

**AMENDMENT NO. 4 TO
PROFESSIONAL SERVICES AGREEMENT
BETWEEN COUNTY OF MONTEREY AND
HMC ARCHITECTS**

THIS AMENDMENT NO. 4 to the Professional Services Agreement between the County of Monterey, a political subdivision of the State of California (hereinafter, "County"), and HMC Architects (hereinafter, "CONTRACTOR") is hereby entered into between the County and the CONTRACTOR (collectively, the County and CONTRACTOR are referred to as the "Parties").

WHEREAS, Beverly Prior Architects entered into a Professional Services Agreement with County on August 28, 2008 (hereinafter, "Agreement"); and

WHEREAS, Agreement was amended by the Parties on October 13, 2009 (hereinafter, "Amendment No. 1"), September 14, 2011 (hereinafter, "Amendment No. 2"), and April 3, 2012 (hereinafter, "Amendment No. 3"); and

WHEREAS, an Assignment of Contract from Beverly Prior Architects to CONTRACTOR was accepted by the County on July 22, 2011 (hereinafter, "Assignment of Contract"); and

WHEREAS, the Criminal Justice Complex Master Planning (hereinafter, "Project") has not been completed and additional time and funding are necessary to allow for the completion of remaining and additional required tasks; and

WHEREAS, on September 21, 2012, the Board of State and Community Corrections (BSCC) formally notified the County of the conditional award of Assembly Bill (AB) 900 Phase II funding in the amount of \$36,295,000 with specific requirements as part of the final award process outlined by the Corrections Standards Authority (CSA); and

WHEREAS, this Amendment No. 4 will allow CONTRACTOR to provide additional tasks associated with architectural and technical master planning services and include preparation of an Environmental Impact Report (EIR) to address California Environmental Quality Act (CEQA) requirements and to support the County's efforts in meeting the specific conditional award requirements and deadlines; and

WHEREAS, the Parties wish to further amend the Agreement to increase the amount by \$581,840 and extend the term to March 31, 2014 to allow CONTRACTOR to continue to provide tasks identified in the Agreement and as amended by this Amendment No. 4.

Amendment No. 4 to Professional Services Agreement
HMC Architects
Criminal Justice Complex
RMA - Public Works - Architectural Services
Term: August 7, 2008 - March 31, 2014
Not to Exceed: \$876,384.00

NOW, THEREFORE, the Parties agree to amend the Agreement as follows:

1. Amend Paragraph 1, "Services to be Provided", to read as follows:

The County hereby engages CONTRACTOR to perform, and CONTRACTOR hereby agrees to perform, the services described in Exhibits A, A-1 and A-2 in conformity with the terms of this Agreement. The services are generally described as follows: Provide professional services for the Criminal Justice Complex located at Natividad Road and Laurel Drive in Salinas, CA; architectural and technical support services for the submittal of an \$80 million grant application under Assembly Bill (AB) 900 to the Corrections Standards Authority (CSA) for expansion of the County's detention facilities; and additional tasks associated with architectural and technical master planning services including preparation of an Environmental Impact Report (EIR) to address California Environmental Quality Act (CEQA) requirements and to support the County's efforts in meeting the specific Board of State and Community Corrections (BSCC) conditional award of AB 900 Phase II requirements as described in Exhibits A, A-1 and A-2.

2. Amend Paragraph 2, "Payments by County", to read as follows:

County shall pay the CONTRACTOR in accordance with the payment provisions set forth in Exhibits A, A-1 and A-2, subject to the limitations set forth in this Agreement. The total amount payable by County to CONTRACTOR under this Agreement shall not exceed the sum of \$876,384.

3. Amend the first sentence of Paragraph 3, "Term of Agreement" to read as follows:

The term of this Agreement is from August 7, 2008 to March 31, 2014, unless sooner terminated pursuant to the terms of this Agreement.

4. Amend Paragraph 4, "Additional Provisions/Exhibits", by adding "Exhibit A-2 – Scope of Services/Payment Provisions".

5. All other terms and conditions of the Agreement remain unchanged and in full force.

6. This Amendment No. 4 shall be attached to the Agreement and incorporated therein as if fully set forth in the Agreement.

Amendment No. 4 to Professional Services Agreement
HMC Architects
Criminal Justice Complex
RMA – Public Works - Architectural Services
Term: August 7, 2008 – March 31, 2014
Not to Exceed: \$876,384.00

IN WITNESS WHEREOF, the Parties hereto have executed this Amendment No. 4 to the Renewal to the Professional Services Agreement as of the day and year written below:

COUNTY OF MONTEREY

CONTRACTOR*

By: _____
Contracts/Purchasing Officer

HMC Architects
Contractor's Business Name

Date: _____

By: *[Signature]*
(Signature of Chair, President or Vice President)

Its: MICHAEL CAMP SR. VICE PRESIDENT
(Print Name and Title)

Date: 10.23.12

Approved as to Form and Legality
Office of the County Counsel

By: *[Signature]*
(Signature of Secretary, Asst. Secretary, CFO,
Treasurer or Asst. Treasurer)

By: _____
Deputy County Counsel

Its: Gregory Stolron CFO
(Print Name and Title)

Date: _____

Date: 10.24.12

Approved as to Fiscal Provisions

By: _____
Auditor/Controller

Date: _____

Approved as to Indemnity and Insurance Provisions

By: _____
Risk Management

Date: _____

*INSTRUCTIONS: IF CONTRACTOR is a corporation, including limited liability and non-profit corporations, the full legal name of the corporation shall be set forth above together with the signatures of two specified officers. If CONTRACTOR is a partnership, the name of the partnership shall be set forth above together with the signature of a partner who has authority to execute this Agreement on behalf of the partnership. IF CONTRACTOR is contracting in an individual capacity, the individual shall set forth the name of the business, if any, and shall personally sign the Agreement.

Amendment No. 4 to Professional Services Agreement
HMC Architects
Criminal Justice Complex
RMA - Public Works - Architectural Services
Term: August 7, 2008 - March 31, 2014
Not to Exceed: \$876,384.00

IN WITNESS WHEREOF, the Parties hereto have executed this Amendment No. 4 to the Renewal to the Professional Services Agreement as of the day and year written below:

COUNTY OF MONTEREY

CONTRACTOR*

By: _____
Contracts/Purchasing Officer

HMC Architects
Contractor's Business Name

Date: _____

By: *W. L. Carr*
(Signature of Chair, President or Vice President)

Its: MICHAEL CARR SR. VICE PRESIDENT
(Print Name and Title)

Date: 10.23.12

Approved as to Form and Legality
Office of the County Counsel

By: *Gregory Stolron*
(Signature of Secretary, Asst. Secretary, CFO,
Treasurer or Asst. Treasurer)

By: _____
Deputy County Counsel

Its: Gregory Stolron CFO
(Print Name and Title)

Date: _____

Date: 10.24.12

Approved as to Fiscal Provisions

By: _____
Auditor/Controller

Date: _____

Approved as to Indemnity and Insurance Provisions

By: _____
Risk Management

Date: _____

*INSTRUCTIONS: IF CONTRACTOR is a corporation, including limited liability and non-profit corporations, the full legal name of the corporation shall be set forth above together with the signatures of two specified officers. If CONTRACTOR is a partnership, the name of the partnership shall be set forth above together with the signature of a partner who has authority to execute this Agreement on behalf of the partnership. IF CONTRACTOR is contracting in an individual capacity, the individual shall set forth the name of the business, if any, and shall personally sign the Agreement.

Amendment No. 4 to Professional Services Agreement
HMC Architects
Criminal Justice Complex
RMA - Public Works - Architectural Services
Term: August 7, 2008 - March 31, 2014
Not to Exceed: \$876,384.00

EXHIBIT A-2 – SCOPE OF SERVICES/PAYMENT PROVISIONS

☉ Beverly Prior Architects

HMC

October 17, 2012

County of Monterey

AMENDMENT #4: JAIL ASSESSMENT AND AB 900 GRANT SUPPORT SERVICES PROPOSAL

Project.

The County of Monterey has received notification from the Board of State and Community Corrections that it has been awarded a grant amount of \$36,295,000 of the \$80 million that it had originally requested for expansion of the existing jail's capacity. The county is seeking HMC's assistance with the Jail Assessment and AB 900 Grant Support Services. The County is committed to responsibly assessing the existing jail to identify longer term capital concerns, identifying programmatic, operational, infrastructure and construction requirements in order to assess county matching funds, reaching out to the community for input and review, and meeting the grant requirements that include real estate due diligence, environmental impact analysis, and ongoing operational costs.

Per the AB900 Bond requirements this new facility will operate as a stand-alone facility. The new facility including new housing units, main entrance and administrative support space will operate independently of the existing jail, and will be designed to allow existing security operations to be controlled from within the new facility.

Approach.

The anticipated key tasks and their purpose for the Jail Assessment and AB 900 Grant Support Services are outlined below and then in detail on the following spreadsheet. The following services support the described project scope and AB900 Grant requirements.

Task and Purpose

A. **Community Outreach and Public Presentations.** Per the Board of Supervisors' request for community outreach, prepare presentation boards including site plans, floor plans for both 2 and 4 story options, and elevations for project information meeting. No meeting attendance will be provided.

Deliverables: Site plan, exterior massing view, typical jail housing unit diagram.

B. **Jail Security Assessment.** Evaluate the key systems within the existing jail to identify and provide information that can be used in planning the new facility or used for future capital projects.

1. Investigate existing security systems for capability with new facility, specifically software expansion and connectivity issues for security, telecom and data transfer.

Deliverables: Provide Jail security assessment report identifying existing security systems, provide recommendations; if any for system upgrades/ improvements to existing system to support central control operations from within the new housing unit expansion.

C. **Current and Future Infrastructure Assessment.**

1. Review existing topographic maps provided by the county, and request additional information as needed.
2. Geotechnical services including core drilling/ test pits, provide basis of design for foundation and road requirements, cut/fill and subsurface conditions.
 - Review of pertinent reports regarding the site, available in our existing files or provided by you.
 - Field exploration consisting of logging and interval sampling 25 to 30 borings between 10 and 60 feet deep. The site will be marked for utility identification. The soil samples obtained will be sealed and returned to the laboratory for testing. The borings will be drilled in the location of the proposed

T 415 777 9422
F 415 777 2765

417 MONTGOMERY STREET 8th FLOOR
SAN FRANCISCO CA 94104
BPAROH.COM

EXHIBIT A-2 – SCOPE OF SERVICES/PAYMENT PROVISIONS

October 17, 2012

Page 2

improvements. NOTE: The number and depth may vary depending on conditions encountered. All holes will be patched and filled.

- Construction and testing of four percolation test sites. At each site the percolation rate of the underlying soil will be studied at various depths. This information is to be used to assist with storm water retention design.
- Laboratory testing of selected samples considered representative of site conditions, in order to ascertain or derive relevant engineering properties including:

- Moisture/Density
- R-value
- Shear Strength
- Consolidation
- Expansion Potential

- Corrosion testing of 5 samples collected in the elevation range of the proposed utilities. In addition, 5 in-situ field resistivity tests (Wenner 4 pin technique) will be performed. A corrosion testing and inspection program will then be developed by a registered corrosion engineer.
- Deflection testing of the existing pavement. Based on the deflection testing, R-value test results, and Traffic Indexes (to be calculated by our firm) we will provide pavements analysis and design for new and existing sections.
- Engineering analysis and evaluation of the resulting field and laboratory data. This will include a liquefaction analysis of the site. Based on our findings we will develop geotechnical design criteria:

- General Site Grading
- Seismic Parameters
- Utility Trenches (including corrosion design requirements)
- Foundation Design (including settlement analysis)
- Concrete Slab Design (including moisture control)
- Retaining Walls
- Excavations
- Pavement Design (including calculation of Traffic Indexes)
- General Site Drainage

- Preparation of a draft geotechnical report detailing our recommendations based on the project parameters and our geotechnical analysis. The report will include drawings of typical details for construction. Upon review and input of the draft report by the architect and other interested parties our firm will issue a final geotechnical report.
 - Fieldwork shall begin after all boring, trench and Cone Penetration Test (CPT) locations have been surveyed, staked and any US Alert requirements for utility clearances have been obtained. Draft and Final Geotechnical Design Reports shall be submitted with recommendations for site grading, seismic design, soil compaction, foundation design, supports of slabs and mats, trench excavation and back filling, and paving sections.
3. Domestic Water and Sanitary Sewer Study. Evaluate current and future demand/load based on 2-288 additional bed modules. Including sewer and water service upgrades, underground utilities that may need to be relocated, and other infrastructure requirements. Provide preliminary sizing and cost estimates.

EXHIBIT A-2 – SCOPE OF SERVICES/PAYMENT PROVISIONS

October 17, 2012
Page 3

-
4. Storm Drain Capacity Study. Evaluate existing and proposed storm drainage patterns and develop a preliminary plan consistent with existing conditions for collecting and disposing of both on-site and off-site storm water. Identify the location of existing storm water detention/retention ponds, area drains, proposed improvements to existing storm water facilities, control of on-site and offsite drainage across the site and general routing of underground drainage piping. Determine approximate loads of future development.
5. Site Utility Master Plan: Prepare utility distribution drawings showing the routing and extension of existing utilities to service the new buildings. Identify the approximate size and routing of all water (potable and fire water), sanitary sewer, natural gas, electrical, telephone, security and communication duct bank to service the new building, Show approximate location of new and existing transformers, switchgear, fire hydrants' natural gas metering, ect. Describe design criteria for each utility. Provide site plan including future expansion, identify access for staff, and public, including parking, path of travel and building entrances, fire access, and trash removal in relation to existing jail and new facility. No work will be provided for realignment Chaparral Road.
6. Site Electrical Master plan. Evaluate existing electrical system for capacity in transformers and generators. Determine approximate needs for new buildings and load capacity of existing service. Determine any additional upgrades necessary for this project and future work. Identify locations of all existing electrical gear on site, including transformer, conductors, switchgear, generators, site lighting, parking lot and roadways. Include photometric of existing lighting.
- Perform a site investigation and analysis of the site electrical distribution system, including site lighting.
 - Evaluation of the existing site electrical distribution system load capacity and reliability.
 - Review electrical utility service and prepare load calculation for intended use requirements.
 - Perform point-to-point photometric calculation of the existing site lighting system.
 - Coordinate with the Utility Company for any required load history and electrical usage.
 - Facilitate any testing, locating, or readings as required. These services will be performed by others.
 - Prepare a narrative report (with back-up sketches as required) indicating systems current condition, code improvements, and reliability; load capacity; adequacy of systems for current and proposed future use and life expectancy of systems; and recommended upgrades necessary for future facility addition and expansion.
- Deliverables: Comments on county-provided topographic map. Reports include: underground survey, geotechnical report, domestic water and sanitary sewer study, storm drain capacity report, site utility master plan, site electrical master plan and site power distribution.
-
- D. Environmental Impact Report. Prepare initial study and/or environmental impact report to address CEQA and AB 900 grant requirements. Attend meetings/public hearings; file Notice of Project and Notice of Determination.
- Deliverables: CEQA documents.
-
- E. Architectural Program, Site Requirements, and Conceptual Layouts. The architectural program, site requirements and conceptual layouts will assure that the jail addition is properly designed and will work with existing jail support services. Touring other jails of similar size and operational philosophy with county staff will assist in determining aspects to incorporate into the program and design criteria. While a preliminary space list was developed for the grant application process, this effort will be a more thorough investigation of each of the operational elements of the jail as they impact the program and design elements of the housing unit addition.
- Deliverables: Architectural program with site requirements and diagrams.
-
- F. Refine Project Scope, Phasing, Estimate. Based on revised grant amount/ number of beds and anticipated future jail expansion funding, develop a phasing and development strategy and cost estimate for both 2 and 4 story options. Refine Master Plan with County. Provide project planning for future phase.
- Deliverables: Documents reflecting refined project, phasing diagrams, and construction cost estimate.
-

EXHIBIT A-2 – SCOPE OF SERVICES/PAYMENT PROVISIONS

October 17, 2012
Page 3

-
4. Storm Drain Capacity Study. Evaluate existing and proposed storm drainage patterns and develop a preliminary plan consistent with existing conditions for collecting and disposing of both on-site and off-site storm water. Identify the location of existing storm water detention/retention ponds, area drains, proposed improvements to existing storm water facilities, control of on-site and offsite drainage across the site and general routing of underground drainage piping. Determine approximate loads of future development.
5. Site Utility Master Plan: Prepare utility distribution drawings showing the routing and extension of existing utilities to service the new buildings. Identify the approximate size and routing of all water (potable and fire water), sanitary sewer, natural gas, electrical, telephone, security and communication duct bank to service the new building, Show approximate location of new and existing transformers, switchgear, fire hydrants' natural gas metering, ect. Describe design criteria for each utility. Provide site plan including future expansion, identify access for staff, and public, including parking, path of travel and building entrances, fire access, and trash removal in relation to existing jail and new facility. No work will be provided for realignment Chaparral Road.
6. Site Electrical Master plan. Evaluate existing electrical system for capacity in transformers and generators. Determine approximate needs for new buildings and load capacity of existing service. Determine any additional upgrades necessary for this project and future work. Identify locations of all existing electrical gear on site, including transformer, conductors, switchgear, generators, site lighting, parking lot and roadways. Include photometric of existing lighting.
- Perform a site investigation and analysis of the site electrical distribution system, including site lighting.
 - Evaluation of the existing site electrical distribution system load capacity and reliability.
 - Review electrical utility service and prepare load calculation for intended use requirements.
 - Perform point-to-point photometric calculation of the existing site lighting system.
 - Coordinate with the Utility Company for any required load history and electrical usage.
 - Facilitate any testing, locating, or readings as required. These services will be performed by others.
 - Prepare a narrative report (with back-up sketches as required) indicating systems current condition, code improvements, and reliability; load capacity; adequacy of systems for current and proposed future use and life expectancy of systems; and recommended upgrades necessary for future facility addition and expansion.
- Deliverables: Comments on county-provided topographic map. Reports include: underground survey, geotechnical report, domestic water and sanitary sewer study, storm drain capacity report, site utility master plan, site electrical master plan and site power distribution.
-
- D. Environmental Impact Report. Prepare initial study and/or environmental impact report to address CEQA and AB 900 grant requirements. Attend meetings/public hearings; file Notice of Project and Notice of Determination.
- Deliverables: CEQA documents.
-
- E. Architectural Program, Site Requirements, and Conceptual Layouts. The architectural program, site requirements and conceptual layouts will assure that the jail addition is properly designed and will work with existing jail support services. Touring other jails of similar size and operational philosophy with county staff will assist in determining aspects to incorporate into the program and design criteria. While a preliminary space list was developed for the grant application process, this effort will be a more thorough investigation of each of the operational elements of the jail as they impact the program and design elements of the housing unit addition.
- Deliverables: Architectural program with site requirements and diagrams.
-
- F. Refine Project Scope, Phasing, Estimate. Based on revised grant amount/ number of beds and anticipated future jail expansion funding, develop a phasing and development strategy and cost estimate for both 2 and 4 story options. Refine Master Plan with County. Provide project planning for future phase.
- Deliverables: Documents reflecting refined project, phasing diagrams, and construction cost estimate.
-

EXHIBIT A-2 – SCOPE OF SERVICES/PAYMENT PROVISIONS

October 17, 2012
Page 5

The preparation of the county's operational statement at the schematic design submittal is not included in these services. Any LEED workshops or score cards are excluded in this phase.

On the following pages, the fee budget by task is presented.

Progress reporting and billing/invoicing.

HMC will submit, via email, a progress report which outlines all work accomplished, by task; upcoming milestones; any issues/concerns impacting the milestones; HMC's plan to resolve issues/concerns in order to maintain schedule/milestones. Progress report shall include a section called "Items needed from the County" which clearly identifies what HMC is asking/expecting to receive from the County and the date by which each item is needed, identifying the needed items, and allowing the County sufficient time to respond. Progress reports shall be provided on a mutually agreed on basis depending on the progress of the work.

HMC's monthly billing/invoicing will include a status report outlining work accomplished and milestones met during the billing period for each task. The invoice will indicate staff member, hours per staff member, staff rate, and the associated cost.

We have provided a 10% contingency on this scope of work. The following are examples of additional items that may be required and can be charged against the contingency with prior County approval:

1. Coordination and support with Board of State and Community Corrections submittals, responses, meetings
2. Site and existing building conditions that require further investigation
3. Additional graphics/presentation boards for additional community outreach and/or board meetings
4. Attendance at community outreach meetings, Board of Supervisors and Board Committee meetings

We look forward to reviewing this proposal with the county's team.

Very truly yours,



Beverly J. Prior, FAIA, LEED AP, NCARB
Principal, Civic and Justice Practice Leader

EXHIBIT A-2 - SCOPE OF SERVICES/PAYMENT PROVISIONS



COUNTY OF MONTEREY COUNTY
AMENDMENT #4: JAIL ASSESSMENT AND GRANT SERVICES

10/17/2012

SCOPE OF SERVICES	Architectural - HMC/Beverly Prior Architects				Total Incl.	Total Job Cost.	Specialty Consultants		Food Service & Utility Costs
	Principal Designer	Sr. Project Manager	Sr. Design/Technical Staff	Design/Technical Support Staff			Cost Estimator	Architectural/Engineering/Construction	
1 Community Outreach and Public Presentations									
1 Develop presentation images and boards to explain project for meeting	1	4	24	32	61				
a Review and refine based on County comments	2	2	8	12	24				
Subtotal - Hours	3	6	32	44	85				
Average Hourly Rates:	\$225	\$195	\$175	\$125					
Subtotal - Professional Fees:	\$675	\$1,170	\$5,600	\$5,500	\$12,945				
Total Estimate this Task					\$12,945				
Jail Security Assessment									
1 Site Visit, Risk Rating and Data Collection, Analysis, Final Report	8	16			24				
a Low Voltage/Security Assessment	4	8			12				
b Quality Control	4	8			12				
Subtotal - Hours	16	32	0	0	48				
Average Hourly Rates:	\$225	\$195	\$175	\$125					
Subtotal - Professional Fees:	\$3,600	\$6,240	\$0	\$0	\$9,840				
Total Estimate this Task					\$9,840				
Current and Future Infrastructure Assessment									
1 Review of Topographic Field Survey provided by the County	1	6			7				
a Preliminary	1	8	12		21				
b Geotechnical Investigation and Report									
c Literature research/ review									
d Drilling									
e Field Engineer									
f Laboratory									
g Percussion testing									
h Corrosion testing									
i Dilation									
j Mill									
k Analysis									
l Report									
m Drilling									
n Review									

EXHIBIT A-2 - SCOPE OF SERVICES/PAYMENT PROVISIONS

HMC
Beverly Prior Architects

COUNTY OF MONTEREY COUNTY
AMENDMENT #4: JAIL ASSESSMENT AND GRANT SERVICES

10/27/2012

SCOPE OF SERVICES	Architectural - Interdisciplinary Prior Architects				Specialty Consultants			Food Service & Laundry Cont.			
	Principal Planner/Designer	Sr. Project Manager	Sr. Designer/Technical Staff	Design/Technical Support Staff	Total Arch.	Lead/Arch. Consult.	Cost Estimator		Low Voltage/Security/Bole Cont.	Civil Engineer/Bole Cont.	End-on-metal Cont.
3 Domestic Water and Sanitary Sewer Study for 2,288 bed modules - research existing water demand and sewer generation - document projected demand for maximum build-out - research city water and sanitary sewer systems - prepare report of findings	1	8			9				\$ 17,200		
4 Storm Drain Capacity Study - Site Utility Master Plan - utility master plan with relocation of major utility lines	1	8	24		9				\$ 10,900		
6 Site Electrical Masterplan a Site Power Distribution b Site Lighting c Load Evaluation d Photometric e Narrative/Report f Review of as-builts g Meetings h Quality Control/Consultant Coordination	1	8			33				\$ 5,300		
8 Meetings	8	24							\$ 8,160		
9 Quality Control/Consultant Coordination	33	70	36		119				\$ 2,320		
Subtotal - Hours	\$225	\$195	\$175	\$125					\$ 4,780		
Average Hourly Rates:	\$225	\$195	\$175	\$125					\$ 4,780		
Subtotal - Professional Fees:	\$2,925	\$3,650	\$6,900	\$0	\$22,875				\$ 4,500		
Total Estimate this Task:						\$117,515					
						\$140,390					
Environmental Impact Report											
1. Project management and coordination, preparation of requested documents	2	24		6	32						\$ 5,120
a Project Administration	8	8			16						\$ 2,670
b Kick-off mtg											\$ 1,000
c Research											\$ 930
d Initial Study, NOP, Scoping (mtg with various agencies)											\$ 7,180
e Technical reports											\$ 8,225
f Prepare Draft EIR Admin											\$ 3,950
g Draft EIR/Noticing/Distribution											\$ 10,730
h Response to comments											\$ 2,950
i Final EIR											\$ 6,750
j CEQA Findings	24	24			48						\$ 10,210
k Meeting/Public hearings, Attend three (3) meetings											\$ 0
l Notice of Determination											\$ 0

COUNTY OF MONTEREY COUNTY
 AMENDMENT #4: JAIL ASSESSMENT AND GRANT SERVICES

10/17/2012

EXHIBIT A-2 - SCOPE OF SERVICES/PAYMENT PROVISIONS

SCOPE OF SERVICES	Architectural - HMC/Beverly Prior Architects				Specialty Consultants					
	Principal Planner/ Designer	Sr. Project Manager	Sr. Designer/ Technical Staff	Design/ Technical Support Staff	Total Arch.	Total Sub. Const.	Cost Estimator	Low Voltage/ Security Const.	Chil. Eng./Eotech Const.	Food Service & Laundry Const.
m. Publication/Dispatch Travel					0					
n. Traffic Engineer	8	24			32					
o. Additional meeting (not include)	42	80	6		128					
p. Quality Control/ Consultant Coordination										
Subtotal - Hours										
Average Hourly Rates:	\$225	\$185	\$175	\$125						
Subtotal - Professional Fees:	\$9,450	\$15,600	\$0	\$750	\$25,800	\$44,986			\$ 4,081	
Total estimate this task						\$170,766				
Architectural Program, Site Requirements, and Conceptual Layouts										
1. Orientation meeting with Sheriff's Project Team	8	8			16					
2. Review and evaluate needs assessment and existing docs.	1	2			3					
3. Preparation of facility programming questionnaires	1	2			3					
4. Kick-off meeting with departmental representatives.	2	2	2		6					
5. Tour facilities with County staff (2 days)	16	16	16		48					
6. Sheriff's Dept./Aear interviews for program, operational requests										
a. Administration	1	1			2					
b. Housing	2	2			4					
c. Recreation	1	1			2					
d. Central Control and Housing Control	4	4			8			8		
e. Visiting	2	2			4					
f. Health Services	2	2			4					
g. Mental Health Services	2	2			4					
h. Bakery/laundry/Staff Dining	1	1			2					
i. General Laundry	4	4			8					
j. Garment Presses	16	16			32					
k. Staff Lockers and Training	2	2			4					
l. Beds	3	3			6					
m. Education	2	2			4					
n. Maintenance/Warehouse	2	2			4					
o. Facility Support	2	2			4					
p. Parking/Sally port/Site Requirements	2	2			4					
7. Develop security master plan and requirements	2	2			4					
8. Develop inmate and staff movement patterns	2	2			4					
9. Develop facility space standards	4	2	4		10			20		
10. Prepare space requirements spreadsheets	8	8	4	24	36					
11. Review space requirements with County, revise.	8	8	8	24	24					
12. Develop Adjacency Diagrams	2	8	2	24	36					
13. Develop building diagrams	2	2	2	16	20					

EXHIBIT A-2 - SCOPE OF SERVICES/PAYMENT PROVISIONS

10/17/2012



**COUNTY OF MONTEREY COUNTY
AMENDMENT #4: JAIL ASSESSMENT AND GRANT SERVICES**

SCOPE OF SERVICES	Architectural - HMC/Beverly Prior Architects				Specialty Consultants		Food Service & Laundry Cons.
	Principal Designer	Sr. Project Manager	Sr. Design/Technical Staff	Design/Technical Support Staff	Low Voltage/Security Cons.	Chil Engineers/Geotech	
14. Develop medical system program	1	1	1	3			
15. Develop food service system program	1	1	1	3			
16. Develop medical waste program	1	1	1	3			
17. Develop site development requirements	4	4	4	8			
18. Coordinate sub consultants	4	4	4	8			
19. Quality Control/ Consultant Coordination	4	16	4	20			
20. Travel/Meeting Prep	2	20	20	60			
21. Develop draft, incorporate revisions, finalize documentation	2	8	30	12			
	66	148	146	76			
Subtotal - Hours							
Average Hourly Rates	\$225	\$195	\$225	\$195			
Subtotal - Professional Fees	\$14,850	\$28,860	\$25,375	\$10,260			
Total Estimate this Task				\$79,345			\$2,940
Refine Project Scope, Phasing, Estimate							
1. Based on actual grant amount, strategize project scope and phasing with county in phone and in-person work sessions	16	16		32			
2. Refine master plan concept to address revised scope approach							
3. Develop Cost estimate 2 and 4 story options	2	4	16	16			
4. Break and refine, review with county	2	4		8			
5. Quality Control/ Consultant Coordination	4	8		12			
	25	40	16	16			
Subtotal - Hours							
Average Hourly Rates	\$225	\$195	\$225	\$225			
Subtotal - Professional Fees	\$5,625	\$7,800	\$2,880	\$2,000			
Total Estimate this Task				\$18,225			\$7,260
Conceptual Design Development							
1. Develop conceptual floor plans, site plans, and elevations	30	40	60	60			
2. Present conceptual plans(only)	8	8		16			
3. Quality Control	2	4		6			
	40	52	60	60			
Subtotal - Hours							
Average Hourly Rates	\$225	\$195	\$225	\$225			
Subtotal - Professional Fees	\$9,000	\$10,140	\$13,500	\$7,500			
Total Estimate this Task				\$37,440			\$37,440

EXHIBIT A-2 - SCOPE OF SERVICES/PAYMENT PROVISIONS

HMC
Beverly Prior Architects

COUNTY OF MONTEREY COUNTY
AMENDMENT #4: JAIL ASSESSMENT AND GRANT SERVICES

30/11/2012

SCOPE OF SERVICES	Architectural - HMC/Beverly Prior Architects				Specialty Consultants				
	Principal Planner/ Designer	Sr. Project Manager	Sr. Design/ Technical Staff	Design/ Technical Support Staff	Total Arch.	Total Sub. Consultant	Low Voltage/ Security Cons. Estimator	Civil Engineer/Geotechnical Cons.	Food Services & Laundry Cons.
1. Review/confirm materials provided by Sheriff's office for ASCC required staffing plan: FTE to fill post and support positions, staff requirements during construction, select factors, selection of new staff, new staff hiring and training plan, program/operational requirements, staffing plan for central control	12	8			20				
2. Review operational budget (all expansion bids and new central control) (provided by the County)	12	8			20				
	24	16			40				
Subtotal - Hours	\$225	\$195	\$175	\$125					
Average Hourly Rates	\$5,400	\$3,120	\$0	\$0	\$8,520				
Subtotal - Professional Fees						\$8,520			
Total Estimate this Task						\$8,520			
TOTAL PROPOSAL									
Total Labor Proposal						\$308,601			
Allowances for Direct Expenses (15%)						\$20,344			
Subtotal						\$328,945			
10% contingency						\$32,895			
Total Proposal						\$361,840			