

# **County of Monterey**

168 W. Alisal St., 2nd Floor  
Monterey Room  
Salinas, CA 93901  
831.755.5115



## **Meeting Minutes - Draft**

**Friday, November 17, 2023**

**11:00 AM**

### **Budget Committee**

**Attendees:** Supervisor Chris Lopez, Chair; Supervisor Glenn Church, Vice Chair; Sonia M. De La Rosa, County Administrative Officer; Ezequiel Vega, Assistant County Administrative Officer; Leslie J. Girard, County Counsel; Rocio Quezada, Committee Secretary; and  
**Elected Officials:** Mary Zeeb, Treasurer-Tax Collector; and Marina Camacho, Assessor-Clerk-Recorder  
**Excused:** Rupa Shah, Auditor-Controller

### **Call to Order**

The meeting was called to order at 11:01 a.m.

### **Public Comment Period**

No public comment received.

### **Approval of Action Minutes**

1. Approve the Budget Committee Action Minutes of October 25, 2023.

**The Budget Committee Action Minutes of October 25, 2023 were approved by consensus.**

### **Consent Agenda**

#### **Consent Items Nos. 2 through 5**

**ACTION: Consent Items Nos. 2 through 5 were approved by consensus.**

2. Receive the October 2023 California Department of Finance Bulletin.
3. Support approval of a resolution authorizing and directing the Auditor-Controller to amend the Fiscal Year 2023-24 Adopted Budget to increase appropriations and estimated revenues by \$780,778 for the Social Services - Area Agency on Aging's Fund 001, Appropriations Unit SOC010 Fiscal Year 2023-24 Adopted Budget to provide funding to various programs from California Department of Aging.
4.
  - a. Consider supporting the amendment of Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendix A to adjust the base wage salary range of the Office Maintenance Worker as indicated in Attachment A;
  - b. Consider supporting the Human Resources Department to implement the changes in the Advantage Human Resources Management (HRM) system.
5.
  - a. Consider supporting the amendment of Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendix A to adjust the base wage salary ranges of the Custodian and Senior Custodian as indicated in Attachment A;
  - b. Consider supporting the Human Resources Department to implement the changes in the Advantage Human Resources Management (HRM) system.

### **Regular Agenda**

6. Support the request to:
  - a. Amend the Monterey County Health Department's Behavioral Health Bureau FY 2023-24

- Adopted Budget (4000-023-HEA012-8410) to add one (1.0) FTE Departmental Information Systems Specialist (DISS) position, add six (6.0) FTE Behavioral Health Aide (BHA) positions, add two (2.0) FTE Public Health Vocational Nurse (PHLVN) positions, add three (3.0) FTE Social Worker III (SWIII) positions, reallocate two (2.0) FTE Psychiatric Social Worker II (PSWII) positions to two (2.0) FTE Senior Psychiatric Social Worker (Sr. PSW) positions, and reallocate one (1.0) FTE Social Worker III (SWIII) position to one (1.0) FTE Chronic Disease Prevention Coordinator (CDPC) position as indicated in Attachment A; and
- b. Amend the Monterey County Health Department's Public Health Bureau FY 2023-24 Adopted Budget (4000-001-HEA003-8124) to add two (2.0) FTE Health Program Coordinator (HPC) positions and one (1.0) FTE Chronic Disease Prevention Specialist II (CDPS II) position as indicated in Attachment A; and
- c. Amend the Monterey County Health Department's Administration Bureau FY 2023-24 Adopted Budget (4000-001-HEA014-8438) to add one (1.0) FTE Departmental Information Systems Coordinator (DISC) position, reallocate one (1.0) FTE Business Technology Analyst IV (BTAIV) position to one (1.0) FTE Business Technology Analyst II (BTAII) position, add two (2.0) FTE Personnel Analyst, and one (1.0) FTE Senior Personnel Analyst position, as indicated in Attachment A; and
- d. Amend the Monterey County Health Department's Clinic Services Bureau FY 2023-24 Adopted Budget (4000-001-HEA007-8592) to add one (1.0) FTE Clinic Operations Supervisor (COS) position, as indicated in Attachment A; and
- e. Authorize the Auditor-Controller, Human Resources Department, and the County Administrative Office to incorporate these position changes in the Monterey County Health Department's Behavioral Health Bureau FY 2023-24 Adopted Budget (4000-023-HEA012-8410); and
- f. Authorize the Auditor-Controller, Human Resources Department, and the County Administrative Office to incorporate these position changes in the Monterey County Health Department's Public Health Bureau FY 2023-24 Adopted Budget (4000-001-HEA003-8124); and
- g. Authorize the Auditor-Controller, Human Resources Department, and the County Administrative Office to incorporate these position changes in the Monterey County Health Department's Administration Bureau FY 2023-24 Adopted Budget (4000-001-HEA014-8438); and
- h. Authorize the Auditor-Controller, Human Resources Department, and the County Administrative Office to incorporate these position changes in the Monterey County Health Department's Clinic Services Bureau FY 2023-24 Adopted Budget (4000-001-HEA007-8592).

**ACTION: The Committee supported Item No. 6.a. thru 6.h. by consensus.**

7. a. Consider supporting the amendment of Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendix A to adjust the base wage salary ranges of the Social Services Aide I-II classifications as indicated in Attachment A;
- b. Consider supporting the amendment of Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendix A to adjust the base wage salary ranges of the Eligibility Specialist I-II-III and Eligibility Supervisor classifications as indicated in Attachment A;
- c. Consider supporting the Human Resources Department to implement the changes in the Advantage Human Resources Management (HRM) system.

**ACTION: The Committee supported Item No. 7.a. thru 7.c. by consensus.**

8. a. Consider supporting the amendment of Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendix A to adjust the base wage salary ranges of the Auditor-Controller Analyst I-II as indicated in Attachment A;
- b. Consider supporting the amendment of Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendix A to adjust the base wage salary range of the Chief Deputy Treasurer-Tax Collector as indicated in Attachment A;
- c. Consider supporting the amendment of Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendix A to adjust the base wage salary range of the Chief Deputy Auditor-Controller as indicated in Attachment A;
- d. Consider supporting the Human Resources Department to implement the changes in the Advantage Human Resources Management (HRM) system.

**ACTION: The Committee supported Item No. 8.a. thru 8.d. by consensus.**

9. a. Consider supporting the amendment of Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendix A to adjust the base wage salary range of the Payroll Technician-Confidential, Senior Payroll Technician-Confidential, and Supervising Payroll Coordinator-Confidential classifications as indicated in Attachment A;
- b. Consider supporting the Human Resources Department to implement the changes in the Advantage Human Resources Management (HRM) system.

**ACTION: The Committee supported Item No. 9.a. and 9.b. by consensus.**

#### **Adjournment**

**The meeting adjourned at 11:14 a.m.**

**The next regular meeting is scheduled on November 29, 2023 at 1:00 p.m.**