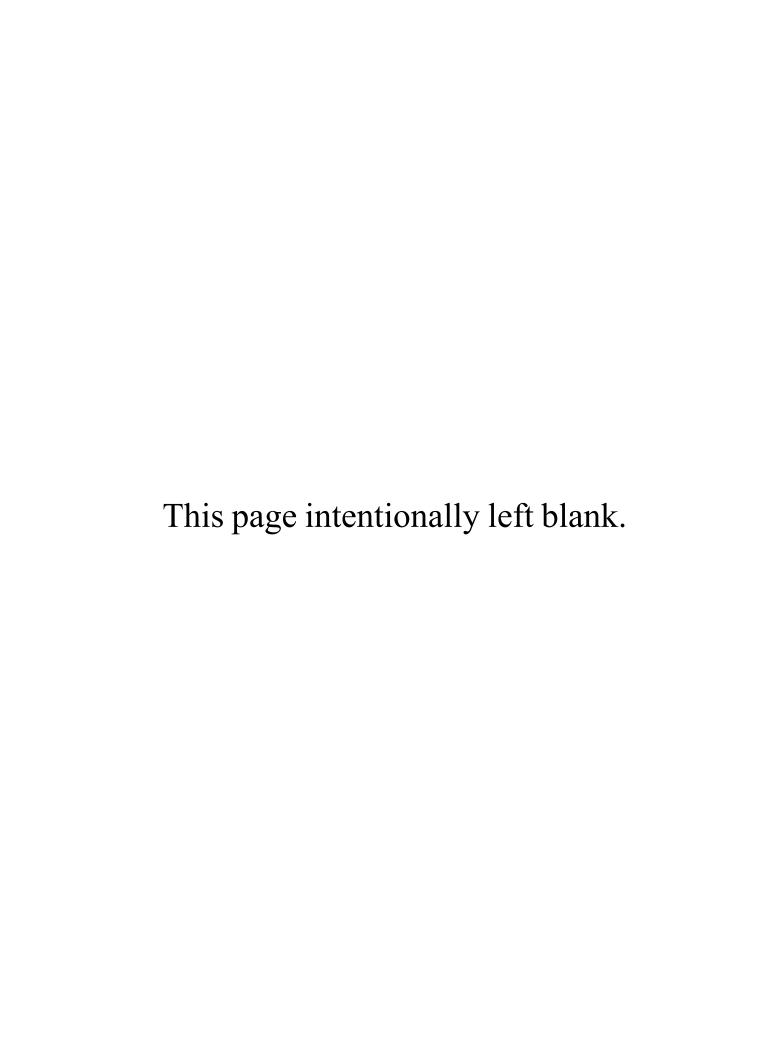
## Exhibit D



## **Monterey County Board of Supervisors Referral Submittal Form**

**Referral No. 2023.17** Assignment Date: 7/25/23

(Completed by CAO's Office)

SUBMITTAL - Completed by referring Board office and returned to CAO no later than 10:00AM on

Wednesday prior to Board meeting:						
	Submitted By: Supervisor Mary Adams				District #: 5	
Referral Title: Safeguard & maintain historic buildings in Monterey County						
Referral Purpose: Pass a local ordinance where it shall be unlawful for any person to cause or cause others to act						
to burn or structurally damage a structure that has been listed on a city, county, state or national list of historic						
properties. This includes owners of a structure listed on a local, state, or national register of historic structures.						
Brief Referral Description (attach additional sheet as required):						
The County of Monterey does not have an ordinance which provides for safeguarding and maintaining historic						
buildings. If the historic building is in negotiations, it must remain in a presentable condition safeguarding the						
historic building. The ordinance would allow the County to withhold building and demolition permits until the						
property is restored to historic status. Additionally, any person, including the owner, who is found guilty of						
damaging the historic building or who fails to secure the historic building will incur fines and/or criminal						
charges.						
Classification - Implication				Mode of Response		
☐ Ministerial / Minor				⊠ Board Repor		
☑ Land Use Policy				Requested Response Timeline		
☐ Social Policy			□ 2 weeks	$\Box$ 2 weeks $\boxtimes$ 1 month $\Box$ 6 weeks		
☐ Budget Policy			☐ Status 1	☐ Status reports until completed		
☐ Other:				☐ Other: ☐ Specific Date: ☐		
Specific Bate.						
ASSIGNMENT - Provided by CAO at Board Meeting. Copied to Board Offices and Department Head(s)						
Completed by CAO's Office:						
Department(s):		Referral Lead:		В	oard Date:	
Housing & Community Development		Craig Spencer			/25/23	
REASSIGNMENT – Provided by CAO. Copied to Board Offices and Department Head(s). Completed by						
CAO's Office:						
Department(s):		Referral Lead:		D	Pate:	
2 3 4 11 11 11 (2)						
ANALYSIS - Completed by Department and copied to Board Offices and CAO:						
Department analysis of resources required/impact on existing department priorities to complete referral:						
Analysis Completed By: Department's Recommended Response Time					ed Response Timeline	
1 7 1 7				By requested date		
_			□ 2 weeks	• •		
Date:		□ 1 year				
REFERRAL RESPONSE/COMPLETION - Provided by Department to Board Offices and CAO:						
	Referral Response Date: Board Item No			Referrals List Deletion:		
1						

**Note**: Please cc Claudia Escalante and Karina Bokanovich on all CAO correspondence relating to referrals.

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