



# Monterey County

Board of Supervisors  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

## Board Report

Legistar File Number: 19-0621

August 27, 2019

**Introduced:** 7/26/2019

**Current Status:** Agenda Ready

**Version:** 1

**Matter Type:** General Agenda Item

- a. Approve and Authorize Amendment No. 2 to the Digital Library Reserve Content Service Plan Application Services Agreement between the County of Monterey, on behalf of Monterey County Libraries, and OverDrive, Inc., renewing and extending the period to three years, from November 24, 2019 through November 24, 2022, in the amount not to exceed \$200,000.00, to continue receiving license and hosting services for downloadable library services. Approve non-standard indemnity language; and
- b. Authorize the Director of Monterey County Free Libraries, or his/her Designee, to sign Amendment No.2 to the Digital Library Reserve Content Service Plan Application Services Agreement between the County of Monterey, on behalf of Monterey County Free Libraries and OverDrive, Inc.

### RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Approve and Authorize Amendment No. 2 to the Digital Library Reserve Content Service Plan Application Services Agreement between the County of Monterey, on behalf of Monterey County Libraries, and OverDrive, Inc., renewing and extending the period to three years, from November 24, 2019 through November 24, 2022, in the amount not to exceed \$200,000.00, to continue receiving license and hosting services for downloadable library services. Approve non-standard indemnity language; and
- b. Authorize the Director of Monterey County Free Libraries, or his/her Designee, to sign Amendment No.2 to the Digital Library Reserve Content Service Plan Application Services Agreement between the County of Monterey, in behalf of Monterey County Free Libraries and OverDrive, Inc.

### SUMMARY/DISCUSSION:

The recommended action will enable Monterey County Free Libraries to continue receiving license and hosting service from OverDrive, Inc., for downloadable library services such as eBooks and Audiobooks. OverDrive, Inc. has been the vendor for MCFL for the last eight years and is a leader in the field of providing e-content in an easy to use format for library patrons and staff. By renewing and amending this contract, patrons will have continued access to the collections MCFL have without disruption of services or the need to introduce a new service.

The only amendment to the terms of the contract is the renewal of three years. The payment provisions and pricing remain the same.

No other service is available to MCFL with the same standard of service and accessibility amongst vying competitors within the industry.

OTHER AGENCY INVOLVEMENT:

The original contract, Amendment No. 1, and Amendment No. 2, of the original contract has been reviewed by Counsel as to form and legality. The original contract and Amendment No. 1 to the original contract has been passed with Board of Supervisor approvals and is attached with this report.

FINANCING:

The recommended Renewal and Amendment No. 2 of the original contract shall not exceed the amount of \$200,000.00, over the three-year period of the contract. Funds have been included in the library budget appropriation (6401) under Books, Periodicals and Other Subscriptions. There is no additional cost to the County General Fund.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

The MCFL mission is to continue to provide excellent services to communities, by providing services that enhance and inspire the lives of the communities MCFL serves.

- Economic Development
- Administration
- Health & Human Services
- Infrastructure
- Public Safety

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Approved by: Chris Ricker, Acting Library Director, (831)883-7567

Attachments:

Digital Library Reserve Content Service Plan Application Services Agreement between the County of Monterey, on behalf of Monterey County Libraries, and OverDrive, Inc.,

Renewal & Amendment to Agreement between County of Monterey and OverDrive, Inc.

(Amendment No. 1)

Board Order approving Renewal and Amendment to Agreement between County of Monterey and OverDrive, Inc. (Amendment No. 1)