

## URBAN COUNTY CAPER FOR FISCAL YEAR 2013-14

### CR-05 - Goals and Outcomes

#### **Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)**

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

In its first year, the Urban County has made good progress in carrying out its strategic plan. The Urban County used CDBG funds to coordinate programs, services, and projects to create a decent and suitable living environment to benefit low and moderate income households and those with special needs. Use of CDBG funds focused on some of most critical needs in the Urban County, including the following:

- Improvements to infrastructure and public facilities in order to foster a suitable living environment for low and moderate income households and those with special needs;
- Provision of services and program to benefit low and moderate income households and those with special needs, such as youth (and at-risk youth), seniors, and the disabled;
- Provision of services for the homeless and those at risk of becoming homeless; and
- Provision of affordable housing to low and moderate income households and those with special needs.
- Planning and Administration

The Consolidated Plan focused on housing and community development strategies that concentrated the limited resources available to help those at the very bottom of the economic ladder - the extremely low and low income and special needs populations. In terms of specific geographic distribution of investments, infrastructure improvements and public facilities were focused primarily in areas with concentrations of low and moderate income population.

Major initiatives that were proposed and executed throughout the program year included:

- **Infrastructure improvements** to the Chualar wastewater treatment and pump station;
- **Public facilities improvements:** Funding materials for the Rancho Cielo's Independent Living Village transitional house; Undertaking ADA improvements to the Del Rey Oaks City Hall; Replacing the HVAC system at the Gonzales Childcare Center; Replacing the HVAC system at the Gonzales Medical Center; Replacing the roof at the Gonzales Childcare Center; Installing lighting at Central Park in Gonzales; and Undertaking ADA improvements to the curbs in Gonzales;
- **Homeless and homeless prevention services:** Providing outreach and medical/mental health services to the homeless through Shelter Outreach Plus's Mobile Outreach Services Team (MOST); and Providing counseling and housing assistance payments through the Housing Resource Center;
- **Public services:** Providing reduced fees to low/mod youth in Gonzales' Youth Sports Programs; and Providing counseling and housing assistance payments through the Housing Resource Center;
- **Planning and Administration services:** Administered the Subrecipient 2013-14 projects and programs including environmental assessments, agreements, reporting, and funding; Held two public hearings for citizen input into the Urban County programs; Issued a NOFA for solicitation and selection of projects and programs for the 2014-15 fiscal year; and Prepared and submitted the 2014-15 Action Plan to HUD.

**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Affordable Housing	Affordable Housing	CDBG: \$	Rental units constructed	Household Housing Unit	10	0	0.00%		0	
Affordable Housing	Affordable Housing	CDBG: \$	Rental units rehabilitated	Household Housing Unit	5	0	0.00%		0	
Affordable Housing	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	10	0	0.00%		0	
Fair Housing	Non-Homeless Special Needs Fair Housing	CDBG: \$20000	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1000	46	4.60%	175	46	26.29%
Homeless and Homeless Prevention Services	Homeless	CDBG: \$62120	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	500	399	79.80%	100	399	399.00%
Homeless and Homeless Prevention Services	Homeless	CDBG: \$62120	Homeless Person Overnight Shelter	Persons Assisted	0	0	0	0	15	0

Homeless and Homeless Prevention Services	Homeless	CDBG: \$62120	Homelessness Prevention	Persons Assisted	1000	40	4.00%	180	40	22.22%
Infrastructure Improvements	Non-Housing Community Development	CDBG: \$287537	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	30000	1462	4.87%	805	1462	181.61%
Infrastructure Improvements	Non-Housing Community Development	CDBG: \$287537	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	10	0	0.00%	3	0	0.00%
Public Facilities	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$254463	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	30000	5007	16.69%	15162	5007	33.02%
Public Facilities	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$254463	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	6	0	0.00%	6	0	0.00%
Public Services	Non-Homeless Special Needs	CDBG: \$78000	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	3000	891	29.70%	420	891	212.14%

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

The Urban County's use of CDBG funds addressed the priorities and specific objectives identified in its strategic plan and gave special attention to the highest priority activities. The Urban County used CDBG funds to coordinate programs, services, and projects which created a decent and suitable living environment that benefitted low and moderate income households including those with special needs. Use of CDBG funds focused on some of the most critical needs in the Urban County as follows:

- Nine projects (seven public facilities projects and two infrastructure projects) addressed improvements to infrastructure and public facilities which fostered a suitable living environment for low and moderate income households including those with special needs. Of these, two ADA projects for Del Rey Oaks City Hall and Gonzales curbs improved accessibility for those with disabilities. Another project addressed homelessness and prevention of homelessness of at-risk youth through provision of transitional housing for special needs. The nine projects were awarded \$460,656 or 54% of the total annual funding.
- Five awards to two programs and three projects (the transitional housing project and two ADA projects) provided services which benefited those with special needs, specifically youth and at-risk youth (Gonzales Youth Sports program and transitional housing project), seniors (Legal Services for Seniors' fair housing program), and the disabled (two city ADA projects). The five projects/programs were awarded \$194,282 or 23% of the total annual funding.
- Four awards to two projects and two programs provided services for the homeless and those at risk of becoming homeless. The transitional housing project and the financing of the water system improvement project for two very low income senior households provided a benefit to those who were homeless or at-risk of becoming homeless, respectively. Two programs (Mobile Outreach Services Team and Housing Assistance Program) provided direct services to those who were homeless and at-risk of becoming homeless, respectively. The four projects/programs were awarded \$282,174 or 33% of the total annual funding.

- Two projects addressed the provision of affordable housing to low and moderate income households and those with special needs. The transitional housing project provided affordable housing to at-risk youth. The financing of the water system project addressed housing affordability and allowed very low income seniors to remain in their houses. The two projects were awarded \$220,054 or 26% of the total annual funding.
- Planning and Administration was centered on the projects and programs that addressed the priorities and specific objectives identified in its strategic plan. This activity was allocated \$171,364 or 20% of the total annual funding.

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted). 91.520(a)

	CDBG	HOME	HOPWA
White	3	0	0
Black or African American	0	0	0
Asian	0	0	0
American Indian or American Native	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0
Hispanic	3	0	0
Not Hispanic	0	0	0
<b>Total</b>	<b>6</b>	<b>0</b>	<b>0</b>

Table 2 – Table of assistance to racial and ethnic populations by source of funds

### Narrative

Based upon the activities completed by 6/30/ 14, there were 6,937 beneficiaries of which 1,697 were Hispanic. 35 % were designated as White and 62% were designated as Other.

The chart above does not reflect actual beneficiaries due to timing and data entry into IDIS.

**CR-15 - Resources and Investments 91.520(a)**

**Identify the resources made available**

Source of Funds	Source	Expected Amount Available	Actual Amount Expended Program Year X
CDBG		3,750,000	592,637

**Table 3 – Resources Made Available**

**Narrative**

The Consolidated Plan identified a total of \$3,750,000 in resources expected over the five year span of the program. It also estimated that \$800,000 would be available in year 1. The award of funding was actually \$856,820. Of this amount, \$592,637.25 or 69% was expended in Year 1.

The amount shown above does not accurately reflect actual expenditures due to timing issues and when expenditures were entered into IDIS.

**Identify the geographic distribution and location of investments**

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description

**Table 4 – Identify the geographic distribution and location of investments**

**Narrative**

The Monterey Urban County is comprised of the unincorporated areas of the County and the cities of Del Rey Oaks and Gonzales. Overall, funding allocated to the three participating jurisdictions was determined on a pro rata basis. The formula for allocation was based on overall population, distribution of low and moderate income persons, and poverty rate. The Urban County did not establish specific target areas on which to focus the investment of CDBG funds. In general, in terms of specific geographic distribution of investments, infrastructure improvements and public facilities were focused primarily in areas with concentrations of low and moderate income population defined as a



block group where at least 51 percent of the population had incomes less than 80% of the Area Median Income. Investments in public facilities and services serving special needs populations and primarily low and moderate income persons were made in the northern and southern parts of the Urban County area and in Gonzales and Del Rey Oaks and reflected these statistics.

**Leveraging**

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

<b>Fiscal Year Summary – HOME Match</b>	
1. Excess match from prior Federal fiscal year	0
2. Match contributed during current Federal fiscal year	0
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	0
4. Match liability for current Federal fiscal year	0
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	0

**Table 5 – Fiscal Year Summary - HOME Match Report**

<b>Match Contribution for the Federal Fiscal Year</b>								
<b>Project No. or Other ID</b>	<b>Date of Contribution</b>	<b>Cash (non-Federal sources)</b>	<b>Foregone Taxes, Fees, Charges</b>	<b>Appraised Land/Real Property</b>	<b>Required Infrastructure</b>	<b>Site Preparation, Construction Materials, Donated labor</b>	<b>Bond Financing</b>	<b>Total Match</b>

**Table 6 – Match Contribution for the Federal Fiscal Year**

**HOME MBE/WBE report**

<b>Program Income – Enter the program amounts for the reporting period</b>				
<b>Balance on hand at beginning of reporting period</b>	<b>Amount received during reporting period</b>	<b>Total amount expended during reporting period</b>	<b>Amount expended for TBRA</b>	<b>Balance on hand at end of reporting period</b>
<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
0	0	0	0	0

**Table 7 – Program Income**

<b>Minority Business Enterprises and Women Business Enterprises</b> – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
<b>Contracts</b>						
Dollar Amount	0	0	0	0	0	0
Number	0	0	0	0	0	0
<b>Sub-Contracts</b>						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
<b>Contracts</b>						
Dollar Amount	0	0	0			
Number	0	0	0			
<b>Sub-Contracts</b>						
Number	0	0	0			
Dollar Amount	0	0	0			

**Table 8 – Minority Business and Women Business Enterprises**

<b>Minority Owners of Rental Property</b> – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number						
Dollar Amount						

**Table 9 – Minority Owners of Rental Property**

<b>Relocation and Real Property Acquisition</b> – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0		0		
Businesses Displaced		0		0		
Nonprofit Organizations Displaced		0		0		
Households Temporarily Relocated, not Displaced		0		0		
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

**Table 10 – Relocation and Real Property Acquisition**

**CR-20 - Affordable Housing 91.520(b)**

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	<b>One-Year Goal</b>	<b>Actual</b>
Number of Homeless households to be provided affordable housing units	1	0
Number of Non-Homeless households to be provided affordable housing units	3	0
Number of Special-Needs households to be provided affordable housing units	0	0
<b>Total</b>	<b>4</b>	<b>0</b>

**Table 11- Number of Households**

	<b>One-Year Goal</b>	<b>Actual</b>
Number of households supported through Rental Assistance	0	12
Number of households supported through The Production of New Units	1	0
Number of households supported through Rehab of Existing Units	3	0
Number of households supported through Acquisition of Existing Units	0	0
<b>Total</b>	<b>4</b>	<b>12</b>

**Table 12 - Number of Households Supported**

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

With a limited CDBG allocation, the Urban County did not expend a significant portion of its CDBG funds on providing affordable housing. Other funding sources, such as State HOME funds, former RDA income, and inclusionary housing in-lieu fees were the primary sources of funding to address affordable housing needs in the Urban County. For FY 2013-2014, CDBG funds were used to support the construction of a transitional housing facility for six at-risk youth and to pay for the assessment for the Oakridge and Via Del Sol Water System on behalf of two low income households but neither activity was completed in FY 2013-14. While providing affordable housing for at-risk youth and allowing low-income households to retain their homes, these funds were qualified for CDBG funds under "Public Facilities" and "Public Improvements", respectively.

**Differences between goals and outcomes and problems**

Given that this was the first year of existence for the Urban County and that HUD funding did not include HOME funds, there were few goals for affordable housing in Year 1. Overall, the affordable housing goals for the five year term of the Consolidated Plan include limited assistance in regard to affordable housing as follows:

- Rental units constructed: 10 Household Housing Unit
- Rental units rehabilitated: 5 Household Housing Unit
- Homeowner Housing Rehabilitated: 10 Household Housing Unit

Nevertheless, progress was made in regard to affordable housing in Year 1. Because of the Housing Assistance Payment Program, 12 households were supported through rental assistance this past year. The Rancho Cielo transitional housing project is 90% complete and will be completed in October, providing new affordable housing to six homeless, at-risk youths in Year 2. Another 15 homeless individuals were provided shelter.

**Discuss how these outcomes will impact future annual action plans.**

The outcomes in regard to affordable housing in Year 1 have led to greater outreach to affordable housing programs and projects. More effort is being concentrated on affordable housing with 18 households expected to be assisted in Year 2.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Persons Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>
Extremely Low-income	27	0
Low-income	0	0
Moderate-income	0	0
<b>Total</b>	<b>27</b>	<b>0</b>

**Table 13 – Number of Persons Served**

**Narrative Information**

Of the affordable housing activities, all 27 households provided with rental assistance this past year qualified as extremely low income.

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

Homeless and homeless prevention services are identified as a high priority need in the Consolidated Plan. The Urban County allocated 48 percent of its public service cap (up to 15 percent of the CDBG annual allocation) to provide homeless and homeless prevention services. The Urban County made good progress in meeting its specific objectives for reducing and ending homelessness in regard to the following:

For FY 2013-2014, the Urban County allocated funding for the Mobile Outreach Service Team (MOST). The program operated out of a van and was dispatched five times a week to areas where homeless persons are known to be gathering. MOST provided items such as food, blanket, toiletries, and other basic personal items to the homeless. Information and referral, along with basic case management, was provided to help the homeless access shelters and permanent housing. MOST provided basic services to 199 homeless individuals in FY2013-14.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

For FY 2013-2014, the Urban County provided an allocation for the construction of a transitional housing facility at Rancho Cielo's Independent Living Village. The house will provide a total capacity of six beds for at-risk youth who are either homeless or at risk of becoming homeless.

Occupancy of the house is expected in October. In regard to the MOST program, it assisted 15 individuals with shelter in FY 2013-14.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**



As mentioned above, the Urban County funded MOST to provide homeless outreach activities. These activities help connect the homeless with receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs through specific counseling and referrals. In addition, the Urban County continues to rely on a vast network of public and nonprofit agencies in the Continuum of Care (CoC) system to provide a range of housing options and services. The CoC system strives to provide and expand housing opportunities for the homeless and formerly homeless, through emergency shelters, transitional housing, supportive housing, and permanent housing. Outreach, assessment, and case management services are also offered through this network to assist the homeless in transitioning to permanent housing. In addition, the Urban County assisted Rancho Cielo in the construction of a transitional house which can accommodate six at-risk homeless youth. The Program also assists them in the transition to permanent housing.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

During FY 2013-2014, the Urban County funded a number of programs and projects that helped low income individuals and families avoid becoming homeless. Rancho Cielo's Independent Living Village transitional house will provide housing for at-risk youth and offer invaluable employment training in construction skills, allowing the youth to learn a trade that could provide adequate income. The Housing Resource Center's Housing Assistance Program provided housing assistance to low income persons, including financial literacy and counseling, as well as emergency homeless prevention assistance. These activities helped families avoid becoming homeless.

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

Two public housing developments are located in the City of Gonzales. No public housing developments are located in the City of Del Rey Oaks or in the unincorporated County areas.

### **Actions taken to address the needs of public housing**

The Housing Authority of the County of Monterey (HACM) manages the two public housing developments in Gonzales. The HACM is exploring opportunities to privatize one of the developments.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

The HACM requires or promotes a range of activities to increase resident involvement in the public housing program including:

- Requiring each adult household member to participate in eight hours of community services;
- Encouraging the installation of neighborhood watch programs;
- Conducting tenant meetings to receive input from residents; and
- Conducting specific meetings before the HACM board regarding tenant involvement.

### **Actions taken to provide assistance to troubled PHAs**

The Housing Authority of the County of Monterey is not designated as "troubled."

### **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

The City of Gonzales and the County of Monterey both began the process for hiring a consultant to undertake the Housing Element due in 2015. A key component of the Housing Element is a review of the extent to which government policies act as barriers to housing development (and especially affordable housing development) and the jurisdiction's commitment to eliminating or mitigating the barriers. Such efforts may include revising the zoning ordinances to address the provision of housing for persons with special needs; ensuring adequate sites are available to accommodate the jurisdiction's housing needs; and making sure that the land use controls, development standards, and project review/approval processes are not unduly constraining housing development. In addition, other tools that are being used to mitigate the cost of housing development include Density Bonuses, Second Units, Streamlined Processing, and CEQA Exemption.

### **Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

Based on the results of the community outreach process, the Urban County's most underserved groups are the homeless and youth. Generally, the lack of funding is the most critical obstacle to meeting the needs of these groups. The Urban County helped to bridge the gap by allocating CDBG funds to homeless, homeless prevention, and youth programs. As CDBG funds are limited, the Urban County continues to rely on the existing network of public and nonprofit agencies to deliver a variety of housing and supportive services for the homeless and youth in the community.

### **Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

Through the Monterey County Health Department Childhood Lead Poisoning Prevention Program (CLPPP), services provided to the community included:

- Increasing awareness of the hazards of lead exposure;
- Reducing lead exposure.; and
- Increasing the number of children assessed and appropriately blood tested for lead poisoning.

A public health nurse provides home visitation and case management, and a registered environmental health specialist provides environmental home inspections to families of children found to be severely lead-poisoned. Local code enforcement staff will continue to provide information on lead-based paint hazards and resources to abatement.

**Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

The Urban County seeks to reduce the number of people living in poverty (extremely low-income households earning less than 30 percent of the AMI) by providing a number of programs, including housing assistance, supportive services, economic development assistance, and job training opportunities. This anti-poverty strategy utilizes existing County job training and social service programs to increase employment marketability, household income, and housing options. These programs are detailed in the FY 2013-FY 2017 Consolidated Plan.

**Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

Urban County staff will continue to communicate with local HUD staff, consult with neighboring CDBG jurisdictions, and attend HUD trainings to expand their knowledge in the CDBG program.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The Urban County will continue to coordinate with public and private housing and services agencies to deliver housing and community development activities in the Urban County area. Various agencies will continue to be invited to attend public meetings related to the CDBG program. The Urban County will continue to maintain and expand the outreach list for the CDBG program.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

The following actions were undertaken to overcome effects of impediments identified in the Urban County's Analysis of Impediments to Fair Housing Choice (AI).

- Efforts were made to expand affordable housing opportunities throughout the Urban County by working with non-profit and for-profit housing developers in regard to potential developments and providing funding.
- Economic development activities were undertaken to improve employment skills and create high-paying jobs throughout the Urban County by the Monterey County Economic Development Department, the Workforce Investment Board, and the America's Job Center of California.
- CDBG funds for public and supportive service programs were allocated to benefit geographically underserved communities.
- Efforts were made by Monterey County to work with the Transit Agency of Monterey County to increase transit services by participating in planning for a multi-modal corridor project.
- Sensitivity training is offered to County staff annually.
- Updating of both Monterey County and Gonzales's Housing Elements (due December 31, 2015) has begun.
- Appropriate code amendments were made by Monterey County to address the provision of a range of housing options pursuant to State laws as outlined above and discussed in the AI.
- Financial literacy and homebuyer education was provided by a non-profit agency for Urban County residents.
- Foreclosure assistance was provided by a non-profit agency for Urban County residents.
- Fair housing outreach and education was provided to multiple public and private agencies and businesses.

## **CR-40 - Monitoring 91.220 and 91.230**

### **Description of the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

The Urban County maintains accurate records (both program and financial) pertaining to its CDBG-funded activities. Disbursements to CDBG subrecipients are predicated upon receipt of beneficiary demographics and related programmatic statistics. On-site monitoring will be performed annually.

The Urban County reviews its CDBG-funded activities on a quarterly basis to determine whether they are being carried out in accordance with the Consolidated Plan and Subrecipient Agreements. The results of the review were used to:

- Determine possible revisions to the Consolidated Plan and to the Urban County policies and procedures related to the use of CDBG funds;
- Confirm compliance with statutory and regulatory requirements of applicable provisions of the CDBG program, including minority business outreach; and
- Prepare performance reports as required by HUD.

The Economic Development Department of Monterey County will undertake monitoring of the use of CDBG funds received and administered by the Urban County. Each year, an outside audit will also be performed by a qualified accounting firm.

**Citizen Participation Plan 91.105(d); 91.115(d)**

**Description of the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

Pursuant to HUD regulations, the Urban County conducted a minimum of two public hearings at different stages in the CDBG FY2013-14. As the locations are required to be equipped to accommodate persons with physical disabilities, all public hearings and meetings were conducted at the Monterey County, Government Center, 168 W. Alisal Street, Salinas, CA 93901. For non-English speakers, translation services were provided upon request. Additional opportunities for citizen participation were provided at various times in the year through both Ad Hoc Committee and Board of Supervisors meetings which were not held as public hearings but adhered to the Brown Act.

**CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

The Urban County has not changed the objectives of its CDBG program. It continues to strategically use CDBG funds to maximize leverage for infrastructure and public facility improvements, housing development and homeownership, public services, and planning and administration activities as there is a continuous need for CDBG funds to fulfill objectives in all the above categories. The Urban County pursued all potential resources as indicated in the Consolidated Plan by working with non-profits and other governmental agencies to leverage a variety of funds for affordable housing projects and programs, assistance to homeless persons, and public service programs. In its first year as an Urban County, staff established standard practices, filing systems, and standard agreements.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**