

Modification #2 to Subcontract Agreement

Subcontract ID: 7438-BHWD-MONTEREY (MIP)-01G

Subcontract Effective Date: April 1, 2022

Extension/ Modification Date: Effective as of April 1, 2022

Subcontractor: COUNTY OF MONTEREY, HEALTH DEPARTMENT (“MONTEREY”)
ATTN: Elsa Jimenez, Director of Health Services
 1270 Natividad Road, Salinas, CA 93906
 Email address: jjimenezem@co.monterey.ca.us
 831-755-4526
Site: S. Main

Prime Contract ID: Client: California Department of Health Care Services
Agreement No.: 21-10156
Contract Title: “California Behavioral Health Workforce Development (CA BHWD)”

AHP Staff Contact(s): **AHP Project Director:** Kathleen West
 Tel: 310-998-7898 (o)/ kwest@ahpnet.com

Recitals:

WHEREAS, the parties wish to make certain written changes to the above Subcontract,

NOW, THEREFORE, in consideration of the mutual covenants and agreements set forth, the Agreement is modified as follows:

AHP shall include the County of Monterey, Health Department **S. Main**.

1. The consideration for this Modification Agreement shall be in the amount of **FOUR HUNDRED NINETY EIGHT THOUSAND THREE HUNDRED FIFTY DOLLARS AND THIRTY CENTS (\$498,350.30)**.
2. Attachment D-Statement of Work has been added to the Subcontract **7438-BHWD-MONTEREY (MIP)-01G** and is set forth herein.

3. All work performed in Attachment D shall be performed at COUNTY OF MONTEREY, HEALTH DEPARTMENT **S. Main** location.
4. Attachment E- Payment Schedule has been added to the Subcontract **7438-BHWD-MONTEREY (MIP)-01G** and is set forth herein.
5. Facsimile/electronic/scanned signatures are acceptable and effective for purposes of this Extension/ Modification as though an original inked signature.
6. All other terms and conditions of the Subcontract Agreement remain in effect.

THIS MODIFICATION CONSISTS OF **TWO (2)** TYPEWRITTEN PAGE(S), TOGETHER WITH THE FOLLOWING DOCUMENTS INCORPORATED HEREIN:

<input checked="" type="checkbox"/>	ATTACHMENT D	STATEMENT OF WORK
<input checked="" type="checkbox"/>	ATTACHMENT E	PAYMENT SCHEDULE

IN WITNESS THEREOF, the parties have executed this Modification as of the day and year last written below.

ADVOCATES FOR HUMAN POTENTIAL, INC.	County of Monterey, Health Department
<i>Signature:</i>	<i>Signature:</i>
<i>Name:</i> CHARLES GALLAND	<i>Printed Name:</i>
<i>Title:</i> CHIEF OPERATING OFFICER	<i>Title:</i>
<i>Date:</i>	<i>Date:</i>

Advocates for Human Potential, Inc. ❖ 490-B Boston Post Road, Sudbury, MA 01776 ❖ (978) 443-0055

	<ul style="list-style-type: none"> • Finalize and monitor subcontract(s) with educational partner(s) • Provide internal staff and partner training about MIP project <p>Tailored Implementation Plan</p> <ul style="list-style-type: none"> • Continue implementation of grantee Implementation Plan as approved by AHP <p>Participation in Technical Assistance and Training (TTA)</p> <p>Learning Collaborative Sessions</p> <ul style="list-style-type: none"> • Participate in online regional and statewide Learning Collaborative (LC) sessions on a minimum quarterly basis; session schedule to be provided by AHP • Grantee shall ensure that all interns participate in LC sessions as designated by AHP • All mentor(s), the Grantee’s Internship Coordinator, and a representative from each partnering educational institution shall attend LCs as designated <p>Coaching Calls, Webinars/Trainings, and Site Visits</p> <ul style="list-style-type: none"> • Grantee shall participate in individual and/or regional coaching calls monthly • Grantee shall attend a minimum of one webinar per month • Participate in in-person site visits, as scheduled by AHP <p>Affinity Groups</p> <ul style="list-style-type: none"> • Grantee shall participate in Affinity Groups based on needs and interests identified via the Implementation Plan and in collaboration with the AHP team <p>Behavioral Health Workforce Resource Center (BHWRC) website</p> <ul style="list-style-type: none"> • Grantee shall register on and access the BHWRC for training and data portal use on a routine basis to access resources that support their MIP project implementation <p>Reporting</p> <ul style="list-style-type: none"> • Grantee shall participate in collection, submission, and use of data on performance measures as determined by AHP • Submission of quarterly reports, invoices, and quarterly progress reports per schedule below • 2nd Quarter: 7/1/22 – 9/30/22. Report due on 10/15/22 		
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	<ul style="list-style-type: none"> • Grantee shall ensure that all interns participate in LC sessions as designated by AHP • All mentor(s), the Grantee's Internship Coordinator, and a representative from each partnering educational institution shall attend LCs as designated by AHP <p>Coaching Calls, Webinars/Trainings, and Site Visits</p> <ul style="list-style-type: none"> • In addition to the LC sessions, grantee shall participate in individual and/or regional coaching calls monthly • Grantee shall attend a minimum of one webinar per month • Participate in in-person site visits, as scheduled by AHP <p>Affinity Groups</p> <ul style="list-style-type: none"> • Grantee shall participate in Affinity Groups based on needs and interests identified via the Implementation Plan and in collaboration with the AHP team <p>Behavioral Health Workforce Resource Center (BHWRC) website</p> <ul style="list-style-type: none"> • Grantee shall access the BHWRC for training and data portal use. <p>Reporting</p> <ul style="list-style-type: none"> • Grantee shall participate in collection, submission, and use of data on performance measures as determined by AHP • Submission of quarterly reports, invoices, and quarterly progress reports per schedule below • 5th Quarter: 4/1/23 – 6/30/23. Report due on 7/15/23 		
<p>Year 2 Quarter 2 7/1/23 – 9/29/23</p> <p>7438.01-003</p>	<p>Interns and Interns' Payment</p> <ul style="list-style-type: none"> • Engage six (6) interns for 3 months in Quarter 2 at \$833.33 per month per intern • Submit the Quarterly Intern(s) Invoice Template, supplied by AHP, that shall include all recorded monthly hours for each intern. <p>Develop Partnership with Educational Partner(s) and Coordinate Training for MIP</p> <ul style="list-style-type: none"> • Continue coordination with educational partners for recruitment, support and retention of interns • Monitor subcontract(s) with educational partner(s) • Provide internal staff and partner training about MIP project <p>Tailored Implementation Plan</p> <ul style="list-style-type: none"> • Continue implementation of Implementation Plan activities as approved by AHP 	<p>\$14,999.94</p> <p>\$69,000.00</p>	<p>10/15/23</p>

	<p>Participation in Technical Assistance and Training (TTA)</p> <p>Learning Collaborative Sessions</p> <ul style="list-style-type: none"> • Participate in online regional and statewide Learning Collaborative (LC) sessions on a minimum quarterly basis; session schedule to be provided • Grantee shall ensure that all interns participate in LC sessions as designated by AHP • All mentor(s), the Grantee’s Internship Coordinator, and a representative from each partnering educational institution shall attend LCs as designated <p>Coaching Calls, Webinars/Trainings, and Site Visits</p> <ul style="list-style-type: none"> • In addition to the LC sessions, grantee shall participate in individual and/or regional coaching calls monthly • Grantee shall attend a minimum of one webinar per month • Participate in in-person site visits, as scheduled by AHP. <p>Affinity Groups</p> <ul style="list-style-type: none"> • Grantee shall participate in Affinity Groups based on needs and interests identified via the Implementation Plan and in collaboration with the AHP team <p>Behavioral Health Workforce Resource Center (BHWRC) website</p> <ul style="list-style-type: none"> • Grantee shall access the BHWRC for training and data portal use. <p>Reporting</p> <ul style="list-style-type: none"> • Grantee shall participate in collection, submission, and use of data on performance measures as determined by AHP • Submission of quarterly reports, invoices, and final progress reports per schedule below • 6th and Final Quarter: 7/1/23 – 9/29/23. Report due on 10/15/23 		
		Year 2 Total	\$167,999.88
		Grand Total	\$498,350.30

**ATTACHMENT E
PAYMENT SCHEDULE
SUBCONTRACTOR FUNDING/BUDGET
Monterey County Health Department – 100 S. Main Street**

Description	Invoice Description	Amount Estimated
Equipment	Upon Completion of purchase with receipt for goods/equipment	\$9,600.00
Total Equipment		\$9,600.00

Description	Invoice Description	Amount Estimated
Intern Payment	Upon Completion of service with submission of the Quarterly Intern(s) Invoice Template	\$14,999.94
		\$14,999.94
		\$14,999.94
		\$14,999.94
		\$14,999.94
Total Intern Payment		\$74,999.70

YEAR ONE

Quarter #/Date Range	Invoice Description	Amount of Invoice
Quarter 1: 4/1/22 – 6/30/22	Progress Report detailing progress made towards Deliverable 1	\$68,750.60
Quarter 2: 7/1/22 - 9/30/22	Progress Report detailing progress made towards Deliverable 2	\$69,000.00
Quarter 3: 10/1/22-12/31/22	Progress Report detailing progress made towards Deliverable 3	\$69,000.00
Quarter 4: 1/1/23 – 3/31/23	Progress Report detailing progress made towards Deliverable 4	\$69,000.00
Year 1 Total Deliverables		\$275,750.60

YEAR TWO

Quarter #/Date Range	Invoice Description	Amount of Invoice
Quarter 1: 4/1/23- 6/30/23	Progress Report detailing progress made towards Deliverable 1	\$69,000.00
Quarter 2: 7/1/23 – 9/29/23	Progress Report detailing progress made towards Deliverable 2	\$69,000.00
Year 2 Total Deliverables		\$138,000.00