

**Before the Board of Supervisors in and for the
County of Monterey, State of California**

- a. Receive Written Reports for County Service)
Areas containing service charges;)
- b. Set a Public Hearing on June 14, 2011, at 10:30)
a.m., to consider protests and objections to said)
Written Reports; and)
- c. Authorize the Clerk of the Board to publish a)
Notice of Public Hearing for said Written)
Reports once a week, for two successive)
weeks, beginning no later than May 30, 2011,)
in *The Californian* and *Monterey County*)
Herald.....)

Upon motion of Supervisor Potter, seconded by Supervisor Armenta, and carried by those members present, the Board hereby;

- a. Received Written Reports for County Service Areas containing service charges;
- b. Set a Public Hearing on June 14, 2011, at 10:30 a.m., to consider protests and objections to said Written Reports; and
- c. Authorized the Clerk of the Board to publish a Notice of Public Hearing for said Written Reports once a week, for two successive weeks, beginning no later than May 30, 2011, in *The Californian* and *Monterey County Herald*.

PASSED AND ADOPTED on this 24th day of May, 2011, by the following vote, to wit:

AYES: Supervisors Armenta, Calcagno, Salinas, Parker, and Potter

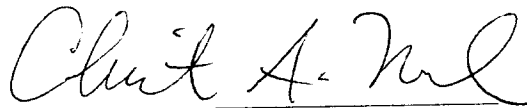
NOES: None

ABSENT: None

I, Gail T. Borkowski, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 75 for the meeting on May 24, 2011.

Dated: May 24, 2011

Gail T. Borkowski, Clerk of the Board of Supervisors
County of Monterey, State of California

By 
Deputy

MONTEREY COUNTY BOARD OF SUPERVISORS

MEETING: May 24, 2011 – Consent	AGENDA NO.: 51
SUBJECT: a. Receive Written Reports for County Service Areas containing service charges; b. Set a Public Hearing on June 14, 2011, at 10:30 a.m., to consider protests and objections to said Written Reports; and c. Authorize the Clerk of the Board to publish a Notice of Public Hearing for said Written Reports once a week, for two successive weeks, beginning no later than May 30, 2011, in <i>The Californian</i> and <i>Monterey County Herald</i> .	
DEPARTMENT: RMA – Public Works	

RECOMMENDATIONS:

It is recommended that the Board of Supervisors:

- a. Receive Written Reports for County Service Areas containing service charges;
- b. Set a Public Hearing on June 14, 2011, at 10:30 a.m., to consider protests and objections to said Written Reports; and
- c. Authorize the Clerk of the Board to publish a Notice of Public Hearing for said Written Reports once a week, for two successive weeks, beginning no later than May 30, 2011, in *The Californian* and *Monterey County Herald*.

SUMMARY:

Written Reports are filed each year for County Service Areas requiring service charges. The Board of Supervisors receives these reports. This action is necessary to collect service charges on the County tax rolls. No new or increased service charges are proposed to be placed on the County tax rolls for those County Service Areas covered by this report. Exhibit A – Description of Services describes the services for County Service Areas as of May 2, 2011 (see attached).

DISCUSSION:

Ordinance No. 2516 created the procedure for establishing service charges for County Service Areas (CSAs), was adopted on May 8, 1979, requiring an annual written report and noticed Public Hearing. These service charges are not subject to Prop 218 because no new or increased service charges are proposed to be placed on the County tax rolls for those County Service Areas covered by this report.

The Clerk of the Board has reserved June 14, 2011, for the Public Hearing. In addition to service charges placed on the County tax rolls, property owners in CSA 75 are also assessed a monthly user fee for sanitary sewer services. The monthly user fee has not been adjusted for inflation in over a decade. As a result, CSA 75 has been operating with a negative cash flow for many years, and the reserve balance has diminished to a critical level. A rate study is in progress to determine the appropriate funding level to manage the sewer system. It is anticipated that there will be a resultant monthly user fee increase for sanitary sewer services in CSA 75 presented to the Board of Supervisors before the next fiscal year.

OTHER AGENCY INVOLVEMENT:

Service charge schedules are sent to the Auditor-Controller and the Treasurer-Tax Collector for inclusion in the property tax bill. Some CSAs have advisory committees. The Department of Public Works meets with these advisory committees to review the proposed budgets and receive recommendations regarding the proposed budgets and service charges for the service area. CSAs collecting service charges on the tax rolls that have active advisory committees are as follows:

CSA 15 – Toro Park/Serra Village
CSA 45 – Oak Hills
CSA 50 – Lower Carmel River

FINANCING:

Service charges provide revenue for the proposed budgets for CSAs. The approximate annual service charge for a typical single-family dwelling in each area is shown on the attached Exhibit B – Table of Services.

Prepared by:

Approved by:



Dirk J. Medema, P.E. (831) 784-5647
Environmental Services Manager



Yazdan T. Emrani, M.S., P.E.
Director of Public Works

Dated: May 16, 2011

Attachments: Board Order; Memo to the Clerk of the Board; Notice of Public Hearing County Service Areas; Exhibit A – Description of Services; Exhibit B – Table of Services; Written Reports for County Service Areas Fiscal Year 2011-2012 (on file with the Clerk of the Board)