

Monterey County Board of Supervisors Referral Submittal Form

Referral No. 2023.11
Assignment Date: 05/16/23
(Completed by CAO's Office)

SUBMITTAL - Completed by referring Board office and returned to CAO no later than noon on Thursday prior to Board meeting:

Date: 05/08/2023	Submitted By: Supervisor Wendy Root Askew	District #: 4
Referral Title: Housing Element Guiding Principles		
Referral Purpose: Receive an update on progress toward updating of the County of Monterey's 6 th Cycle Housing Element, as well as discuss providing direction on guiding principles for its development.		
Brief Referral Description (attach additional sheet as required):		
<p>The Housing Element outlines how the County of Monterey plans to meet existing and future housing needs of its residents for all income levels. It includes goals, policies, programs, and strategies to accommodate the County's expected population growth, provide opportunities for new housing, and preserve the existing housing stock. The Housing Element update process provides an opportunity for residents to get involved and help determine housing priorities, thereby helping to ensure that the County is responding to residents' changing needs.</p> <p>California State law requires that local jurisdictions update the Housing Element every eight years. The updated Housing Element must be adopted by the County of Monterey Board of Supervisors and submitted to the State Department of Housing and Community Development Department no later than December 31, 2023. If this deadline is missed, the County could lose eligibility for significant sources of funding currently provided by the State, including critical infrastructure and transportation funds, and the county's local land use decision-making authority could be limited.</p> <p>This referral requests a presentation from the Monterey County Housing Community Development Department, outlining current progress on the update process, including a detailed timeline for action by the Board of Supervisors and all advisory boards tasked with supporting our housing policy work, as well as an opportunity to for the Board to discuss and consider adoption of community developed principles (as attached) to guide the County's planning work in this area.</p>		
Classification - Implication	Mode of Response	
<input type="checkbox"/> Ministerial / Minor <input checked="" type="checkbox"/> Land Use Policy <input checked="" type="checkbox"/> Social Policy <input type="checkbox"/> Budget Policy <input type="checkbox"/> Other: _____	<input type="checkbox"/> Memo <input checked="" type="checkbox"/> Board Report <input type="checkbox"/> Presentation Requested Response Timeline <input checked="" type="checkbox"/> 2 weeks <input type="checkbox"/> 1 month <input type="checkbox"/> 6 weeks <input type="checkbox"/> Status reports until completed <input type="checkbox"/> Other: <input type="checkbox"/> Specific Date:	

ASSIGNMENT – Provided by CAO at Board Meeting. Copied to Board Offices and Department Head(s) Completed by CAO's Office:

Department(s): Housing and Community Development	Referral Lead: Craig Spencer	Board Date: 05/16/23
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REASSIGNMENT – Provided by CAO. Copied to Board Offices and Department Head(s). Completed by CAO's Office:

Department(s):	Referral Lead:	Date:
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ANALYSIS - Completed by Department and copied to Board Offices and CAO:

Department analysis of resources required/impact on existing department priorities to complete referral:	
Analysis Completed By: _____ Date: _____	Department's Recommended Response Timeline <input type="checkbox"/> By requested date <input type="checkbox"/> 2 weeks <input type="checkbox"/> 1 month <input type="checkbox"/> 6 weeks <input type="checkbox"/> 6 months <input type="checkbox"/> 1 year <input type="checkbox"/> Other/Specific Date: _____

REFERRAL RESPONSE/COMPLETION - Provided by Department to Board Offices and CAO:

Referral Response Date:	Board Item No.:	Referrals List Deletion:
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Note: Please cc Claudia Escalante and Karina Bokanovich on all CAO correspondence relating to referrals.