

*Before the Board of Supervisors  
County of Monterey, State of California*

**Resolution No.: 25-117**

Adopt a resolution to:

- a. Authorize and direct the Auditor-Controller to amend the Fiscal Year (FY) 2024-25 Adopted Budget for the General Fund Contingencies 001, Appropriation Unit CAO020, to increase appropriations and operating transfer out by \$966,434 for the 1200 Aguajito Monterey HVAC Repairs and Replacement Project (4/5ths vote required);
- b. Authorize and direct the Auditor-Controller to amend the FY 2024-25 Adopted Budget for the Capital Project Fund 404, Appropriation Unit PFP057, to increase appropriations and operating transfer in by \$966,434, for the 1200 Aguajito Road, Monterey, HVAC Repair and Replacement Project (4/5ths vote required); and
- c. Authorize and direct the Auditor-Controller to transfer \$966,434 for the FY 2024-25 from the General Fund Contingencies 001, Appropriation Unit CAO020, to Capital Project Fund 404, Appropriation Unit PFP057 (4/5ths vote required).

**WHEREAS**, the Heating, Ventilation, and Air Conditioning (HVAC) system at 1200 Aguajito Road, Monterey (Monterey Courthouse), has an inefficient cooling and heating system, due to the typical construction practices during its construction in 1967;

**WHEREAS**, the majority of the original HVAC system for the Monterey Courthouse is constant volume double duct mixing boxes and is approximately 30 years past its useful life. Parts and controls are no longer available for repairs.

**WHEREAS**, anticipated failures of the HVAC system result in conditioned spaces being either over heated or over cooled. This can impact other zones near the failed boxes and can may result in spaces not being usable for extended periods of time;

**WHEREAS**, failure of these boxes is incremental. More equipment breakdowns will occur over time, with no ability to repair the boxes;

**WHEREAS**, Public Works, Facilities and Parks (PWFP) engaged The Paul Davis Partnership, LLC, from the County's Architectural & Engineering Services On-Call list, who completed an HVAC Assessment of the Monterey Courthouse in June 2023 (Assessment). The Assessment provides a recommendation to transition from the current constant volume double duct mixes boxes to a more efficient and updated Variable Air Volume (VAV) systems with related controls update;

**WHEREAS**, the Board of Supervisors allocated funding in the Capital Improvement Project (CIP) Fiscal Year (FY) 2024-25. This allowed staff to commence design on the recommended replacements;

**WHEREAS**, design is now complete, and the additional funding request is to implement the designed scope;

**WHEREAS**, the original CIP FY 2024-25 approved funding totaled \$759,827, was based on one priority in the HVAC Assessment and not encompassing the additional scope required to ensure the system's functionality. The additional funds being requested total \$966,434, for a new total project budget of \$1,726,261;

**WHEREAS**, the updated new total project budget requires a mid-year augmentation, as there are insufficient funds withing the FY 2024-25 Adopted Project Budget and Staff recommends that the Project cost increase estimated at \$966,434, to implement (i.e., construct) the completed design, be financed by Fund 001, Appropriation Unit CAO020 Operating Transfer-In from General Fund Contingencies;

**WHEREAS**, the Judicial Council of California (JCC) will share 50.14% of the cost, or \$865,547, to be reimbursed to the County as costs are incurred, on a monthly or quarterly basis;

**WHEREAS**, reimbursements from JCC will be deposited into the General Fund Contingencies (Fund 001, Appropriation Unit CAO020) to replenish funds used to cashflow their share of the project; and

**WHEREAS**, the County's share is \$860,714 after reimbursement from JCC.

**NOW, THEREFORE, BE IT RESOLVED THAT** the Board of Supervisors of the County of Monterey hereby adopts a resolution to:

- a. Authorize and direct the Auditor-Controller to amend the Fiscal Year (FY) 2024-25 Adopted Budget for the General Fund Contingencies 001, Appropriation Unit CAO020, to increase appropriations and operating transfer out by \$966,434 for the 1200 Aguajito Monterey HVAC Repairs and Replacement Project (4/5ths vote required);
- b. Authorize and direct the Auditor-Controller to amend the FY 2024-25 Adopted Budget for the Capital Project Fund 404, Appropriation Unit PFP057, to increase appropriations and operating transfer in by \$966,434, for the 1200 Aguajito Road, Monterey, HVAC Repair and Replacement Project (4/5ths vote required); and
- c. Authorize and direct the Auditor-Controller to transfer \$966,434 for the FY 2024-25 from the General Fund Contingencies 001, Appropriation Unit CAO020, to Capital Project Fund 404, Appropriation Unit PFP057 (4/5ths vote required).

PASSED AND ADOPTED on this 15<sup>th</sup> day of April 2025, by roll call vote:

AYES: Supervisors Alejo, Church, Lopez, Askew, and Daniels

NOES: None

ABSENT: None

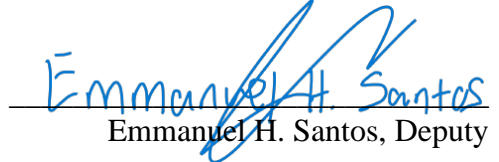
I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 82 for the meeting on April 15, 2025.

Dated: April 17, 2025

File ID: RES 25-048

Agenda Item No. 63

Valerie Ralph, Clerk of the Board of Supervisors  
County of Monterey, State of California

  
Emmanuel H. Santos, Deputy