



Monterey County

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Board Report

Legistar File Number: A 15-365

December 08, 2015

Introduced: 10/27/2015

Current Status: Agenda Ready

Version: 1

Matter Type: BoS Agreement

Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute Amendment No. 2 to the Agreement (A-12138) with Smith and Enright Landscape Inc. for Landscape Maintenance Services at NMC per the Request for Proposals (RFP) #9600-19, extending the Agreement an additional one (1) year period for a revised full term of December 1, 2011 through November 30, 2016, and with no increase to the previously approved total Agreement amount of \$424,771.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute Amendment No. 2 to the Agreement (A-12138) with Smith and Enright Landscape Inc. for Landscape Maintenance Services at NMC per the Request for Proposals (RFP) #9600-19, extending the Agreement an additional one (1) year period for a revised full term of December 1, 2011 through November 30, 2016, and with no increase to the previously approved total Agreement amount of \$424,771.

SUMMARY/DISCUSSION:

On August 19, 2011 Smith and Enright received the highest ranking from the NMC Selection Committee and the scope and fee schedule was agreed upon in the amount of \$8,232.00 per month. The Agreement received Board of Supervisors approval on November 8, 2011.

Smith and Enright Landscaping have provided General Grounds Maintenance and Landscaping Services for the NMC Campus over the initial term of the Agreement (three years) and two (2) one (1) year extensions. Services include but are not limited to lawn maintenance, watering and tree pruning and trimming. In addition, Smith and Enright provide maintenance of outside trash/debris removal and grounds keeping support to the NMC engineering staff.

Natividad Medical Center encompasses a very large campus with patients, visitors and employees entering the campus on a 24/7 basis. The need for grounds keeping is vital for safety and cleanliness of the medical center grounds.

Smith and Enright has met the landscaping service needs of NMC within the scope of the current Agreement for the past four (4) years and the NMC Engineering Department wishes to extend the current contract for a period of one (1) year, per the original RFP #9600-19.

OTHER AGENCY INVOLVEMENT:

County Counsel has reviewed and approved the Amendment No. 2 as to form and risk provisions and the Auditor-Controller has reviewed and approved the Amendment No. 2 as to payment provisions. This Amendment No. 2 was submitted for and included on the 9/24/15 NMC Finance Committee agenda; however the NMC Finance Committee meeting was cancelled. This Amendment No. 2 has been reviewed and approved by the NMC Board of Trustees on 10/2/15.

FINANCING:

There is no additional cost associated with Amendment No. 2. \$115,000 has been included in the FY 15-16 Adopted Budget for this Agreement. There is no impact to the General Fund.

Prepared by: Jeffrey Cleek, Engineering Director, 783-2614

Approved by: Gary R. Gray, DO, Chief Executive Officer, 783-2504

Attachments:

Amendment No. 2 to Agreement with Smith & Enright

Renewal and Amendment No.1 with Smith & Enright

Original Agreement with Smith & Enright

Smith & Enright Spend Sheet

Attachments on file with the Clerk of the Boards Office



Gary R. Gray, Chief Executive Officer

11/20/15

Date