



April 28, 2020

Hillary Theyer
Monterey County Free Libraries
188 Seaside Circle
Marina, CA 93933

Dear Ms. Theyer,

This letter constitutes the California State Library's approval of a \$250,000 local assistance grant to the Monterey County Free Libraries, for North County Bookmobile, funded by the Shared Vision/Bringing the Library to You grant program. The grant is effective for the period beginning April 28, 2020, and ending March 31, 2022.

The primary grant monitor on this project is Beverly Schwartzberg. She can be contacted at 916-701-6880, e-mail beverly.schwartzberg@library.ca.gov.

This grant is governed by the project plan and budget outlined in your application (amended, if requested) and the award terms and conditions, including the Monterey County Free Libraries's assurances that it will use project-specific evaluation tools, participate in project evaluation activities, and provide all necessary data to satisfy any State Library reporting requirements.

Please return and sign the enclosed claim and certification forms. Best wishes for a successful project.

Respectfully yours,

Greg Lucas

Greg Lucas
California State Librarian

Enclosures

Cc: Colette Moody
Rebecca Wendt
Beverly Schwartzberg

THE BASICS – YOUR GRANT AWARD

The following provides all the basic information about your grant and managing your grant.

Award #:	SVBT-023
Library/Organization:	Monterey County Free Libraries
Project Title:	North County Bookmobile
Award Amount:	\$250,000

APPROVED BUDGET

Personnel	\$
Travel	\$
Supplies/Materials	\$
Equipment (\$5,000 or more per unit)	\$250,000
Consultant Fees	\$
Services (contracted)	\$
Project Total	\$250,000
Indirect Cost	\$
Grant Total	\$250,000

Start Date:	April 28, 2020
End Date:	March 31, 2022

Please understand that processing of grant payments can take from six to eight weeks before delivery. If you have not received your payment after eight weeks, please contact your grant monitor.

REPORTING

The Monterey County Free Libraries must provide two mid-project financial and narrative reports as outlined in the grant terms and conditions (January 31, 2021; July 31, 2021); final financial and narrative reports by April 30, 2022; and updates upon request. Please send your reports to Colette Moody: colette.moody@library.ca.gov | Fiscal Office, California State Library, P.O. Box 942837, Sacramento, CA 94237-0001.

PAYMENTS

This award will be made in two payments (90% for first payment; 10% upon completion of final report). The grant recipient must fulfill all project reporting requirements and expend all funds, or return all unspent grant funds, by the time specified in the grant terms and conditions.

CONTACT

We want your project to be successful. Please work with this grant monitor in implementing your project:

Grant Monitor:	Beverly Schwartzberg
Phone Number:	916-701-6880
Email Address:	beverly.schwartzberg@library.ca.gov