



CCTT-Metrc Local Agency Access Data Request Checklist

Local Agency Information

Local Jurisdiction: _____ Date of Request: _____

Department / Program
Name of Jurisdiction
requesting data: _____

Headquarters
Address: _____
Street Address

City State ZIP Code

Phone: _____ Email _____

Jurisdiction Representative Name: _____

Representative
Phone: _____ Email _____

Current MOU on file: YES NO

Standard Reports

The following is a representation of baseline reports to be provided to local jurisdictions upon their request. These reports will provide a foundation view of Cannabis activity within the requesting jurisdiction. Upon review of the baseline data, the local jurisdiction may then request additional information based on business need.

This data is provided from the Metrc-CA database and represents information interfaced from our licensing authorities, as well as self-reported data from licensees. Metrc is not the system of record for licensee demographic data. That information should be obtained from the individual licensing authorities.

Please indicate which reports are being requested:

Licensee Report: This report provides a point-in-time look at the licensees currently operating within the requesting jurisdiction.

Licensee Sales (Aggregated): This report provides aggregated retail sales, by licensee, for a specified reporting period. It does not include sales taxes collected.

Facility Metrics Report (Licensee): This report provides a summary of facility data captured in Metrc, by licensee, for the requesting jurisdiction.

Harvest Report (Cultivators): This report provides harvest information for cultivators within the requesting jurisdiction during the requested reporting period.

Monthly Sales Report (Retail & Microbusiness): This report provides aggregated monthly sales data by facility within the specified jurisdiction. The sales data is reported by the licensee to Metrc via point-of-sale interface or manual entry.

Plants Destroyed Report: This report the number of plants destroyed by licensee within the jurisdiction during the specified reporting period.

Plants Trend Report: This report provides plant inventory data by licensee within the specified jurisdiction

Plants Inventory Report: This report provides high level counts of plants by growth phase in a licensee’s inventory within the specified jurisdiction.

Ad-Hoc Reports

Upon review of the baseline data, the local jurisdiction may then request additional information based on business need.

Standard Reports: The jurisdiction has received and reviewed the standard reports YES NO

Please describe the data reporting requirements and the business need for the data being requested:

Access

Please provide a brief description of the jurisdiction and need for data – should cite authority (Local Ordinance if Non-LEA). Please include a description of the physical boundaries of the jurisdiction (e.g. a county that includes unincorporated areas.):

Monterey County is a political subdivision of the State of California, whose jurisdiction is comprised of the unincorporated areas within County lines. Monterey County Cannabis Program staff duties and responsibilities include Chapter 7.90 of Monterey County Code, wherein County officials may enter commercial cannabis premises from 8:00 am – 8:00 pm to receive unimpeded access to any and all data relevant to permitted activities for the purposes of conducting an audit which will determine if any act or omission in contravention of state law or the Monterey County Code has occurred. Information from the CCTT-Metrc System is therefore necessary to adequately and efficiently implement the commercial cannabis regulatory system in the Monterey County Code.

Disclaimer

MAUCRSA authorizes local jurisdictions (cities and counties) to receive information entered in the CCTT-Metrc System as necessary to perform official duties pursuant to the MAUCRSA or their local ordinances. (Bus. and Prof. Code, § 26067, subds. (b)(6) and (b)(7).)

This checklist is intended to collect information in an effort to provide local jurisdictions, as necessary, CCTT-Metrc data for implementation in their official duties to develop, implement, and enforce local laws regarding the licensing, taxation, and regulation of commercial cannabis activities by providing data from the California Cannabis Track-and-Trace System ("CCTT-Metrc System") as authorized by the Medicinal and Adult Use Cannabis Regulation and Safety Act (MAUCRSA).

Information for the CCTT-Metrc System that is shared with a local jurisdiction is not subject to the Public Records Act and cannot be disclosed.