

# **County of Monterey**

America's Job Center of California  
344 Salinas St., Suites 205 & 206  
Salinas, CA 93901



## **Meeting Agenda - Final**

**Thursday, May 15, 2025**

**9:00 AM**

**Executive Committee Meeting**

### **Workforce Development Board**

*WDB Members:*

*Erik Cushman,  
WDB & Executive Chair*

*Cesar Lara  
Paula Calvetti*

Documents related to agenda items that are distributed to the WDB less than 72 hours prior to the meeting shall be available for public inspection at 344 Salinas Street, Suite 101, Salinas, CA or visit our website at [www.montereycountywdb.org](http://www.montereycountywdb.org). Documents distributed to the WDB at the meeting by County staff will be available at the meeting; documents distributed to the WDB by members of the public shall be made available after the meeting. This WIOA Title I financially assisted program or activity is an equal opportunity employer/program and auxiliary aids and services are available upon request to individuals with disabilities.

**ALTERNATE AGENDA FORMATS:** If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals with a disability requiring a modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may make these requests to the WDB staff at (831) 796-3505. TTY/CRS: Dial 711.

**NOTICE TO THE PUBLIC**

**Members of the public who wish to address the Committee should identify themselves and state their name for the record. You should complete a blue Comment Card located near the door, prior to making comments, and hand it to the designated Workforce Development Board staff member.**

**Copies of the agenda have been placed on the table near the door for your convenience.**

**The procedure for this meeting is as follows:**

- The Committee Staff will verify quorum; the Chair will read the opening remarks.**
- Members of the public wishing to make a comment on an item that is not on the agenda will be given two (2) minutes each to comment.**
- Workforce Development Board staff and/or Committee Members will present recommendations for each action item on the agenda.**
- Committee members may ask questions of Workforce Development Board Staff and other Committee Members.**
- Members of the public wishing to make a comment on an agenda item will be given two (2) minutes each to comment.**
- The Committee may take action on any item designated as an action item.**
- Workforce Development Board members may only discuss items listed on the Agenda pursuant to the “Brown Act.” With respect to non-agenda items raised by the public, Workforce Development Board members may calendar them for a future meeting, may briefly respond, or may request clarification from the member of the public but, to remain in compliance with the Brown Act, they may not address non-agenda items raised by the public in a substantive or in-depth manner.**

**CALL TO ORDER/ROLL CALL:**

Erik Cushman, Chair

**CHANGES TO AGENDA:**

Erik Cushman

**PUBLIC COMMENTS:**

(Limited to 2 minutes per person)

Erik Cushman

**DIRECTOR'S REPORT:**

Chris Donnelly

**CONSENT CALENDAR:**

1. **ACTION:** Consider approval of minutes from the Monterey County Workforce Development Board (MCWDB) Executive Committee meeting on March 20, 2025.

**Attachments:**     [WDB Minutes March 20 2025](#)

Erik Cushman

**DISCUSSION OR REVIEW OF BUSINESS CALENDAR ACTION ITEMS:**

1. **ACTION:** Consider and approve the appointment of Arpi Tanilian, representing Business and filling an unexpired Business representative's term, for a term to expire on March 7, 2026, and that the MCWDB forward the appointment to the Board of Supervisors for final approval.

**Attachments:**     [Arpi Tanilian Nomination to MCWDB](#)

Erik Cushman

2. **ACTION:** Consider and approve the appointment of Justin McIntire, representing the State of California's Department of Rehabilitation (DOR) and filling an unexpired DOR representative's term, for a term to expire on March 7, 2026, and that the MCWDB forward the appointment to the Board of Supervisors for final approval.

**Attachments:**     [Justin McIntire Nomination to MCWDB](#)

Erik Cushman

3. **ACTION:** Approval to submit a request to the State of California's Employment Development Department (EDD) to transfer \$963,000 of Workforce Innovation and Opportunity Act (WIOA) Dislocated Worker program funding to the WIOA Adult program.

**Attachments:**     [Dislocated Worker Funding Transfer](#)

Daisy Fernandez

4. **ACTION:** Consider and approve the following policies:
- 2025-06: On-the-Job Training (OJT) Policy and Procedures
  - 2025-07: Auditing and Audit Resolution Policy

**Attachments:**     [Approve New Policies](#)

Elizabeth Kaylor

5. Discussion on proposed 2025-26 MCWDB WIOA budget.

**Attachments:**     [Discussion on Proposed 2025-26 Budget](#)

Chris Donnelly  
Daisy Fernandez

6. Update on MCWDB's 3rd quarter budget and expenditures.

**Attachments:**     [3rd Quarter Budget and Expenditures](#)

Daisy Fernandez

7. Update on WIOA Reauthorization; the April 23, 2025, Executive Order on "Preparing Americans for High-Paying Skilled Trade Jobs of the Future"; and the Department of Labor (DOL) budget for 2026.

**Attachments:**     [Reauthorization HRCC Program 2026](#)

Chris Donnelly

8. Update on the Pajaro Small Business Assistance program.

**Attachments:**     [Pajaro Small Business Assistance Program](#)

Vanessa Kor

9. Update on 2024-25 WIOA service provider corrective actions.

**Attachments:**     [Subrecipient Corrective Actions](#)

Pearl Sanchez

**ANNOUNCEMENTS:**

Erik Cushman

**ADJOURNMENT**

Erik Cushman

**SUBCOMMITTEE MEETINGS:**

**Executive: June 12, 2025**

**WDB MEETING**

**June 18, 2025**