195,606.10 |
| Interest | 330 | 570.96 | 3,960 | 6,851.60 |
| Copiers | 50 | 31.58 | 600 | 379.00 |
| One Time Pay. (State of CA) | 0 | 14,085.21 | 0 | 14,085.21 |
| Total Income | \$17,880 | \$27,490.14 | \$214,560 | \$216,921.91 |
| EXPENSES | | | | |
| Publications | 7,915 | 7,924.79 | 95,000 | 95,097.54 |
| Online | | 5,241.63 | | 62,899.67 |
| Print | | 2,683.15 | | 32,197.87 |
| Office | | | | |
| Comcast | 360 | 300.34 | 4,320 | 3,604.10 |
| Supplies | 300 | 251.57 | 3,600 | 3,018.88 |
| Dues | 35 | 35.00 | 420 | 420.00 |
| Personnel | | | | |
| Payroll | 7054 | 6,466.46 | 84,648 | 77,601.26 |
| Chris (gross) | 4,243 | 3,889.70 | 50,916 | 46,676.40 |
| Melissa(gross) | 2,811 | 2,577.07 | 33,732 | 30,924.86 |
| Tax | 1,375 | 1,797.16 | 16,500 | 21,565.97 |
| Federal | | 1,371.94 | | 16,463.29 |
| State | | 425.22 | | 5,102.68 |
| Benefits | | | | |
| Retirement | 400 | 400.00 | 4,800 | 4,800.00 |
| Chris Ins. | 511 | 521.67 | 6,132 | 6,260.07 |
| Melissa Ins. | 867 | 693.45 | 10,404 | 8,321.49 |
| Reimbursement | 850 | 850.00 | 10,200 | 10,200.00 |
| Paid by Chris | (161) | (164.79) | (1,936) | (1,977.52) |
| Paid by Melissa | (366) | (193.32) | (4,403) | (2,329.88) |
| Travel Exp. | 58 | 0.00 | 700 | 0.00 |
| Litigation Costs | 0 | 0.00 | 0 | 0.00 |
| Total Expenses | \$18,346 | \$ 17,632.33 | \$220,184 | \$216,381.91 |
| | | | | Monthly Actual Income Over / (Under) Actual Expenses \$9,857.81 |
| | | | | Year to Date Actual Income Over / (Under) Actual Expenses \$540.00 |
| | | | | Balance of Trust Fund 6/30/20 \$412,870.67 |

First Month (July) FY 2019-2020 Financial Report Ending 6/30/20

INCOME

| | Month Budget | Month Actual | Y T D Budget | Y T D Actual | Budget Year |
|--------------------------------|---------------------|---------------------|---------------------|---------------------|--------------------|
| Fees | 17,500 | 20,273.83 | 17,500 | 20,273.83 | 210,000 |
| Interest | 330 | 0.00 | 330 | 0.00 | 3,960 |
| Copiers | 50 | 45.00 | 50 | 45.00 | 600 |
| One Time Pay. (State of CA) | 0 | 0.00 | 0 | 0.00 | 0 |
| Total Income | \$17,880 | \$20,273.83 | \$17,880 | \$20,273.83 | \$214,560 |

EXPENSES

| | | | | | |
|-----------------------|-----------------|--------------------|-----------------|--------------------|-------------------------------|
| Publications | 7,500 | 6,617.60 | 7,500 | 6,617.60 | 90,000 |
| Online | | 3,585.57 | | | |
| Print | | 3,032.03 | | | |
| Office | | | | | |
| Comcast | 360 | 540.99 | 360 | 540.99 | 4,320 |
| Supplies | 300 | 1,036.60 | 300 | 1,036.60 | 3,600 |
| Dues | 35 | 420.00 | 35 | 420.00 | 420 |
| Personnel | | | | | |
| Payroll | 6,670 | 7,341.60 | 6,670 | 7,341.60 | 80,040 |
| Chris (gross) | | 4,416.00 | | | |
| Melissa (gross) | | 2,925.60 | | | |
| Tax | 1,375 | 1,336.60 | 1,375 | 1,336.60 | 16,500 |
| Federal | | 1,336.60 | | | |
| State | | 0.00 | | | |
| Benefits | | | | | |
| Retirement | 400 | 400.00 | 400 | 400.00 | 4,800 |
| Health Ins. | 1,382 | 0.00 | 1,382 | 0.00 | 16,588 |
| Chris Ins. | | 350.00 | | | |
| Melissa Ins. | | 500.00 | | | |
| | | | | | 16,588 gross 10,200 reimb. |
| Chris/Melissa | (532 net) | (850.00) | (532 net) | (850.00) | (6,388 net) |
| Travel Exp. | 58 | 0.00 | 58 | 0.00 | 700 |
| Litigation Costs | 0 | 0.00 | 0 | 0.00 | 0 |
| Total Expenses | \$17,548 | \$17,693.39 | \$17,548 | \$17,693.39 | \$210,580 |

| | |
|---|---------------------|
| Monthly Actual Income Over / (Under) Actual Expenses | \$2,580.44 |
| Year to Date Actual Income Over / (Under) Actual Expenses | \$2,580.44 |
| Balance of Trust Fund 7/31/19 | \$389,681.95 |

Second Month (August) FY 2019-2020 Financial Report Ending 6/30/20

INCOME

| | Month Budget | Month Actual | Y T D Budget | Y T D Actual | Budget Year |
|--------------------------------|-----------------|--------------------|-----------------|--------------------|------------------|
| Fees | 17,250 | 18,731.26 | 35,000 | 39,005.09 | 207,000 |
| Interest | 330 | 0.00 | 660 | 0.00 | 3,960 |
| Copiers | 50 | 41.00 | 100 | 86.00 | 600 |
| One Time Pay. (State of CA) | 0 | 0.00 | 0 | 0.00 | 0 |
| Total Income | \$17,630 | \$18,772.26 | \$35,760 | \$39,091.09 | \$211,560 |

EXPENSES

| | | | | | |
|-----------------------|-----------------|--------------------|-----------------|--------------------|-------------------------------|
| Publications | 7,666 | 8,088.53 | 15,000 | 14,617.60 | 92,000 |
| Online | | 3,585.57 | | | |
| Print | | 4,502.96 | | | |
| Office | | | | | |
| Comcast | 360 | 355.93 | 720 | 896.92 | 4,320 |
| Supplies | 300 | 153.27 | 600 | 1,189.87 | 3,600 |
| Dues | 35 | 0.00 | 70 | 420.00 | 420 |
| Personnel | | | | | |
| Payroll | 7,054 | 6,969.20 | 14,108 | 14,310.80 | 84,650 |
| Chris (gross) | | 4,192.00 | | | |
| Melissa (gross) | | 2,777.20 | | | |
| Tax | 1,375 | 1,848.56 | 2,750 | 3,185.16 | 16,500 |
| Federal | | 1,408.24 | | | |
| State | | 440.32 | | | |
| Benefits | | | | | |
| Retirement | 400 | 400.00 | 800 | 800.00 | 4,800 |
| Health Ins. | 1,216 | 1,382.01 | 2,432 | 1382.01 | 14,600 |
| Chris Ins. | | 350.00 | | | |
| Melissa Ins. | | 500.00 | | | |
| | | | | | 14,600 gross 10,200 reimb. |
| Chris/Melissa | (366 net) | (850.00) | (732 net) | (1,700.00) | (4,400 net) |
| Travel Exp. | 58 | 0.00 | 116 | 0.00 | 700 |
| Litigation Costs | 0 | 0.00 | 0 | 0.00 | 0 |
| Total Expenses | \$18,098 | \$19,197.50 | \$35,096 | \$36,802.36 | \$217,190 |

Monthly Actual Income Over / (Under) Actual Expenses (\$425.24)
 Year to Date Actual Income Over / (Under) Actual Expenses \$2,288.73
Balance of Trust Fund 8/31/19 \$386,759.26

Third Month (September) FY 2019-2020 Financial Report Ending 6/30/20

INCOME

| | Month Budget | Month Actual | Y T D Budget | Y T D Actual | Budget Year |
|--------------------------------|-----------------|--------------------|-----------------|--------------------|------------------|
| Fees | 17,500 | 16,753.80 | 52,500 | 55,758.89 | 210,000 |
| Interest | 330 | 0.00 | 990 | 0.00 | 3,960 |
| Copiers | 50 | 44.00 | 150 | 130.00 | 600 |
| One Time Pay. (State of CA) | 0 | 0.00 | 0 | 0.00 | 0 |
| Total Income | \$17,880 | \$16,797.80 | \$53,640 | \$55,858.89 | \$214,560 |

EXPENSES

| | | | | | |
|-----------------------|-----------------|--------------------|-----------------|--------------------|------------------|
| Publications | 7,915 | 11,874.59 | 23,745 | 26,492.19 | 95,000 |
| Online | | 7,171.14 | | | |
| Print | | 4,703.45 | | | |
| Office | | | | | |
| Comcast | 360 | 535.93 | 1,080 | 1,432.85 | 4,320 |
| Supplies | 300 | 246.92 | 900 | 1,436.79 | 3,600 |
| Dues | 35 | 0.00 | 105 | 420.00 | 420 |
| Personnel | | | | | |
| Payroll | 7054 | 6,916.00 | 21,162 | 21,226.80 | 84,648 |
| Chris (gross) | 4,243 | 4,160.00 | 12,729 | 12,768.00 | 50,916 |
| Melissa (gross) | 2,811 | 2,756.00 | 8,433 | 8,458.80 | 33,732 |
| Tax | 1,375 | 1,408.24 | 4,125 | 4,593.40 | 16,500 |
| Federal | | 1,408.24 | | 4,153.08 | |
| State | | 0.00 | | 440.32 | |
| Benefits | | | | | |
| Retirement | 400 | 400.00 | 1,200 | 1,200.00 | 4,800 |
| Chris Ins. | 511 | 511.34 | 1,533 | 1,534.02 | 6,132 |
| Melissa Ins. | 867 | 866.95 | 2,601 | 2,600.85 | 10,404 |
| Reimbursement | 850 | 850.00 | 2,550 | 2,550.00 | 10,200 |
| Paid by Chris | (161.34) | (161.34) | (484.02) | (484.02) | (1,935.72) |
| Paid by Melissa | (366.95) | (366.95) | (1,100.85) | (1,100.85) | (4,403.40) |
| Travel Exp. | 58 | 0.00 | 174 | 0.00 | 700 |
| Litigation Costs | 0 | 0.00 | 0 | 0.00 | 0 |
| Total Expenses | \$18,346 | \$22,231.68 | \$55,040 | \$59,352.03 | \$220,186 |

Monthly Actual Income Over / (Under) Actual Expenses (\$5,433.88)
 Year to Date Actual Income Over / (Under) Actual Expenses (\$3,493.14)
Balance of Trust Fund 9/30/19 \$388,632.05

Fourth Month (October) FY 2019-2020 Financial Report Ending 6/30/20

INCOME

| | Month Budget | Month Actual | Y T D Budget | Y T D Actual | Budget Year |
|--------------------------------|---------------------|---------------------|---------------------|---------------------|--------------------|
| Fees | 17,500 | 21,064.03 | 70,000 | 76,822.92 | 210,000 |
| Interest | 330 | 2,358.94 | 1,320 | 2,358.94 | 3,960 |
| Copiers | 50 | 47.00 | 200 | 177.00 | 600 |
| One Time Pay. (State of CA) | 0 | 0.00 | 0 | 0.00 | 0 |
| Total Income | \$17,880 | \$23,469.97 | \$71,520 | \$79,328.86 | \$214,560 |

EXPENSES

| | | | | | |
|-----------------------|-----------------|--------------------|-----------------|--------------------|------------------|
| Publications | 7,915 | 0.00 | 31,660 | 26,492.19 | 95,000 |
| Online | | 0.00 | | 14,340.00 | |
| Print | | 0.00 | | 12,152.19 | |
| Office | | | | | |
| Comcast | 360 | 361.86 | 1,440 | 1,794.71 | 4,320 |
| Supplies | 300 | 232.46 | 1,200 | 1,669.25 | 3,600 |
| Dues | 35 | 0.00 | 140 | 420.00 | 420 |
| Personnel | | | | | |
| Payroll | 7054 | 7,484.51 | 28,216 | 28,711.31 | 84,648 |
| Chris (gross) | 4,243 | 4,534.40 | 16,972 | 17,302.40 | 50,916 |
| Melissa (gross) | 2,811 | 2,950.11 | 11,244 | 11,408.91 | 33,732 |
| Tax | 1,375 | 2,010.27 | 5,550 | 6,603.67 | 16,500 |
| Federal | | 1,482.12 | | 5,635.20 | |
| State | | 528.15 | | 968.47 | |
| Benefits | | | | | |
| Retirement | 400 | 400.00 | 1,600 | 1,600.00 | 4,800 |
| Chris Ins. | 511 | 511.34 | 2,044 | 2,045.36 | 6,132 |
| Melissa Ins. | 867 | 866.95 | 3,468 | 3,467.80 | 10,404 |
| Reimbursement | 850 | 850.00 | 3,400 | 3,400.00 | 10,200 |
| Paid by Chris | (161.34) | (161.34) | (645.36) | (645.36) | (1,935.72) |
| Paid by Melissa | (366.95) | (366.95) | (1,467.80) | (1,467.80) | (4,403.40) |
| Travel Exp. | 58 | 0.00 | 232 | 0.00 | 700 |
| Litigation Costs | 0 | 0.00 | 0 | 0.00 | 0 |
| Total Expenses | \$18,346 | \$12,130.87 | \$73,384 | \$71,482.90 | \$220,186 |

| | |
|---|---------------------|
| Monthly Actual Income Over / (Under) Actual Expenses | \$11,339.10 |
| Year to Date Actual Income Over / (Under) Actual Expenses | \$7,845.96 |
| Balance of Trust Fund 10/31/19 | \$399,612.09 |

Fifth Month (November) FY 2019-2020 Financial Report Ending 6/30/20

INCOME

| | Month Budget | Month Actual | Y T D Budget | Y T D Actual | Budget Year |
|--------------------------------|-----------------|--------------------|-----------------|--------------------|------------------|
| Fees | 17,500 | 16,410.99 | 87,500 | 93,233.91 | 210,000 |
| Interest | 330 | 0.00 | 1,650 | 2,358.94 | 3,960 |
| Copiers | 50 | 41.00 | 250 | 218.00 | 600 |
| One Time Pay. (State of CA) | 0 | 0.00 | 0 | 0.00 | 0 |
| Total Income | \$17,880 | \$16,451.99 | \$89,400 | \$95,780.85 | \$214,560 |

EXPENSES

| | | | | | |
|-----------------------|-----------------|--------------------|-----------------|--------------------|------------------|
| Publications | 7,915 | 9,838.43 | 39,575 | 36,330.62 | 95,000 |
| Online | | 3,585.57 | | 18,098.83 | |
| Print | | 6,252.86 | | 18,231.79 | |
| Office | | | | | |
| Comcast | 360 | 350.06 | 1,800 | 2,144.77 | 4,320 |
| Supplies | 300 | 379.93 | 1,500 | 2,049.18 | 3,600 |
| Dues | 35 | 0.00 | 175 | 420.00 | 420 |
| Personnel | | | | | |
| Payroll | 7054 | 7,054.66 | 35,270 | 35,765.97 | 84,648 |
| Chris (gross) | 4,243 | 4,243.20 | 21,215 | 21,545.60 | 50,916 |
| Melissa (gross) | 2,811 | 2,811.46 | 14,055 | 14,220.37 | 33,732 |
| Tax | 1,375 | 1,482.12 | 6,875 | 8,085.79 | 16,500 |
| Federal | | 1,482.12 | | 7,117.32 | |
| State | | 0.00 | | 968.47 | |
| Benefits | | | | | |
| Retirement | 400 | 400.00 | 2,000 | 2,000.00 | 4,800 |
| Chris Ins. | 511 | 511.34 | 2,555 | 2,556.70 | 6,132 |
| Melissa Ins. | 867 | 866.95 | 4,335 | 4,334.75 | 10,404 |
| Reimbursement | 850 | 850.00 | 4,250 | 4,250.00 | 10,200 |
| Paid by Chris | (161.34) | (161.34) | (806.70) | (806.70) | (1,935.72) |
| Paid by Melissa | (366.95) | (366.95) | (1,834.75) | (1,834.75) | (4,403.40) |
| Travel Exp. | 58 | 0.00 | 290 | 0.00 | 700 |
| Litigation Costs | 0 | 0.00 | 0 | 0.00 | 0 |
| Total Expenses | \$18,346 | \$20,355.20 | \$91,730 | \$91,046.33 | \$220,186 |

| | |
|---|---------------------|
| Monthly Actual Income Over / (Under) Actual Expenses | (\$3,903.21) |
| Year to Date Actual Income Over / (Under) Actual Expenses | \$4,734.52 |
| Balance of Trust Fund 11/30/19 | \$395,809.95 |

Sixth Month (December) FY 2019-2020 Financial Report Ending 6/30/20

INCOME

| | Month Budget | Month Actual | Y T D Budget | Y T D Actual | Budget Year |
|--------------------------------|-----------------|--------------------|------------------|---------------------|------------------|
| Fees | 17,500 | 19,249.99 | 105,000 | 112,993.90 | 210,000 |
| Interest | 330 | 0.00 | 1,980 | 2,358.94 | 3,960 |
| Copiers | 50 | 47.00 | 300 | 265.00 | 600 |
| One Time Pay. (State of CA) | 0 | 0.00 | 0 | 0.00 | 0 |
| Total Income | \$17,880 | \$19,296.99 | \$107,280 | \$115,077.84 | \$214,560 |

EXPENSES

| | | | | | |
|-----------------------|-----------------|--------------------|------------------|---------------------|------------------|
| Publications | 7,915 | 4,051.46 | 47,490 | 40,382.08 | 95,000 |
| Online | | 3,585.57 | | 21,684.40 | |
| Print | | 465.89 | | 18,697.68 | |
| Office | | | | | |
| Comcast | 360 | 0.00 | 2,160 | 2,144.77 | 4,320 |
| Supplies | 300 | 71.75 | 1,800 | 2,120.93 | 3,600 |
| Dues | 35 | 0.00 | 210 | 420.00 | 420 |
| Personnel | | | | | |
| Payroll | 7054 | 7,054.66 | 42,324 | 42,820.63 | 84,648 |
| Chris (gross) | 4,243 | 4,243.20 | 25,458 | 25,788.80 | 50,916 |
| Melissa (gross) | 2,811 | 2,811.46 | 16,866 | 17,031.83 | 33,732 |
| Tax | 1,375 | 1,557.60 | 8,250 | 9,643.39 | 16,500 |
| Federal | | 1,557.60 | | 8,674.92 | |
| State | | 0.00 | | 968.47 | |
| Benefits | | | | | |
| Retirement | 400 | 400.00 | 2,400 | 2,400.00 | 4,800 |
| Chris Ins. | 511 | 511.34 | 3,066 | 3,068.04 | 6,132 |
| Melissa Ins. | 867 | 866.95 | 5,202 | 5,201.70 | 10,404 |
| Reimbursement | 850 | 850.00 | 5,100 | 5,100.00 | 10,200 |
| Paid by Chris | (161.34) | (161.34) | (968.04) | (968.04) | (1,935.72) |
| Paid by Melissa | (366.95) | (366.95) | (1,834.75) | (2,201.70) | (4,403.40) |
| Travel Exp. | 58 | 0.00 | 348 | 0.00 | 700 |
| Litigation Costs | 0 | 0.00 | 0 | 0.00 | 0 |
| Total Expenses | \$18,346 | \$13,985.47 | \$110,076 | \$105,031.80 | \$220,186 |

| | |
|---|---------------------|
| Monthly Actual Income Over / (Under) Actual Expenses | \$5,311.52 |
| Year to Date Actual Income Over / (Under) Actual Expenses | \$10,046.04 |
| Balance of Trust Fund 12/31/19 | \$405,492.13 |

Seventh Month (January) FY 2019-2020 Financial Report Ending 6/30/20

INCOME

| | Month Budget | Month Actual | Y T D Budget | Y T D Actual | Budget Year |
|--------------------------------|-----------------|--------------------|------------------|---------------------|------------------|
| Fees | 17,500 | 17,180.23 | 122,500 | 130,174.13 | 210,000 |
| Interest | 330 | 2,287.86 | 2,310 | 4,646.80 | 3,960 |
| Copiers | 50 | 41.00 | 350 | 306.00 | 600 |
| One Time Pay. (State of CA) | 0 | 0.00 | 0 | 0.00 | 0 |
| Total Income | \$17,880 | \$19,509.09 | \$125,160 | \$134,586.93 | \$214,560 |

EXPENSES

| | | | | | |
|-----------------------|-----------------|--------------------|------------------|---------------------|------------------|
| Publications | 7,915 | 17,563.14 | 55,405 | 57,945.22 | 95,000 |
| Online | | 11,203.02 | | 32,887.42 | |
| Print | | 6,360.12 | | 25,057.80 | |
| Office | | | | | |
| Comcast | 360 | 719.41 | 2,520 | 2,864.18 | 4,320 |
| Supplies | 300 | 405.49 | 2,100 | 2,526.42 | 3,600 |
| Dues | 35 | 420.00 | 245 | 420.00 | 420 |
| Personnel | | | | | |
| Payroll | 7054 | 7,054.66 | 49,378 | 49,382.62 | 84,648 |
| Chris (gross) | 4,243 | 4,243.20 | 29,701 | 25,702.40 | 50,916 |
| Melissa (gross) | 2,811 | 2,811.46 | 19,677 | 19,680.22 | 33,732 |
| Tax | 1,375 | 3,023.36 | 9,625 | 12,666.75 | 16,500 |
| Federal | | 1,557.60 | | 10,232.52 | |
| State | | 1,465.76 | | 2,434.23 | |
| Benefits | | | | | |
| Retirement | 400 | 400.00 | 2,800 | 2,800.00 | 4,800 |
| Chris Ins. | 511 | 521.69 | 3,577 | 4,090.72 | 6,132 |
| Melissa Ins. | 867 | 521.69 | 6,069 | 5,713.04 | 10,404 |
| Reimbursement | 850 | 850.00 | 5,950 | 5,950.00 | 10,200 |
| Paid by Chris | (161.34) | (161.34) | (1,129.38) | (1,129.38) | (1,935.72) |
| Paid by Melissa | (366.95) | (20.71) | (2,567.25) | (2,222.41) | (4,403.40) |
| Travel Exp. | 58 | 0.00 | 406 | 0.00 | 700 |
| Litigation Costs | 0 | 0.00 | 0 | 0.00 | 0 |
| Total Expenses | \$18,346 | \$30,447.39 | \$128,422 | \$135,057.16 | \$220,186 |

| | |
|---|---------------------|
| Monthly Actual Income Over / (Under) Actual Expenses | (\$10,938.30) |
| Year to Date Actual Income Over / (Under) Actual Expenses | (\$470.23) |
| Balance of Trust Fund 1/31/20 | \$383,936.83 |

Eighth Month (February) FY 2019-2020 Financial Report Ending 6/30/20

INCOME

| | Month Budget | Month Actual | Y T D Budget | Y T D Actual | Budget Year |
|--------------------------------|-----------------|--------------------|------------------|---------------------|------------------|
| Fees | 17,500 | 18,984.68 | 140,000 | 149,158.81 | 210,000 |
| Interest | 330 | 0.00 | 2,640 | 4,646.80 | 3,960 |
| Copiers | 50 | 43.00 | 400 | 349.00 | 600 |
| One Time Pay. (State of CA) | 0 | 0.00 | 0 | 0.00 | 0 |
| Total Income | \$17,880 | \$19,027.68 | \$143,040 | \$153,614.61 | \$214,560 |

EXPENSES

| | | | | | |
|-----------------------|-----------------|--------------------|------------------|---------------------|------------------|
| Publications | 7,915 | 0.00 | 63,320 | 57,945.22 | 95,000 |
| Online | | 0.00 | | 32,887.42 | |
| Print | | 0.00 | | 25,057.80 | |
| Office | | | | | |
| Comcast | 360 | 193.27 | 2,880 | 2,864.18 | 4,320 |
| Supplies | 300 | 0.00 | 2,400 | 2,526.42 | 3,600 |
| Dues | 35 | 0.00 | 280 | 420.00 | 420 |
| Personnel | | | | | |
| Payroll | 7054 | 7,054.66 | 56,432 | 56,437.28 | 84,648 |
| Chris (gross) | 4,243 | 4,243.20 | 33,944 | 33,945.60 | 50,916 |
| Melissa (gross) | 2,811 | 2,811.46 | 22,488 | 22,491.68 | 33,732 |
| Tax | 1,375 | 1,557.60 | 11,000 | 14,224.35 | 16,500 |
| Federal | | 1,557.60 | | 10,232.52 | |
| State | | 0.00 | | 2,434.23 | |
| Benefits | | | | | |
| Retirement | 400 | 400.00 | 3,200 | 3,200.00 | 4,800 |
| Chris Ins. | 511 | 521.69 | 4,088 | 4,173.52 | 6,132 |
| Melissa Ins. | 867 | 521.69 | 6,936 | 6,234.73 | 10,404 |
| Reimbursement | 850 | 850.00 | 6,800 | 6,800.00 | 10,200 |
| Paid by Chris | (161.34) | (161.34) | (1,290.72) | (1,290.72) | (1,935.72) |
| Paid by Melissa | (366.95) | (20.71) | (2,935.60) | (2,243.12) | (4,403.40) |
| Travel Exp. | 58 | 0.00 | 464 | 0.00 | 700 |
| Litigation Costs | 0 | 0.00 | 0 | 0.00 | 0 |
| Total Expenses | \$18,346 | \$10,066.86 | \$146,768 | \$145,124.02 | \$220,186 |

| | |
|---|---------------------|
| Monthly Actual Income Over / (Under) Actual Expenses | \$8,960.82 |
| Year to Date Actual Income Over / (Under) Actual Expenses | \$8,490.59 |
| Balance of Trust Fund 2/29/20 | \$403,900.07 |

Ninth Month (March) FY 2019-2020 Financial Report Ending 6/30/20

INCOME

| | Month Budget | Month Actual | Y T D Budget | Y T D Actual | Budget Year |
|--------------------------------|-----------------|--------------------|------------------|---------------------|------------------|
| Fees | 17,500 | 14,449.74 | 157,500 | 163,608.55 | 210,000 |
| Interest | 330 | 0.00 | 2,970 | 4,646.80 | 3,960 |
| Copiers | 50 | 13.00 | 450 | 362.00 | 600 |
| One Time Pay. (State of CA) | 0 | 0.00 | 0 | 0.00 | 0 |
| Total Income | \$17,880 | \$14,462.74 | \$160,920 | \$168,077.35 | \$214,560 |

EXPENSES

| | | | | | |
|-----------------------|-----------------|--------------------|------------------|---------------------|------------------|
| Publications | 7,915 | 8,395.08 | 71,235 | 66,340.30 | 95,000 |
| Online | | 7,171.14 | | 40,058.56 | |
| Print | | 1,223.94 | | 26,281.74 | |
| Office | | | | | |
| Comcast | 360 | 546.94 | 3,240 | 3,411.12 | 4,320 |
| Supplies | 300 | 287.94 | 2,700 | 2,814.36 | 3,600 |
| Dues | 35 | 0.00 | 315 | 420.00 | 420 |
| Personnel | | | | | |
| Payroll | 7054 | 7,054.66 | 63,486 | 63,491.94 | 84,648 |
| Chris (gross) | 4,243 | 4,243.20 | 38,187 | 38,188.80 | 50,916 |
| Melissa (gross) | 2,811 | 2,811.46 | 25,299 | 25,303.14 | 33,732 |
| Tax | 1,375 | 2,075.14 | 12,375 | 16,299.49 | 16,500 |
| Federal | | 1,557.60 | | 11,790.49 | |
| State | | 517.54 | | 4,509.00 | |
| Benefits | | | | | |
| Retirement | 400 | 400.00 | 3,600 | 3,600.00 | 4,800 |
| Chris Ins. | 511 | 521.69 | 4,599 | 4,695.21 | 6,132 |
| Melissa Ins. | 867 | 521.69 | 7,803 | 6,756.42 | 10,404 |
| Reimbursement | 850 | 850.00 | 7,650 | 7,650.00 | 10,200 |
| Paid by Chris | (161.34) | (171.70) | (1,452.06) | (1,462.42) | (1,935.72) |
| Paid by Melissa | (366.95) | (21.69) | (3,305.55) | (2,264.81) | (4,403.40) |
| Travel Exp. | 58 | 0.00 | 522 | 0.00 | 700 |
| Litigation Costs | 0 | 0.00 | 0 | 0.00 | 0 |
| Total Expenses | \$18,346 | \$19,609.75 | \$165,114 | \$164,733.77 | \$220,186 |

| | |
|---|---------------------|
| Monthly Actual Income Over / (Under) Actual Expenses | (\$5,147.01) |
| Year to Date Actual Income Over / (Under) Actual Expenses | \$3,343.58 |
| Balance of Trust Fund 2/29/20 | \$399,819.97 |

Tenth Month (April) FY 2019-2020 Financial Report Ending 6/30/20

INCOME

| | Month Budget | Month Actual | Y T D Budget | Y T D Actual | Budget Year |
|--------------------------------|---------------------|---------------------|---------------------|---------------------|--------------------|
| Fees | 17,500 | 9,428.24 | 175,000 | 173,036.79 | 210,000 |
| Interest | 330 | 2,204.80 | 3,300 | 6,851.60 | 3,960 |
| Copiers | 50 | 0.00 | 500 | 362.00 | 600 |
| One Time Pay. (State of CA) | 0 | 0.00 | 0 | 0.00 | 0 |
| Total Income | \$17,880 | \$11,633.04 | \$178,800 | \$179,710.39 | \$214,560 |

EXPENSES

| | | | | | |
|-----------------------|-----------------|--------------------|------------------|---------------------|------------------|
| Publications | 7,915 | 2,520.30 | 79,150 | 68,860.60 | 95,000 |
| Online | | 0.00 | | 40,058.56 | |
| Print | | 2,520.30 | | 28,802.04 | |
| Office | | | | | |
| Comcast | 360 | 0.00 | 3,600 | 3,411.12 | 4,320 |
| Supplies | 300 | 0.00 | 3,000 | 2,814.36 | 3,600 |
| Dues | 35 | 0.00 | 350 | 420.00 | 420 |
| Personnel | | | | | |
| Payroll | 7054 | 7,054.66 | 70,540 | 70,546.60 | 84,648 |
| Chris (gross) | 4,243 | 4,243.20 | 42,430 | 42,432.00 | 50,916 |
| Melissa (gross) | 2,811 | 2,811.46 | 28,110 | 28,114.60 | 33,732 |
| Tax | 1,375 | 2,151.28 | 13,750 | 18,450.77 | 16,500 |
| Federal | | 1,557.60 | | 13,348.09 | |
| State | | 593.68 | | 5,102.68 | |
| Benefits | | | | | |
| Retirement | 400 | 400.00 | 4,000 | 4,000.00 | 4,800 |
| Chris Ins. | 511 | 521.69 | 5,110 | 5,216.69 | 6,132 |
| Melissa Ins. | 867 | 521.69 | 8,670 | 7,278.11 | 10,404 |
| Reimbursement | 850 | 850.00 | 8,500 | 8,500.00 | 10,200 |
| Paid by Chris | (161.34) | (171.70) | (1,613.40) | (1,634.12) | (1,935.72) |
| Paid by Melissa | (366.95) | (21.69) | (3,669.50) | (2,286.50) | (4,403.40) |
| Travel Exp. | 58 | 0.00 | 580 | 0.00 | 700 |
| Litigation Costs | 0 | 0.00 | 0 | 0.00 | 0 |
| Total Expenses | \$18,346 | \$12,976.23 | \$183,460 | \$177,710.00 | \$220,186 |

Monthly Actual Income Over / (Under) Actual Expenses (\$1,343.19)
Year to Date Actual Income Over / (Under) Actual Expenses \$2,000.39
Balance of Trust Fund 4/30/20 \$410,299.09

Eleventh Month (May) FY 2019-2020 Financial Report Ending 6/30/20

INCOME

| | Month Budget | Month Actual | Y T D Budget | Y T D Actual | Budget Year |
|--------------------------------|-----------------|-------------------|------------------|---------------------|------------------|
| Fees | 17,500 | 9,181.38 | 192,500 | 182,218.17 | 210,000 |
| Interest | 330 | 0.00 | 3,630 | 6,851.60 | 3,960 |
| Copiers | 50 | 0.00 | 550 | 362.00 | 600 |
| One Time Pay. (State of CA) | 0 | 0.00 | 0 | 0.00 | 0 |
| Total Income | \$17,880 | \$9,181.38 | \$196,680 | \$188,891.77 | \$214,560 |

EXPENSES

| | | | | | |
|-----------------------|-----------------|--------------------|------------------|---------------------|------------------|
| Publications | 7,915 | 3,395.83 | 87,065 | 79,943.46 | 95,000 |
| Online | | 0.00 | | 47,745.59 | |
| Print | | 3,395.83 | | 32,197.87 | |
| Office | | | | | |
| Comcast | 360 | 0.00 | 3,960 | 3,411.12 | 4,320 |
| Supplies | 300 | 204.52 | 3,300 | 3,018.88 | 3,600 |
| Dues | 35 | 0.00 | 385 | 420.00 | 420 |
| Personnel | | | | | |
| Payroll | 7054 | 7,054.66 | 77,594 | 70,546.60 | 84,648 |
| Chris (gross) | 4,243 | 4,243.20 | 46,673 | 46,675.20 | 50,916 |
| Melissa (gross) | 2,811 | 2,811.46 | 30,921 | 30,926.06 | 33,732 |
| Tax | 1,375 | 1,557.60 | 15,125 | 20,008.37 | 16,500 |
| Federal | | 1,557.60 | | 14,905.69 | |
| State | | 0.00 | | 5,102.68 | |
| Benefits | | | | | |
| Retirement | 400 | 400.00 | 4,400 | 4,400.00 | 4,800 |
| Chris Ins. | 511 | 521.69 | 5,621 | 5,738.38 | 6,132 |
| Melissa Ins. | 867 | 521.69 | 9,537 | 7,799.80 | 10,404 |
| Reimbursement | 850 | 850.00 | 9,350 | 9,350.00 | 10,200 |
| Paid by Chris | (161.34) | (171.70) | (1,774.74) | (1,805.82) | (1,935.72) |
| Paid by Melissa | (366.95) | (21.69) | (4,036.45) | (2,308.19) | (4,403.40) |
| Travel Exp. | 58 | 0.00 | 638 | 0.00 | 700 |
| Litigation Costs | 0 | 0.00 | 0 | 0.00 | 0 |
| Total Expenses | \$18,346 | \$13,462.60 | \$201,806 | \$191,172.60 | \$220,186 |

| | |
|---|---------------------|
| Monthly Actual Income Over / (Under) Actual Expenses | (\$4,281.22) |
| Year to Date Actual Income Over / (Under) Actual Expenses | (\$2,280.83) |
| Balance of Trust Fund 5/31/20 | \$413,318.57 |

Twelfth Month (June) FY 2019-2020 Financial Report Ending 6/30/20

INCOME

| | Month Budget | Month Actual | Y T D Budget | Y T D Actual | Budget Year |
|--------------------------------|---------------------|---------------------|---------------------|---------------------|--------------------|
| Fees | 17,500 | 13,387.93 | 210,000 | 195,606.10 | 210,000 |
| Interest | 330 | 0.00 | 3,960 | 6,851.60 | 3,960 |
| Copiers | 50 | 17.00 | 600 | 379.00 | 600 |
| One Time Pay. (State of CA) | 0 | 14,085.21 | 0 | 14,085.21 | 0 |
| Total Income | \$17,880 | \$27,490.14 | \$214,560 | \$216,921.91 | \$214,560 |

EXPENSES

| | | | | | |
|-----------------------|-----------------|--------------------|------------------|---------------------|------------------|
| Publications | 7,915 | 15,154.08 | 95,000 | 95,097.54 | 95,000 |
| Online | | 0.00 | | 62,899.67 | |
| Print | | 0.00 | | 32,197.87 | |
| Office | | | | | |
| Comcast | 360 | 192.98 | 4,320 | 3,604.10 | 4,320 |
| Supplies | 300 | 0.00 | 3,600 | 3,018.88 | 3,600 |
| Dues | 35 | 0.00 | 420 | 420.00 | 420 |
| Personnel | | | | | |
| Payroll | 7054 | 7,054.66 | 84,648 | 77,601.26 | 84,648 |
| Chris (gross) | 4,243 | 4,243.20 | 50,916 | 46,676.40 | 50,916 |
| Melissa (gross) | 2,811 | 2,811.46 | 33,732 | 30,924.86 | 33,732 |
| Tax | 1,375 | 1,557.60 | 16,500 | 21,565.97 | 16,500 |
| Federal | | 1,557.60 | | 16,463.29 | |
| State | | 0.00 | | 5,102.68 | |
| Benefits | | | | | |
| Retirement | 400 | 400.00 | 4,800 | 4,800.00 | 4,800 |
| Chris Ins. | 511 | 521.69 | 6,132 | 6,260.07 | 6,132 |
| Melissa Ins. | 867 | 521.69 | 10,404 | 8,321.49 | 10,404 |
| Reimbursement | 850 | 850.00 | 10,200 | 10,200.00 | 10,200 |
| Paid by Chris | (161.34) | (171.70) | (1,936.08) | (1,977.52) | (1,936.08) |
| Paid by Melissa | (366.95) | (21.69) | (4,403.40) | (2,329.88) | (4,403.40) |
| Travel Exp. | 58 | 0.00 | 700 | 0.00 | 700 |
| Litigation Costs | 0 | 0.00 | 0 | 0.00 | 0 |
| Total Expenses | \$18,346 | \$25,209.31 | \$220,184 | \$216,381.91 | \$220,184 |

| | |
|---|---------------------|
| Monthly Actual Income Over / (Under) Actual Expenses | \$2,280.83 |
| Year to Date Actual Income Over / (Under) Actual Expenses | \$540.00 |
| Balance of Trust Fund 6/30/20 | \$412,870.67 |