



Monterey County

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Action Minutes - Draft Budget Committee

Monday, November 27, 2017

1:30 PM

Monterey Room

Special Meeting

Attendees: Supervisor Luis Alejo, Chair; and Supervisor Jane Parker, Vice Chair; Lew Bauman, County Administrative Officer; Susan Blitch, County Counsel; Dewayne Woods, Assistant County Administrative Officer; Paul Lewis, County Budget Director; Mary Zeeb, Treasurer-Tax Collector; Rupa Shah, Assistant Auditor-Controller; Steve Vagnini, Assessor-Clerk-Recorder; and Ebby Johnson, Committee Secretary. A complete list of attendees is on file with the Committee Secretary.

Call to Order

The meeting was called to order at 1:36 p.m.

Additions and Corrections

There were no additions or corrections to the agenda.

Public Comment Period

There was no public comment received.

Approval of Action Minutes

1. Approve the Budget Committee Action Minutes for October 25, 2017.

The Budget Committee Action Minutes for October 25, 2017 were approved as submitted.

Consent Agenda

Consent Item Nos. 2 through 7

ACTION: Consent Item Nos. 2 through 7 were received and accepted by consensus. (2-0)

2. Receive the California Department of Finance Bulletin for November 2017.
3. Receive the List of Standing and Pending Reports to the Budget Committee.

4. Receive and accept the budget report for the quarter ending September 30, 2017 from the Workforce Development Board and Office for Employment Training (OET), for the local Workforce Innovation and Opportunity Act (WIOA) funded programs for FY 2017-18.
5. Receive and accept the fourth quarter financial report for the Information Technology Department (ITD) for FY 2016-17.
6. Receive Quarterly Budget and Schedule Status Report on the New Juvenile Hall, Project 8811 (Project), for period ending September 30, 2017.
7. Receive a Quarterly Budget and Schedule Status Report on the Jail Housing Addition, Project 8819 (Project), for period ending September 30, 2017.

Regular Agenda

Receive and accept the FY 2016-17 Budget End of Year Report from the County Administrative Office

ACTION: The Committee received the FY 2016-17 Budget End of Year Report (BEYR) and took the following actions:

- 1) Requested the Emergency Communications Dept. to submit a report on the repayment of general fund contributions used to cover expenses for dispatch services, equipment costs and NGEN expenditures totaling \$1.4 million because user agencies were underbilled. Report back to the Committee at the next meeting in December 2017; and
- 2) Requested the Auditor-Controller to submit a comprehensive review of the ERP Project, including historical changes in budget, staffing, and schedule and remaining time/costs to complete the project. The Auditor-Controller's Office stated it would provide this report in the January through March timeline. Report back during Jan.-Mar. 2018.

The FY 2016-17 Budget End of Year Report was received and accepted by consensus (2-0).

Public comment received from Cesar Lara, Building Healthy Communities.

9. Receive and accept an informational update on the compliance review regarding Title VI of the Civil Rights Act of 1964.

ACTION: Received and accepted an informational update on the compliance review regarding Title VI of the Civil Rights Act of 1964 by consensus. (2-0)

Public comment received from Cesar Lara, Building Healthy Communities.

10. Support adopting a resolution authorizing the Auditor-Controller to amend the FY 2017-18 Adopted Budget by increasing appropriations in the amount of \$289,324 in the FY 2017-18 Adopted Budget for County Clerk/Recorder's, Fund 1180-ACR002-8004, financed by the County Clerk/Recorder's Modernization Account 020-2751 for the Tyler's Eagle Clerk/Recorder Computer Software

System.

ACTION: Support received for the recommendation by consensus. (2-0)

- 11.**
- a. Support amending the FY 2017-18 Resource Management Agency (RMA), Unit 8172- Planning Budget to reallocate one (1) Historical & Cultural Affairs position to one (1) Management Analyst II position, as indicated in the attached Resolution;
 - b. Support amending the FY 2017-18 RMA, Unit 8173 - Architectural Services Budget to reallocate one (1) Architectural Services Manager position to one (1) Project Manager II, as indicated in the attached Resolution;
 - c. Support amending the FY 2017-18 RMA, Unit 8222 - RMA Administration Budget to reallocate one (1) Senior Account Clerk position to one (1) Accounting Clerical Supervisor position, as indicated in the attached Resolution;
 - d. Support amending the FY 2017-18 RMA, Unit 8444 - Environmental Services to reallocate one (1) Water Resources Technician position to one (1) Water Resources Hydrologist position, as indicated in the attached Resolution; and
 - e. Support authorizing the Auditor-Controller and the County Administrative Office to incorporate these changes in the FY 2017-18 Budget.

ACTION: Support received for the recommendations under item nos. 11.a. through 11.e. by consensus. (2-0)

- 12.**
- Support authorizing the Auditor-Controller to amend the FY 2017-18 adopted budget for County Service Area 66 Las Lomas/Monterra Ranch, Fund 087-3000-8198-RMA083, increasing appropriations in the amount of \$40,000 where Fund 087 Unassigned Fund Balance is the financing source.

ACTION: Support received for the recommendation by consensus. (2-0)

- 13.**
- a. Support adopting the resolution to amend the Water Resources Agency FY 2017-18 Adopted Budget to include the projected costs of repair and maintenance of the Castroville Seawater Intrusion Project (CSIP) Fund 131, and the Salinas River Diversion Facility (SRD) Fund 134; and
 - b. Support adopting the resolution to amend the Agency's FY 2017-18 Adopted Budget for Fund 131 CSIP (131-9300-8267-WRA020-6613) by increasing appropriations in the amount of \$100,000 financed by unassigned fund balance in Fund 131 with BSA 3101; and
 - c. Support adopting the resolution to amend the Agency's FY 2017-18 Adopted Budget for Fund 134 SRDF (134-9300-8267-WRA028-6613) by increasing appropriations in the amount of \$210,000 financed by unassigned fund balance in Fund 134 with BSA 3101.

ACTION: Support received for the recommendations under item nos. 13.a. through 13.c. by consensus. (2-0)

- 14.**
- Support adopting a Resolution to amend the Water Resources Agency FY 2017-18 Adopted Budget for Fund 116 Administration

(116-9300-8267-WRA006) by increasing revenue and appropriations by \$500,000 financed by unassigned fund balance in Fund 116 BSA 3101.

ACTION: Support received for the recommendation by consensus. (2-0)

- 15.**
- a. Support adopting a Resolution to amend the Water Resources Agency FY 2017-18 Adopted Budget for Fund 113 Countywide 113-9300-8267-WRA003 by increasing appropriations in the amount of \$32,000 financed by unassigned fund balance in Fund 113 BSA 3101; and
 - b. Support adopting a Resolution to amend the Water Resources Agency FY 2017-18 Adopted Budget for Fund 116 Dam O&M 116-9300-8267-WRA006 by increasing appropriations in the amount of \$100,000 financed by unassigned fund balance in Fund 116 BSA 3101;
 - c. Support adopting a Resolution to amend the Water Resources Agency FY 2017-18 Adopted Budget for Fund 122 Reclamation Ditch 122-9300-8267-WRA012 by increasing appropriations in the amount of \$20,000 financed by unassigned fund balance in Fund 122 BSA 3101; and
 - d. Support adopting a Resolution to amend the Water Resources Agency FY 2017-18 Adopted Budget for Fund 123 Monterey Penn/Carmel Valley 123-9300-8267-WRA013 by increasing appropriations in the amount of \$9,000 financed by unassigned fund balance in Fund 123 BSA 3101; and
 - e. Support adopting a Resolution to amend the Water Resources Agency FY 2017-18 Adopted Budget for Fund 124 San Lorenzo Creek 123-9300-8267-WRA014 by increasing appropriations in the amount of \$9,000 financed by unassigned fund balance in Fund 124 BSA 3101.

ACTION: Support received for the recommendations under item nos. 15.a. through 15.e. by consensus. (2-0)

Monthly Reports

- 16.** Receive the Natividad Medical Center Financial Report for September 30, 2017

ACTION: Received the Natividad Medical Center Financial Report through September 30, 2017 by consensus. (2-0)

Adjournment

The meeting was adjourned at 3:11 p.m. The next meeting is scheduled on Friday, December 15th, at 10:00 a.m. in the Monterey Room.