

**Before the Board of Supervisors in and for the
County of Monterey, State of California**

Resolution No.: PPPR Control No. 21-002)
 HRM Control No. 21-002)
)
 Adopts a Resolution to:)
 a) Amend Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendix)
 A to adjust the Salary Range for the Classification of Medical Unit Clerk; and)
 b) Direct the Monterey County Human Resources Department to implement the)
 changes in the Advantage HRM system.)
)
)

WHEREAS, a wage study for the classification of Medical Unit Clerk was completed in response to a request from Service Employees International Union (SEIU) Local 521; and

WHEREAS, the findings of the compensation study determined that the salary range for the classification of Medical Unit Clerk be adjusted in order to align with the labor market; and

WHEREAS, these actions require the Personnel Policies and Practices Resolution No. 98-394 Appendix A to be amended.

NOW, THEREFORE, the Monterey County Board of Supervisors hereby resolved to approve the following:

1. The Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendix A is amended to adjust the salary range for the classification of Medical Unit Clerk as indicated below;

Classification Title: Medical Unit Clerk							Class Code	WG *	EEO Cat*	W/C*	BU	FLSA Code*
Hourly, Bi-Weekly and Monthly Pay Rates												
Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7						
\$20.474	\$21.600	\$22.788	\$24.041	\$25.363	\$26.631	\$27.963	80K21	18	OC	9043	J	Non-exempt
\$1,637.91	\$1,727.99	\$1,823.03	\$1,923.29	\$2,029.06	\$2,130.51	\$2,237.04						
\$3,549	\$3,744	\$3,950	\$4,167	\$4,396	\$4,616	\$4,847						

*provided for information purposes only

2. The County of Monterey Human Resources Department is hereby directed to implement the changes in the Advantage HRM System.

PASSED AND ADOPTED on this _____ day of _____, 2021, by the following vote, to-wit:

AYES:
 NOES:
 ABSENT:

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book____ for the meeting on _____.

Dated:

Valerie Ralph, Clerk of the Board of Supervisors,
County of Monterey, State of California

By _____
, Deputy