

**MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN
COUNTY OF MONTEREY, SAN BENITO COUNTY, AND THE
COALITION OF HOMELESS SERVICES PROVIDERS (CHSP)**

March 27, 2024

I. RECITALS

WHEREAS the County of Monterey is responsible for a range of activities relating to homelessness response within the county, managed through the County Administrative Office, Department of Social Services, Health Department, Behavioral Health Bureau, and Department of Housing and Community Development; and

WHEREAS San Benito County is responsible for a range of activities relating to homelessness response within the county, managed through the Health and Human Services Agency (HHSA); and

WHEREAS the Coalition of Homeless Services Providers (CHSP) is the lead entity responsible for coordinating the regional Continuum of Care (CoC) for Monterey and San Benito Counties (CA-506) and for convening the CoC Leadership Board and subcommittees; and

WHEREAS the CoC, County of Monterey, and San Benito County (“eligible applicants”) are each recipient of Homeless Housing, Assistance and Prevention (HHAP) funding from the State of California; requiring the creation of an MOU between the three eligible applicants (as per State Assembly Bill 129); and

WHEREAS all eligible applicants adopted the Lead Me Home 5-Year Plan to Reduce Homelessness in Monterey and San Benito Counties (July 2021 to June 2026); and

WHEREAS the eligible applicants recognize that each entity has distinct responsibilities for addressing homelessness but also many overlapping and shared responsibilities; and

WHEREAS the eligible applicants recognize that each entity receives and manages distinct funding sources that together support the strategies identified in the Lead Me Home Plan;

NOW IN CONSIDERATION OF THESE PREMISES, THE PARTIES AGREE AS FOLLOWS:

II. PURPOSE

The purpose of this MOU is to commit each signatory to uphold, participate in, and comply with the actions, roles, and responsibilities of each of the eligible applicants in the region as described in the HHAP-5 Regionally Coordinated Homelessness Action Plan and summarized below.

III. ROLES AND RESPONSIBILITIES OF THE MONTEREY AND SAN BENITO COUNTY CONTINUUM OF CARE (CA-506)

- A. The signatories commit to the roles and responsibilities of each eligible applicant within the region as they pertain to outreach and site coordination, siting and use of available public land, the development of interim and permanent housing options, and coordinating, connecting, and delivering services to individuals experiencing homelessness or at risk of experiencing homelessness,

within the region, as described in Section 2.1 in the HHAP-5 Regionally Coordinated Homelessness Action Plan.

- B. The signatories commit to the Key Actions each eligible applicant will take to improve the system performance measures as described in Section 2.2 in the HHAP-5 Regionally Coordinated Homelessness Action Plan.
- C. The signatories commit to the Key Actions each eligible applicant will take to ensure racial and gender equity in service delivery, housing placements, housing retention, and any other means to affirm equitable access to housing and services for racial and ethnic groups overrepresented among residents experiencing homelessness, as described in Section 2.3 in the HHAP-5 Regionally Coordinated Homelessness Action Plan.
- D. The signatories commit to the actions each eligible applicant will take to reduce homelessness among individuals exiting institutional settings, including but not limited to jails, prisons, hospitals, and any other institutions such as foster care, behavioral health facilities, etc. as applicable in the region, as described in Section 2.4 in the HHAP-5 Regionally Coordinated Homelessness Action Plan.
- E. The signatories commit to the roles of each eligible applicant in the utilization of local, state, and federal funding programs to end homelessness, as described in Section 2.5 in the HHAP-5 Regionally Coordinated Homelessness Action Plan.
- F. The signatories commit to the roles and responsibilities of each eligible applicant to connect individuals to wrap-around services from all eligible federal, state, and local benefit programs, as described in Section 2.6 in the HHAP-5 Regionally Coordinated Homelessness Action Plan.

IV. DURATION AND RENEWAL

The initial term of this MOU is March 27, 2024 to June 30, 2028. Except as provided in the TERMINATION section, this MOU shall renew automatically unless either party gives notification pursuant to TERMINATION section.

V. AMENDMENT/NOTICES

The MOU may be amended in writing by any of the signatories and is in effect upon the signature of all three eligible applicants. Notices shall be mailed, emailed, or delivered to HHAP administrators for eligible entities for:

- 1. CA-506 Salinas/Monterey, San Benito Counties Continuum of Care
- 2. County of Monterey
- 3. San Benito County

VI. TERMINATION

Any of the signatories may terminate this MOU at a date prior to the renewal date specified in the MOU by giving 120 days written notice to the other parties. The termination shall be effective on the date specified in the notice of termination.

APPROVED:

County of San Benito

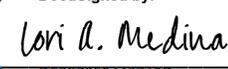
DocuSigned by:

By: _____
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Tracey Belton, Director or HHSA

Date: 3/20/2024 | 2:11 PM PDT

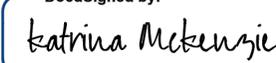
APPROVED:

County of Monterey

DocuSigned by:

By: _____
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Lori A. Medina, Director of DSS

Date: 3/25/2024 | 12:24 PM PDT

Coalition of Homeless Service Providers

DocuSigned by:

By: _____
37A6ED8488E34AC...
Katrina McKenzie, Executive Director

Date: 3/18/2024 | 9:35 AM PDT

APPROVED AS TO LEGAL FORM:

Irma Valencia, San Benito County Deputy Counsel

DocuSigned by:

By: _____
EB0FDEFEC70E4C0...

Date: 3/18/2024 | 10:18 AM PDT

APPROVED AS TO LEGAL FORM:

County of Monterey Deputy Counsel

DocuSigned by:

By: _____
07025F3AA36B4A4...

Date: 3/6/2024 | 11:40 PM PST

*Before the Board of Supervisors
County of Monterey, State of California*

Resolution No. 24-099

Adopt a resolution to:)
Approve and authorize the Director or Assistant Director)
of Social Services to sign and submit an application, sign)
and execute the state funding agreement for a term ending)
June 30, 2028 for an estimated amount of \$2,555,064.19)
and all future amendments with the California Interagency)
Council for Homelessness, Homeless Housing, Assistance)
and Prevention Program Round Five (HHAP-5), and sign)
and execute a Memorandum of Understanding with the)
regional partners, San Benito County and the Coalition of)
Homeless Services Providers for a term of March 27, 2024)
through June 30, 2028.)
)

WHEREAS, the County Board of Supervisors hereby approves the submission to the California Interagency Council on Homelessness an application for the Homeless Housing, Assistance and Prevention Program Round 5 (HHAP-5) funding allocation in the amount of \$2,555,064.19, which includes operating support for our local shelter and navigation centers, street outreach, support services coordination, rapid rehousing, and related services for the benefit of our local homeless population;

WHEREAS, the County Board of Supervisors hereby authorizes the Director or Assistant Director of Social Services, to approve and execute a Memorandum of Understanding (MOU) formalizing the partnership for the operation of this HHAP-5 Program between the County of Monterey, the County of San Benito, and the regional Continuum of Care (COC);

WHEREAS, the County acknowledges compliance with all state and federal public participation requirements in the development of its application;

WHEREAS, the County hereby authorizes and directs the Director or Assistant Director of Social Services, to sign and deliver the application and act on the County's behalf in all matters pertaining to the HHAP-5 application;

WHEREAS, if an application is approved, the Director or Assistant Director of Social Services, is authorized to sign and execute the funding agreement and all subsequent amendments thereto with the State of California for the purposes of the HHAP-5 funds; and

WHEREAS, County Counsel will review and approve the standard state funding agreement, as well as any future amendments, as to form before the Department signs and returns the agreement to the California Interagency Council.

NOW, THEREFORE, BE IT RESOLVED, the Board of Supervisors of the County of Monterey hereby:

- a. Approve and authorize the Director or Assistant Director of Social Services to sign and submit an application for \$2,555,064.19 for funding from the California Interagency Council on Homelessness, Homeless Housing, Assistance and Prevention Program Round Five (HHAP-5);
- b. Approve and authorize the Director or Assistant Director of Social Services to execute the state funding agreement, with the California Interagency Council for HHAP-5 for a term ending June 30, 2028, for an amount estimated at \$2,555,064.19;
- c. Approve and authorize the Director or Assistant Director of Social Services to sign all future HHAP-5 funding amendments on behalf of the County for continued funding from the California Interagency Council for a term ending June 30, 2028; and
- d. Approve and authorize the Director or Assistant Director of Social Services to sign an execute a Memorandum of Understanding with San Benito County and the Coalition of Homeless Services Providers on the partners' key action plans/timeframes included in the regional grant submission.

PASSED AND ADOPTED on this 19th day of March 2024, by roll call vote:

AYES: Supervisors Alejo, Church, Lopez, Askew, and Adams

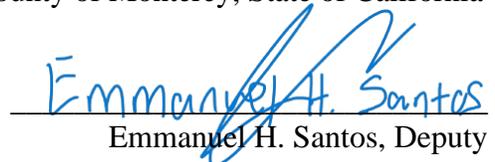
NOES: None

ABSENT: None

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 82 for the meeting on March 19, 2024.

Dated: March 20, 2024
File ID: RES 24-046
Agenda Item No. 25

Valerie Ralph, Clerk of the Board of Supervisors
County of Monterey, State of California


Emmanuel H. Santos, Deputy