

# Greenfield Memorial District

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**Board of Directors**

Joe Santibanez, President  
Dennis Souza  
Jose Vasquez  
Stephanie Garcia  
Brent Slama

**MINUTES OF REGULAR BOARD MEETING**

**Tuesday, February 3, 2015, 6:00 PM**

**Greenfield Memorial Hall, 615 El Camino Real, Greenfield, CA**

**Meeting called to order at 6:15 PM**

**Attendees:** District President Joe Santibanez, Directors Jose Vasquez, Stephanie Garcia and Brent Slama; Building Manager Gus Ybarra and Program Director Kelly Falsey. Absent: Director Dennis Souza

**Public Comments from Audience on Items not on the Agenda:** None

**Consent Calendar: Approval of Minutes of 1/6/15 Regular Meeting and 1/20/15 Special Meeting; Approval of Warrants**

Board reviewed Minutes of 1/6/15 regular meeting, Minutes of 1/20/15 special meeting and warrants in the amount of \$7,686.48 (Ck#6818-6831). Director Vasquez made a motion to approve consent calendar; President Santibanez seconded. Director Vasquez, President Santibanez and Director Garcia in favor; Director Slama abstained from approving minutes of 1/20/15 special meeting as he was not in attendance. Motion carried.

**Closed Session: Conference with Labor Negotiators – Government Code §54957.6**

Director Garcia made a motion to move this item to the end of the Agenda as Union Representative Fritz Conle was not in attendance at the time; Director Vasquez seconded. All in favor; motion carried.

**Memorial District Business**

Manager Ybarra reported the plumbing problems occurred during 1/17/15 and 1/24/15 events, which necessitated the use of portable bathrooms at 1/24/15 event. Hall was sanitized and plumber hired to repair problem. Work tasks performed were general cleanup, tree trimming and patio clean up.

Report also given regarding part-time janitorial employee not reporting to work as scheduled. Director Garcia presented employee's timesheets for the month of January to Manager Ybarra for review and discussion. Board provided Manager Ybarra discretion to terminate employee in his capacity as employee's supervisor. Manager Ybarra to address matter directly with employee. In the event of termination, Board requested

advertising of position on Craigslist and that locks to building be changed, including the entrance to the American Legion.

Program Director Falsey reported a lack of interest in community regarding Youth Basketball. Board discussed basketball camp for children in April during spring break and also a summer league. Director Falsey reported on Yoga and Zumba classes to begin in March/April.

Program Director Falsey reported that Oak Avenue School is interested in using Memorial Hall to present a play to the community the last week of March. Board requested a representative from Oak Avenue school attend next meeting to go over proposal.

Board reviewed and discussed proposed FY2014-15 Budget. Director Slama made a motion to adopt the budget; Director Vasquez seconded. All in favor; motion carried.

**Board reviewed and discussed proposed Bylaws and Conflict of Interest Code and need to review both documents every two years. Director Slama made a motion to adopt the Bylaws and Conflict of Interest Code; Director Vasquez second. All in favor; motion carried.**

Manager Ybarra and Director Falsey reported on comparable rental fees in South Monterey County for like facilities. Board reviewed and discussed increase of rental fees and effectiveness of cleaning deposits. Director Garcia made a motion to increase rental fees as suggested by staff and to remove collection of cleaning deposits. Director Vasquez seconded. All in favor; motion carried.

### **Correspondence/Reports/Updates/Board Comments**

Correspondence received from LAFCO dated 1/28/15 was reviewed and discussed. Board appointed Director Slama to represent District in LAFCO's review of District's operations.

Memorandum from Monterey County Board of Supervisors regarding submission of Form 700s reviewed and discussed. Director Garcia will coordinate submission of Form 700s to Board of Supervisors by April 1, 2015 deadline.

### **Closed Session: Labor Negotiations – Government Code §54957.6**

### **Reconvene to Open Session**

Direction given to Director Garcia to follow up with Union Representative Fritz Conle regarding District's obligations and responsibilities regarding the Pension Trust Fund in light of termination of Union Agreement, effective March 1, 2015.

**Meeting adjourned at 8:23 PM**