



Monterey County

Meeting Agenda - Final

Budget Committee

168 W. Alisal St., 2nd Floor
Monterey Room
Salinas, CA 93901
831.755.5115

Friday, November 22, 2019

1:30 PM

Monterey Room

Special Meeting

NOTE: All agenda titles related to numbered items are live web links. Click on the title to be directed to corresponding Committee Report.

PUBLIC COMMENT: Members of the public may address comments to the Committee concerning each agenda item. Timing of the public comment shall be at the discretion of the Chair.

Call to Order

Public Comment Period

This portion of the meeting is reserved for persons to address the Committee on any matter not on this agenda but under the jurisdiction of the Committee.

Approval of Action Minutes

1. Approve the Special Budget Committee Action Minutes of October 24, 2019.

Attachments: [10-24-19 Special BC Action Minutes](#)

Consent Agenda

2. Adopt the Budget Committee 2020 Meeting Schedule.

Attachments: [Budget Committee 2020 Meeting Schedule](#)

3. Receive the List of Standing and Follow-Up Reports due to the Budget Committee.

Attachments: [Budget Committee Follow-Up Reports for November 2019](#)

4. Receive the California Department of Finance Bulletin for October 2019.

Attachments: [CA DOF October 2019 Finance Bulletin](#)

Regular Agenda

5. Receive and accept the FY 2018-19 Budget End-of-Year Report from the County Administrative Office.

Attachments: [Budget Committee Report](#)
[FY 2018-19 Budget End-of-Year Report](#)

6. Support adopting a resolution to amend the Water Resources Agency's FY 2019-20 Adopted Budget as follows:

- a. Increase appropriations in Fund 130 - Hydro-Electric Operations (130-9300-8490-WRA022) in the amount of \$300,000 financed by Unassigned Fund Balance; and
- b. Increase appropriations in Fund 116 - Dam Operations (116-9300-8485-WRA006) in the amount of \$600,000 financed by a transfer in of \$300,000 from Fund 130 - Hydro-Electric Operations (130-9300-8490-WRA022) and \$300,000 financed by Unassigned Fund Balance.

Attachments: [Budget Committee Report](#)
[Budget Amendment No. 2 Summary](#)

7.

- a. Support amending Fiscal Year 2019-20 Auditor-Controller budget (1110-AUD001-8374-001) in reallocating one (1) Auditor-Controller Analyst I (20B24) to one (1) Accountant Auditor III (20B22); and
- b. Support directing the Auditor-Controller and County Administrative Office to incorporate the approved changes in the Fiscal Year 2019-20 Adopted Budget

Attachments: [Budget Committee Report](#)
[Board Resolution Reallocation GA Analyst I to AA III](#)
[Auditor-Controller Request to Classify](#)

8.

- a. Support approval and authorization for the Department of Social Services Director to sign an agreement for \$1,222,950 with Northwoods for a Traverse subscription and implementation project effective December 10, 2019 through December 9, 2022;
- b. Support Authorizing the Director of the Department of Social Services to sign up to three (3) amendments to the Agreement, where the amendments do not significantly change the scope of work;
- c. Support approval for an increase in both appropriations and estimated revenues of \$455,950 for the Social Services Budget Unit 001-5010-SOC005-8262 FY 2019-20 Adopted Budget; and
- d. Support authorizing the Auditor-Controller to amend the FY 2019-20 Adopted Budget by increasing appropriations and estimated revenues by \$455,950 in Social Services Budget Unit 001-5010-SOC005-8262.

Attachments: [Budget Committee Report](#)
[Traverse Quote](#)

9.

- a. Support amending the Fiscal Year (FY) 2019-20 Health Department Adopted Budget 023-4000-8410-HEA012 to delete 2.0 FTE vacant Contract Physician and

1.0 FTE vacant Sr. Clinic Nurse, and add 3.0 FTE Public Health LVN, 8.0 FTE Medical Assistant, 1.0 FTE Chronic Disease Prevention Coordinator, and 1.0 FTE Accountant III, resulting in estimated increased costs of \$52,142 in FY 2019-20 and \$156,427 in FY 2020-21, financed by a corresponding increase in revenues generated by these positions; and

b. Support directing the Auditor-Controller and County Administrative Office to incorporate the position changes in the FY 2019-20 Health Department Adopted Budget 023-4000-8410-HEA012.

Attachments: [Budget Committee Report](#)

[2019 11 21 BC BH New FTEs and Reallocations Attachment A](#)

10.

a. Support amending the Department of Social Services Budget Unit 001-5010-8262-SOC005 to reallocate one (1) Management Analyst II to one (1) Business Technology Analyst II for the Administrative Services - Systems Support;

b. Support amending the Department of Social Services Budget Unit 001-5010-8262-SOC005 to add one (1) Management Analyst III for Family and Children Services; and

c. Support authorizing the County Administrative Office to incorporate the changes to the FY 2019-20 Adopted Budget Unit 001-5010- 8262-SOC005 to reflect the change in position counts.

Attachments: [Budget Committee Report](#)

Quarterly Reports

11. Receive the Monterey County Water Resources Agency (Agency) FY 2019-20 First Quarter Financial Status Report through September 30, 2019.

Attachments: [Budget Committee Report](#)

[FY 2019-20 Financial Summary](#)

12.

a. Receive a report on winter storm project needs for fiscal year (FY) 2019/20, including funding needs for on-going projects and prior year deficits;

b. Consider adding selected winter storm projects to the RMA FY 2019/20 Work Program;

c. Consider retroactively approving three (3) road projects from the 2017 Winter Storm Project list (Hartnell Road, Palo Colorado Milepost (MP) 1-3.2, Metz Road) using Road Fund 002, Appropriation Unit RMA012, financed by an operating transfer in of \$153,442 from General Fund 001, Other Financing Uses Appropriation Unit CAO017 and \$422,666 from Road Fund 002, Unassigned Fund Balance (002-3101);

d. Consider approving five (5) 2017 Winter Storm Projects (Argyle Road, Blackie Road, Parkfield Coalinga Road, Pleyto Cemetery Road and Initial Design/Permitting Phase of Upper Palo Colorado MP 4.0-7.4) using Road Fund 002, Appropriation Unit RMA012, financed by an operating transfer in of \$713,263 from General Fund

001, Other Financing Uses Appropriation Unit CAO017 and \$571,713 from Road Fund 002, Unassigned Fund Balance (002-3101);
e. Consider retroactively approving eleven (11) 2019 Winter Storm Emergency Response and Repair Projects in progress; adding the projects to the County Capital Project List; and consider funding the projects in the Road Fund 002, Appropriation Unit RMA012 using available revenue of \$770,000 from Highway Users Tax Account (HUTA) and \$1,742,000 from Road Fund 002, Restricted Fund Balance 3044, Sub BSA SB1 - Local Streets and Roads Funding Program;
f. Consider approving seven (7) 2019 Winter Storm Repair Projects; adding the projects to the County Capital Project List; and consider funding the projects in the Road Fund 002, Appropriation Unit RMA012 using \$1,015,000 from Road Fund 002, Restricted Fund Balance 3044, Sub BSA SB1 - Local Streets and Roads Funding Program and an operating transfer in of \$15,000 from General Fund 001, Other Financing Uses Appropriation Unit CAO017; and
g. Consider staff recommendation regarding financing sources.

Attachments: [Budget Committee Report](#)

[Attachment A- Capital Needs List](#)

[Attachment B - 2017 Winter Storms Project Update](#)

[Attachment C - 2019 Winter Storm Project List](#)

[Attachment D - Upper Palo Colorado Project List](#)

Semi-Annual Reports

13. Receive a semi-annual report on Resource Management Agency (RMA) Key Capital Improvement Projects.

Attachments: [Budget Committee Report](#)

[Attachment A - FY 18-19 Cap Improvement Project Status Rpt](#)

Adjournment

The next regular meeting is scheduled on December 18, 2019 at 1:30 p.m. in the Monterey Room.

Committee Members: Supervisor Luis A. Alejo, Chair; and Supervisor Jane Parker, Vice Chair;

Committee Staff: Charles McKee, County Administrative Officer; Les Girard, County

Counsel; Dewayne Woods, Assistant County Administrative Officer; Paul Lewis, County Budget Director; Rocio Quezada, Committee Secretary; and

Elected Officials: Rupa Shah, Auditor-Controller; Mary Zeeb, Treasurer-Tax Collector; and Steve Vagnini, Assessor-Clerk-Recorder.

- Copies of staff reports or other written documentation relating to items referenced on this agenda and/or submitted after distribution of the agenda packet are on file and available for public inspection at the County Administrative Office, Monterey County Government Center, 168 West Alisal Street, 3rd Floor, Salinas.
- Meetings of the Board of Supervisors' Budget Committee are accessible to individuals with disabilities. The Administration Building and Monterey Conference Room are wheelchair accessible. Please contact the Monterey County Civil Rights Office at 831-755-5117 if you need assistance or accommodations in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the Americans with Disabilities Act.
- The following services are available when requests are made by 5:00 p.m. of the Friday before this noted meeting: American Sign Language interpreters during a meeting, large print agenda or minutes in alternative format.
- If you require the assistance of an interpreter, please contact Rocio Quezada, Administrative Secretary in the County Administrative Office at 831-755-5115. Every effort will be made to accommodate requests for translation assistance. Requests should be made as soon as possible, and at a minimum 24 hours in advance of any meeting.
- Si usted requiere la asistencia de un interprete, por favor comuníquese con la oficina de Administración localizada en el Centro de Gobierno del Condado de Monterey, (Monterey County Government Center), 168 W. Alisal, Tercer Piso, Salinas - o por teléfono llamar a Rocio Quezada, 831-755-5115. La asistente hará el esfuerzo para acomodar los pedidos de asistencia de un interprete. Los pedidos se deberán hacer lo más pronto posible, y a lo mínimo 24 horas de antelación de cualquier reunión.